

OFFICIAL PROCEEDINGS KINGSBURY COUNTY BOARD OF COUNTY COMMISSIONERS

De Smet, South Dakota

August 6, 2019

The Kingsbury County Board of County Commissioners met Tuesday, August 6, 2019, at 8:30 A.M. in the Commissioners meeting room in the Courthouse with Commissioners Shelley Nelson, Roger Walls, Joe Jensen, Steve Spilde, and Delmer Wolkow present. Chairman Nelson presided.

PLEDGE OF ALLEGIANCE

Those present recited Pledge of Allegiance.

HIGHWAY

David Sorenson, Highway Superintendent, was on vacation. Chairman Nelson read the follow resolution.

BRIDGE IMPROVEMENT GRANT PROGRAM
RESOLUTION AUTHORIZING 5 YEAR COUNTY PLAN AMENDMENTS

WHEREAS, Kingsbury County wished to amend their previously approved 5 Year County Plan for the Bridge Improvement Grant Program:

ADDITION/REMOVAL OF STRUCTURE NUMBER(S) AND Location(s)
39-069-100

NOW THEREFORE BE IT RESOLVED:

That the South Dakota Department of Transportation be and hereby is requested to accept the Amended 5 Year County Highway and Bridge Improvement Plan, previously approved on October 2, 2018.

Jensen moved and Spilde seconded to approve the resolution amending the 5 Year County Highway and Bridge Improvement Plan. All present voting aye, motion carried.

APPROVE AGENDA

Wolkow moved and Walls seconded to approve the agenda as amended. All present voting aye, motion carried.

MINUTES

With the edit of "lot maintenance" to Property maintenance" under Maintenance, and "other channels need to be gone through" to "other avenues need to be pursued" under Lake Thompson Update, Spilde moved and Walls seconded to approve the minutes of July 23, 2019. All present voting aye, motion carried.

Walls moved and Wolkow seconded to approve the minutes of July 24, 2019. All present voting aye, motion carried.

Jensen moved and Spilde seconded to approve the minutes of July 30, 2019. All present voting aye, motion carried.

PLANNING AND ZONING

Wolkow moved and Jensen seconded to adjourn from regular session and move into Planning and Zoning to approve the minutes of July 23, 2019 at 8:51 A.M. All present voting aye, motion carried.

Chairman Nelson declared the Board out of Planning and Zoning at 8:56 A.M.

PUBLIC COMMENT

Chairman Nelson asked for public comment. There was none.

END OF MONTH

COURTHOUSE SALARIES	\$51,376.84
HIGHWAY SALARIES	35,444.71
PAYROLL DEDUCTIONS	
Sanford Health Plan	25,114.97
AFLAC	1,083.39
AFLAC	724.62
Office of Child Support Enforcement	403.00
Kingsbury County Treasurer	8,800.00
The Principal Financial Group	265.99
Garnishment	87.87
Delta Dental	800.00
Avesis Third Party Administrators	176.70
SD Retirement Supplement Pretax	50.00
SD Retirement System	14,753.12
SD Retirement Supplement	5,514.00
AFSCME	236.00
Kingsbury County	29,078.95

OFFICE REPORTS

The Register of Deeds, Sheriff's and Director of Equalization's Reports of Fees Collected during the month of July 2019 were reviewed by the Board. Wolkow moved and Spilde seconded that the Auditor's report with the Treasurer as of the close of business Friday, July 31, 2019 be accepted as follows. All present voting aye, motion carried.

Cash on Hand	\$ 2,233.37
Checks in Treas. Possession less than 3 days	61,665.86
Cash Items - Postage	68.70
Credit Card	504.70
Cash Short	147.27
Cash Long	0.00
Demand Deposits	5,524.10
Savings Account	2,453,271.20
Revolving Loan Fund	293,658.47
Big Ditch MM	354,594.63
Time Deposits	1,657,523.80
TOTAL	4,829,192.10

BREAKDOWN OF MONEY BY FUNDS

County General Fund	3,315,571.67
Special Revenue Funds (Road & Bridge, E911 Fund CH Bldg., Revolving Loan, Emergency Management, Domestic Abuse Funds 24/7 & M&P Fund)	990,014.42
Drainage Ditch #4	187,114.73
Drainage Ditch Debt Service Cash	-8,051.34
Amount held for School Dist.	17,918.35
Amount held for Townships	5,508.96
Amount held for Cities	2,972.19
Amount held for East Dakota Water Dist.	45.94
State Remittance	150,769.05
Amount held for others	167,328.13
TOTAL	4,829,192.10

AUDITOR

Jennifer Barnard, Auditor, met with the Board to discuss salary increases and travel requests.

Jensen moved and Spilde seconded to approve raises for Derek Anderson, from \$19.47 to \$20.00 per hour, and Casey Harty, from \$19.47 to \$19.52 per hour. All present voting aye, motion carried.

Spilde moved and Walls seconded to approve travel for all officials attending the Sioux Valley District Meeting in Deuel County on August 21, 2019. All present voting aye, motion carried.

Wolkow moved and Spilde seconded to approve travel for all officials attending the Fall Conference in Pierre on September 16-17, 2019. All present voting aye, motion carried.

BOARD OF ADJUSTMENT

Spilde moved and Jensen seconded to adjourn from regular session and move into Board of Adjustment for the Janes Conditional Use continuation at 9:17 A.M. All present voting aye, motion carried.

Chairman Nelson declared the Board out of Board of Adjustment at 9:27 A.M.

DEPARTMENT OF SOCIAL SERVICES - JANET KITTAMS

Kittams met with the Board via conference call to discuss the option for the county to participate in the DSS 211 program. Benefits include a three (3) digit number for multiple needs with 24-hour availability.

New legislation is providing a 50% match to counties with the county portion being \$2,312.00 per year.

Spilde moved and Jensen seconded to join the DSS 211 program. All present voting aye, motion carried.

AUDITOR

Barnard informed the Board she was advised to have motions made for the transfer and reclassification on funds to be moved into the Capital Outlay Accumulation for the highway.

Wolkow moved and Spilde seconded to approve the transfer of \$800,000 from 101-276.03 Assigned for Road Purposes and the reclassification of \$190,330.22 from 201-276.03 Assigned - Road Purposes to 201-276.02 Capital Outlay Accumulation - R&B. All present voting aye, motion carried.

SURPLUS AUCTION

The Board moved the meeting to the garage on the Courthouse property for the auction of the safe that had set in the Treasurer's office.

Roger Lee won the auction with a bid of \$100.00.

Chairman Nelson thanked those present for attending and the Board returned to the Commissioner's meeting room.

APPROVE CLAIMS

Spilde moved and Wolkow seconded that the following claims presented to the Board for consideration be approved and the County Auditor be directed to issue warrant checks for payment of same. All present voting aye, motion carried.

MISCELLANEOUS

1ST DIST ASSC OF LOCAL GOVT. 3089.61 4TH QTR DUES FY19, ALCOHOL MONITORING SYSTEMS INC 7.00 JAIL SUPPLIES, APPEARA 46.21 SUPPLIES, AT&T 81.43 UTILITIES, BADGER OIL COMPANY 2581.60 SUPPLIES/FUEL, CINDY BAU 134.00 TRAVEL & CELL PHONE REIMBURSEM, MARY CLAIRE BAUER 158.00 TRAVEL EXPENSE REIMBURSEMENT, BEADLE COUNTY AUDITOR 6448.00 VICTIM WITNESS COORDINATOR, BEADLE COUNTY SHERIFF 6220.00 PRISONER CARE, RONALD BLACHFORD 75.00 TRACTOR & LODER RENTAL, BOYER FORD TRUCKS 63.23 SUPPLIES, JEFF BURNS 520.00 CAA FEES, BUTLER MACHINERY COMPANY 2941.71 REPAIRS/MAINTENANCE/SUPPLIES, CENTURY BUSINESS PRODUCTS 204.12 COPIER CONTRACT, CENTURYLINK 286.04 UTILITIES, BRIAN CHRISTENSEN 121.84 WEED BOARD, COOK'S WASTEPAPER & RECYCLING 31.20 UTILITIES, COWBOY COUNTRY STORE-DESMET 5.65 PRISONER CARE, SMITH'S LUMBER 53.08 SUPPLIES, SMITH'S LUMBER 1266.52 SUPPLIES, DE SMET CITY 97.48 UTILITIES, DE SMET FARM MUTUAL 3366.66 INSURANCE PREMIUM, AVERA DESMET HOSPITAL 209.90 PROFESSIONAL SERVICES, GREG DUFFY 110.08 WEED BOARD, ETERNAL SECURITY PRODUCTS, LLC 365.09 REPAIR/MAINTENANCE, GENERATOR SOLUTIONS, INC 730.00 911 MAINTENANCE, PATRICIA J. HARTSEL, RPR 95.00 PROFESSIONAL SERVICES, HILLYARD/SIOUX FALLS 467.89 SUPPLIES, CITY OF HURON 3669.69 911 SURCHARGE, INFOTECH SOLUTIONS 4081.46 PROFESSIONAL SERVICES, INTERSTATE BATTERY 31.95 SUPPLIES, IROQUOIS HIGH SCHOOL- HOSA 250.00 FULL SCALE EXERCISE MEALS, JOE JENSEN 71.40 TRAVEL REIMBURSEMENT, LEWIS & CLARK BEHAVIORAL 178.00 BMI, MAYNARD'S FOOD CENTER 5.03 SUPPLIES & GRAND JURY, MAYNARD'S FOOD CENTER 12.95 SUPPLIES, NAPA AUTO PARTS 6.29 REPAIRS/MAINTENANCE, NORTHWESTERN 13.07 UTILITIES, O'KEEFE IMPLEMENT 145.55 REPAIR/MAINTENANCE, O'KEEFE IMPLEMENT 348.89 SUPPLIES, OFFICE PEEPS INC 734.54 SUPPLIES, RYAN OLSON 40.00 WEED BOARD, OXBOW RESTAURANT 53.52 FEMA MEETING COOKIES, PAUL JENNINGS CONSTRUCTION 2240.00 SUPPLIES, PESTS B DEAD LLC 205.00 PROFESSIONAL SERVICES, POINSETT GARDENS, INC 20.00 SUPPLIES, PRAIRIE STATE TRUCKING 20498.72 SEALING, PRAXAIR DISTRIBUTION INC. 115.88 SUPPLIES, QUILL 198.77 SUPPLIES, REDWOOD TOXICOLOGY LABORATORY 245.70 PRISONER CARE SUPPLIES, RFD NEWS GROUP 411.49 PUBLICATIONS, RICH'S GAS & SERVICE 114.19 SUPPLIES, SD FEDERAL PROPERTY AGENCY 26.00 SUPPLIES, SD SHERIFFS' ASSOCIATION 31.45 SUPPLIES, SDACC 2208.00 3RD QTR CLERP, SIRCHIE 100.41 SUPPLIES, SPENCER QUARRIES, INC 19694.38 SEALING, STEVE STRANDE 185.00 TRAVEL REIMBURSEMENT, WEST PAYMENT CENTER 438.52 LAW LIBRARY, TRAV'S OUTFITTER 1231.20 SUPPLIES, TRAV'S OUTFITTER 36.99 UNIFORMS, TRUSTWORTHY HARDWARE 259.79 SUPPLIES/REPAIRS/MAINTENANCE, TYLER TECHNOLOGIES, INC. 291.72 PROFESSIONAL SERVICES, US POSTAL SERVICE 77.30 SUPPLIES, VERIZON WIRELESS 405.85 UTILITIES, VISA 21.16 SUPPLIES, VISA 1712.81 SUPPLIES/WEB PAGE, ROGER WALLS 116.80 WEED BOARD, WARNE APPLIANCE & VIDEO 548.99 SUPPLIES, ERLAND WEERTS 116.80 WEED BOARD, DAVID WHEELER 472.00 CAA FEES,

DIRECTOR OF EQUALIZATION

Tammy Anderson, Director of Equalization, met with the Board to discuss a possible part time new hire. Anderson informed the Board the possible new hire would be for a total of 150 hours per year as seasonal part time with an annual salary of approximately \$1,987.50.

Anderson expressed a possible need to adjust the 2020 budget for publication due to the cost difference between the three legal newspapers for the county.

Anderson also informed the Board the meeting with Hamlin and Brookings Directors had gone very well with an additional meeting to be scheduled.

STATE'S ATTORNEY

Gregg Gass, State's Attorney, met with the Board and requested to move into Executive Session for Possible Litigation.

Jensen moved and Spilde seconded to adjourn from regular session and move into Executive Session for possible litigation at 10:31 A.M. All present voting aye, motion carried.

Spilde moved and Wolkow seconded to return to regular session. Chairman Nelson declared the Board out of Executive Session at 10:39 A.M.

EMERGENCY MANAGEMENT

Cindy Bau, Emergency Management/911 Coordinator, met with the Board to discuss multiple items.

Bau read the following resolution:

**KINGSBURY COUNTY
DISASTER DECLARATOIN RESOLUTION**

WHEREAS, Kingsbury County, South Dakota on June 30th and continuing through July 21st suffered severe storm damage caused by excessive rain and wind, and

WHEREAS, this excessive rain and wind caused county-wide flooding and wind damage, and

WHEREAS, the flooding and wind has affected all of Kingsbury County, and

Now IT BE RESOLVED THAT the Kingsbury County Commissioners do hereby declare a disaster for the population the area impacted.

The Kingsbury County Commissioners respectfully request that any and all assistance that may be available from State and Federal agencies be provided to all local governments in include Kingsbury County and to the local businesses and general population as we work to overcome this disaster.

BE IT ALSO RESOLVED THAT the Kingsbury County Commissioners do hereby declare a flood and wind disaster and respectfully request the Governor of the State of South Dakota to declare a disaster area and to request a Presidential Declaration of Disaster to insure that the maximum amount of assistance is made available to local governments, businesses and residents affected.

Jensen moved and Spilde seconded for the acceptance of the Disaster Declaration Resolution. All present voting aye, motion carried.

Bau requested authorization for Chairman Nelson to sign the State of South Dakota Department of Public Safety Office of Emergency Management 2020 Local Emergency Management Performance Grant.

Wolkow moved and Jensen seconded to authorize Chairman Nelson to sign the Performance Grant. All present voting aye, motion carried.

Bau updated the Board on the status of temporary roads for Gooseneck and Twin Lakes Roads.

Bau requested Chairman Nelson's signature to accept the State program to continue matched funding for 2020.

Spilde moved and Jensen seconded for Chairman Nelson to sign to continue receiving matched funding. All present voting aye, motion carried.

TRAVIS SICHMELLER

Travis Sichmeller, with Mettler Sichmeller Engineering, met with the Board to discuss the status of resolutions to various HVAC system issues.

Wolkow moved and Jensen seconded for a second air quality test to be performed. All present voting aye, motion carried.

LAKE AREA

Gass suggested the Board moved into Executive Session for possible litigation.

Spilde moved and Wolkow seconded to adjourn from regular session and move into Executive Session for possible litigation at 11:14 A.M. All present voting aye, motion carried.

Spilde moved and Walls seconded to return to regular session. Chairman Nelson declared the Board out of Executive Session at 12:04 P.M.

The Board adjourned for lunch from 12:05 P.M. to 1:05 P.M.

AUDITOR

Barnard provided the Board with updated 2020 Budget forms to reflect the information in the approved preliminary budget.

MAINTENANCE

Lonny Palmlund, Maintenance, met with the Board to provide an update of various projects to include painting stripes in the parking lot, repairs on the base section of the dome, and the rekeying of the internal doors.

OPEN DISCUSSION

Doug Kazmerzak requested to address the Board regarding possible assistance with the cost of sign language interpreters during the pageant for future years. The bill for the service was 922.72 this year.

It was the consensus of the Board to not use county funds for this service.

EXECUTIVE SESSION

Jensen moved and Wolkow seconded to adjourn from regular session and move into Executive Session for personnel at 1:48 P.M. All present voting aye, motion carried.

Walls moved and Spilde seconded to return to regular session. Chairman Nelson declared the Board out of Executive Session at 2:31 P.M.

The Board adjourned to Tuesday, August 20, 2019 at 8:30 A.M.

SIGNED _____
Shelley Nelson, Chairman

ATTEST _____
Jennifer Barnard, County Auditor

Published 1 week at the total approximate cost of _____.