

OFFICIAL PROCEEDINGS KINGSBURY COUNTY BOARD OF COUNTY COMMISSIONER

De Smet, South Dakota  
November 4, 2025

The Kingsbury County Board of County Commissioners met Tuesday, November 4, 2025, at 8:30 AM in the Courtroom of the County Courthouse with Commissioners Kyle Lee, Corey Lundquist, Roger Walls, Steve Spilde and Troy Nelson present. Chairman Lee presided.

Also attending via Zoom were Michelle Longville - Treasurer, Tammy Anderson - Director of Equalization, Amy Halverson - Kingsbury Journal, Kristen Longville - Emergency Management and 2 unidentified.

**PLEDGE OF ALLEGIANCE**

Those present stood and recited the Pledge of Allegiance.

**APPROVE AGENDA**

Chairman Lee asked if there were any additions or changes to the agenda. There was none.

Motion by Lundquist, second by Walls to approve the agenda. All present voting aye. Motion carried.

**MINUTES**

Motion by Spilde, second by Nelson to approve the minutes of October 21, 2025. All present voting aye. Motion carried.

**PUBLIC COMMENT**

Chairman Lee asked for public comment. There was none.

**CONFLICT OF INTEREST**

Chairman Lee asked the Board if there was any conflict of interest. There was none.

**APPROVE CLAIMS**

Echo Steffensen, Auditor, requested to add the following claim

TRIPLE T GRAVEL & SAND 114,000.00 GRAVEL ROYALTIES

Motion by Spilde, second by Lundquist that the following claims with said addition presented to the Board for consideration be approved and the County Auditor be directed to issue warrant checks for payment of same. All present voting aye. Motion carried.

1ST DIST ASSC OF LOCAL GOVT. 14400.00 FEES, 3D SECURITY INC 110.00 REPAIR & MAINT, ANDERSON LUMBER, LLC 843.26 REPAIRS, TAMMY ANDERSON 236.60 TRAVEL, APPEARA 81.61 HWY SUPPLIES, AT&T 108.09 HWY UTILITIES, BADGER OIL COMPANY 128.40 HWY FUEL, BEADLE COUNTY SHERIFF 4590.00 PRISONER CARE, RONALD BLACHFORD 179.09 FAIRBOARD REPAIRS, BOB BODE CONSTRUCTION 3367.35 HWY REPAIR, JEFF BURNS 1525.18 CAA FEES, BUTLER MACHINERY COMPANY 373.24 HWY SUPPLIES, C&R FIRE SUPPRESSION 226.35 FIRE EXT MAINT, CENTRAL SQUARE TECHNOLOGIES 10617.75 SOFTWARE, COWBOY COUNTRY STORE-DESMET 85.55 FAIRBOARD FUEL, KATHY DEDEYNE 179.20 TRAVEL, DE SMET FLOWERS & GIFTS 47.79 SUPPLIES, FOERSTER TESTING LIMITED 750.00 PRO SERVICES, FONDER EXCAVATING & DIRTWORK L 22793.94 REPAIRS/MAINTENANCE, G & R CONTROLS, INC 3494.53 REPAIR, JIM HARVEY 10.00 HWY SUPPLIES, CITY OF HURON 6426.46 911 SURCHARGE, INNOVATIVE BUSINESS CONSULTANT 680.81 INSURANCE, INFOTECH SOLUTIONS 3053.99 IT PROFESSIONAL SERVICE, INTERLAKES COMMUNITY ACTION 543.50 COMMUNITY SERV WORKER, KINGSBURY COUNTY 4-H 788.00 RIVERVIEW DONATION, KINGSBURY CONSERVATION DIST 5000.00 CONTRIBUTION, KINGSBURY JOURNAL 348.70 PUBLISHINGS, LAMMERS, KLEIBACKER & BROWN 438.00 CAA FEES, KYLE LEE 282.74 TRAVEL, LINDE GAS & EQUIPMENT INC 244.05 HWY SUPPLIES, COREY LUNDQUIST 123.28 TRAVEL, MAYNARD'S FOOD CENTER 12.14 HWY SUPPLIES, MAYNARD'S FOOD CENTER 15.98 SUPPLIES, MCLEODS PRINTING & OFFICE SUPP 222.86 SUPPLIES, MULTI BUSINESS SOLUTIONS, INC 2915.00 PROFESSIONAL SERVICES, EASTLINE SUPPLY 61.70 HWY REPAIRS, TROY NELSON 69.68 TRAVEL, NIMBLE WASH, LLC 135.63 CAR WASHES, BYRON NOGELMEIER 84.00 Supplies, O'KEEFE IMPLEMENT 77.91 HWY REPAIRS, OFFICE PEEPS INC 88.20 SUPPLIES, OFFICE PEEPS INC 834.79 HWY SUPPLIES, PRAIRIE AG PARTNERS 189.58 SUPPLIES, PRAIRIE AG PARTNERS 2306.21 HWY FUEL, PHEASANTLAND INDUSTRIES 471.35 HWY SUPPLIES, PITNEY BOWES 283.90 PRO SERV, SD PUBLIC HEALTH LABORATORY 420.00 SHER PRO SERV, MAGGIE PURINTUN 28.00 TRAVEL, QUILL 56.16 SUPPLIES, RAMKOTA HOTEL- PIERRE 224.00 TRAVEL, RECHNAGEL CONSTRUCTION CO 157500.00 GRAVEL, RFD NEWS GROUP 806.13 PUBLISHINGS, ROBERTS COUNTY SHERIFFS OFFICE 1150.00 PRISONER CARE, PAUL ROBY 550.00 MOWING, SCOTT'S AUTO BODY 85.00 Repair, SD DEPT OF TRANSPORTATION 1203.13 BRIDGE INSP, SD SHERIFF'S ASSOCIATION 380.00 TRAVEL/CONF, SD UNEMPLOYMENT INSURANCE 139.55 Fees, STEVEN L. SPILDE 120.60 TRAVEL, SPIRIT LAKE TOWNSHIP 500.00 TOWNSHIP LOCAL GRANT, STAN HOUSTON EQUIPMENT COMPANY 41.55 HWY REPAIRS, STEVENS CONSTRUCTION, LLC 3097.90 HWY ROAD IMP, TRUENORTH STEEL 1915.20 HWY CULVERT, TRUSTWORTHY HARDWARE 80.96 REPAIRS, VANDER HAAG'S, INC. 99.54 HWY REPAIR, VERIZON 486.32 UTILITIES, LLOYD VINCENT 2866.39 ABATEMENT, VISA 32.91 SUPPLIES, VISA 509.74 HWY REPAIR/SUPPLIES, VISA 333.21 SUPPLIES/PRO SERV, ROGER WALLS 64.32 TRAVEL, WW TIRE 2652.84 HWY REPAIR, YANKTON COUNTY SHERIFF OFFICE 50.00 SHERIFF FEE, YANKTON COUNTY 139.25 BMI, ZELL MANUFACTURING 270.19 HWY REPAIR,

END OF MONTH

COURTHOUSE SALARIES	\$112,774.63
HIGHWAY SALARIES	44,693.43

PAYROLL DEDUCTIONS

Wellmark Health Plan	40,368.57
IBC (MERP)	6,039.53
AFLAC	1,456.30
AFLAC	311.80
Reliance Life Insurance	287.46
Reliance Matrix Dental	1,647.80
Reliance Matrix Vision	258.97
SD Retirement Supplement Pretax	287.00
SD Retirement System	23,567.48
SD Retirement Supplement	465.00
AFSCME	288.36
Kingsbury County	

OFFICE REPORTS

The Sheriff's and Director of Equalization's Reports of Fees Collected during the month of October 2025 were reviewed by the Board. Motion by Spilde, second by Nelson, that the Auditor's report with the Treasurer as of the close of business October 2025, be accepted. All present voting aye. Motion carried.

TRAVEL REQUESTS

Motion by Lundquist, second by Spilde to approve the following travel requests. All present voting aye. Motion carried.

Auditor, Register of Deeds and Treasurer - November 12, 2025, Sioux Valley Commission Meeting, Madison  
Auditor and Deputies - November 19-20, 2025, Auditor Election Training, Pierre with Auditor office closed.

HIGHWAY

Dave Sorenson, Highway Superintendent, met with the Board to discuss highway matters.

Sorenson requested to move into executive session pursuant to SDCL 1-25-2 (1) for personnel.

Motion by Spilde, second by Nelson to adjourn from regular session and move into executive session for personnel at 9:00 A.M. All present voting aye. Motion carried.

Chairman Lee declared the Board back into regular session at 9:06 A.M.

Sorenson presented the following applications for occupancy on the County right-of-way for approval and signature:

Ottertail #141480 to bore CR10.

Motion by Spilde, second by Lundquist to approve Ottertail #141480 application for occupancy on the County right-of-way and for the Chairman to sign the same. All present voting aye. Motion carried.

Ottertail #142101 to bore CR19.

Motion by Walls, second by Lundquist to approve Ottertail #142101 application for occupancy on the County right-of-way and for the Chairman to sign the same. All present voting aye. Motion carried.

East River Electric to place guidewire over CR16.

Motion by Lundquist, second by Spilde to approve the East River Electric application for occupancy on the County right-of-way and for the Chairman to sign the same. All present voting aye. Motion carried.

East River Electric crossing CR2A and 427<sup>th</sup> Ave with overhead lines.

Motion by Walls, second by Lundquist to approve the East River Electric application for occupancy on the right-of-way and for the Chairman to sign the same. All present voting aye. Motion carried.

Sorenson presented a request to purchase a retriever disc with front grader mount for \$16,000.00 from LyCox Enterprises, Inc. No action was taken.

#### AUDITOR

Steffensen requested approval of a budgeted cash transfer of \$64,116,00 from General Fund to Emergency Management Fund to cover necessary expenses.

Motion by Walls, second by Lundquist to approve a budgeted cash transfer of \$64,116.00 from General Fund to Emergency Management Fund to cover necessary expenses. All present voting aye. Motion carried.

Steffensen presented a quote from Efraimson Electric, Inc to install a fan in the server closet at \$2,104.04 and one to install heaters in the 3 main floor vaults for \$1,005.55 each.

Motion by Lundquist, second by Spilde to authorize up to \$5,500.00 for Efraimson Electric to perform said work. All present voting aye. Motion carried.

Steffensen requested authority to sign a renewal application for eligibility with the SD Federal Property Agency.

Motion by Walls, second by Nelson to authorize the Auditor to sign the renewal application for eligibility with the SD Federal Property Agency. All present voting aye. Motion carried.

#### OPEN DISCUSSION

Chairman Lee extended his appreciation to Auditor Steffensen for helping at the highway department.

#### RISTY BENEFITS

Roger Risty and Dan Johnson, Risty Benefits met with the Board to provide an overview of the County insurance for 2026. Johnson informed the Board the Wellmark increase would be 6.99% and the MERP account increase should be 7%. Dental would increase 9% and Vision 3.84%.

Discussion was had on offering a stipend to employees who chose not to participate in the County health insurance plan. Risty recommended a \$400/month stipend requiring proof of other coverage on a quarterly basis.

Motion by Lundquist, second by Nelson to renew the Wellmark Insurance plan and to offer a stipend for employees who choose not to participate in the plan with proof of coverage required quarterly. All present voting aye. Motion carried.

Commissioner Spilde left the meeting at 10:30 A.M.

#### BOARD OF ADJUSTMENT

Motion by Lundquist, second by Nelson to adjourn from regular session and move into Board of Adjustment at 10:33 A.M. All present voting aye. Motion carried.

Chairman Lee declared the Board out of Board of Adjustment and back into regular session at 10:40 A.M.

#### PLANNING AND ZONING

Motion by Nelson, second by Lundquist to adjourn from regular session and move into Planning & Zoning at 10:41 A.M. All present voting aye. Motion carried.

Chairman Lee declared the Board out of Planning & Zoning and back into regular session at 10:52 A.M.

**RESOLUTION 2025-119**

Echo Steffensen, Auditor, read the following resolution for the Plat of JoAnn Nelson Addition forwarded to the Board by the Planning and Zoning Commission:

**RESOLUTION # 2025-19**

**WHEREAS**, The Kingsbury County Planning & Zoning Board met to review the Plat of JoAnn Nelson Addition Located in the Southeast  $\frac{1}{4}$  of Section 14, Township 109, Range 54W of the 5<sup>th</sup> P.M., Kingsbury County, South Dakota

**WHEREAS** the Kingsbury County Planning & Zoning Commission recommended approval of the same to the Kingsbury County Board of County Commissioners, and

**Now, Therefore, be it resolved**, that the Kingsbury County Board of County Commissioners accepts and approves the Plat of JoAnn Nelson Addition Located in the Southeast  $\frac{1}{4}$  of Section 14, Township 109, Range 54W of the 5<sup>th</sup> P.M., Kingsbury County, South Dakota

Motion by Lundquist, second by Nelson to accept and adopt Resolution 2025-19 and for Chairman Lee to sign the same.

All present voting via roll call. Lee - aye, Nelson - aye, Spilde - absent, Walls - aye and Lundquist - aye. Motion carried.

**RESOLUTION # 2025-20**

**WHEREAS**, The Kingsbury County Planning & Zoning Board met to review the Plat of Aughenbaugh Addition in SE1/4 of Section 14, T110 N, R58W of the 5<sup>th</sup> P.M., Kingsbury County, South Dakota

**WHEREAS** the Kingsbury County Planning & Zoning Commission recommended approval of the same to the Kingsbury County Board of County Commissioners, and

**Now, Therefore, be it resolved**, that the Kingsbury County Board of County Commissioners accepts and approves the Plat of Aughenbaugh Addition in the SE 1/4 of Section 14, T110 N, R58W of the 5<sup>th</sup> P.M., Kingsbury County, South Dakota

Motion by Nelson, second by Walls to accept and adopt Resolution 2025-20 and for Chairman Lee to sign the same.

All present voting via roll call. Lee - aye, Nelson - aye, Spilde - absent, Walls - aye and Lundquist - aye. Motion carried.

**DIRECTOR OF EQUALIZATION**

Tammy Anderson, Director of Equalization and Maggie Purintun, Deputy Director of Equalization met with the Board to discuss office matters.

Anderson requested approval to purchase a computer from Infotech for \$1200.00.

Motion by Lundquist, second by Nelson to approve the purchase of a computer from Infotech for \$1200.00 for the Director of Equalization Office. All present voting aye. Motion carried.

Anderson requested a refund of taxes on Record # 3191 in the amount of \$2,866.39 due to an error in entering the valuation of the real property.

Motion by Lundquist, second by Nelson to approve a refund of taxes on Record # 3191 in the amount of \$2,866.39 due to an error in entering the valuation of the real property. All present voting aye. Motion carried.

Anderson requested to move into executive session pursuant to SDCL 1-25-2(1) for personnel.

Motion by Walls, second by Nelson to adjourn from regular session and move into executive session for personnel at 11:07 A.M. All present voting aye. Motion carried.

Chairman Lee declared the Board back into regular session at 11:19 A.M.

**AUDITOR**

Steffensen requested to move into executive session pursuant to SDCL 1-25-2(3) for contract negotiations.

Motion by Lundquist, second by Walls to adjourn from regular session and move into executive session for contract negotiations at 11:24 A.M. All present voting aye. Motion carried.

Chairman Lee declared the Board back into regular session at 11:52 A.M.

**HUMAN RESOURCES**

Natalie Remund, HR Consultant, joined the meeting.

Remund requested approval to hire Sierra Gadsby at \$19.24/hr. as the Highway Administrative Assistant II to start November 10, 2025.

Motion by Lundquist, second by Nelson to approve hiring Sierra Gadsby at \$19.24/hr. as the Highway Administrative Assistant II to start November 10, 2025. All present voting aye. Motion carried.

Remund requested approval of an update to the employee handbook to remove "over 40 hrs." from the sheriff's department overtime section while working federal overtime.

Motion by Nelson, seconded by Lundquist to approve the update to the employee handbook to remove "over 40 hrs." from the sheriff's department overtime section while working federal overtime. All present voting aye. Motion carried.

Remund requested approval of a Memorandum of Understanding with the Union concerning accruals and minimum leave time and for the Chairman to sign said Memorandum.

Motion by Lundquist, second by Walls to approve the Memorandum of Understanding with the Union concerning accruals and minimum leave time and for the Chairman to sign said Memorandum. All present voting aye. Motion carried.

Remund requested to move into executive session pursuant to SDCL 1-25-2 (1) for personnel and pursuant to SDCL 1-25-2 (3) for contract negotiations.

Motion by Nelson, second by Walls to adjourn from regular session and move into executive session for personnel and contract negotiations at 12:15 P.M. All present voting aye. Motion carried.

Chairman Lee declared the Board back into regular session at 1:21 P.M.

Motion by Nelson, second by Lundquist to set a stipend of \$400.00 in 2026 for those employees who elect to decline the County offered health insurance with proof of obtaining other qualified health insurance and for Remund and Risty Benefits to create a policy. All present voting aye. Motion carried.

Motion by Nelson, second by Walls to approve the Deputy Director of Equalization to work from home during the month of December 2025 with doctor direction and authority in accordance with the policy manual. All present voting aye. Motion carried.

The Board adjourned to Tuesday, November 18, 2025, at 8:30 A.M.

SIGNED \_\_\_\_\_

**Kyle Lee, Chairman**

**ATTEST** \_\_\_\_\_

**Echo Steffensen, County Auditor**

**Published 1 week at the total approximate cost of \_\_\_\_\_.**