

OFFICIAL PROCEEDINGS KINGSBURY COUNTY BOARD OF COUNTY COMMISSIONERS

De Smet, South Dakota

March 3, 2026

The Kingsbury County Board of County Commissioners met Tuesday, March 3, 2026, at 8:30 AM in the Courtroom of the County Courthouse with Commissioners Kyle Lee, Roger Walls, Troy Nelson, Steve Spilde, and Corey Lundquist present. Chairman Lee presided.

Also, attending via Zoom were Michelle Longville - Treasurer, Tammy Anderson - Director of Equalization, Steven Strande - Sheriff, Scott Erstad, Andrew Kangas - Civil Design Inc., Toby Morris Colliers Securities and Amy Halverson - Kingsbury Journal

Also in attendance were Brian Lowe - Lake Preston, Shawn Rohrich - Vollan Oil, Josh Schmidt - Riverview LLC, Doug Kazmerzak - De Smet and Kesmond Willert - Bowes Construction Inc.

PLEDGE OF ALLEGIANCE

Those present stood and recited the Pledge of Allegiance

AGENDA

Chairman Lee asked if there were any additions or changes to the agenda.

Echo Steffensen, Auditor requested to add a request to authorize herself to sign as Subrecipient Authorized Representative (SAR) for the Kingsbury Co KBRW Lake Preston Generator grant award and to remove the Emergency Manager from the agenda.

Commissioner Lee added a burn ban discussion and Commissioner Walls asked to add a discussion on ideas for the United States 250<sup>th</sup> Anniversary celebration

Motion by Lundquist, second by Walls to approve the agenda with said changes. All present voting aye. Motion carried.

MINUTES

Motion by Spilde, second by Nelson to approve the minutes of February 17, 2026. All present voting aye. Motion carried.

PUBLIC COMMENT

Chairman Lee asked for public comment.

Brian Lowe, Lake Thompson, met with the Board to question them on several concerns of the residents of Lake Thompson.

#### CONFLICT OF INTEREST

Chairman Lee asked the Board if there was any conflict of interest.

There was none.

#### APPROVE CLAIMS

Motion by Spilde, second by Lundquist that the following claims presented to the Board for consideration be approved and the County Auditor be directed to issue warrant checks for payment of same. All present voting aye. Motion carried.

APPLIED CONCEPTS, INC 6386.00 EQUIP, BADGER OIL COMPANY 4939.15 SUPPLIES AND FUEL, BEADLE COUNTY SHERIFF 630.00 PRISONER CARE, BOB BODE CONSTRUCTION 535.72 PROF SERV, BROOKINGS COUNTY SHERIFF'S OFF 630.00 PRISONER CARE, JEFF BURNS 2804.96 FEES, BUTLER MACHINERY COMPANY 910.82 REPAIRS, BRIAN CHRISTENSEN 1066.20 TRAVEL, COMFORT INN AND SUITES 143.00 TRAVEL, BRENT COON 14.00 TRAVEL, RICHARD & JANETTE DEKNIKKER 527.63 REFUND, GREG DUFFY 93.60 TRAVEL, TANYA FLEGEL 323.60 TRAVEL, MATTHEW FURNESS 422.80 TRAVEL, TIM HARTY 14.00 TRAVEL, GREG HESBY 14.00 TRAVEL, INNOVATIVE BUSINESS CONSULTANT 1410.24 HEALTH INS CLAIMS, INFOTECH SOLUTIONS 3928.96 PROF SERV, KINGSBURY CONSERVATION DIST 1471.60 CONF, KINGBROOK RURAL WATER 61.80 UTILITIES, LAKE COUNTY SHERIFF'S OFFICE 285.00 PRISONER CARE, LINDE GAS & EQUIPMENT INC 259.74 SUPPLIES, KRISTEN LONGVILLE 243.00 TRAVEL, MAYNARD'S FOOD CENTER 23.29 SUPPLIES, MCLEODS PRINTING & OFFICE SUPP 195.00 ELECTION SUPPLIES, TROY METTER 14.00 TRAVEL, EASTLINE SUPPLY 18.04 SUPPLIES, EASTLINE SUPPLY 24.13 REPAIRS, NANCY NELSON 1785.60 FEES, BYRON NOGELMEIER 130.00 FEES, NORTH CENTRAL RENTAL & LEASING 60219.23 EQUIPMENT, O'CONNOR COMPANY 93.98 REPAIRS, OFFICE PEEPS INC 648.49 SUPPLIES, RYAN OLSON 83.80 TRAVEL, OUTLAW GRAPHICS 270.00 EQUIP, PRAIRIE AG PARTNERS 116.99 REPAIRS, PHEASANTLAND INDUSTRIES 401.85 SUPPLIES, QUILL 193.98 SUPPLIES, QUILL 292.95 SUPPLIES, RFD NEWS GROUP 947.73 PUBLISHING, RIVER VALLEY FORENSIC SERVICES 600.00 PROF SERV, SANFORD HEALTH 2543.00 PRO SERV, SD DEPT OF TRANSPORTATION 525.92 PROF SERV, SD PUBLIC HEALTH LABORATORY 265.00 PROF SERV, SDACC 2341.00 DUES, SDACC 3623.00 PROF SERV, SD PUBLIC ASSURANCE ALLIANCE 89455.90 INSURANCE, SD STATES ATTORNEYS ASSOC 853.43 DUES, MIKE SHEA 14.00 TRAVEL, BRANDON SMITH 14.00 TRAVEL, DAVID SORENSON 28.00 TRAVEL, SPENCER QUARRIES INC 6321.75 HWY SEALING, STAN HOUSTON EQUIPMENT COMPANY 241.34 SUPPLIES, DEAN STEFFENSEN 14.00 TRAVEL, STEVE STRANDE 213.77 SUPPLIES/REPAIRS/CORONER, ANTHONY J. TEESDALE 697.20 FEES, THE LODGE AT DEADWOOD 1140.00 TRAVEL, TRUGREEN 1288.16 LAWN CARE, TYLER TECHNOLOGIES, INC. 4481.16 PROF SERV, USPS 90.00 SUPPLIES, USPS POSTAGE BY PHONE 2000.00 POSTAGE, VERIZON 439.51 UTILITIES, VISA 1587.17 SUPPLIES, ROGER WALLS 153.60 TRAVEL, ERLAND WEERTS

993.40 TRAVEL, SCOTT WHITTEN 3971.00 REPAIR, WILKINSON LAW PROF LLC  
2000.00 RENT, WW TIRE 1726.63 REPAIRS,

END OF MONTH

|                     |             |
|---------------------|-------------|
| COURTHOUSE SALARIES | \$83,263.94 |
| HIGHWAY SALARIES    | 34,286.88   |

PAYROLL DEDUCTION

|                                 |           |
|---------------------------------|-----------|
| Wellmark Health Plan            | 46,192.50 |
| MASA                            | 308.00    |
| IBC (MERP)                      | 6,222.26  |
| AFLAC                           | 1,620.42  |
| AFLAC                           | 1,257.00  |
| AFLAC Dental                    | 1,174.06  |
| Optilegra Vision                | 688.68    |
| Reliance Life Insurance         | 284.66    |
| SD Retirement Supplement Pretax | 449.00    |
| SD Retirement System            | 18,448.44 |
| SD Retirement Supplement        | 561.50    |
| AFSCME                          | 296.64    |
| Kingsbury County                | 34,528.98 |

OFFICE REPORTS

The Register of Deeds, Sheriff's and Director of Equalization's Reports of Fees Collected during the month of February 2026 were reviewed by the Board. Motion by Lundquist, second by Nelson that the Auditor's report with the Treasurer as of the close of business February 27, 2026, be accepted as presented. All present voting aye. Motion carried.

HIGHWAY

Bid opening

Attending the Bid Opening were Kesmond Willert, Bowe's Construction, Shawn Rohrich, Vollan Oil and Doug Kazmerzak. Scott Erstad - Badger Oil attended via Zoom.

Item #4 - Fuel

Coles Petroleum - 1 Diesel at \$3.27 per gallon, #2 Diesel at \$2.97 per gallon and unleaded ethanol at \$2.58 per gallon.

Vollan Oil - #1 Diesel at .12 above cash price, #2 Diesel at \$2.898 per gallon and unleaded ethanol at \$2.637 per gallon.

Sorenson recommended accepting the bid from Vollan Oil.



Sorenson recommended accepting the bid from Spencer Quarries.

Motion by Spilde and seconded by Nelson to accept the bid from Spencer Quarries. All present voting aye.

Dave Sorenson, Highway Superintendent, updated the Board on highway matters.

CIVIL DESIGN, INC/ COLLIERS SECURITIES

Andrew Kangas, Civil Design, Inc and Toby Morris, Colliers Securities joined the meeting via Zoom

Sorenson presented the bids from the bid opening on February 24, 2026 at Civil Design, Inc. for the 425<sup>th</sup> Ave Project.

The bids were as follows:

|                                |                |
|--------------------------------|----------------|
| Rounds Construction, Inc.      | \$3,950,736.54 |
| Halme, Inc.                    | \$3,632,640.72 |
| Duninck, Inc.                  | \$3,512,520.89 |
| Loiseau Construction, Inc.     | \$3,529,250.00 |
| Midland Contracting            | \$3,450,432.71 |
| Asphalt Paving & Materials Co. | \$3,287,773.31 |

Recommendation was to accept the low bid from Asphalt Paving, Inc. The Board questioned if a completion date was in the contract.

Kangas informed the Board that substantial completion was set for August 7, 2026, and total completion for September 4, 2026.

Motion by Walls, second by Spilde to award the bid to Asphalt Paving & Materials, Co. in the amount of \$3,287,773.31. All present voting aye. Motion carried.

With the bids coming in lower than expected the Board discussed the request from Redstone Dairy for improvements to 215<sup>th</sup> Street.

Sorenson informed the Board that core samples had been taken and would need the results before moving forward with any plans for 215<sup>th</sup> Street.

Sorenson presented a Bridge Reinspection Program Resolution for signature and recommended the County stay with CDI for calendar year 2026.

Motion by Lundquist, second by Spilde to stay with CDI for the 2026 Bridge Inspection program and for Chairman Lee to sign said resolution. All present voting aye. Motion carried.

Sorenson informed the Board damage had been done to the west door of the Highway shop when it was hit by a truck. It was turned into our insurance company; the insurance company will cover the repairs not including replacing the door. He presented an estimate from Castlerock including an amount of \$10,422.67 for replacing the door with a recommendation that this would be the time to do it since the door would be removed to perform other repairs.

Motion by Nelson, second by Walls to move forward with replacement of the door. All present voting aye. Motion carried.

Sorenson informed the Board the new truck is in, and he was getting prices for snow equipment.

Sorenson informed the Board someone had inquired about the old tires at the Highway. This person would haul them all away for \$4,000-\$4,500. It was the consensus of the Board Sorenson accept the offer.

#### AUDITOR

Steffensen requested authorization to sign as the Subrecipient Authorized Representative (SAR) for the Kingsbury Co KBRW Lake Preston Generator grant award.

Motion by Nelson, second by Lundquist to authorize the Auditor to sign as the Subrecipient Authorized Representative (SAR) for the Kingsbury Co KBRW Lake Preston Generator grant award. All present voting aye. Motion carried.

#### BURN BAN

Motion by Nelson, second by Lundquist to remove the burn ban that was placed on February 17, 2026. All present voting aye. Motion carried.

#### OPEN DISCUSSION

The Board discussed ideas to recognize the United States 250<sup>th</sup> anniversary.

Corey Lundquist, Planning and Zoning Commissioner gave an update on Zoning matters; including inquiries he had received about putting storage units in the country, informing the Board for someone to able to do so the property would first need to be zoned commercial.

#### AUDITOR

Steffensen presented the LEMPG quarterly report for informational purposes only. The report reflects the quarterly report that the Emergency Manager submits to the state.

DIRECTOR OF EQUALIZATION

Tammy Anderson, Director of Equalization, presented 2 abatement requests to the Board.

Anderson requested a refund for 2023, 2024 & 2025 and abatement of 2026 for record #129 as it should have been owner occupied. Total refund amount requested is \$527.63.

Motion by Nelson, second by Lundquist to approve the refund and abatement for record #129. All present voting aye. Motion carried.

Anderson requested a partial abatement for record #8405 for \$352.00.

Motion by Lundquist, second by Nelson to approve the partial abatement for record #8405 for \$352.00.

AUDITOR

Steffensen informed the Board Governor Rhoden had granted administrative leave for both Good Friday and Easter Monday, the current policy is to follow the state so the Courthouse will be closed on these days.

REGISTER OF DEEDS/INFORMATION TECHNOLOGY

Caryn Hojer, Register of Deeds and IT Administrator, met with the Board requesting authority to sign a Memorandum of Understanding with Dakota State University to participate in the Project Boundary assessment.

Motion by Lundquist, second by Nelson to grant Hojer authority to sign a Memorandum of Understanding with Dakota State University to participate in the Project Boundary assessment. All present voting aye. Motion carried.

Hojer informed the Board the County needs to move to .gov for email and she requested a quote from Infotech.

Hojer informed the Board the Laura Ingalls Wilder Society would like to do research in the basement vault and would sign a waiver for the mold.

DIRECTOR OF EQUALIZATION

Anderson returned to the meeting to inform the Board the property owner for record #129 had paid the 2026 taxes so instead of an abatement a refund would need to be made.

Nelson amended his prior motion from abating the 2025 taxes due in 2026 to refunding. All present in favor of amendment.

AUDITOR

Steffensen presented the following estimates from Beecher's Home Services, LLC for Courthouse repairs:

|  |             |
|--|-------------|
| Main Level repairs                                 | \$1,571.43  |
| Balcony fix  | \$1,081.63  |
| 3 <sup>rd</sup> floor hallway repairs              | \$5,408.17  |
| Nurses' office and hallway repairs                 | \$1,517.43  |
| Basement repairs                                   | \$10,309.35 |
| 2 <sup>nd</sup> floor hallway and bathroom repairs | \$6,632.67  |
| <br>   |             |
| Totaling   | \$26,574.68 |

Motion by Walls, second by Spilde to accept the estimates totaling \$26,574.68 from Beecher's Home Services, LLC for said repairs. All present voting aye. Motion carries.

HUMAN RESOURCES

Natalie Remund, HR Consultant, joined the meeting via Zoom.

Jessica Bingham, HR Consultant and Remund updated the Board on the DCI Audit. The audit is required due to the County requesting background checks on new employees with the FBI. A pre-audit questionnaire was completed by Remund, personnel needs to be designated for roles in the process, and a new policy would need to be approved.

It was the consensus of the Board for Remund to be designated for the roles and Human Resources to handle all matters.

New policies will be reviewed and considered at the March 17, 2026, meeting.

Bingham presented a User Agreement for SD-CJIS Systems for Access for Non-Criminal Justice agency for Chairman Lee to sign.

Motion by Lundquist, second by Nelson to authorize the Chairman to sign said agreement. All present voting aye. Motion carried.

Bingham requested to move into executive session for personnel.

Motion by Nelson, second by Lundquist to adjourn from regular session and move into executive session for personnel at 11:47 A.M. All present voting aye. Motion carried.

Chairman Lee declared the Board out of executive session at 11:57 A.M.

The Board adjourned to Tuesday, March 17, 2026, at 8:30 A.M.

SIGNED \_\_\_\_\_  
Kyle Lee, Chairman

ATTEST \_\_\_\_\_  
Echo Steffensen, County Auditor  
Published 1 week at the total approximate cost of \_\_\_\_\_.