

OFFICIAL PROCEEDINGS KINGSBURY COUNTY BOARD OF COUNTY COMMISSIONERS

De Smet, South Dakota
September 6, 2022

The Kingsbury County Board of County Commissioners met Tuesday, September 6, 2022, at 8:30 A.M. in the Courtroom of the County Courthouse with Commissioners Roger Walls, Kyle Lee, Steve Spilde, and Doug Kazmerzak present. Chairman Kazmerzak presided.

Also attending was Shawn Geyer, De Smet.

Attending via Zoom were Michelle Longville - Treasurer, Tammy Anderson - Director of Equalization, and Amy Halverson - Kingsbury Journal.

PLEDGE OF ALLEGIANCE

Those present stood and recited the Pledge of Allegiance.

APPROVE AGENDA

Motion by Walls and seconded by Lee to approve the agenda. All present voting aye. Motion carried.

MINUTES

Motion by Lee and seconded by Spilde to approve the minutes of August 16, 2022. All present voting aye. Motion carried.

PUBLIC COMMENT

Chairman Kazmerzak asked for public comment. There was none.

CONFLICT OF INTEREST

Chairman Kazmerzak asked the Board if there was any conflict of interest. There was none.

AUDITOR

Echo Steffensen, Auditor, presented to the Board a request to pay the 74.5 hours of accumulated compensatory time for Kathy De Dyne, 4-H Assistant now that Achievement Days and the State Fair are completed. The Board asked Steffensen to review the budget to be able to pay out 54.5 hrs and decrease the accumulated compensatory time to the 20 hrs allowed in the Employee Handbook.

Steffensen presented a Petition to Vacate from Murray Towes, President of Meadow Lane Villa and requested the Board to set a hearing.

Motion by Spilde and seconded by Walls to set the hearing for the Petition to Vacate on October 4, 2022 at 10:15 A.M. All present voting aye. Motion carried.

Steffensen requested travel approval to Pierre for the fall convention September 11-13, 2022, for herself, Michelle Longville, Treasurer and Caryn Hojer, Register of Deeds.

Motion by Lee and seconded by Walls to approve the request to travel to Pierre for fall convention September 11-13, 2022, for the Auditor, Treasurer and Register of Deeds. All present voting aye. Motion carried.

Steffensen presented the new travel reimbursement rates from the state taking effect on September 12, 2022, and requested the Board accept and approve the county to adopt the changes.

Motion by Spilde and seconded by Lee to change the county travel reimbursement rate to match the new state rates as of September 12, 2022.

HIGHWAY

Chairman Kazmerzak took a moment to praise the highway crew on the finishing work that was done on CR1.

Dave Sorenson, Highway Superintendent, met with the Board to update them on highway matters.

Sorenson informed the Board that the CR 1 project is complete and presented a voucher to the Board for payment.

Sorenson presented a bid for the Albert Bridge in the amount of \$355,417.78 for Chairman Kazmerzak to sign.

Motion by Lee and seconded by Spilde to accept the bid in the amount of \$355,417.78 for the Albert Bridge project and for Chairman Kazmerzak to sign same. All present voting aye. Motion carried.

MAINTENANCE

Lonny Palmlund, Maintenance, met with the Board to update them on Courthouse maintenance matters.

EXECUTIVE SESSION

Kazmerzak requested to move into executive session for personnel.

Motion by Lee and seconded by Spilde to adjourn from regular session and move into executive session for personnel at 9:40 A.M. All present voting aye. Motion carried.

Motion by Lee and seconded by Spilde to adjourn from executive session. Chairman Kazmerzak declared the Board out at 10:12 A.M.

PLANNING AND ZONING

Motion by Walls and seconded by Lee to adjourn from regular session and move into Planning and Zoning at 10:15 A.M.

Chairman Kazmerzak declared the Board out of Planning and Zoning at 10:57 A.M.

Steffensen read the following resolution:

RESOLUTION # 2022-18

WHEREAS, The Kingsbury County Planning & Zoning Board met to review the Petition to Vacate the Plat of W.E. Steffensen Addition located in the Northeast Quarter of Section 25, Township 110 North, Range 53 West of the 5th P.M. in Kingsbury County, South Dakota September 6, 2022; and

WHEREAS the Kingsbury County Planning & Zoning Commission recommended approval of the same to the Kingsbury County Board of County Commissioners, and

Now, Therefore, be it resolved, that the Kingsbury County Board of County Commissioners accepts and approves the Petition to Vacate the Plat of W.E. Steffensen Addition located in the Northeast Quarter of Section 25, Township 110 North, Range 53 West of the 5th P.M. in Kingsbury County, South Dakota

Motion by Walls and seconded by Lee ~~Lundquist~~ to accept and adopt Resolution 2022-18 and for Chairman Kazmerzak to sign the same. All present voting via roll call. Kazmerzak - aye, Lee - aye, Walls - aye, and Spilde - aye. Motion carried.

BUDGET HEARING

Kazmerzak opened the Budget Hearing and requested comments from the public. There were none. Budget Hearing was closed.

BOARD OF ADJUSTMENT

Motion by Walls and seconded by Lee to adjourn from regular session and move into Board of Adjustment at 10:59 A.M.

Chairman Kazmerzak declared the Board out of Board of Adjustment at 11:03 A.M.

AFLAC

Jeremy Fox and Heidi Alfson provided an overview and update on what AFLAC offers

COURTHOUSE SECURITY

Gary Schumacher, States Attorney informed the Board of the security walk through scheduled for September 8, 2022.

Palmlund, Maintenance, presented the Board with a preliminary bid for security updates. No action was taken.

MULTIBUSINESS SOLUTIONS

Natalie Palmlund with MultiBusiness Solutions met with the Board to provide information on the Human Resource services MultiBusiness Solutions provides.

REGISTER OF DEEDS

Caryn Hojer, Register of Deeds, updated the Board on IT matters. The software demonstration that had been previously scheduled has been postponed and will be rescheduled later.

Hojer requested to move into executive session for personnel.

Motion by Spilde and seconded by Lee to adjourn from regular session and move into executive session for personnel at 12:11 P.M. All present voting aye. Motion carried.

Motion by Lee and seconded by Spilde to adjourn from executive session. Chairman Kazmerzak declared the Board out at 12:31 P.M.

TREASURER

Michelle Longville, Treasurer, requested to move into executive session for personnel.

Motion by Lee and seconded by Spilde to adjourn from regular session and move into executive session for personnel at 12:37 P.M. All present voting aye. Motion carried.

Motion by Lee and seconded by Spilde to adjourn from executive session. Chairman Kazmerzak declared the Board out at 1:07 P.M.

Longville informed the Board she has offered the position of Deputy Treasurer and it was accepted. The potential start date for the new Deputy Treasurer is September 19, 2022.

Longville updated the Board on other office matters.

APPROVE CLAIMS

The Board reviewed the vouchers submitted by the Auditor.

Motion by Walls and seconded by Spilde that the following claims presented to the Board for consideration be approved and the County Auditor be directed to issue warrant checks for payment of same. All present voting aye. Motion carried.

A-OX WELDING SUPPLY CO INC 447.13 SUPPLIES, CINDY ALBRECHT 35.04 2022 KINGSBURY CO 4-H JUDGE, DIANE ANDERSON 71.66 2022 KINGSBURY CO 4-H JUDGE, APPEARA 72.65 SUPPLIES, ARLINGTON FIRE DEPARTMENT 7819.15 FIRE INS PREMIUM REFUND, ASPHALT PAVING & MATERIALS 2774162.24 SPECIAL HWY PROJECT, ASPHALT PAVING & MATERIALS 490.22 PATCHING SUPPLIES, AT&T 112.79 UTILITIES, VICKY AUGHENBAUGH 42.60 2022 KINGSBURY CO 4-H JUDGE, AVERA MCKENNAN HOSPITAL 746.00 BMI, BADGER FIRE DEPARTMENT 3595.89 FIRE INS PREMIUM REFUND, BADGER OIL COMPANY 7083.85 UTILITIES, SUPPLIES, & FUEL, CINDY BAU 74.00 TRAVEL/UTILITIES, JAN BIRKELAND 30.00 2022 KINGSBURY CO 4-H JUDGE, MICKEALA BOYD 108.60 2022 KINGSBURY CO 4-H JUDGE, BRYANT FIRE DEPARTMENT 989.47 FIRE INS PREMIUM REFUND, JEFF BURNS 559.50 COURT APPT ATTY FEES, BUTLER MACHINERY COMPANY 790.22 SUPPLIES, CARTHAGE FIRE DEPT 421.25 FIRE INS PREMIUM REFUND, CIVIL DESIGN INC. 1065.00 PROFESSIONAL SERV, CLARK CO HIGHWAY DEPARTMENT 1525.31 HWY SEALING, JANEY CRONIN 100.20 2022 KINGSBURY CO 4-H JUDGE, SMITH'S LUMBER 60.11 SUPPLIES, SMITH'S LUMBER 231.59 REPAIRS, DE SMET FIRE DEPARTMENT 12866.33 FIRE INS PREMIUM REFUND, DE SMET WELDING 40.80 REPAIRS, ETERNAL SECURITY PRODUCTS, LLC 603.19 PROFESSIONAL SERV, WAYNE FISCHER 100.20 2022 KINGSBURY CO 4-H JUDGE, GOOD GUYS GARAGE 70.00 REPAIRS, MIKE GRANN 117.00 2022 KINGSBURY CO 4-H JUDGE, BRENDA GUTHMILLER 59.40 2022 KINGSBURY CO 4-H JUDGE, PATRICIA J. HARTSEL, RPR 13.60 COURT REPORTING, INTERLAKES COMMUNITY ACTION 397.42 COMMUNITY SERV WORKER -8/22, INTERSTATE BATTERY 97.00 SUPPLIES, IROQUOIS FIRE & RESCUE 5639.92 FIRE INS PREMIUM REFUND, JAY'S AUTOBODY 8370.40 REPAIRS, JEBRO, INCORPORATED 146694.88 HIGHWAY SEALING, JOE JENSEN 163.80 TRAVEL, STERLING KAPPES 186.96 2022 KINGSBURY CO 4-H JUDGE, KINGSBURY CONSERVATION DIST 20000.00 SOIL CONSERVATION, KINGBROOK RURAL WATER 40.55 UTILITIES, KINGSBURY JOURNAL 126.00 PUBLISHINGS, KINGSBURY JOURNAL 208.14 PUBLISHINGS, KINGSBURY COUNTY TREASURER 11.39 ADVANCED TAX, LAKE PRESTON FIRE DEPARTMENT 6964.99 FIRE INSURANCE PREMIUM REFUND, LEADS ONLINE LLC 573.00 SUPPLIES, LEWIS & CLARK BEHAVIORAL 184.00 BMI, LINDE GAS & EQUIPMENT INC 171.73 SUPPLIES, MACS INC 63.96 SUPPLIES, MARILYN MATSON 60.24 2022 KINGSBURY CO 4-H JUDGE, MAYNARD'S FOOD CENTER 57.84 SUPPLIES, KELLY MCCUNE 140.00 CLEANING, O'KEEFE IMPLEMENT 1011.37 SUPPLIES, OFFICE

PEEPS INC 696.53 SUPPLIES, OLDHAM FIRE DEPARTMENT 3368.65 FIRE INSURANCE PREMIUM REFUND, OUTLAW GRAPHICS 20.00 REPAIRS, PRAIRIE AG PARTNERS 4018.24 FUEL, PRAIRIE AG PARTNERS 20.00 REPAIRS, PESTS B DEAD LLC 220.00 PRO SERVICES, QUILL 242.28 SUPPLIES, PAM RAEDER 30.00 2022 KINGSBURY CO 4-H JUDGE, BRAD RUDEN 68.43 2022 KINGSBURY CO 4-H JUDGE, ROCHELLE SCHMIDT 54.78 2022KINGSBURY CO 4-H JUDGE, SCOTT'S AUTO BODY 70.00 REPAIRS, SD DEPARTMENT OF PUBLIC SAFETY 2340.00 TELETYPE SRV 6 MONTHS, SD SHERIFF'S ASSOCIATION 230.00 TRAVEL, KAY SOLBERG 67.80 2022 KINGSBURY CO 4-H JUDGE, LYNETTE SPANBAUER 42.60 2022 KINGSBURY CO 4-H JUDGE, STEVE STRANDE 225.00 CORONER FEE/SUPPLIES, LAURIE TANGEN 63.60 2022 KINGSBURY CO 4-H JUDGE, TEAM LAB 231.00 SUPPLIES, TRANSOURCE 1053.17 REPAIRS, TRUSTWORTHY HARDWARE 41.97 SUPPLIES, TRUSTWORTHY HARDWARE 126.26 REPAIRS/SUPPLIES, ULTEIG 13210.64 SPECIAL PROJECTS, USPS POSTAGE BY PHONE 400.00 POSTAGE, VERIZON 475.67 UTILITIES, VERIZON 209.95 UTILITIES, VISA 148.65 SUPPLIES, VISA 6.18 SUPPLIES, ROGER WALLS 50.40 TRAVEL, WARNE APPLIANCE & VIDEO 1014.00 JAIL REPAIRS, ADAM WIRT 250.80 2022 KINGSBURY CTY 4-H JUDGE, WW TIRE 1635.79 REPAIRS & SUPPLIES, ZELL MANUFACTURING 315.00 REPAIRS,

MISCELLANEOUS

END OF MONTH

COURTHOUSE SALARIES	\$55,377.49
HIGHWAY SALARIES	29,589.52

PAYROLL DEDUCTIONS

Sanford Health Plan	24,516.33
AFLAC	927.31
AFLAC	460.83
The Principal Financial Group	255.14
Garnishment	668.60
Delta Dental	676.80
Avesis Third Party Administrators	225.50
SD Retirement Supplement Pretax	150.00
SD Retirement System	12,580.02
SD Retirement Supplement	765.00
AFSCME	224.10
Kingsbury County	25,443.75

OFFICE REPORTS

The Register of Deeds, Sheriff's and Director of Equalization's Reports of Fees Collected during the month of August 2022 were reviewed by the Board. Motion by Lee and seconded by Walls that the Auditor's report with the Treasurer as of the close of business August 30, 2022, be accepted as follows. All present voting aye. Motion carried.

Cash on Hand	\$ 1,700.33
Checks in Treas. Possession less than 3 days	17,595.40

Credit Card	874.67
Uncollected Credit Card	1,557.90
Cash Long/short	0.25
Demand Deposits	239,938.74
Savings Account	5,097,527.29
Revolving Loan Fund	295,815.73
Big Ditch MM	343,479.19
Time Deposits	1,657,523.80
TOTAL	7,656,013.30

BREAKDOWN OF MONEY BY FUNDS

County General Fund	1,964.375.93
Special Revenue Funds (Road & Bridge, E911 Fund Dare, Revolving Loan, Emergency Management, Domestic Abuse Funds 24/7 & M&P Fund American Rescue, Rural Infrastructure)	5,007,781.92
Drainage Ditch #4	165,746.79
Drainage Ditch Debt Service Cash	2,224.84
Amount held for School Dist.	65,375.23
Amount held for Townships	7,750.91
Amount held for Cities	22,876.44
Amount held for East Dakota Water Dist.	172.03
State Remittance	194,574.18
Amount held for others	225,135.03
TOTAL	7,656,013.30

AUDITOR

Steffensen presented an application from Joe Spilde, Arlington, for a Fireworks Display on September 9, 2022.

Motion by Lee and seconded by Spilde to approve the application for fireworks display for Joe Spilde, Arlington on September 9, 2022. All present voting aye. Motion carried.

OPEN DISCUSSION

Kazmerzak proposed the county consider a \$.70/\$1,000.00 road levy for the 2023 taxes due 2024. Steffensen was asked to work the numbers and prepare a resolution to be considered at the next meeting.

EXECUTIVE SESSION

Kazmerzak requested to move into executive session for possible litigation.

Motion by Walls and seconded by Lee to adjourn from regular session and move into executive Session for possible litigation at 1:52 P.M. All present voting aye. Motion carried.

Motion by Spilde and seconded by Lee to adjourn from executive session. Chairman Kazmerzak declared the Board out at 2:13 P.M.

The Board adjourned to Thursday, September 22, 2022, at 8:30 A.M.

SIGNED _____
Doug Kazmerzak, Chairman

ATTEST _____
Echo Steffensen, County Auditor

Published 1 week at the total approximate cost of _____.