

OFFICIAL PROCEEDINGS KINGSBURY COUNTY BOARD OF COUNTY COMMISSIONERS

De Smet, South Dakota  
September 7, 2021

The Kingsbury County Board of County Commissioners met Tuesday, September 7, 2021, at 8:30 AM in the Courtroom in the County Courthouse with Commissioners Roger Walls, Kyle Lee, Steve Spilde, Doug Kazmerzak and Corey Lundquist present. Chairman Walls presided.

Attending via Zoom were, Cindy Bau - Emergency Management/9+11 Coordinator, Joey Klinkhammer - Deputy Auditor, Michelle Longville - Treasurer, Tammy Anderson - Director of Equalization, and Mike Siefker - Kingsbury Journal.

PLEDGE OF ALLEGIANCE

Those present stood and recited the Pledge of Allegiance.

APPROVE AGENDA

Jennifer Barnard, Auditor, stated that the American Rescue Plan would need to be added to the agenda.

Lundquist moved and Spilde seconded to approve the agenda as edited. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

PUBLIC COMMENT

Chairman Walls asked for public comment. There was none.

CONFLICT OF INTEREST

Chairman Walls asked the Board if there was any conflict of interest. There was none.

MINUTES

Spilde moved and Lundquist seconded to approve the minutes of August 17, 2021. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

HIGHWAY MATTERS

Dave Sorenson, Highway Superintendent, met with the Board to discuss highway matters.

Sorenson stated the crew had finished graveling on CR 8 and spot graveling on CR 4. They would start graveling on CR 2 from CR 11 to HWY 25.

Sorenson discussed the timing of graveling during the year, HB 1259 funds and the construction issue on HWY 28 in Hamlin County.

Barnard read Resolution 2021-27. The follow Resolution 2021-27 was approved as edited:

RESOLUTION #2021-27

RESOLUTION ESTABLISHING RESTRICTED TRUCK TRAFFIC ON 450<sup>TH</sup> AVE (CR 9) FROM 200<sup>TH</sup> ST (CR -1) TO 196<sup>TH</sup> ST (COUNTY BORDER)

WHEREAS, pursuant to SDCL 7-18A-2, the Kingsbury County Board of Commissioners may enact resolutions as may be proper and necessary to carry into effect the powers granted to it by law; and

WHEREAS, pursuant to SDCL 7-8-20(2), the Kingsbury County Board of Commissioners shall have the power to make orders respecting the care and preservation of all property belonging to the county; and

WHEREAS, pursuant to SDCL 32-14-7, the Kingsbury County Board of Commissioners may by resolution prohibit the operation of trucks or other commercial vehicles or impose limitations as to the weights of such vehicles on designated highways, said prohibitions and limitations shall be designated by appropriate signs on such highways; and

WHEREAS, trucks with loads traveling on 450<sup>th</sup> Ave (CR-9) from 200<sup>th</sup> St (CR 1) to 196<sup>th</sup> St (County Border) within Kingsbury County, South Dakota, have caused significant damage and destruction to the Kingsbury County highway system of roads at a significant cost to Kingsbury County; and

WHEREAS, pursuant to SDCL 7-18-8, the adoption of a resolution may take effect immediately for the preservation of the public peace, health, or safety.

NOW THEREFORE BE IT RESOLVED by the Kingsbury County Board of Commissioners, that no person may operate a truck with two or more axles on 450<sup>th</sup> Ave (CR-9) from 200<sup>th</sup> St (CR 1) to 196<sup>th</sup> St (County Border) within Kingsbury County having no origin or destination as evidenced by a bill of lading, along the route traveled; and will receive a \$500.00 fine for each violation, and

BE IT FURTHER RESOLVED the Kingsbury County Highway Superintendent, or its designee shall erect and/or place signage designating 450<sup>th</sup> Ave (CR-

9) from 200<sup>th</sup> St (CR 1) to 196<sup>th</sup> St (County Border) within Kingsbury County as "No Through Trucks" roads.

Spilde moved and Lee seconded to accept and approve Resolution 2021-27. All present voting via roll call: Lee - aye, Spilde - aye, Lundquist - aye, Kazmerzak - aye, Walls - aye. Motion carried.

#### EAGLEVIEW

Ryan Poots and John Wanande with Eagleview, Sorenson, Anderson, Bau, and Maggie Purintun, Deputy Director of Equalization were present for the meeting.

Poots presented information on the benefit of utilizing the flyover information obtained for various offices in the county including Emergency Management, Sheriff, Director of Equalization, Planning and Zoning, and others, as well as our GIS information.

Sheriff Strande joined the meeting via zoom during the Eagleview presentation.

Joe Jensen, Zoning Officer, joined the meeting.

#### BUDGET HEARING

Kazmerzak moved and Spilde seconded to approve the provisional budget as is. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

#### PLANNING AND ZONING

Spilde moved and Kazmerzak seconded to adjourn from regular session and move into Planning and Zoning at 11 :01 A.M. to review two Plats. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

Chairman Walls declared the Board out of Planning and Zoning at 11:08 A.M.

Barnard read the following Resolutions:

#### RESOLUTION # 2021-25

WHEREAS, The Kingsbury County Planning & Zoning Board met to review the Plat of Spirit Lake Addition Located in Government Lot 2 of Section 19 Township 112 North, Range 56 West of the 5<sup>th</sup> P.M., and in Government Lots 6 and 7 of Section 30, Township 112 North, Range 56 West of the 5<sup>th</sup> P.M., Kingsbury County, South Dakota on September 7, 2021; and

WHEREAS, the Kingsbury County Planning & Zoning Commission recommended approval of the same to the Kingsbury County Board of County Commissioners, and

Now, Therefore, be it resolved, that the Kingsbury County Board of County Commissioners accepts and approves the Plat of Spirit Lake Addition Located in Government Lot 2 of Section 19 Township 112 North, Range 56 West of the 5<sup>th</sup> P.M., and in Government Lots 6 and 7 of Section 30, Township 112 North, Range 56 West of the 5<sup>th</sup> PM, Kingsbury County, South Dakota as recommended by the Planning & Zoning Commission.

Kazmerzak moved and Lundquist seconded to accept and approve Resolution 2021-25. All present voting via roll call: Lee - aye, Spilde - aye, Lundquist - aye, Kazmerzak - aye, Walls - aye. Motion carried.

#### RESOLUTION # 2021-26

WHEREAS, The Kingsbury County Planning & Zoning Board met to review the Plat of Bump Addition Located in Government Lot 2 of Section 19 Township 112 North, Range 56 West of the 5<sup>th</sup> P.M., and in Government Lot 6 of Section 30, Township 112 North, Range 56 West of the 5<sup>th</sup> P.M., Kingsbury County, South Dakota on September 7, 2021; and

WHEREAS, the Kingsbury County Planning & Zoning Commission recommended approval of the same to the Kingsbury County Board of County Commissioners, and

Now, Therefore, be it resolved, that the Kingsbury County Board of County Commissioners accepts and approves the Plat of Bump Addition Located in Government Lot 2 of Section 19 Township 112 North, Range 56 West of the 5<sup>th</sup> P.M., and in Government Lot 6 of Section 30, Township 112 North, Range 56 West of the 5<sup>th</sup> PM, Kingsbury County, South Dakota as recommended by the Planning & Zoning Commission.

Lee moved and Spilde seconded to accept and approve Resolution 2021-26. All present voting via roll call: Lee - aye, Spilde, aye, Lundquist - aye, Kazmerzak - aye, Walls - aye. Motion carried.

#### OPEN DISCUSSION

The Board discussed the status of the Burn Ban.

Kazmerzak moved and Lee seconded to lift the Burn Ban for the County. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

ROCS

Scott Fink, with ROCS, provided a history of how the Kingsbury County Transit was established in the area and discussed the \$2,000.00 budget request for 2022. Fink also informed the Board of a match from the Federal Transit Authority.

#### APPROVE CLAIMS

Spilde moved and Lundquist seconded that the following claims presented to the Board for consideration be approved and the County Auditor be directed to issue warrant checks for payment of same. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

#### MISCELLANEOUS

ALDERCREEK PLUMBING 361.41 REPAIRS, APPEARA 55.97 SUPPLIES, ARLINGTON FIRE DEPT 7782.86 PREMIUM REFUND, AT&T 77.14 UTILITIES, AXON ENTERPRISE, INC 196.70 SUPPLIES, BADGER FIRE DEPT 2952.15 PREMIUM REFUND, BADGER OIL COMPANY 1246.30 SUPPLIES, CINDY BAU 6.00 SUPPLIES, BEADLE COUNTY SHERIFF 70.00 CARMODY, BILL VANBEEK 560.00 SUPPLIES, BOWES CONSTRUCTION, INC 33133.43 SUPPLIES, BRYANT FIRE DEPT 972.94 PREMIUM REFUND, BUTLER MACHINERY COMPANY 123.50 SUPPLIES, CARTHAGE FIRE DEPT 463.71 PREMIUM REFUND, CIVIL DESIGN INC. 6870.00 PRO SERVICES, COLES PETROLEUM 14437.50 SUPPLIES, CONNECTING POINT 1390.00 SUPPLIES, CONNECTING POINT 3445.00 PRO SERVICES, CRAWFORD & OSTHUS 2000.00 COUNTY BURIAL, CREATIVE PRINTING 121.63 PUBLISHING, CREATIVE PRODUCT SOURCING 290.85 DARE SUPPLIES, CREATIVE REWARDS 135.00 AWARD, AVERA DESMET HOSPITAL 74.00 PRO SERVICES, DESMET FIRE DEPT 12145.63 PREMIUM REFUND, DOOLEY ENTERPRISE 953.95 SUPPLIES, FARMERS CASHWAY DO IT CENTER 93.60 REPAIRS AND MAINT, FIRST DISTRICT ASSOC LOCAL 5500.00 LETTER OF AGREEMENT, HEIMAN FIRE EQUIPMENT 100.00 PRO SERVICES, CITY OF HURON 3911.45 PRO SERVICES, INTERLAKES COMMUNITY ACTION 783.16 FEES, INTERSTATE BATTERY 72.00 SUPPLIES REPAIRS AND MAINT, IROQUOIS FIRE DEPT 4645.30 PREMIUM REFUND, JOE JENSEN 119.28 MILEAGE, KEVIN CURD 619.38 REFUND, KINGSBURY COUNTY TREAS 15.00 TITLE, KINGSBURY JOURNAL 31.50 PUBLISHING, KINGSBURY JOURNAL 648.03 PUBLISHING, LAKE PRESTON FIRE 6572.19 PREMIUM REFUND, LUCY LEWNO 166.51 MENTAL HEALTH BOARD, LINCOLN COUNTY 386.29 REIMBURSEMENT, DARCY LOCKWOOD 15.00 MENTAL HEALTH, MARK KATTERHAGEN 15.00 MENTAL HEALTH BOARD, MAYNARD'S FOOD CENTER 34.19 OTHER, MCLEODS PRINTING & OFFICE SUPP 269.15 SUPPLIES, MITCHELL PLUMBING & HEATING CO 534.00 REPAIRS AND MAINT, EASTLINE SUPPLY 46.45 REPAIRS & MAINT, EASTLINE SUPPLY 341.53 SUPPLIES, O'KEEFE IMPLEMENT 35.33 SUPPLIES, O'KEEFE IMPLEMENT 158.68 REPAIRS & MAINT, OFFICE PEEPS INC 811.27 SUPPLIES, OLDHAM FIRE DEPT 2900.19 PREMIUM REFUND, PRAIRIE AG PARTNERS 1262.01 SUPPLIES, PRAXAIR DISTRIBUTION INC. 164.75 SUPPLIES, REDWOOD TOXICOLOGY LABORATORY 28.71 SUPPLIES, RFD NEWS GROUP 797.56 PUBLISHING, RICH'S GAS & SERVICE 89.75 SUPPLIES, RICH'S GAS & SERVICE 25.00 REPAIRS & MAINT, SD DEPT OF TRANSPORTATION 68.62 PRO SERVICES, SDACC 1395.00 TRAVEL, SHELLEY STRANDE 92.06 MATRON, SIRCHIE 114.40 SUPPLIES, SMITHS LUMBER 146.79 SUPPLIES & REPAIRS MAIN, SPINK COUNTY TREAS 36.00 TRAVEL, TRAFIC SOLUTIONS 12565.82 PRO SERVICES, TRANSOURCE 364.78

SUPPLIES, TRUENORTH STEEL 9439.20 SUPPLIES, TRUSTWORTHY HARDWARE 7.47  
 SUPPLIES, TRUSTWORTHY HARDWARE 176.40 SUPPLIES & REPAIRS MAINT, TWO WAY  
 SOLUTIONS, INC. 509.94 SUPPLIES & REPAIRS, US IMAGING 9370.88 PRO  
 SERVICES, DE SMET VETERINARY SERVICE 98.12 SUPPLIES, VISA 500.95 SUPPLIES,  
 DAVID WHEELER 837.60 PRO SERVICES, WW TIRE 3587.36 SUPPLIES, WW TIRE  
 570.52 REPAIRS & MAINT, YANKTON COUNTY 125.00 MENTAL HEALTH,

END OF MONTH

|                     |             |
|---------------------|-------------|
| COURTHOUSE SALARIES | \$56,004.40 |
| HIGHWAY SALARIES    | 26,483.10   |

PAYROLL DEDUCTIONS

|                                   |           |
|-----------------------------------|-----------|
| Sanford Health Plan               | 24,909.00 |
| AFLAC                             | 967.42    |
| AFLAC                             | 354.87    |
| Child Support                     | 201.50    |
| The Principal Financial Group     | 273.78    |
| Garnishment                       | 619.38    |
| Delta Dental                      | 610.40    |
| Avesis Third Party Administrators | 160.04    |
| SD Retirement Supplement Pretax   | 300.00    |
| SD Retirement System              | 12,644.10 |
| SD Retirement Supplement          | 850.00    |
| AFSCME                            | 239.50    |
| Kingsbury County                  | 24,784.11 |

OFFICE REPORTS

The Register of Deeds, Sheriff's and Director of Equalization's Reports of Fees Collected during the month of August 2021 were reviewed by the Board, along with the Treasurer and Auditor Reports.

|  |              |
|--|--------------|
| Cash on Hand                                 | \$ 1,373.78  |
| Checks in Treas. Possession less than 3 days | 24,252.86    |
| Credit Card                                  | 1,038.58     |
| Cash Short                                   | 2,307.24     |
| Cash Long-ISF Check                          | 0.00         |
| Demand Deposits                              | 51,842.01    |
| Savings Account                              | 2,940,143.24 |
| Revolving Loan Fund                          | 295,487.29   |
| Big Ditch MM                                 | 340,735.85   |
| American Rescue Plan MM                      | 479,690.16   |
| Time Deposits                                | 1,657,523.80 |
| TOTAL  | 5,794,394.81 |

BREAKDOWN OF MONEY BY FUNDS

|   |              |
|---|--------------|
| County General Fund                             | 2,882,482.62 |
| Special Revenue Funds (Road & Bridge, E911 Fund |              |

|   |              |
|---|--------------|
| CH Bldg, Revolving Loan,<br>Emergency Management,<br>Domestic Abuse Funds<br>24/7 & M&P Fund) | 2,378,144.94 |
| Drainage Ditch #4   | 165,746.79   |
| Drainage Ditch Debt Service Cash  | -560.79      |
| Amount held for School Dist.  | 39,309.04    |
| Amount held for Townships   | 6,271.03     |
| Amount held for Cities  | 12,387.26    |
| Amount held for East Dakota Water Dist.   | 119.44       |
| State Remittance  | 123,708.77   |
| Amount held for others  | 186,785.71   |
| TOTAL   | 5,794,394.81 |

#### AUDITOR

Jennifer Barnard, Auditor, met with the Board for various items.

Barnard requested a motion to approve an Auto Supplement for \$5,500.00 to be moved from the Dakota Access Funds to the Emergency Management Budget. The usage of funds was previously approved.

Kazmerzak moved and Lundquist seconded to approve the Auto Supplement from 226-0-276.05 Assigned Dakota Access Donation to 226-0-101 Emergency Management Cash for the purchase of Emergency Management Maps through First District. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

Barnard informed the Board NorthWestern Energy was in their third year of discretionary formula availability and requested to Board approve the discretionary amount for this year's levy process of \$43,921.00.

Spilde moved and Kazmerzak seconded to approve the discretionary amount of \$43,921.00 for NorthWestern Energy. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

Barnard requested travel authorization for Klinkhammer and herself to attend the Auditor's Workshop in Pierre on October 13-14, 2021. This would be the election school for the 2022 Federal Election, and the Auditor's office would need to be closed during this time.

Spilde moved and Kazmerzak seconded to approve travel expenses for Barnard and Kazmerzak to attend the Auditor's Workshop in Pierre. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

Barnard requested to attend a Joint Risk & Safety Conference in Pierre on November 3-4, 2021. Barnard stated this is not normally attended by the Auditor but has information that would benefit the County moving forward.

Kazmerzak moved and Lee seconded to approve travel expenses for Barnard to attend the Joint Risk & Safety Conference in November. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

Walls stated the Board would need to meet in Executive Session for personnel.

Kazmerzak moved and Spilde seconded to adjourn from regular session and move into Executive Session for personnel at 1:12 P.M. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

Lee moved and Spilde seconded to adjourn from Executive Session. Chairman Walls declared the Board out at 3:54 P.M.

#### SHERIFF

Sheriff Strande requested authorization to travel to the Sheriff's Annual Conference in Pierre on September 22-23, 2021.

Spilde moved and Lundquist seconded for Sheriff Strande to attend the Annual Conference in September. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

Lundquist requested to move into Executive Session for personnel.

Lundquist moved and Kazmerzak seconded to adjourn from regular session and move into Executive Session for personnel at 4:12 P.M. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

Kazmerzak moved and Spilde seconded to adjourn from Executive Session. Chairman Walls declared the Board out at 5:06 P.M.

#### MAINTENANCE

Lonny Palmlund, Maintenance, met with the Board to discuss various items with the Board.

Palmlund provided information on estimates received for the Glycol switchover for the HVAC system. The estimates were received from Mitchell Plumbing from Mitchell for \$21,000.00 and Redlinger Bros. from Watertown for \$20,146.00.

The Board requested Palmlund's recommendation on the two companies.

Palmlund stated he had never worked with Redlinger, and the County had a good working relationship with Mitchell Plumbing who had already worked on the system since it was installed.

Kazmerzak moved and Spilde seconded to accept the estimate from Mitchell Plumbing for \$21,000.00. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

Palmlund suggested adding an addendum to the preventative maintenance agreement with G&R Controls to add boiler services. This was not added at first because we didn't know how often the service would be. The last service indicated the boiler service will be needed annually.

Lee moved and Lundquist seconded to add the addendum to the preventative maintenance agreement. All present voting aye - 5, nay - 0, abstain - 0. Motion carried.

Palmlund and the Board discussed the status of the windows and the flagpole on top of the courthouse dome.

The Board adjourned to Tuesday, September 21, 2021, at 8:30 A.M.

SIGNED

\_\_\_\_\_  
Roger Walls, Chairman

ATTEST

\_\_\_\_\_  
Jennifer Barnard, County Auditor

Published 1 week at the total approximate cost of \_\_\_\_\_.