

**MY SCHOOL PRESCHOOL
2023-2024
TUITION CONTRACT**

I/We hereby enroll my child (Name) _____
and agree to pay the full tuition amount in accordance with the terms stated herein.

- **Registration Fee:** \$50.00 non-refundable registration fee, payable upon registration.
- **Tuition Deposit:** Tuition for September 2023 is payable upon registration and is **non-refundable.**
- **Activity Fee:** An activity fee of \$60.00 is payable upon registration and is **non-refundable.**
- **Tuition for the Tuesday/Thursday (3-Year-Old) 2-Day AM Preschool Class:**
Total Tuition for the Tuesday/Thursday 2-Day Preschool Class is \$1350.00, plus the fees stated above. Tuition is divided into nine monthly payments of \$150.00 each for convenience, and the payment for September 2023 tuition is due with registration as stated above. The remaining eight installments are due one month in advance, by the first of each month September 2023 through April 2024.
 - **ACH Option:** A monthly Automated Tuition payment (ACH debit) of \$150 deducted on the 1st of the month - September 2023 - April 2024.
 - **One Installment:** Payment of the remaining year (8 Months) in full \$1200 due September 1, 2023.
- **Tuition for the Tuesday/Thursday/Friday (3-Year-Old) 3-Day PM Preschool Class:**
Total Tuition for the Tuesday/Thursday/Friday 3-Day Preschool Class is \$1755.00, plus the fees stated above. Tuition is divided into nine monthly payments of \$195.00 each for convenience, and the payment for September 2023 tuition is due with registration as stated above. The remaining eight installments are due one month in advance, by the first of each month September 2023 through April 2024.
 - **ACH Option:** A monthly Automated Tuition payment (ACH debit) of \$195 deducted on the 1st of the month - September 2023- April 2024.
 - **One Installment:** Payment for the remaining year (8 Months) in full of \$1560 due September 1, 2023.
- **Tuition for the Monday/Wednesday/Friday, 3-Day Pre-K Class:**
Total Tuition for the Monday/Wednesday/Friday 3-Day Pre-K Class is \$1755.00, plus the fees stated above. Tuition is divided into nine monthly payments of \$195.00 each for convenience, and the payment for September 2023 tuition is due with registration as stated above. The remaining eight installments are due, one month in advance, by the first of each month September 2023 through April 2024.
 - **ACH Option:** A monthly Automated Tuition payment (ACH debit) of \$195 deducted on the 1st of the month - September 2023- April 2024.
 - **One Installment:** Payment for the remaining year (8 Months) in full of \$1560 due September 1, 2023.
- **Tuition for the Monday – Thursday, Transitional Kindergarten:**
Total Tuition for the Transitional Kindergarten class is \$2,205, plus the fees stated above. Tuition is divided into nine monthly payments of \$235.00 each for convenience, and the payment for September 2023 tuition is due with registration as stated above. The remaining eight installments are due, one month in advance, by the first of each month September 2023 through April 2024.
 - **ACH Option:** A monthly Automated Tuition payment (ACH debit) of \$245 deducted the 1st of the month - September 2023- April 2024.
 - **One Installment:** Payment for the remaining year (8 Months) in full of \$1960.00 due September 1, 2023

PLEASE SEE THE REVERSE SIDE



- **Late Payment:** In the event that the monthly payment is not received by the 5th of each month, I/we will be charged a \$20.00 late fee. Any check returned from our bank is subject to a \$35.00 NSF charge. If the tuition is not paid by the last day of the month, my/our child will not be permitted to attend school until both the late fee and the monthly tuition payment are paid in full or a payment plan is made with the Board of Directors. A payment plan must be made with the Board of Directors to cover all monies owed to My School and to insure continued enrollment of my/our child.
- **Withdrawal:** If a child is withdrawn from school for any reason, a written notice of the withdrawal must be submitted to the school with 30 days advance notice. **All fees paid at registration are non-refundable.** Because your monthly payment is an installment of the total tuition, there is no adjustment of tuition when my/our child is absent from school or for school holidays or school cancellations.

I/We hereby request to enroll my/our child in the following class and understand that I am responsible for the full tuition and any other fees or fines levied by the Board of Directors of My School Preschool.

- _____ Tuesday/Thursday, 3-Year-Old 2 Day AM Preschool Class
- _____ Tuesday/Thursday/Friday, 3-Year-Old 3 Day PM Preschool Class
- _____ Monday/Wednesday/Friday, 3 Day Pre-K Class
- _____ Monday/Tuesday/Wednesday/Thursday, 4 Day Transitional Kindergarten

Date: _____

 (Parent or Guardian)

The parent or guardian of the child enrolled must sign this contract.

This contract will be on file at the preschool and a copy of it will be returned to you.

For Office Use Only: Tuition option chosen:

_____ Pay year in full _____ Pay Monthly by ACH _____ Monthly by check