OFFICIAL PROCEEDINGS KINGSBURY COUNTY BOARD OF COUNTY COMMISSIONERS

De Smet, South Dakota
February 3, 2026

The Kingsbury County Board of County Commissioners met Tuesday, February 3, 2026, at 8:30 AM in the Courtroom of the County Courthouse with Commissioners Roger Walls, Troy Nelson, Steve Spilde, and Corey Lundquist present. Vice-Chairman Lundquist presided.

Chairman Kyle Lee attended via Zoom.

Also, attending via Zoom were Erin Rusher – Deputy Treasurer, Tammy Anderson – Director of Equalization, Kristen Longville – Emergency Management and Amy Halverson – Kingsbury Journal

PLEDGE OF ALLEGIANCE

Those present stood and recited the Pledge of Allegiance

AGENDA

Vice Chairman Lundquist asked if there were any additions or changes to the agenda.

Echo Steffensen, Auditor asked to add a computer purchase for the Auditor office and a discussion on a contract for snow removal. Jessica Bingham, Human Resources and Commissioner Walls requested an executive session for personnel.

Motion by Walls, second by Spilde to approve the agenda with said changes. All present voting aye. Motion carried.

MINUTES

Motion by Nelson, second by Spilde to approve the minutes of January 20, 2026. All present voting aye. Motion carried.

PUBLIC COMMENT

Vice Chairman Lundquist asked for public comment.

There was none.

CONFLICT OF INTEREST

Vice Chairman Lundquist asked the Board if there was any conflict of interest.

There was none.

APPROVE CLAIMS
Motion by Spilde, second by Walls that the following claims presented to the Board for consideration be approved and the County Auditor be directed to issue warrant checks for payment of same. All present voting aye. Motion carried.

1ST DIST ASSC OF LOCAL GOVT. 12000.00 PROF SERV, ALLY DAKOTA DEVELOPMEMT 5043.04 REV LOAN PYMNT, ANDERSON LUMBER, LLC 82.99 SUPPLIES, ANDERSON LUMBER, LLC 20.88 REPAIRS, BEADLE COUNTY SHERIFF 315.00 PRISONER CARE, BLUE LAW FIRM LLP 965.44 FEES, MARK BURMEISTER 1675.00 SNOW REMOVAL, JEFF BURNS 561.33 FEES, BUTLER MACHINERY COMPANY 3807.88 REPAIRS, CITIZEN STATE BANK 5.00 BANK MONEY ORDER FEE, COMMERCIAL ASPHALT 1751.00 SUPPLIES, COWBOY COUNTRY STORE-DESMET 47.00 SUPPLIES, CR MECHANICAL LLC 229.59 REPAIRS, DMC WEAR PARTS 6238.40 SUPPLIES, TONYA DORRIS 80.00 PROF SERV, BRANDON DUFFY 125.00 CORONER FEE, EFRAIMSON ELECTRIC INC 602.50 REPAIRS, FEDEX 46.28 SUPPLIES, DANIEL P. FELDHAUS REPORTING 51.00 PROF SERV, FLEET PRIDE 147.07 SUPPLIES, GLACIAL LAKES AND PRAIRIES 581.00 MEMBERSHIP DUES, GOOD GUYS GARAGE 45.00 REPAIRS, CARYN HOJER 170.11 TRAVEL/SUPPLIES, INNOVATIVE BUSINESS CONSULTANT 12093.56 HEALTH INS CLAIMS, LAKE COUNTY SHERIFF'S OFFICE 180.00 PRISONER CARE, LINDE GAS & EQUIPMENT INC 261.16 SUPPLIES, KRISTEN LONGVILLE 732.39 SUPPLIES/TRAVEL, MICRO COMPUTER SYSTEMS 384.00 PROF SERV, MOCIC 100.00 FEES, MULTI BUSINESS SOLUTIONS, INC 3250.00 PROF SERV, EASTLINE SUPPLY 257.87 SUPPLIES, EASTLINE SUPPLY 12.49 REPAIRS, NORTHWESTERN ENERGY 13.86 UTILITIES, O'KEEFE IMPLEMENT 38.40 SUPPLIES, OFFICE PEEPS INC 236.14 SUPPLIES, PRAIRIE AG PARTNERS 59.90 REPAIRS, PITNEY BOWES GLOBAL 213.90 PROF SERV, SD PUBLIC HEALTH LABORATORY 100.00 PROF FEES, QUALIFIED PRESORT SERVICE, LLC 3411.93 PROF SERV, QUILL 175.96 SUPPLIES, RAMSEY COUNTY FINANCE 2113.00 PROF SERV, RFD NEWS GROUP 670.08 PUBLISHING, RUNNING SUPPLY INC. 64.17 SUPPLIES, SD DEPT OF TRANSPORTATION 342.18 PROF SERV, SDACES 15.00 PROF SERV, TRANSOURCE 201.92 SUPPLIES, VERIZON 439.51 UTILITIES, VISA 763.20 SUPPLIES, VISA 1.05 REPAIRS, MIDWAY SERVICE DBA VOLLAN OIL 16572.60 FUEL,

END OF MONTH

COURTHOUSE SALARIES	$82,417.77
HIGHWAY SALARIES	33,721.86

PAYROLL DEDUCTION

Wellmark Health Plan	44,806.18
MASA	316.00
IBC (MERP)	5,958.85
AFLAC	1,620.42
AFLAC	1,116.72
AFLAC Dental	1,174.06

Optilegra Vision	688.68
Reliance Life Insurance	293.94
SD Retirement Supplement Pretax	449.00
SD Retirement System	18,373.16
SD Retirement Supplement	549.00
AFSCME	296.64
Kingsbury County	34,261.92

OFFICE REPORTS

The Register of Deeds, Sheriff's and Director of Equalization's Reports of Fees Collected during the month of January 2026 were reviewed by the Board. Motion by Nelson, second by Walls that the Auditor's report with the Treasurer as of the close of business January 30, 2026, be accepted as presented. All present voting aye. Motion carried.

HIGHWAY

Dave Sorenson, Highway Superintendent, met with the Board to update them on highway matters.

Sorenson presented a right-of-way occupancy agreement from Ottertail for signature.

Motion by Nelson, second by Spilde for Vice Chairman Lundquist to sign said agreement. All present voting aye. Motion carried.

Sorenson informed the Board he had a qualified applicant for the open position at the highway department and requested approval to offer the applicant the position as Heavy Equipment Operator with the pay rate to be Grade Level 20, Step A, $23.04 per hour.

Motion by Walls, second by Spilde to approve offering the position as Heavy Equipment Operator with the pay rate to be Grade Level 20, Step A, $23.04 per hour to the applicant. All present voting aye. Motion carried.

Sorenson presented information on the State Planning & Research Program through the SD Department of Transportation for the Board to review. Further discussion will be held at the February 17, 2026 meeting.

Sorenson requested travel approval to Mitchell on February 11-12, 2026 for the Asphalt Conference.

Motion by Nelson, second by Walls to approve travel for Sorenson to Mitchell on February 11-12, 2026 for the Asphalt Conference. All present voting aye. Motion carried.

Sorenson requested approval to purchase a wire feed welder from A-Ox Welding for $3,700.00.

Sorenson presented a request to purchase a used 2024 Model 262D3 Skidsteer with 300 hours from Butler Machinery for $60,250.00 bid off Sourcewell. Sorenson informed the Board it could be purchased outright or financed at 5% over 4 years.

Motion by Walls, second by Spilde to approve the purchase of the 2024 Model 262D3 Skidsteer from Butler Machinery in Huron for $60,250.00 outright. All present voting aye. Motion carried.

Motion to purchase a wire feed welder from A-OX Welding for up to $5,000.00. All present voting aye. Motion carried.

Andrew Kangas, Civil Design, joined the meeting to discuss the plans for improvements to 425th Ave. Sorenson confirmed he had reviewed the plans with Kangas. The road and bridge would be bid together and managed by one contractor.

Kangas requested letting the bids with advertising the week of February 8-14, 2026 and February 15-21, 2026, opening of the bids to possibly be scheduled for February 24, 2025 and awarding the bid at the March 3, 2026 meeting.

Motion by Lee, second by Spilde to authorize bid letting with advertising the 2 weeks of February 8-14, 2026 and February 15-21, 2026, opening of the bids to possibly be scheduled for February 24, 2025 and awarding the bid at the March 3, 2026 meeting. All present voting aye. Motion carried.

HARTLAND RAIF APPLICATION

The Board considered the Rural Access Infrastructure Fund application from Hartland Township originally submitted August 25, 2026 with the requested updated bids for $57,277.50. The grant is an 80/20 split with the RAIF funds being $45,822.00.

Motion by Walls, second by Lee to approve the Hartland Township RAIF application. All present voting aye. Motion carried.

EXECUTIVE SESSION

Motion by Spilde, second by Nelson to adjourn from regular session and move into executive session for personnel at 9:49 A.M. All present voting aye. Motion carried.

Vice Chairman Lundquist declared the Board out of executive session at 10:22 A.M.

SECURITY COMMITTEE

Caryn Hojer, Register of Deeds, Kristen Longville, Emergency Manager, and Jennifer Malone, Clerk of Courts requested to move into executive session for contract negotiations and security issues.

Motion by Nelson, second by Spilde to adjourn from regular session and move into executive session for contract negotiations and security issues at 10:26 A.M. All present voting aye. Motion carried.

Vice Chairman Lundquist declared the Board out of executive session at 10:37 A.M.

The Security Committee recommended both the bids from CommTech and OnSight Security Systems be rejected and have the project engineered to make sure we are getting the equipment we need and desire as well as maintain the integrity of the courthouse.

Motion by Nelson, second by Walls to reject both bids and have the project engineered. All present voting aye. Motion carried.

PLANNING AND ZONING

Motion by Nelson, second by Spilde to adjourn from regular session and move into Planning and Zoning at 10:39 A.M. All present voting aye. Motion carried.

Chairman Lee declared the Board out of Planning and Zoning and back into regular session at 10:47 A.M.

EMERGENCY MANAGEMENT

Kristen Longville, Emergency Manager, met with the Board to provide office updates.

Longville informed the Board that the push bumper for the Emergency Management vehicle came in higher than approved. Total cost came to $1,354.70. Longville requested approval of the increased amount.

Motion by Nelson, second by Walls to approve the increased amount of $1,354.70. All present voting aye. Motion carried.

Longville informed the Board with the state going to paperless they are requiring all entity employees to be trained on Crisis Track. The trainings for townships would be held on February 26, 2026 1:00 – 4:00 P.M. and city and counties on February 26, 2026 6:00 – 9:00 P.M., possibly

in Sioux Falls. Future dates may be available to hold the training within our region to avoid travel.

Longville updated them on the status of Iroquois School, informing them the school is in Kingsbury County, and she would continue to work with them concerning emergency information.

Longville requested travel approval to Aberdeen February 18-19, 2026 for ICS400 training.

Motion by Nelson, second by Spilde to approve travel for Longville to Aberdeen February 18-19, 2026 for ICS400 training. All present voting aye. Motion carried.

Longville presented a Letter of agreement with First District for MSAG Assistance with a cost of $1,000.00 per year for approval and authorization to sign.

Motion by Spilde, second by Walls to approve the agreement with First District for MSAG Assistance with a cost of $1,000.00 per year and authorize Longville to sign said agreement. All present voting aye. Motion carried.

Longville informed the Board that the LEMPG grant funds for her 2025 salary reimbursement should be released soon.

Longville asked the Board to review and update their contact information on the Emergency Management Municipal contact list.

DIRECTOR OF EQUALIZATION
Tammy Anderson, Director of Equalization, requested an abatement on record #8454 explaining the property should be owner occupied and the 2025 taxes due 2026 needed adjusted to reflect this.

Motion by Nelson, second by Walls to approve the abatement for record #8454. All present voting aye. Motion carried.

Anderson requested to move into executive session for possible litigation.

Motion by Spilde, second by Nelson to adjourn from regular session and move into executive session for possible litigation at 11:06 A.M. All present voting aye. Motion carried.

Vice Chairman Lundquist declared the Board out of executive session at 11:16 A.M.

INFORMATION TECHNOLOGY

Caryn Hojer, IT Coordinator, met with the Board to discuss tablet options for the Commissioners.

AUDITOR

Steffensen presented combined election agreements with Erwin and Badger to be signed.

Motion by Nelson, second by Spilde to authorize Vice-Chairman Lundquist to sign said agreements. All present voting aye. Motion carried.

The Board discussed bids that had been received for courthouse repairs.

Steffensen informed the Board the CPI for 2026 taxes payable 2027 is 2.5%

Steffensen informed the Board the unassigned cash percentage for end of year 2025 was 49.92%

Steffensen requested approval to purchase a new computer for her office for $1,299.99.

Motion by Nelson, second by Walls to approve the purchase of a new computer for the Auditor's office for $1,299.99. All present voting aye. Motion carried.

Steffensen presented the snow removal contract with Mark Burmeister at an hourly rate of $100/hr. for the first hour and $50/hr. for each subsequent hour needed per event.

Motion by Walls, second by Nelson to approve the snow removal contract and for Vice-Chairman Lundquist to sign said contract. All present voting aye. Motion carried.

Steffensen requested to move into executive session for personnel.

Motion by Nelson, second by Walls to adjourn from regular session and move into executive session for personnel at 11:50 A.M. All present voting aye. Motion carried.

Vice Chairman Lundquist declared the Board out of executive session at 12:02 P.M.

The Board adjourned to Tuesday, February 17, 2026, at 8:30 A.M.

SIGNED _____

Corey Lundquist, Vice Chairman

ATTEST _____
Echo Steffensen, County Auditor
Published 1 week at the total approximate cost of _____.