

OFFICIAL PROCEEDINGS KINGSBURY COUNTY BOARD OF COUNTY COMMISSIONERS

De Smet, South Dakota
December 30, 2025

The Kingsbury County Board of County Commissioners met Tuesday, December 30, 2025, at 8:30 A.M. in the Courtroom of the County Courthouse with Commissioners Kyle Lee, Troy Nelson, Steve Spilde, Roger Walls, and Corey Lundquist present. Chairman Lee presided.

Also attending via Zoom were Amy Halverson- Kingsbury Journal, Erin Rusher - Deputy Treasurer and Tammy Aderson - Director of Equalization.

PLEDGE OF ALLEGIANCE

Those present stood and recited the Pledge of Allegiance.

AGENDA

Chairman Lee asked if there were any additions or changes to the agenda.

Commissioner Nelson requested to move the Hartland Township RAIF application to January 6, 2025, to allow for time to gather bids for the project. The company they need bids from has been closed for the holidays and they were not able to get the bids for today's meeting.

Motion by Spilde, second by Nelson to approve the agenda as amended. All present voting aye. Motion carried.

MINUTES

Chairman Lee asked if there were any corrections to the December 16, 2025 meeting minutes.

Chairman Lee stated the signature line needed to be corrected to read Corey Lundquist and Commissioner Lundquist stated the time leaving the last executive session of 3:15 PM was missing.

Motion by Lundquist, second by Spilde to approve the minutes of December 16, 2025 as corrected. All present voting aye. Motion carried.

PUBLIC COMMENT

Chairman Lee asked for public comment. There was none.

CONFLICT OF INTEREST

Chairman Lee asked the Board if there was any conflict of interest. There was none.

APPROVE CLAIMS

Motion by Spilde, second by Nelson that the following claims presented to the Board for consideration be approved and the County Auditor be directed to issue warrant checks for payment of same. All present voting aye. Motion carried.

BAU PLUMBING & HEATING 97.97 BUILDING REPAIRS, CARYN HOJER 64.27 SUPPLIES, INNOVATIVE BUSINESS CONSULTANT 3209.31 INSURANCE, INFOTECH SOLUTIONS 3053.99 PRO SERV, MIDWEST GLASS, LLC 1658.01 BUILDING REPAIRS, OFFICE PEEPS INC 33.00 TREAS COPIER SERV, OFFICE PEEPS INC 69.20 COPIER CONTRACT, QUILL 85.37 TREAS-MEMBERSHIP & SUPPLIES, THOMSON REUTERS 2154.80 PRO SERV/SUBSCRIPTIONS, VISA 2134.32 SUPPLIES/MAINT/PRO SER, WILKINSON LAW PROF LLC 9449.55 STATE'S ATTY EXPENSE REIM, AT&T 26.14 UTILITIES

AUDITOR

Echo Steffensen, Auditor, presented 3 lost check affidavits requesting authorization to void Check #61388 in the amount of \$14.00, 63569 in the amount of \$14.00 and 63954 in the amount of \$62.28 and reissue replacement checks.

Motion by Lundquist, second by Nelson to authorize the Auditor to void Check #61388 in the amount of \$14.00, 63569 in the amount of \$14.00 and 63954 in the amount of \$62.28 and reissue replacement checks. All present voting aye. Motion carried.

Steffensen informed the Board the County would not be receiving the funds to reimburse the County for the Emergency Managers salary for 2025 due to federal funding issues.

OPEN DISCUSSION

Commissioner Lundquist informed the Board that Shawn Geyer had submitted his application and paid the \$5,000.00 to obtain his license for a medical cannabis cultivation facility and all requirements had been met. Lundquist stated he would be approving the application as per section 5.39 (7) of the Planning and Zoning Ordinance.

Lundquist informed the Board of other inquiries for Planning and Zoning.

AUDITOR

Steffensen provided the Board with the status of county finances, department budgets and necessary contingency transfers.

Chairman Lee requested a motion to read and approve Resolution 2025-27, a resolution to approve contingency transfers to the following functions: Elections, Judicial, Court Appointed Attorney, Human Resources, Sheriff, Jail and Weed

Motion by Lundquist, second by Nelson to read and approve Resolution 2025-27, a resolution to approve contingency transfers to the following functions: Elections, Judicial, Court Appointed Attorney, Human Resources, Sheriff, Jail and Weed.

Steffensen read the following resolution for Contingency Transfers:

RESOLUTION 2025-27

WHEREAS, Kingsbury County, South Dakota, has established a contingency fund for which emergency appropriations may be made by Resolution; and

WHEREAS, Kingsbury County, South Dakota, has incurred obligations in finance of certain funds; and

WHEREAS, at the time of the adoption of the Annual Budget, insufficient funds were appropriated to the following functions: Elections, Judicial, Court Appointed Attorney, Human Resources, Sheriff, Jail and Weed

NOW, THEREFORE, BE IT RESOLVED that \$34,712.00 be transferred from the Contingency Fund to the following funds:

| | | |
|-------------|------------------------------|-------------|
| \$56.00 | Elections | 101-120-429 |
| \$3,094.00 | Judicial Other | 101-130-429 |
| \$21,834.00 | Court Appt Atty Pro Services | 101-153-422 |
| \$2,230.00 | Human Resources Pro Services | 101-172-422 |
| \$5,343.00 | Sheriff Salaries | 101-211-411 |
| \$943.00 | Jail Other - Prisoner Care | 101-212-429 |
| \$1,212.00 | Weed Pro Services | 101-615-422 |

All present voting via roll call: Walls - aye, Spilde - aye, Lee - aye, Lundquist - aye, Nelson - aye. Motion carried.

Steffensen presented the end of year Unassigned Cash report for the Board to review.

The Board discussed options for assigning portions of the unassigned cash for general fund and highway purposes.

Motion by Nelson, second by Spilde to assign \$200,000.00 in the General Fund for Court House Repairs and authorize the Auditor to assign said funds. All present voting aye. Motion carried.

Motion by Walls, second by Lundquist to assign \$100,000.00 in the General Fund for Road and Bridge purposes and authorize the Auditor to assign said funds. All present voting aye. Motion carried.

Chairman Lee thanked and commended all Kingsbury County employees for all their hard work and dedication to the County in 2025.

The Board adjourned to Tuesday, January 6, 2025, at 8:30 A.M.

SIGNED

Kyle Lee, Chairman

ATTEST

Echo Steffensen, County Auditor

Published 1 week at the total approximate cost of _____.