

OFFICIAL PROCEEDINGS KINGSBURY COUNTY BOARD OF COUNTY COMMISSIONER

De Smet, South Dakota
September 2, 2025

The Kingsbury County Board of County Commissioners met Tuesday, September 2, 2025, at 8:30 AM in the Courtroom of the County Courthouse with Commissioners Corey Lundquist, Roger Walls, Steve Spilde and Troy Nelson present. Kyle Lee attended via Zoom. Vice Chairman Lundquist presided.

Also attending via Zoom were Michelle Longville - Treasurer, Tammy Anderson - Director of Equalization, Steve Strande - Sheriff, Amy Halverson - Kingsbury Journal, Kristen Longville - Emergency Management

PLEDGE OF ALLEGIANCE

Those present stood and recited the Pledge of Allegiance.

APPROVE AGENDA

Vice Chairman Lundquist asked if there were any additions or changes to the agenda.

Echo Steffensen, Auditor, requested adding a discussion on health insurance options.

Commissioner Lee requested adding an executive session for contract negotiations pursuant to SDCL 1-25-2 (3) for Human Resources.

Motion by Spilde and seconded by Nelson to approve the agenda with said additions. All present voting aye. Motion carried.

MINUTES

Motion by Walls and seconded by Spilde to approve the minutes of August 21, 2025. All present voting aye. Motion carried.

PUBLIC COMMENT

Vice Chairman Lundquist asked for public comment. There was none.

CONFLICT OF INTEREST

Vice Chairman Lundquist asked the Board if there was any conflict of interest. There was none.

APPROVE CLAIMS

Motion by Spilde and seconded by Nelson that the following claims presented to the Board for consideration be approved and the County Auditor be directed to issue warrant checks for payment of same. All present voting aye. Motion carried.

TAMMY ANDERSON 82.00 TRVL, ASPHALT PAVING & MATERIALS 150765.52 SUPPLIES, AT&T 100.05 UTILITIES, VICKY AUGHENBAUGH 52.78 PROF SERVICES, BADGER OIL COMPANY 3221.60 FUEL, JEFFREY M. BANKS 291.60 PROF SERV, BEADLE COUNTY SHERIFF 3360.00 PRISONER CARE, BROOKINGS HEALTH SYSTEM 600.00 PROF SERV, JAN BIRKELAND 34.50 PROF SERV, GARRET BISCHOFF 206.28 PROF SERV, DONNA BITTIKER 67.05 PROF SERVICES, BROOKINGS COUNTY SHERIFF'S OFF 840.00 PRISONER CARE, JEFF BURNS 516.00 PROF SERV, BUTLER MACHINERY COMPANY 298.62 SUPPLIES/REPAIRS, CEDAR SHORE RESORT 185.70 TRVL, CENTRALSQUARE TECHNOLOGIES 9423.17 PROF SERV, BRIAN CHRISTENSEN 109.84 PROF SERV, JOSHUA CRIBBS 217.00 PROF SERV, DE SMET WELDING 16.30 REPAIRS, DIAMOND MOWERS LLC 1028.93 SUPPLIES, DOOLEY ENTERPRISES INC 1411.30 SUPPLIES, FARM & HOME PUBLISHERS 405.00 SUPPLIES, WAYNE FISCHER 115.20 PROF SERV, TANYA FLEGEL 316.24 TRVL, MATTHEW FURNESS 75.00 TRVL, MIKE GRANN 146.02 PROF SERV, JIM HARVEY 30.56 SUPPLIES, CARYN HOJER 255.64 TRVL, INNOVATIVE BUSINESS CONSULTANT 244.00 PROF SERV, INTERSTATE BATTERY 39.59 SUPPLIES, JOHN DEERE FINANCIAL 54.26 SUPPLIES, KARBER CONSTRUCTION 650.00 REPAIRS, KINGSBURY CONSERVATION DIST 461.63 TRVL, KYLE LEE 65.33 SUPPLIES, LINDE GAS & EQUIPMENT INC 250.23 SUPPLIES, KRISTEN LONGVILLE 32.90 TRVL, CURT LUNDQUIST 181.64 PROF SERV, LYLE SIGNS, INC. 47.00 SUPPLIES, MAYNARD'S FOOD CENTER 73.93 SUPPLIES, MAYNARD'S FOOD CENTER 195.71 SUPPLIES, MINNEHAHA COUNTY AUDITOR 303.98 PROF SERV, JEAN MORRISON 46.00 PROF SERV, SANDRA NAMKEN 89.44 PROF SERV, EASTLINE SUPPLY 148.63 SUPPLIES, EASTLINE SUPPLY 57.54 SUPPLIES, NORTHEAST OVERHEAD DOOR 786.05 REPAIRS, NORTHWESTERN ENERGY 29.78 UTILITIES, O'KEEFE IMPLEMENT 1374.39 SUPPLIES/REPAIRS, OFFICE PEEPS INC 186.95 SUPPLIES, OFFICE PEEPS INC 1562.20 SUPPLIES, RYAN OLSON 97.78 TRVL, TARYN OPDAHL 109.54 PROF SERV, OUTLAW GRAPHICS 280.00 SUPPLIES, PRAIRIE AG PARTNERS 2845.28 FUEL, JENNIFER PICKARD 96.14 PROF SERV, POINSETT GARDENS 100.00 SUPPLIES, JULIE PRASEK 108.20 PROF SERV, SD PUBLIC HEALTH LABORATORY 80.00 PROF SERV, MAGGIE PURINTUN 82.00 TRVL, PAM RAEDER 34.50 PROF SERV, PAUL ROBY 550.00 MAINT, BRAD RUDEN 98.26 PROF SERV, SD LOCAL TRANSPORTATION 125.00 TRVL, SD PUBLIC ASSURANCE ALLIANCE 356.32 PROF SERV, SIRCHIE ACQUISITION CO LLC 77.75 SUPPLIES, KAY SOLBERG 108.20 PROF SERV, LYNETTE SPANBAUER 77.60 PROF SERV, SPENCER QUARRIES/ 1945.61 SUPPLIES, STAYBRIDGE SUITES 490.68 TRVL, ECHO STEFFENSEN 104.63 REIMB, STEVENS CONSTRUCTION, LLC 12624.48 SUPPLIES/REPAIRS, STEVE STRANDE 365.16 TRVL, LAURIE TANGEN 88.10 PROF SERV, KRISTYNE THULL 34.50 PROF SERV, TRUENORTH STEEL 6240.00 SUPPLIES, TRUSTWORTHY HARDWARE 19.99 SUPPLIES, TRUSTWORTHY HARDWARE 46.97 SUPPLIES, TWO WAY SOLUTIONS, INC. 170.00 PROF SERV, ULTEIG 13557.50 PROF SERV, USPS POSTAGE BY PHONE 1000.00 POSTAGE, VERIZON 239.28 UTILITIES, VIRCHOW REPAIR LLC 800.00 SUPPLIES, VISA 265.41 SUPPLIES, VISA 631.22 SUPPLIES, MIDWAY SERVICE DBA VOLLAN OIL 806.05 SUPPLIES, ROGER WALLS 89.74 TRVL, ERLAND

WEERTS 92.42 TRVL, YOUNGBERG LAW 252.00 PROF SERV, INNOVATIVE BUSINESS
CONSULTANT 815.18 MERP FEES,

END OF MONTH

COURTHOUSE SALARIES	\$76,954.45
HIGHWAY SALARIES	34,202.99

PAYROLL DEDUCTIONS

Wellmark Health Plan	41,966.48
IBC (MERP)	6,316.16
AFLAC	1,456.30
AFLAC	311.80
Reliance Life Insurance	256.18
Reliance Matrix Dental	1,782.16
Reliance Matrix Vision	266.24
SD Retirement Supplement Pretax	312.00
SD Retirement System	16,524.42
SD Retirement Supplement	540.00
AFSCME	288.36
Kingsbury County	212,812.48

OFFICE REPORTS

The Register of Deeds, Sheriff's and Director of Equalization's Reports of Fees Collected during the month of August 2025 were reviewed by the Board. Motion by Nelson and seconded by Spilde that the Auditor's report with the Treasurer as of the close of business August 31, 2025, be accepted. All present voting aye. Motion carried.

HIGHWAY

Dave Sorenson, Highway Superintendent, met with the Board to discuss highway matters.

Sorenson informed the Board the public meeting for the Kingsbury County 5-yr plan is scheduled for September 16, 2025.

Sorenson presented a Right-of-Way agreement application from Sioux Valley Energy for boring under CR10.

Motion by Walls and seconded by Nelson to approve the Right-of-Way agreement application from Sioux Valley Energy for boring under CR10 and for Vice Chairman to sign said agreement.

The Board discussed the bids for 218th Street that were opened on September 21, 2025. Brad Stangohr, Ultieg Engineering, reviewed all bids and recommended the Bowes Construction bid for \$656,252.05.

Items discussed by the Board included what funds would be used, when the work will be done, other roads in the County needing work and the possibility of doing a blotter road instead.

Motion by Nelson and seconded by Lee to approve and accept the Bowes Construction bid for 218th St. in the amount of \$656,252.05 for calendar year 2026.

Vice Chairman Lundquist called for further discussion.

The Board discussed using the RPP funds received from the Kingston LLC project and decreasing the chip sealing expense in 2026 to allow for funds needed for the project.

Commissioner Walls voiced concerns about using the RPP funds which came from a project in the Iroquois area for this project, that they should be used in the Iroquois area and the need for possible work on the road going south from the new dairy in said area.

Motion was made by Nelson and seconded by Lee to amend the motion on the table and table the vote until after other agenda items. All present voting aye. Motion carried.

TIF #1 AGREEMENT

Toby Morris, Colliers Securities LLC, joined the meeting via Zoom.

Tammy Anderson, Director of Equalization, joined the meeting.

Morris explained details of the TIF agreement outlining the details of Riverview contributions. Explaining that they would deposit \$500,000.00 into the County general fund annually until 2030 for a total of \$2,000,000.00. The County would contribute \$2,000,000 in RPP (Sales Tax Rebates) received and any Tax Increment District #1 dollars collected by the County. The total projected cost of the project is estimated to be \$5,554,477.00.

The Board questioned Toby on what value they were estimating the dairy to be at completion and what value they were using as the base for the TIF.

They asked Anderson what the estimated tax receivable would be. Anderson stated she would need more details on the project before an estimate of value and/or taxes could be provided.

Morris asked to postpone the matter until the October 7, 2025 meeting to allow for time to gather information.

Motion by Lee and seconded by Nelson to postpone the TIF #1 discussion to October 7, 2025. All present voting aye. Motion carried.

BUDGET HEARING

Vice Chairman Lundquist opened the public budget hearing at 10:08 A.M.

No one was in attendance.

Vice Chairman Lundquist closed the public hearing at 10:21 A.M.

Approval and acceptance of the 2026 budget is scheduled for the September 16, 2025, meeting.

DIRECTOR OF EQUALIZATION

Anderson met with the Board to provide office updates.

Anderson requested to move into executive session pursuant to SDCL 1-25-2 (1) for personnel.

Motion by Nelson and seconded by Spilde to adjourn from regular session and move into executive session for personnel at 10:25 A.M. All present voting aye. Motion carried.

Vice Chairman Lundquist declared the Board back into regular session at 10:30 A.M.

WELFARE

Rhonda Siefker, Welfare Director, met with the Board to discuss Case #2025-1.

Siefker explained Case #2025-1 was a request for funeral assistance. An invoice has not yet been received but Siefker requested approval to pay said assistance up to the \$2,000.00 as allowed by the County when the invoice is received.

Motion by Walls and seconded by Spilde to approve payment for funeral assistance for Case 2025-1 and to allocate funds up to \$2,000.00 to pay the invoice when received.

RURAL ACCESS INFRASTRUCTURE FUND APPLICATIONS

The Board discussed the RAIF 5- year plans for LeSueur and Hartland Townships.

Commissioner Nelson asked if LeSueur had provided the required financial statement.

Echo Steffensen, Auditor, stated the financial statement had been filed in the Auditor office.

Motion by Walls and seconded by Spilde to approve the 5-year plan for LeSueur Township pending proof of financial statement. All present voting aye. Motion carried.

Motion by Nelson and seconded by Lee to approve the 5-year plan for Hartland Township. All present voting aye. Motion carried.

SHERIFF

Sheriff Strande stopped in to give an update on the generator repairs and the new vehicle.

AUDITOR

Steffensen informed the Board that she was requesting estimates to replace the copier in her office. No action was taken.

REGISTER OF DEEDS

Caryn Hojer, met with the Board to request the Chairman to sign a memorandum of understanding with Dakota State University for applying for a grant for some equipment through Secure South Dakota Program.

Motion by Lee and seconded by Spilde to allow the Chairman to sign said memorandum of understanding. All present voting aye. Motion carried.

Hojer requested to move into executive session pursuant to SDCL 1-25-2 (1) for personnel.

Motion by Spilde and seconded by Nelson to adjourn from regular session and move into executive session for personnel at 10:54 A.M. All present voting aye. Motion carried.

Vice Chairman Lundquist declared the Board back into regular session at 11:07 A.M.

AUDITOR

Steffensen requested approval to pay out accrued vacation hours to Heather Murfield for approximately 31.8 hrs.

Motion by Nelson and seconded by Walls to approve the payout of approximately 31.8 accrued vacation hrs. to Heather Murfield, the deputy auditor that had resigned. All present voting aye. Motion carried.

Steffensen requested travel approval for Welfare Director, Rhonda Siefker, to attend the Welfare Director conference in Pierre on September 9, 2025 and since this overlaps the County Convention Steffensen requested approval to close the Auditor office on September 9, 2025.

Motion by Lee and seconded by Spilde to approve said travel and to allow the Auditor to close their office on September 9, 2025. All present voting aye. Motion carried.

Steffensen informed the Board she had met with Risty Benefits to discuss health insurance options, including the possibility of offering an HSA and/or a FLEX 125 to employees along with the current health plan. Steffensen informed the Board Risty Benefits would be at the September 16, 2025 meeting to discuss.

HUMAN RESOURCES

Natalie Remund, HR Consultant, joined the meeting and requested the agenda item concerning possible action to approve CDL Class A Certification be moved to the September 16, 2025 meeting. It was the consensus of the Board to move said agenda item.

Remund requested to move into executive session pursuant to SDCL 1-25-2 (1) for personnel and pursuant to SDCL 1-25-2 (3) for contract negotiations.

Motion by Walls and seconded by Nelson to adjourn from regular session and move into executive session for personnel and contract negotiations at 11:17 A.M. All present voting aye. Motion carried.

Vice Chairman Lundquist declared the Board back into regular session at 12:48 P.M.

218th ST PROJECT DISCUSSION

Vice Chairman Lundquist reopened discussions on the motion to approve and accept the Bowes Construction bid for 218th St. in the amount of \$656,252.05 for calendar year 2026.

After Board discussion Lundquist called for a vote on the motion on the table to approve and accept the Bowes Construction bid for 218th St. in the amount of \$656,252.05 for calendar year 2026.

All present voting Nay. Motion not carried.

EMERGENCY MANAGEMENT

Kristen Longville, Emergency Manager, provided information to the Board on signs in Prairie View Heights. The Board tabled the matter for the September 16, 2025 meeting.

Longville shared office updates with the Board.

The Board adjourned to Tuesday, September 16, 2025, at 8:30 A.M.

SIGNED

Corey Lundquist, Vice Chairman

ATTEST

Echo Steffensen, County Auditor

Published 1 week at the total approximate cost of _____.