

OFFICIAL PROCEEDINGS KINGSBURY COUNTY BOARD OF COUNTY COMMISSIONERS

De Smet, South Dakota

August 3, 2021

The Kingsbury County Board of County Commissioners met Thursday, August 3, 2021, at 8:30 AM in the Courtroom in the County Courthouse with Commissioners Roger Walls, Kyle Lee, Doug Kazmerzak and Corey Lundquist present. Chairman Walls presided.

Attending via Zoom were, Sheriff Steve Strande, and Mike Siefker, Kingsbury Journal.

PLEDGE OF ALLEGIANCE

Those present stood and recited the Pledge of Allegiance.

PUBLIC COMMENT

Chairman Walls asked for public comment. There was none.

CONFLICT OF INTEREST

Chairman Walls asked the Board if there was any conflict of interest. There was none.

APPROVE AGENDA

Lundquist moved and Kazmerzak seconded to approve the agenda as amended. All present voting aye - 4, nay - 0, abstain - 0. Motion carried.

Kazmerzak moved to amend the previous motion and add Burn Ban to the agenda. Lundquist seconded with all present voting aye - 4, nay - 0, abstain - 0. Motion carried.

HIGHWAY MATTERS

Dave Sorenson, Highway Superintendent, met with the Board to discuss highway matters.

Sorenson informed the Board the crew had finished sealcoating in Miner County and were now cleaning up stockpiles of material.

Sorenson stated there were several culverts that were needing to be replaced including one on CR 5.

Sorenson informed the Board that there would be no striping done in First District this year due to the lack of paint being available. A private contractor had been contacted with a bid of \$20,000.00 plus \$5,000.00 for

mobilization to paint the center line on 218th St between Oldham and Highway 81.

After much discussion, Kazmerzak moved and Lee seconded to have the center line striped on 218th St between Oldham and Highway 81 for the price bid. All present voting aye - 4, nay - 0, abstain - 0. Motion carried.

Sorenson discussed the 2022 budget requests with the Board.

Joe Jensen, Zoning Officer, joined the meeting.

BOARD OF ADJUSTMENT

Kazmerzak moved and Lundquist seconded to adjourn from regular session and move into Board of Adjustment at 9:34 A.M. for the Erickson variance hearing. All present voting aye - 4, nay - 0, abstain - 0. Motion carried.

Chairman Walls declared the Board out of Board of Adjustment at 10:15 A.M.

Jensen discussed the 2022 budget requests with the Board.

PLANNING AND ZONING

Kazmerzak moved and Lundquist seconded to adjourn from regular session and move into Planning and Zoning at 10:36 A.M. to review two Plats. All present voting aye - 4, nay - 0, abstain - 0. Motion carried.

Chairman Walls declared the Board out of Planning and Zoning at 10:48 A.M.

Barnard read the following Resolution:

RESOLUTION # 2021-21

WHEREAS, The Kingsbury County Planning & Zoning Board met to review the Plat of Todd Steffensen Addition Located in the Northeast Quarter of Section 25, Township 110 North, Range 53 West of the 5th PM, Kingsbury County, South Dakota on August 3, 2021; and

WHEREAS, the Kingsbury County Planning & Zoning Commission recommended approval of the same to the Kingsbury County Board of County Commissioners, and

Now, Therefore, be it resolved, that the Kingsbury County Board of County Commissioners accepts and approves the Plat of Todd Steffensen Addition Located in the Northeast Quarter of Section 25, Township 110 North, Range 53 West of the 5th PM, Kingsbury County, South as recommended by the Planning & Zoning Commission.

Lee moved and Lundquist seconded to accept and approve Resolution 2021-21. All present voting via roll call: Lee - aye, Lundquist - aye, Kazmerzak - aye, Walls - aye. Motion carried.

RESOLUTION # 2021-22

WHEREAS, The Kingsbury County Planning & Zoning Board met to review the Plat of W.E. Steffensen Addition Located in the Northeast Quarter of Section 25, Township 110 North, Range 53 West of the 5th PM, Kingsbury County, South Dakota on August 3, 2021; and

WHEREAS, the Kingsbury County Planning & Zoning Commission recommended approval of the same to the Kingsbury County Board of County Commissioners, and

Now, Therefore, be it resolved, that the Kingsbury County Board of County Commissioners accepts and approves the Plat of W.E. Steffensen Addition Located in the Northeast Quarter of Section 25, Township 110 North, Range 53 West of the 5th PM, Kingsbury County, South Dakota as recommended by the Planning & Zoning Commission.

Lundquist moved and Kazmerzak seconded to accept and approve Resolution 2021-22. All present voting via roll call: Lee - aye, Lundquist - aye, Kazmerzak - aye, Walls - aye. Motion carried.

MINUTES

Lundquist moved and Kazmerzak seconded to approve the minutes of July 20, 2021. All present voting aye - 4, nay - 0, abstain - 0. Motion carried.

BUDGET

Michelle Longville, Treasurer, met with the Board to discuss the 2022 budget request.

Tanya Flegel, Conservation/Weed Board, Ryan Olson, Chairman of the County Weed Board, and Alan Vedvei, Conservation District, met with the Board to discuss the 2022 budget requests. The group also discussed work being done, grants being applied for, scholarships provided, and planting in 2021. Flegel stated the Conservation District would like to be involved in the regulations of marijuana planting, and work with the County to make this a viable new crop.

DE SMET DEVELOPMENT CORP.

Rita Anderson, Laird Back, Bob and Nancy Montross, Ben Jones and Delmer Wolkow were in attendance.

Anderson updated the Board on the walking path project and stated that several grants were being applied for. Anderson requested \$75,000.00 of the American Rescue Plan Funds to be the 18.05% match side of a Transportation Alternative Program Grant.

Jones, with the Historical Society, discussed the potential economic benefits that would come from the addition of the walking path, and the hope of expanding the path throughout the county.

Wolkow also discussed the economic impact the path could bring to the area.

Many questions were discussed including: if the Development Corporations from other cities in the county being brought into the discussion; how this would have an economic impact in other areas of the county; and who would be responsible for the future maintenance of the path.

The Board adjourned for lunch from 1:00 P.M. to 1:30 P.M.

APPROVE CLAIMS

Lundquist moved and Kazmerzak seconded that the following claims presented to the Board for consideration be approved and the County Auditor be directed to issue warrant checks for payment of same. All present voting aye - 4, nay - 0, abstain - 0. Motion carried.

MISCELLANEOUS

APPEARA 112.91 ROAD & BRIDGE, AT&T 112.54 ROAD & BRIDGE, AVERA DESMET MEMORIAL 23.00 LAB, PMB 0112 6.25 ACT 990542, BUTLER MACHINERY COMPANY 2593.35 ROAD & BRIDGE, CENTURY BUSINESS PRODUCTS 97.25 EXTENSION, CIVIL DESIGN INC. 7320.00 ROAD & BRIDGE, CODINGTON COUNTY SHERIFF 85.00 PRISONER CARE FOR 6/21/21, DOOLEY ENTERPRISE INC. 953.95 INVOICE # 60738, BRANDON DUFFY 125.00 CORONER CALL, TAYLOR EGGERT 42.72 MATRON, FIRST DISTRICT ASSOCIATION 3277.76 DUES, CITY OF HURON 3870.99 911 EMERGENCY SUR CHARGE, I STATE TRUCK CENTER 19733.06 ROAD & BRIDGE, INFOTECH SOLUTIONS 2372.49 UTILITIES, INTERSTATE BATTERY 36.00 SUPPLIES, JEBRO, INCORPORATED 418577.19 ROAD & BRIDGE, JOE JENSEN 178.08 MILEAGE, KARLO GONAZALES 75.00 TRANSLATOR, KINGBROOK RURAL WATER 40.45 ROAD & BRIDGE, KINGSBURY JOURNAL 157.50 ROAD & BRIDGE, KINGSBURY JOURNAL 538.68 INVOICE 2199, LYLE SIGNS, INC. 129.40 ROAD & BRIDGE, EASTLINE SUPPLY 317.31 ROAD & BRIDGE, EASTLINE SUPPLY 20.34 ACCT 3339, MATT NUTTER 40.00 MEAL REIMBURSEMENT, O'KEEFE IMPLEMENT 22.92 INVOICE I263093, OFFICE PEEPS INC 492.15 INVOICE 948147-0, PALMLUND AUTOMOTIVE 652.45 INVOICE # 14617, PRAIRIE AG PARTNERS 95.10 INVOICE 488388, PEST B DEAD LLC 210.00 INVOICE 5555, PHEASANTLAND INDUSTRIES 641.12 ROAD & BRIDGE, PITNEY BOWES 207.12 3313923114, PRAXAIR DISTRIBUTION INC. 325.63 ROAD & BRIDGE, QUILL 124.61 ROAD & BRIDGE,

REDWOOD TOXICOLOGY LABORATORY 307.71 INVOICE 746775, RFD NEWS GROUP 501.56
 STATEMENT 16341, SD DEPARTMENT OF PUBLIC SAFETY 2340.00 INVOICE
 N1421833SR, SD DEPT OF TRANSPORTATION 83.94 ROAD & BRIDGE, SD FEDERAL
 PROPERTY AGENCY 36.00 INVOICE # 553763737, SIRCHIE 114.40 INVOICE
 #0504571-IN, SOIL CONSERVATION 15000.00 SUPPLIES, STEVE STRANDE 271.96
 REIMBURSEMENT, ANTHONY J. TEESDALE 924.44 38CRI20-000048, WEST PAYMENT
 CENTER 472.54 INVOICE #844707803, TRUSTWORTHY HARDWARE 77.75 ROAD &
 BRIDGE, TWO WAY SOLUTIONS, INC. 1573.00 INVOICE 121136, TYLER
 TECHNOLOGIES, INC. 321.63 INVOICE # 025-341644, DE SMET VETERINARY SERVICE
 48.56 BREE, VISA 584.50 ACT1274, DAVID WHEELER 795.40 CAA, DAVID WHEELER
 281.43 38CRI20-000032, ZELL MANUFACTURING 342.00 ROAD & BRIDGE,

END OF MONTH

COURTHOUSE SALARIES	\$86,300.02
HIGHWAY SALARIES	41,959.45

PAYROLL DEDUCTIONS

Sanford Health Plan	24,909.00
AFLAC	1,056.46
AFLAC	399.72
Child Support	201.50
The Principal Financial Group	281.21
Garnishment	619.38
Delta Dental	610.40
Avesis Third Party Administrators	205.95
SD Retirement Supplement Pretax	300.00
SD Retirement System	18,934.96
SD Retirement Supplement	850.00
AFSCME	239.50
Kingsbury County	37,938.90

OFFICE REPORTS

The Register of Deeds, Sheriff's and Director of Equalization's Reports of Fees Collected during the month of July 2021 were reviewed by the Board, along with the Treasurer and Auditor Reports.

Cash on Hand	\$ 2,736.80
Checks in Treas. Possession less than 3 days	31,838.04
Credit Card	1,747.55
Cash Short	767.53
Cash Long-ISF Check	0.00
Demand Deposits	25,587.66
Savings Account	3,469,949.07
Revolving Loan Fund	295,462.20
Big Ditch MM	341,221.36
American Rescue Plan MM	479,678.11

Time Deposits	1,657,523.80
TOTAL	6,306,512.12

BREAKDOWN OF MONEY BY FUNDS

County General Fund	2,970,872.05
Special Revenue Funds (Road & Bridge, E911 Fund CH Bldg, Revolving Loan, Emergency Management, Domestic Abuse Funds 24/7 & M&P Fund)	2,824,767.86
Drainage Ditch #4	165,746.79
Drainage Ditch Debt Service Cash	-560.79
Amount held for School Dist.	13,303.47
Amount held for Townships	5,608.72
Amount held for Cities	2,702.21
Amount held for East Dakota Water Dist.	40.14
State Remittance	174,335.57
Amount held for others	149,696.10
TOTAL	6,690,507.07

MAINTENANCE

Lonny Palmlund, Maintenance, met with the Board to discuss various items with the Board.

Palmlund updated the Board on the quotes for the Glycol switch for the HVAC system.

Palmlund informed the Board the rope for the flagpole on the dome of the Courthouse needs to be replaced. A safe manner to make the new rope attached is being looked into.

Palmlund discussed the 2022 budget request with the Board.

AUDITOR

Jennifer Barnard, Auditor, met with the Board for various items.

Barnard informed the Board of the items yet to be completed for the preliminary budget to be published. The Board went through the budget sheets that had not yet been completed. It was the consensus of the Board for Barnard to provide an estimate of various county salary increases and to schedule a special meeting on August 10, 2021, at 8:30 A.M.

Barnard requested to schedule a time for the budget hearing on September 7, 2021. It was the consensus of the Board to schedule the hearing at 10:00 A.M. on September 7, 2021.

Barnard requested authorization for those traveling to the District Meeting in Redfield on August 18, 2021, and the Fall Convention in Rapid City September 13-14, 2021.

Kazmerzak moved and Lee seconded to authorize travel expenses for those traveling to Redfield and/or Rapid City. All present voting aye - 4, nay - 0, abstain - 0. Motion carried.

Barnard requested authorization for Echo Steffensen and Laura Hildebrandt, Deputy Treasurers, to travel Huron for Motor Vehicle Software training on August 11, 2021, on behalf of Michelle Longville, Treasurer.

Kazmerzak moved and Lundquist seconded to authorize Steffensen and Hildebrandt to travel to Huron for training. All present voting aye - 4, nay - 0, abstain - 0. Motion carried.

Barnard requested authorization to apply for the Annual NACo Conference Scholarship to attend the conference in 2022. Barnard stated the scholarship would cover a majority of the expenses including registration, flight and hotel and that if the scholarship was not awarded, she would not request to attend.

Lee moved and Lundquist seconded for Barnard to apply for the NACo Conference Scholarship. All present voting aye - 4, nay - 0, abstain - 0. Motion carried.

Barnard stated an application for assistance with funeral expenses had been received in the office. The applicant had signed the affidavit to reimburse the county for the assistance.

Kazmerzak moved and Lundquist seconded to approve the request for funeral assistance. All present voting aye - 4, nay - 0, abstain - 0. Motion carried.

Barnard requested to submit the salary reimbursement for the Door Monitors to the US Treasury for use of the American Rescue Plan.

Kazmerzak moved and Lundquist seconded for Barnard to submit the salary reimbursement for the Door Monitors to the US Treasury. All present voting aye - 4, nay - 0, abstain - 0. Motion carried.

Barnard discussed uses for the American Rescue Plan with the Board.

OPEN DISCUSSION

Kazmerzak stated he had had conversations with several fire fighters in the county and stated the burn ban should stay in place.

It was the consensus of the Board to keep the burn ban in place.

Kazmerzak stated the county should begin discussing options should numbers on active Covid cases start rising.

REGISTER OF DEEDS

Caryn Hojer, Register of Deeds, passed out an ordinance for the Board to consider which would require approval of plat names prior to being submitted.

Hojer requested to move into Executive Session for personnel.

Lee moved and Lundquist seconded to adjourn from regular session and move into Executive Session for personnel at 4:16 P.M. All present voting aye - 4, nay - 0, abstain - 0. Motion carried.

Kazmerzak moved and Lundquist seconded to adjourn from Executive Session. Chairman Walls declared the Board out at 5:15 P.M.

The Board adjourned to Thursday, August 5, 2021, at 3:00 P.M.

SIGNED

Roger Walls, Chairman

ATTEST

Jennifer Barnard, County Auditor

Published 1 week at the total approximate cost of _____.