



WESTLAKE WATERSHED DISTRICT

MEETING: #47

Westlake Community Hall, Eddystone, MB

February 7th, 2024 @11AM

ANNUAL GENERAL MEETING

Call to Order: 11:04 am

Present:

Provincial Planning & Programs Watershed Planner, Bobby Bennett
Provincial Representative., David Senkowski
District Manager, Lindsay Cherpin
District Administrator, Cary Anderson
Walter Tymchuk
Colin Mailman
Ken Dunn
Barry Sliworsky
Ernest Smadella
Barry Heppner
Harry Harris
Fred Shurko
Roger Smith

Regrets: Tom Anderson
Tim Stott
Cameron Anger
Neil Preston

Westlake Watershed District Manager, Lindsay Cherpin, acted as chairperson during elections until the new Board Chairperson was elected.

Elections open for Westlake Watershed District Board Members:

Sub-District 157 (L)(M) Lakeshore – Mossey River

- RM of Mossey River appointed **Barry Heppner** and **Barry Sliworsky**
- RM of Lakeshore appointed **Ernie Smadella** and **Fred Shurko**

Do we have a nomination to nominate one of these 4 members to be the board member representative for Sub-District 157?

Nominee: Barry Sliworsky

*Elected Board Member: **Barry Sliworsky, ACCEPTED***

Sub-District 107 (L)(A) Lakeshore – Crane River

- RM of Lakeshore appointed **Walter Tymchuk** and **Neil Preston.**
- RM of Alonsa appointed **Harry Harris**

Do we have a nomination to nominate one of these 3 members to be the board member representative for Sub-District 107?

Nominee: Walter Tymchuk

*Elected Board Member: **Walter Tymchuk, ACCEPTED***

Sub-District 113 Ebb and Flow Lake

- RM of Alonsa appointed **Colin Mailman** and **Tom Anderson.**

Do we have a nomination to nominate one of these 2 members to be the board member representative for Sub-District 113?

Nominee: Tom Anderson

Elected Board Member: **Tom Anderson, ACCEPTED through text**

Sub-District 110 Garrioch Creek

- RM of Alonsa appointed **Ken Dunn** and **Roger Smith**.

Do we have a nomination to nominate one of these 2 members to be the board member representative for Sub-District 110?

Nominee: Ken Dunn

Elected Board Member: **Ken Dunn, ACCEPTED**

Sub-District 160 Kinosota Ridge

Postponed until next meeting as members of sub-district 160 were not present

Nominee:

Elected Board Member:

The Board now has the opportunity to nominate 1 or 2 of the 2 members at large appointments. The Board is reviewing Policy Directive Section 2.2, on how to administer the 2 members at large.

Members-At-Large

Nominee: Ernest Smadella

Elected Board Member: **Ernest Smadella, ACCEPTED**

Call for Nominations for Chairperson – Walter Tymchuk made a motion to elect Tom Anderson as *District Chairperson*. No further nominations. **Tom Anderson** *ACCEPTED through text*. Therefore, **Colin Mailman** will be the board member for Sub-District 113.

CHAIRPERSON WILL NOW CHAIR THE MEETING

Call for Nominations for Vice-Chairperson – David Senkowski made a motion to elect Walter Tymchuk as *District Vice-Chair*. No further nominations. **Walter Tymchuk** *ACCEPTED*.

Call for Nominations for 2 Signing Officers for accounts (Administrator mandatory signer plus 2) – David Senkowski made a motion to elect **Ken Dunn** and **Tom Anderson** for District signing officers. No further nominations. **Ken Dunn** and **Tom Anderson** *ACCEPTED*

Call for Nominations for MAW Representative – Ken Dunn made a motion to elect Harry Harris as *MAW Representative*. **Harry Harris** *ACCEPTED*

GROW Committee Members

Municipal and Northern Relations Designated Representative for one year term – **Doug Popowich**
Westlake Watershed District sub-district volunteers for one year term:

- **Neil Preston**
- **Roger Smith**
- **David Senkowski**
- **Barry Sliworsky**
- **Colin Mailman**
- **Ken Dunn**
- **Mike Brown**

Call for Nominations for Financial Committee – Barry Sliworsky made a motion to elect Ken Dunn and David Senkowski as *Financial Committee*. **Ken Dunn** and **David Senkowski** *ACCEPTED*

Call for Nominations for Personnel Committee – Walter Tymchuk made a motion to elect Roger Smith and Harry Harris as two of the 4 members of the *Personnel Committee*, with the remaining two members to be elected at the next meeting. **Roger Smith** and **Harry Harris** *ACCEPTED*

Call for motion to adjourn nominations – Harry Harris made a motion to adjourn nominations at 11:37 am. Roger Smith second. Carried.

1. **Resolution #456 – FEBRUARY2024**

Be it resolved that the Agenda be approved.

Dunn - Smadella

CARRIED

2. **Resolution #457 – FEBRUARY2024**

Be it resolved that the **December 8, 2023** Meeting Minutes be approved as attached.

Smadella - Mailman

CARRIED

3. **Financial Reports**

- (a) **Westlake Watershed District Cheque Listing, Income Statement and Sub-District Break Downs** Presented to the board for information as attached.

Resolution #458 – FEBRUARY2024

Be it resolved that the November cheque list be approved as presented and attached.

Dunn - Senkowski

CARRIED

December Financial Report approval tabled until March 6, 2024 meeting due to discrepancy with computer generated paid amount to AMM Trading.

4. **Provincial Update provided by Bobby Bennett, Watershed Planner**

5. **Business Arising from Past Meetings**

- (a) Policy Review – moved to item 9 on the agenda

- (b) District Manager Position Resolution

Resolution #459 – FEBRUARY2024

Be it resolved that Westlake Watershed District board hire Lindsay Cherpin on 1 year contract basis starting retro July 10th, 2023 for the District Manager position on part time basis. Which consists of 24hrs weekly at \$32.00 per hr. Anticipated hours of work are Mondays and Wednesday in office from 8:30 – 4:30, with remaining hours made up working from home.

Overtime will be paid in line with employment standards. A 3-month probationary period will take place. Vacation time will consist of 2 weeks per calendar year. Work truck will be available as well as a District cell phone. This position will also include Blue Cross and Municipal Employee Benefits. In the event of resignation, 2 weeks' notice will be required.

CARRIED

- (c) **Resolution #460 – FEBRUARY2024**

Be it resolved that the District mileage rate be \$0.47/km (same as the provincial rate).

Dunn - Senkowski

CARRIED

- (d) Preston Park Sign – size to be double height and double width of sample.

- (e) Solutions IT

Resolution #461 – FEBRUARY2024

Be it resolved that Westlake Watershed District board sign an Essential Network Service Offering (ENSO) contract with Solution IT for one year consisting of IT support package that includes a network audit and set up for \$1668.00 plus a monthly maintenance billing for \$480.00, with an additional yearly cost of \$620.00 plus taxes. May consist of additional hours needed at a rate of \$145 per hour and \$217.50 per hour for after-hours service. This is effective December 1st, 2023 to December 31st, 2024.

Stott - Tymchuk

CARRIED

(f) Westlake Watershed District Clothing

Resolution #462 – FEBRUARY2024

Be it resolved that Westlake Watershed District proceed with ordering 50 WWD hats and a WWD coat for GROW Coordinator, Tatiana Sarigumba.

Mailman – Smadella

CARRIED

6. New Business

Resolution #463 – FEBRUARY2024

Be it resolved that Westlake Watershed District purchase surge protectors for three work stations as recommended by IT Solutions to help preserve data during power surge and/or outage, as part of data management plan. Purchase of surge protectors is not to exceed \$2000.00.

Harris – Dunn

CARRIED

Resolution #464 – FEBRUARY2024

Be it resolved that Westlake Watershed District approves renewal of Go Daddy website contract for Westlake Watershed District website for a period of 5 years, for a cost of \$800.00.

Smadella – Senkowski

CARRIED

Resolution #465 – FEBRUARY2024

Be it resolved that Westlake Watershed District donate \$100.00 to Ag In The Classroom Program.

Sliworsky – Heppner

CARRIED

Resolution #466 – FEBRUARY2024

Be it resolved that Westlake Watershed District submit a Water Rights Licence application for the crossing replacement in Rocklan Drain, NE-8-20-11-W1 (Road 116N and Road 64W).

Mailman – Dunn

CARRIED

Resolution #467 – FEBRUARY2024

Be it resolved that Westlake Watershed District submit an Application for Engineering Support regarding culvert sizing recommendations for 2 miles of Garrioch Creek Drain, E1/2-36-20-12-W1 and E1/2-25-20-12-W1.

Dunn – Sliworsky

CARRIED

Resolution #468 – FEBRUARY2024

Be it resolved that Westlake Watershed District approves clearing of RM of Alonsa property located in SE-18-21-11-W1, as designated for Westlake Watershed District compound, unless a land purchase agreement can be developed with the Alonsa Hall Board.

Mailman – Dunn

CARRIED

Request for recorded opinion: Harry Harris is opposed.

Resolution #469 – FEBRUARY2024

Be it resolved that Westlake Watershed District purchase 40 compost bins from Enviro World for \$2600.00 including shipping.

Dunn – Smadella

CARRIED

Resolution #470 – FEBRUARY2024

Be it resolved that Westlake Watershed District purchase 20 sets of culvert markers (40 markers) from Armtec for \$21.50 each, to be installed at the board's discretion.

Senkowski – Dunn

CARRIED

Resolution #471 – FEBRUARY2024

Be it resolved that Westlake Watershed District submit an Application for Engineering Support for culvert sizing review and recommendations for Horyn Drain, West Branch.

Tymchuk – Sliworsky

CARRIED

Email Resolution #472 – FEBRUARY2024

Be it resolved that Westlake Watershed District host two wolf trapping workshops by Gord Hannibal, one in Alonsa, one in Rorketon. Cost of the workshops is \$350/day plus mileage at \$0.54/km.

Stott – Senkowski

CARRIED

Email Resolution #473 – FEBRUARY2024

Stott – Senkowski

Be it resolved that Westlake Watershed District pay hall rental fees for one day in Alonsa Community Hall and one day in Lawrence Community Center (\$150.00) for wolf trapping workshops.

CARRIED

7. Board Member Items

MAW Representative – Reported on recent MAW meeting

Sub-district 107(L) – Reviewed request for carryover for levelling spoils on Horyn West;

- Also, want to move forward with culvert purchases for Horyn west once approved by Ken Rakhra, Provincial Engineer.

Sub-District 157/Member at Large - Decided that clearing and survey of drain near Moose Bay to prepare for cleanout may not be the best use of funds

Sub-District 113 – discussion regarding district responsibility on natural waterways that district drains outlet into; decision to be tabled until policy discussion

Sub-District 110 –

- Westlake WD Compound – send letter to Alonsa Community Co-op regarding property for compound;
- Engage provincial engineer to size pipes on Garrioch Creek Drain, road 66W
- Ken Dunn and Roger Smith inspected Rocklan Drain/Road 120 culverts. Not in danger of collapse, but will prioritize replacement in 2024;
- Survey 1 mile on Road 69W to provide data for WRL application to complete RM of Alonsa initiated cleanout
- Wolf trapping courses booked - for Rorketon February 21st and Alonsa February 14th

8. Manager's Report – Manager provided report and shared Power Point presentation.

9. Policy – due to time constraints, postponed policy review and discussion to March 6, 2024 meeting. Board is to be prepared to review Board Governance section.

Heppner adjourned meeting 3:02 pm

Next meeting date: Wednesday March 6, 2024 at 1:00pm – Mossey River Municipality Chamber

District Chair

District Administrator