

OFFICIAL PROCEEDINGS KINGSBURY COUNTY BOARD OF COUNTY COMMISSIONERS

De Smet, South Dakota
June 17, 2025

The Kingsbury County Board of County Commissioners met Tuesday, June 17, 2025, at 8:30 A.M. in the Courtroom of the County Courthouse with Commissioners Kyle Lee, Troy Nelson, Steve Spilde, Corey Lundquist and Roger Walls present. Chairman Lee presided.

Attending via Zoom were Amy Halverson- Kingsbury Journal, Steve Strande - Sheriff, Darby Boyd - AFSCME Union Rep., and Michelle Longville - Treasurer

Chairman Lee called the meeting to order.

PLEDGE OF ALLEGIANCE

Those present stood and recited the Pledge of Allegiance.

AGENDA

Chairman Lee asked if there were any additions or changes to the agenda.

Echo Steffensen, Auditor, requested adding a travel request for the Director of Equalization and discussion on continuing with the temporary cleaning service.

Motion by Spilde and seconded by Lundquist to approve the agenda with stated additions. All present voting aye. Motion carried.

MINUTES

Motion by Lundquist and seconded by Walls to approve the minutes of June 3, 2025. All present voting aye. Motion carried.

PUBLIC COMMENT

Chairman Lee asked for public comment. There was none

CONFLICT OF INTEREST

Chairman Lee asked the Board if there was any conflict of interest. There was none.

APPROVE CLAIMS

Motion by Lundquist and seconded by Spilde that the following claims presented to the Board for consideration be approved and the County Auditor be directed to issue warrant checks for payment of same. All present voting aye. Motion carried.

TAMMY ANDERSON 181.14 CONFERENCE TRVL, CINDY BAU 360.00 PROF SERVICES, CENTURYLINK 1060.64 PHONE UTILITY, CENTURYLINK 242.79 UTILITIES, CITY OF DESMET 196.58 UTILITIES, COOK'S WASTEPAPER & RECYCLING 64.75 UTILITIES, CURT LUNDQUIST 181.64 PROF SERVICES, CITY OF HURON 6398.50 PROF SERVICES, INNOVATIVE BUSINESS CONSULTANT 6595.25 INSURANCE, INFOTECH SOLUTIONS 3153.99 PROF SERVICES, INTERLAKES COMMUNITY ACTION 543.50 PROF SERVICES, KINGBROOK RURAL WATER 54.25 UTILITIES, KINGSBURY ELECTRIC COOP 391.50 UTILITIES, NORTHWESTERN ENERGY 64.43 UTILITIES, NORTHWESTERN ENERGY 111.93 UTILITIES, OFFICE PEEPS INC 57.30 SUPPLIES/COPIER CONT, OTTERTAIL POWER COMPANY 123.93 UTILITIES, OTTERTAIL POWER COMPANY 1160.97 UTILITIES, MAGGIE PURINTUN 128.00 CONFERENCE TRVL, PAUL ROBY 275.00 PROF SERVICES, SDN COMMUNICATIONS 917.00 UTILITIES, SOUTH DAKOTA PUBLIC ASSURANCE 84105.22 INSURANCE, ABBIGALE STEEKE 92.50 TRAVEL, THOMSON REUTERS 1293.60 PROF SERVICES, US POSTAL SERVICE 556.00 ANNUAL FEE, USPS POSTAGE BY PHONE 400.00 POSTAGE, KINGSBURY COUNTY TREASURER 108.98 ADVANCE TAX, SD DEPARTMENT OF REVENUES 184782.44 STATE REMITTANCE, SD ASSOC OF COUNTY OFFICIALS 192.00 FEES, INNOVATIVE BUSINESS CONSULTANT 750.67 INSURANCE, PAUL ROBY 275.00 PROF SERVICES

AUDITOR

Steffensen presented a request for travel to be made by Tammy Anderson, Director of Equalization, to attend an education committee meeting in July.

Motion by Nelson and seconded by Walls to approve said travel request. All present voting aye. Motion carried.

Steffensen provided information to the Board concerning changing tax payments to the taxing entities in the County via direct deposit and a proposal to allow the Auditor office to take credit card payments for liens and office fees.

HIGHWAY

Dave Sorenson, Highway Superintendent, met with the Board to discuss highway matters.

Sorenson presented a request to let bids for paving 2 miles of Oldham grade. The estimated cost is \$380,000.00 for a 3-inch overlay. Sorenson explained now would be the time to do the project with the asphalt being readily available.

Motion by Nelson and seconded by Spilde to allow Sorenson to advertise for bids for paving 2 miles of Oldham grade with a 3-inch overlay.

Chairman Lee called for discussion.

Steffensen requested and received clarification the motion was to advertise for bids only.

The Board discussed the cost per mile of \$180,000.00 per mile for the asphalt compared to approximately \$65,000.00 per mile for blotter.

Chairman Lee called for a vote.

All present voting aye. Motion carried.

Sorenson discussed the 2026 Highway Budget request with the Board.

Sorenson requested approval to hire a seasonal mower. The Board discussed the rate of pay. Steffensen informed the Board the recently adopted salary schedule would put the starting rate at \$18.08 per hour.

Motion by Spilde and seconded by Walls to approve hiring a seasonal mower at \$18.08 per hour. All present voting aye. Motion carried.

TREASURER

Michelle Longville, Treasurer, discussed the Treasurer's 2026 budget request with the Board.

SHERIFF

Sheriff Strande and Michele Strande, Office Manager, discussed the Sheriff, Jail, Coroner, Juvenile Detention, Dare and 24/7 2026 budget requests with the Board.

WEED/CONSERVATION

Erland Weerts. Conservation District and Tanya Flegel, Weed Board, discussed the Conservation District and Weed Board 2026 budget requests with the Board.

REGISTER OF DEEDS

Caryn Hojer, Register of Deeds, discussed the Register of Deeds, MP & R and IT 2026 budget requests with the Board.

Hoyer requested to move into an executive session for protection of public property.

Motion by Lundquist and seconded by Spilde to adjourn from regular session and move into executive session for protection of public property at 10:33 A.M. All present voting aye. Motion carried.

Chairman Lee declared the Board back into regular session at 10:56 A.M.

VETERAN SERVICES OFFICER

Lous duRandt, Veteran Services Officer, discussed the VSO 2026 budget request.

MILLS PROPERTY MANAGEMENT

Ryan Stormo, Maintenance Director Mills Property Management provided an overview of the property inspections which were conducted and presented their recommendations.

The Board discussed and Chairman Lee called for a motion to approve working with Mills Property Management.

Motion by Walls and seconded by Nelson to approve to continue working with Mills Property Management with limitations of \$2,000 per instance and up to \$4,000.00 per month through calendar year 2025.

Chairman Lee called for discussion. There was none.

Chairman Lee called for a vote.

All present voting aye. Motion carried.

Mills Property Management recommended hiring a part-time custodian for 20 hours per week.

Motion by Lundquist and seconded by Spilde to hire a part-time custodian for 20 hours per week. All present voting aye. Motion carried.

EMERGENCY MANAGEMENT

Kristin Longville, Emergency Manager, discussed the Emergency Management and 911 2026 budget requests with the Board.

Longville requested to adopt a contract with First District to revise and update the Kingsbury County's Master Street Addressing Guide and Telephone Extract and for herself to accept and sign said contract.

Motion by Lundquist and seconded by Nelson to approve the contract with First District to revise and update the Kingsbury County's Master Street Addressing Guide and Telephone Extract and for Longville to accept and sign said contract. All present voting aye. Motion carried.

4-H/EXTENSION

Abbi Steeke, 4-H Program Advisor, and Kathy DeDyne discussed the 4-H and Extension 2026 budget requests with the Board.

STATES' ATTORNEY

John Delzer, States' Attorney, and Todd Wilkinson, Deputy States' Attorney, discussed the States' Attorney 2026 budget request with the Board.

Wilkinson requested to move into an executive session for possible litigation.

Motion by Lundquist and seconded by Nelson to adjourn from regular session and move into executive session for possible litigation at 1:12 P.M. All present voting aye. Motion carried.

Chairman Lee declared the Board back into regular session at 1:42 P.M.

The Board recessed until 2:00 P.M.

PLANNING AND ZONING

Corey Lundquist, Planning and Zoning Officer, discussed the Planning and Zoning 2026 budget request with the Board.

AUDITOR

Steffensen, Auditor, discussed the Election and Auditor 2026 budget requests with the Board.

COMMISSIONERS

The Board discussed the remaining 2026 budget requests.

AUDITOR

Steffensen presented 2026 salary options.

Steffensen requested to move into an executive session for personnel.

Motion by Lundquist and seconded by Nelson to adjourn from regular session and move into executive session for personnel at 3:33 P.M. All present voting aye. Motion carried.

Chairman Lee declared the Board back into regular session at 4:00 P.M.

The Board adjourned to Tuesday, July 8, 2025, at 8:30 A.M.

SIGNED _____
Kyle Lee, Chairman

ATTEST _____
Echo Steffensen, County Auditor

Published 1 week at the total approximate cost of _____.