

OFFICIAL PROCEEDINGS KINGSBURY COUNTY BOARD OF COUNTY COMMISSIONERS

De Smet, South Dakota  
August 15, 2023

The Kingsbury County Board of County Commissioners met Tuesday, August 15, 2023, at 8:30 A.M. in the Courtroom of the County Courthouse with Commissioners Steve Spilde, Corey Lundquist, Kyle Lee, and Doug Kazmerzak present. Chairman Kazmerzak presided.

Attending via Zoom were Tammy Anderson - Director of Equalization, Amy Halverson- Kingsbury Journal, Michelle Longville - Treasurer, Sheriff Strande, Natalie Remund- HR Consultant, Cindy Bau- Emergency Management and Kathy DeDyne- Extension

PLEDGE OF ALLEGIANCE

Those present stood and recited the Pledge of Allegiance.

EMPLOYEE APPRECIATION

The Kingsbury County Courthouse employees were thanked by Chairman Kazmerzak for the work done on the 125<sup>th</sup> Celebration. The Chairman complimented the employees on a job well done.

APPROVE AGENDA

Chairman Kazmerzak asked for any changes or additions to the agenda.

Echo Steffensen, Auditor, requested adding a request to void a check.

Motion by Spilde and seconded by Lee to approve the agenda with the one addition. All present voting aye. Motion carried.

MINUTES

Motion by Lundquist and seconded by Spilde to approve the minutes from August 1, 2023. All present voting aye. Motion carried.

PUBLIC COMMENT

Chairman Kazmerzak asked for public comment. There was none.

CONFLICT OF INTEREST

Chairman Kazmerzak asked the Board if there was any conflict of interest. There was none.

#### APPROVE CLAIMS

Motion by Spilde and seconded by Lee that the following claims presented to the Board for consideration be approved and the County Auditor be directed to issue warrant checks for payment of same. All present voting aye. Motion carried.

AT&T 113.38 UTILITIES, KEVIN BRODERSEN 15.88 REPLACE LOST CHECK, CENTURY BUSINESS PRODUCTS 135.25 SUPPLIES, CENTURYLINK 229.96 UTILITIES, CENTURYLINK 981.70 UTILITIES, CITY OF DESMET 133.54 UTILITIES, COOK'S WASTEPAPER & RECYCLING 463.33 UTILITIES, INFOTECH SOLUTIONS 3099.99 PROFESSIONAL SERVICES, KINGBROOK RURAL WATER 40.80 UTILITIES, KINGSBURY ELECTRIC COOP 343.20 UTILITIES, NORTHWESTERN ENERGY 39.25 UTILITIES, NORTHWESTERN ENERGY 13.86 UTILITIES, OTTERTAIL POWER COMPANY 130.92 UTILITIES, OTTERTAIL POWER COMPANY 1818.42 UTILITIES, SD DEPT OF REVENUE 156.75 SALES TAX, SD UNEMPLOYMENT INSURANCE 1017.46 FEES, SDACO 218.00 MP&R FEES JUNE-2023, SDN COMMUNICATIONS 917.00 PROFESSIONAL SERV, TRUENORTH STEEL 399.52 REPLACE LOST CHECK, VERIZON 242.07 UTILITIES,

#### HIGHWAY

Dave Sorenson, Highway Superintendent, met with the Board to discuss highway matters.

Sorenson reported the flashing light that was installed on one of the stop signs in Badger had been shot and a replacement had been ordered.

Other highway matters discussed included the rain damage from the prior weekend, hauling gravel to CR 10AN and the blade training that had taken place for the highway workers on Monday, August 14, 2023.

Sorenson requested to move into executive session for personnel.

Motion by Lee and seconded by Spilde to adjourn from regular session and move into executive session for personnel at 9:00 A.M. All present voting aye. Motion carried.

Chairman Kazmerzak declared the Board out of executive session and back into regular session at 9:09 A.M.

Sorenson shared pictures of the Albert Bridge which is nearing completion.

Chairman Kazmerzak asked Sorenson about the possibility of flush sealing 441<sup>st</sup> Ave north of Hwy 14 where the oil had bled through. The Commissioners requested Sorenson check into the cost.

#### MAINTENANCE

Lonny Palmlund met with the Board to update them on Courthouse matters.

Palmlund provided information on the Sheriff's building roof repairs. Things are at a standstill due to needing the specifications for the project. The consensus of the Board was for Commissioner Lundquist and Palmlund to compile the specifications. This project will likely be postponed to 2024.

Palmlund presented estimates for 3 different cement projects.

Project 1: Along Joliet from 1<sup>st</sup> to 2<sup>nd</sup> St.

Project 2: North parking lot to memorial and south parking lot addition of a sidewalk on the west side.

Project 3: Sheriff's driveway and sidewalk from driveway around the generator.

The Board discussed making changes to the projects and combining them under one estimate. Possible changes include not do a sidewalk along the south parking lot or from the Sheriff's building around the generator.

Motion by Lee and seconded by Lundquist for Palmlund to work with IDI Constructors and request a contract that the Board would review. All present voting aye motion carried.

Palmlund requested the use of the Dodge Durango that the Director of Equalization had used before purchasing their pickup. It was the consensus of the Board to allow Palmlund to use the Durango and not to surplus it.

Palmlund discussed the need to surplus several items. The Board requested he provide a list of items and request a list from other departments.

#### GEVO

Andy Carlson, Plant Manager, met with the Board to provide an update on the progress of the Gevo Jet Fuel Plant. Carlson stated the company is working on financing and had been invited to move to the due diligence phase with their application to the US Department of Energy.

Carlson informed the Board there would be very little activity at the site within the next year as the focus would be on engineering and the processes. Currently the intention is to start up the facility in 2026.

Carlson stated GEVO feels very strongly about this area, and they are still expecting the project to move forward.

#### BOARD OF ADJUSTMENT

Motion by Lee and seconded by Spilde to adjourn from regular session and move into Board of Adjustment at 11:00 A.M. All present voting aye. Motion carried.

Chairman Kazmerzak declared the Board out of Board of Adjustment at 11:44 A.M.

#### AUDITOR

Echo Steffensen, Auditor, requested to assign funds received from Legend Seeds as a 4-H contribution in the amount of \$4,000.00 for 2022 and 2023 for Fair Board grounds improvements.

Motion by Lundquist and seconded by Lee to approve the assignment of \$4,000.00 for Fair Board grounds improvements. All present voting aye. Motion carried.

Steffensen requested to put in place a public records request policy that would require all requests to be formally by letter and sent via U.S. Mail. The request was tabled.

Steffensen requested to void check number 59712 in the amount of \$8.74 due to being lost in the mail.

Motion by Spilde and seconded by Lee to direct the Auditor to void check number 59712 in the amount of \$8.74. All present voting aye. Motion carried.

#### OPEN DISCUSSION

Chairman Kazmerzak discussed with the Board a proposal he had taken to the Sioux Valley District meeting concerning his upcoming move out of his precinct and becoming ineligible to server as Commissioner for that district.

The Board recessed at 12:05 P.M.

Chairman Kazmerzak declared the Board back in session at 1:05 P.M.

#### BOARD OF ADJUSTMENT

Motion by Lundquist and seconded by Spilde to adjourn from regular session and move into Board of Adjustment at 1:09 P.M. All present voting aye. Motion carried.

Chairman Kazmerzak declared the Board out of Board of Adjustment at 1:48 P.M.

#### VOUCHERS

Motion by Spilde and seconded by Lee to approve the review of the vouchers and warrant checks. All present voting aye. Motion carried.

The Board adjourned to Tuesday, September 5, 2023, at 8:30 A.M.

SIGNED \_\_\_\_\_  
Doug Kazmerzak, Chairman

ATTEST \_\_\_\_\_  
Echo Steffensen, County Auditor

Published 1 week at the total approximate cost of \_\_\_\_\_.