



WESTLAKE WATERSHED DISTRICT

MEETING: #45

Rorketon Community Centre

November 1, 2023 @10AM

Present: Tom Anderson - Board Member/Chairman
Colin Mailman - Sub-District 113, Board Member
Ken Dunn - Sub-District 110, Board Member
Walter Tymchuk - Sub-District 107 (L), Board Member
Neil Preston - Sub-District 107 (L), Sub-District Member
Barry Heppner - Sub-District 157 (M), Sub-District Board Member
David Senkowski - Provincial Representative
Ernest Smadella - Sub-District 157, Board Member
Harry Harris - Sub-District 107A – Sub-District Member
Bobby Bennet - Provincial Watershed Planner
Lindsay Cherpin - District Manager
Sandra Orvis - District Administrator

Regrets: Barry Sliworsky - Sub-District 157 (M), Board Member
Tim Stott - Sub-District 160, Board Member

Absent: Fred Shurko - Sub-District 157(L), Sub-District Member
Roger Smith - Sub-District 110 – Sub-District Member

1. **Resolution #432 – NOVEMBER2023**

Tymchuk - Smadella

Be it resolved that the Agenda be approved, with the addition of HR Committee Report after the Provincial Update

CARRIED

2. **Resolution #433 – NOVEMBER2023**

Harris - Heppner

Be it resolved that the **October 4, 2023** Meeting Minutes be approved as attached.

CARRIED

3. **Financial Reports**

(a) **Westlake Watershed District Cheque Listing, Income Statement and Sub-District Break Downs** Presented to the board for information as attached.

Resolution #434 – NOVEMBER2023

Dunn - Senkowski

Be it resolved that the updated Westlake Watershed District verbal financial report, cheque listing and income statement be approved as presented to the board as attached.

CARRIED

4. **Provincial Update** – Provincial Planner, Bobby Bennet introduced him and his roles on his position and updated Provincial Report.

5. **HR Committee Update:** We had 1 application for District Technician. Gave Interview – Qualified Engineer. Elizabeth’s last day in office is November 8, 2023.

a) **Email Resolution #435 – NOVEMBER2023**

Preston - Harris

Be it resolved that Westlake Watershed District offer the District Technician position to Sachin M. for a 1 year term at \$45,000 plus benefits, to start at his earliest convenience.

CARRIED

6. Business Arising from Past Meetings

Email Resolutions

- (a) **Email Resolution #423 – OCTOBER/NOVEMBER2023** **Stott – Harris**
Be it resolved that Westlake Watershed District purchase 12m of 1200 mm CSP pipe and one 600mm wide x 1200mm coupler with accompanying nuts, bolts and shipping from Armtec, for NE -13-20-10-W1, South Leifer drain, lake outlet. In the amount of \$5755.67 including GST. Funds to come from Sub-District 160. **CARRIED**
- (b) **Email Resolution #424 – OCTOBER/NOVEMBER2023** **Dunn - Stott**
Be it resolved that Westlake Watershed District hire Capp Transport to supply rock to repair Garrioch Creek Drain crossing at SE-16-21-11, not to exceed \$1000.00. Funds to come from Sub-district 110. **CARRIED**
- (c) **Email Resolution #425 – OCTOBER/NOVEMBER2023** **Dunn - Mailman**
Be it resolved that Westlake Watershed District hire Capp Transport to manage the vegetation and level the spoils on the emergency drain constructed on lake lot SL-011, not to exceed \$1500. Funds for this project to come from Sub-District 110. **CARRIED**
- (d) **Email Resolution #426 – OCTOBER/NOVEMBER2023** **Dunn - Senkowski**
Be it resolved that Westlake Watershed District submit a Water Rights License application and pay associated fee of \$500.00 for Garrioch Creek culvert replacement and resizing of culverts to match recommendation by Provincial Engineer, Ken Rakhra, at the intersection of Road 120N and 66W (NE 36-20-12-W1). Funds for this application are to come from Sub-district 110 **CARRIED**
- (e) **Email Resolution #427 – OCTOBER/NOVEMBER2023** **Dunn - Senkowski**
Be it resolved that Westlake Watershed District purchase 4 – concrete pad sections from Ste. Rose Concrete to replace damaged crossings on Garrioch Creek drain, for the price of \$750.00 each, plus tax. Funds for this purchase are to come from Sub-district 110 **CARRIED**
- (f) **Email Resolution #428 – OCTOBER/NOVEMBER2023** **Dunn - Senkowski**
Be it resolved that Westlake Watershed District hire Ken Zalluski to pick up purchased pads from Ste. Rose Concrete, remove the damaged pads and install the new pads on the Garrioch Creek Crossing at NE 16-21-11-W1. Not to exceed \$3000.00. Funds for this project to come from Sub-district 110. **CARRIED**
- (g) **Email Resolution #429 – OCTOBER/NOVEMBER2023** **Stott - Mailman**
Be it resolved that Westlake Watershed District hire Chris Moriaux to complete a temporary reset of three existing culverts on Horyn west branch, not to exceed \$2000.00. Funds for this project to come from Sub-district 107L. **CARRIED**
- (h) **Email Resolution #430 – OCTOBER/NOVEMBER2023** **Dunn - Harris**
Be it resolved that Westlake Watershed District purchase 1800mm x 24m and 1600mm x 27m culverts and associated couplers from Armtec for the culvert replacement on Garrioch Creek Drain crossing Road 66W/120N, for the amount of \$33,106.04 plus GST. Funds for this purchase are to come from Sub-district 110. **CARRIED**

- (i) **Email Resolution #431 – OCTOBER/NOVEMBER2023** **Dunn – Harris**
Be it resolved that Westlake Watershed District purchase rolls of geo textile from Armtec, for the amount of \$2672.76 plus GST. Funds for this purchase to come from Tier 3.
CARRIED

7. **In Camera**

Board moved in camera 10:51 am
Board moved out of camera 11:00am

Mailman - Smadella
Tymchuk – Smadella

8. **New Business**

a) **RM of Alonsa Letter – Downstream Landowner Consent – Birdina Rd 69W**

Not in favor at this time until more information is provided, and it is licensed all the way through to outlet into Portia. Westlake Watershed will propose to RM of Alonsa, that they would be willing to do survey and cost share, RM to clean.

b) **Ken Zalluski – Water Rights License Consent**

Resolution #436 – NOVEMBER2023

Senkowski - Dunn

Be it resolved that the Westlake Watershed District approve Ken Zalluski's application to Construct Water Control Works on the SW-27-20-12-W1, reconstructing existing drain to a maximum drain depth of 6", the addition of 8:1 slopes to existing drain and level the spoil piles.

CARRIED

c) **Meadow Portage Community Council Letter**

Resolution #437 – NOVEMBER2023

Heppner - Smadella

Be it resolved that the Westlake Watershed District pay Meadow Portage Community Council for invoice for road repair up to The Weidan Drain Ford Crossing in the amount of \$1921.92

Opposed - 8 In Favor - 0

Resolution Defeated

d) **Hoodies/Jackets – 4imprint**

It was decided to hold off on order until January, that way if there are new board members we can make a bulk order.

9. **Board Member Items**

MAW Representative – Annual General Meeting – we are allowed 3 voting delegates. Harry is going. Possibly Neil and Walter, but will let office know before deadline to register. All questions must be included before Dec. 4.

Sub-district 107(L) – Questioned if anything has been done on Fred Highfield Drain Manager advised that we are waiting on answer from the Province.

Zamrykut Drain – Blocks are missing. Should we be contacting Darren Nicklin as water is coming into our drain.

Resolution #438 – NOVEMBER2023

Preston - Smadella

Be it resolved that the Westlake Watershed District forward a complaint to Darren Nicklin, Water Rights Officer, that the board believes that the blocks on Zamrykut Drain have been removed.

CARRIED

Sub-District 157 - Went to the site where Stacy M worked. Didn't see any beavers – job is done! Would like to look at completing survey on Weidan Drain Clean out in the future

Sub-District 110 – Garrioch Creek Drain All cleaned out between Hwy 278 & 50. Drain at Kinosota hall is levelled.

- **RM Compound** – Manager drafted a letter to request property from RM.
- **New Appointees** – when someone leaves the board it would be great if they could please give back maps as they do cost money.

Resolution #439 – NOVEMBER2023

Dunn - Smadella

Be it resolved that the Westlake Watershed District hold board member and sub-district board member's last remuneration until maps have been returned, once member is no longer on the board.

CARRIED

Bird Seed – Should be up to board members to pick up seed. Tatiana could possibly pick up bags on the way to work if she is willing to leave her vehicle locked in the compound overnight on those days. Walter will check with RM of Lakeshore CAO to see if they have ideas where we can store seed in Rorketon area.

Provincial Appointee – Questioned where Sub District 157's \$5000 went from last years carry over. Manger explained that all Tier 3 is in one. Westlake is the only watershed to split into sub-districts internally. As per the province there is no borders. For December meeting is was requested that Bobby Bennet, Provincial Planner bring specific details on carry over and long we can carry over. (Years etc)

Chance will be staying on until Beth's last day in office. November 8, 2023.

Board Chair – Grow Committee Question – Are they allowed to make their own policies, as to how they spend their money?

Resolution #440 – NOVEMBER2023

Mailman - Dunn

Be it resolved that the Westlake Watershed District allow the Grow Committee to make their own guidelines as long as it doesn't contradict the Watershed Policies, otherwise it will have to be brought back to the main board.

CARRIED

(add this to the policy meeting/book for January meeting)

Sub-District 107 – Food. Very Good and Only \$6.00 per plate. Board decided/agreed to bump to \$10.00 per plate for this time.

-What is going on with the Horyn Drain spoil piles? Also Horyn E has to be re-surveyed

Resolution #441 – NOVEMBER2023

Tymchuk - Smadella

Be it resolved that the Westlake Watershed District hire Chris Moriaux to level the spoil piles on the Horyn Drain, in the amount of \$25,200. Funds to come from Sub-District 107(L).

CARRIED

10. **Manager's Report** – Gave report and shared Power Point.

Resolution #442 – NOVEMBER2023

Dunn - Senkowski

Be it resolved that the Westlake Watershed District submit a Water Rights License application for Garrioch Creek Drain, to clean under the bridge at Hwy 278. The water rights license fee of \$500.00 to come from Sub-District 110.

CARRIED

Resolution #443 – NOVEMBER2023

Senkowski - Harris

Be it resolved that the Westlake Watershed District accept the quote from Chris Moriaux to complete the South Leifur Culvert Replacement as defined in the posted RFQ, for a total of \$12,600.00. Funds to come from Sub-District 160

CARRIED

Resolution #444 – NOVEMBER2023

Dunn - Smadella

Be it resolved that the Westlake Watershed District hire Capp Transport to clean plugged culverts on Lone Spruce and Harcus. Not to exceed \$2000. Funds to come from Sub-District 160.

CARRIED

Resolution #445 – NOVEMBER2023

Tymchuk - Harris

Be it resolved that the Westlake Watershed District pay Manitoba Association of Watershed Districts (MAW) \$2500.00 plus GST for Communication Initiative Fee. Total \$2625.00

CARRIED

Resolution #446 – NOVEMBER2023

Dunn - Senkowski

Be it resolved that the Westlake Watershed District pay Manitoba Association of Watershed Districts (MAW) \$5464.00 plus GST for Membership Dues for 2023-2024. Total \$5737.50.

CARRIED

11. ***Next meeting date: Friday, December 8, 2023 at 1:00pm – Alonsa New Horizons***

Tymchuk adjourned meeting 2:14pm

District Chair

District Administrator