## **Admission Checklist**

## **Get Started:**

- Complete Online Application
- Schedule a Tour of the Campus with the Administrator

**DO** *NOT* unenroll from your current school until you are ACCEPTED and ENROLLED into Leesburg Christian Academy.

- Visit www. LeesburgChristianAcademy.org and click the admission tab. Complete the Online Application
- Birth Certificate
- Recent Report Card (if applicable)
- Recent Test Score (if applicable)
- Immunization Form DH 680
- Physical Form DH 3040
- Non-Refundable Registration Fee \$100

## **After Submitting Application:**

- Keep a copy of all files submitted
- Student Screening
- Complete the online scholarship application.
  - o https://www.stepupforstudents.org/scholarships/logins/ Tuition Assistance is based on needs and availability.

## If Accepted:

- Copy of Florida Certification of Immunization Form (updated shot record)
- Copy of Florida School Entry Health Physical DH-3040
- Notify former school of withdrawal in writing