

OFFICIAL PROCEEDINGS KINGSBURY COUNTY BOARD OF COUNTY COMMISSIONERS

De Smet, South Dakota  
January 7, 2025

The Kingsbury County Board of County Commissioners met Tuesday, January 7, 2025, at 8:30 AM in the Courtroom of the County Courthouse with Commissioners Kyle Lee, Roger Walls, Troy Nelson, Steve Spilde, and Corey Lundquist present.

Attending via Zoom were Michelle Longville - Treasurer, Cindy Bau - Emergency Management and Amy Halverson - Kingsbury Journal

Echo Steffensen, Auditor, called the meeting to order.

PLEDGE OF ALLEGIANCE

Those present stood and recited the Pledge of Allegiance

AGENDA

Steffensen asked if there were any additions or changes to the agenda.

Motion by Lundquist and seconded by Walls to approve the agenda. All present voting aye. Motion carried.

OATHS OF OFFICE

Steffensen administered the oath of office to the newly elected States Attorney - Gary Schumacher.

Schumacher administered the oaths of office to the following newly elected officials: Steven Strande - Coroner, Michelle Longville - Treasurer, Troy Nelson - Commissioner District 2, and Roger Walls - Commissioner District 4.

NOMINATIONS

Steffensen called for nominations for the Chairman of the Board.

Lundquist nominated Kyle Lee as Chairman of the Board.

Motion by Lundquist and seconded by Spilde to nominate Kyle Lee as Chairman and to cease nominations and cast a unanimous vote in favor of Lee as Chairman. All present voting aye. Motion carried.

Commissioner Lee chaired the remainder of the meeting.

Chairman Lee called for nominations for Vice Chairman.

Motion by Walls and seconded by Spilde to nominate Corey Lundquist as Vice Chairman and to cease nominations and to cast a unanimous vote in favor of Lundquist as Vice Chairman. All present voting aye. Motion carried.

#### MINUTES

Motion by Spilde and seconded by Lundquist to approve the minutes of December 30, 2024. All present voting aye. Motion carried.

#### PUBLIC COMMENT

Chairman Lee asked for public comment.

Rod Combs, De Smet, addressed the Board with concerns of the proposed Summit Carbon Solutions pipeline. Combs stated they need to be good stewards of the people, land, air and animals of the County and that safety regulations do not exist for this type of pipeline. Combs stressed the Commission needed to protect the residents of Kingsbury County by addressing the required setbacks for such a project.

#### CONFLICT OF INTEREST

Chairman Lee asked the Board if there was any conflict of interest. There was none.

#### APPROVE CLAIMS

Motion by Spilde and seconded by Nelson. that the following claims presented to the Board for consideration be approved and the County Auditor be directed to issue warrant checks for payment of same. All present voting aye. Motion carried.

APPEARA 72.83 HWY-SUPPLIES, AT& T 100.01 HWY UTILITY, BEADLE COUNTY SHERIFF 4750.00 PRISONER EXPENSE, BROOKINGS COUNTY SHERIFF'S OFF 176.61 JAIL EXPENSE, JEFF BURNS 1209.82 CAA FEES, BUTLER MACHINERY COMPANY 1149.99 HWY REPAIRS, CENTURY BUSINESS PRODUCTS 742.52 PROF SERVICES, CITY OF DESMET 177.60 WATER UTILITIES, BRANDON DUFFY 125.00 CORONER FEES, ELECTION SYSTEMS & SOFTWARE IN 1977.89 2024 GENERAL ELECTION, ROBERT FELDHUS 8580.00 PROF FEES, GENERAL WOOD SUPPLY 17.45 HWY SUPPLIES, HURON REGIONAL MEDICAL CENTER 2461.83 CAA PRIONER CARE, JOHN DEERE FINANCIAL 63.79 HWY REPAIRS, KINGBROOK RURAL WATER 43.05 WATER UTILITIES- HWY, KINGSBURY COUNTY TREASURER 17347.92 ADVANCE TAX, KINGSBURY COUNTY TREASURER 35329.82 ADVANCE TAX, MICHEAL KOHRS 7.95 ADVANCE TAX, LEWIS DRUG STORES 26.28 INV 463358 PRISONER MEDICAL, LINDE GAS & EQUIPMENT INC 235.10 HWY SUPPLIES, MAPLE VALLEY COMMUNICATIONS 255.00 SHERIFF-REPAIRS, MARSHALL

& SWIFT 1469.95 SUSCRPTION, MCLEODS PRINTING & OFFICE SUPP 152.54 SHERIFF OFFICE SUPPLIES, MICRO COMPUTER SYSTEMS 423.21 PRO SERV- STATE'S ATTY, OFFICE PEEPS INC 220.51 SHERIFF OFFICE SUPPLIES, PURINTUN ABSTRACT & TITLE, LLC 65.00 PROF FEES, QUILL 187.54 HWY SUPPLIES, SD ASSOC OF CO WEED & PEST SUP 75.00 2025 DUES, SD ASSOC OF ASSESSING OFFICERS 150.00 PROF DUES, SDACC 2341.00 2025 ANNUAL DUES, SD ASSOC OF COUNTY OFFICIALS 943.65 FEES, SD ASSOC OF COUNTY OFFICIALS 230.00 FEES, SDML WORKERS' COMPENSATION 37224.00 INSURANCE, ABBIGALE STEEKE 100.00 CONFERENCE REG, TYLER TECHNOLOGIES, INC. 449.00 PROF FEES, VANDER HAAG'S, INC. 603.45 HWY SUPPLIES, WW TIRE 6884.22 HWY SUPPLIES, WW TIRE 50.00 SHERIFF VEH REPAIR,

END OF MONTH

COURTHOUSE SALARIES	\$100,232.59
HIGHWAY SALARIES	42,072.08

PAYROLL DEDUCTIONS

Wellmark Health Plan	43,635.81
Three Fivers Benefits	6,591.18
AFLAC	1,264.66
AFLAC	337.18
Reliance Life Insurance	187.04
Reliance Matrix Dental	2,073.84
Reliance Matrix Vision	295.36
SD Retirement Supplement Pretax	612.00
SD Retirement System	21,614.78
SD Retirement Supplement	565.00
AFSCME	325.64
Kingsbury County	42,103.04

OFFICE REPORTS

The Register of Deeds, Sheriff's and Director of Equalization's Reports of Fees Collected during the month of December 2024 were reviewed by the Board. Motion by Lundquist and seconded by Walls that the Auditor's report with the Treasurer as of the close of business December 31, 2024, be accepted as follows. All present voting aye. Motion carried.

Cash on Hand	\$ 1,200.00
Checks in Treas. Possession less than 3 days	5,356.33
Credit Card	214.79
Uncollected Credit Cards	2,530.60
Cash Short	0.00
Demand Deposits	97,683.89
Savings Account	3,410,706.12
Revolving Loan Fund	122,394.03
Big Ditch MM	360,373.12
Time Deposits	1,657,523.80

TOTAL \$5,657,982.68

BREAKDOWN OF MONEY BY FUNDS

County General Fund	2,929,605.37
Special Revenue Funds (Road & Bridge, E911 Fund CH Bldg, Revolving Loan, Emergency Management, Domestic Abuse Funds 24/7 & M&P Fund American Rescue, Rural Infrastructure)	2,217,668.25
Drainage Ditch #4	164,561.69
Drainage Ditch Debt Service Cash	12,765.09
Amount held for School Dist.	49,170.11
Amount held for Townships	74,572.28
Amount held for Cities	21,714.72
Amount held for East Dakota Water Dist.	139.74
State Remittance	100,853.02
Amount held for others	86,932.41
TOTAL	\$5,657,982.68

SHERIFF

Steve Strande, Sheriff, presented jail contracts with Beadle County at \$105.00 per day, Brookings County at \$105.00 per day and Roberts County at \$95.00 per day for adults and \$200.00 per day for juveniles.

Motion by Lundquist and seconded by Nelson to approve the contract with Beadle County at \$105.00 per day and for Chairman to sign said contract. All present voting aye. Motion carried.

Motion by Spilde and seconded by Walls to approve the contract with Brookings County at \$105.00 per day and for the Chairman to sign said contract. All present voting aye. Motion carried.

Motion by Spilde and seconded by Walls to approve the contract with Roberts County at \$95.00 per day for adults and \$200.00 per day for juveniles. All present voting aye. Motion carried.

Strande requested travel approval to Pierre, SD on January 29, 2025 for the Sheriff Association meeting.

Motion by Lundquist and seconded by Nelson to approve travel for the Sheriff to Pierre, SD on January 29, 2025 for the Sheriff Association meeting. All present voting aye. Motion carried.

## HIGHWAY

Chairman Lee presented a Right of way easement application from Sioux Valley.

Motion by Lundquist and seconded by Spilde to approve the Right of Way easement application from Sioux Valley and for the Chairman to sign said application. All present voting aye. Motion carried.

## DALIN FAST- OSCEOLA ROAD

Dalin Fast and Lockwood Yost joined the meeting.

Fast addressed the Board concerning the one mile of road on 201<sup>st</sup> Street out of Osceola. Fast has been working on putting together a project to have this road and the road entering Osceola paved. He stated a grant was being applied for from Rural Access. The grant is an 80/20 split. Fast asked the Board to consider helping with the project.

It is believed this road is a township road, however, the County has been maintaining it in the past. Chairman Lee stated ownership of the road needs to be determined and the grant would need to be granted for the county to address helping with the project. No action was taken

Chairman Lee suggested Fast contact First District out of Watertown for assistance in applying for the grant.

## COMMISSION BOARD APPOINTMENTS

The Board reviewed and discussed the duties of the previous Board Appointments.

Motion By Walls and seconded by Lundquist for Board appointments to remain the same. All present voting aye. Motion carried.

The assignments for 2025 are as follows:

Nelson - Contract Law, Health Insurance, Courthouse Assistant, Emergency Management, Railroad Authority

Lundquist - First Planning District and Labor Negotiations

Walls - Weed Board, Glacial Lakes, SD Public Assurance Alliance, 4-H & Fair Board

Lee - Courthouse Assistant, Child Protection, ICAP Liaison, Health Insurance Alternate

Spilde - Courthouse, Human Services, Labor Negotiation, SD Public Assurance Alliance

## NEW YEAR REORGANIZATION

### Depositories

The current banks used by the Treasurer's office are American Bank & Trust in De Smet, Citizens State Bank and CorTrust Bank in Arlington, American Bank & Trust in Iroquois, First National Bank in Oldham, and First National in Lake Preston. Though no money may currently be held at any one of the banks listed, all these banks are contacted for CD rates on a random basis.

Motion by Lundquist and seconded by Spilde to keep the depositories the same. All present voting aye. Motion carried.

### Newspapers

The county currently has The Kingsbury Journal and The Arlington Sun listed as the official county newspapers.

Motion by Lundquist and seconded by Nelson the official newspapers remain the same. All present voting aye. Motion carried.

## OPEN DISCUSSION

The Board discussed the need to prioritize any courthouse projects that needed done.

The Board requested Steffensen send an email to all departments asking for any surplus items to be brought to the old Commissioner room by the last week in January.

Lee brought to the Board's attention an email that he received from U.S. Fish and Wildlife concerning the purchase of 230 acres in S14-T110N-56W from Pheasant's Forever. The matter will be addressed at the January 21, 2025 meeting.

## AUDITOR

Steffensen presented contracts for renewal with First District of Watertown. The GIS Website Hosting renewal is \$5,500.00 and the County Parcel Database renewal is \$2,500.00 for a total of \$8,000.00. The E911 mapping database renewal is \$4,000.00. There was no increase in the amounts from 2024.

Motion by Lundquist and seconded by Spilde to accept the contract renewals as presented and for the Chairman to sign said contract. All present voting aye. Motion carried.

Steffensen informed the Board of an upcoming training, letter of introduction from Julia Thaden the new Regional Youth Educator, presented

the 2025 meeting schedule and provided them with Spring Workshop information.

Steffensen requested to move into executive session.

Motion by Spilde and seconded by Nelson to adjourn from regular session and move into executive session for personnel at 10:35 A.M. All present voting aye. Motion carried.

Chairman Lee declared the Board out of executive session at 10:39 A.M.

Joe Jensen, Zoning Officer, joined the meeting.

Jensen requested to move into executive session for possible litigation.

Motion by Lundquist and seconded by Spilde to adjourn from regular session and move into executive session for possible litigation at 10:39 A.M. All present voting aye. Motion carried.

Chairman Lee declared the Board out of executive session at 11:01 A.M.

#### BOARD OF ADJUSTMENT

Motion by Lundquist and seconded by Nelson to adjourn from regular session and move into Board of Adjustment at 11:03 A.M. All present voting aye. Motion carried.

Chairman Lee declared the Board out of Board of Adjustment and back into regular session at 11:33 A.M.

#### HUMAN RESOURCES/SHERIFF

Natalie Remund, Human Resource Consultant, and Sheriff Strande met with the Board to discuss and request approval to change the Sheriff Department deputy positions from salary-exempt to hourly- non-exempt. This change would put the deputies on a 14-day work period and overtime would be paid for time over 86 hours.

Motion by Lundquist and seconded by Nelson to approve the 14-day work period for Sheriff Deputies, moving them to hourly non-exempt status with overtime after 86 hours and for Remund to update the County policy manual. All present voting aye. Motion carried.

The Board adjourned to Tuesday, January 21, 2025, at 8:30 A.M.

SIGNED \_\_\_\_\_

