



WESTLAKE WATERSHED DISTRICT

MEETING: #49

Alonsa New Horizons

April 4th, 2024 @1:00pm

Call to Order: 1:04 pm

Present: Tom Anderson - Board Chairman
Walter Tymchuk - Sub-District 107 (L), Board Member
Ken Dunn - Sub-District 110, Board Member
Roger Smith - Sub-District 110, Sub-District Member
Barry Sliworsky - Sub-District 157, Board Member
Ernest Smadella - Sub-District 157, Member At Large
Tim Stott - Sub-District 160, Board Member
David Senkowski - Provincial Representative
Bobby Bennett - Provincial Watershed Planner
Lindsay Cherpin - District Manager
Cary Anderson - District Administrator

Absent regrets:

Neil Preston - Sub-District 107 (L) - Sub-District Member
Colin Mailman - Sub-District 113, Board Member
Harry Harris - Sub-District 107A, Sub-District Member
Cameron Anger - Sub-District 160, Sub-District Member
Fred Shurko - Sub-District 157(L), Sub-District Member
Barry Heppner - Sub-District 157 (M), Sub-District Member

1. **Resolution #483 – APRIL2024** **Tymchuk - Senkowski**
Be it resolved that the Agenda be approved as amended. *CARRIED*

2. **Resolution #484 – APRIL2024** **Dunn - Smadella**
Be it resolved that the **March 6th, 2024** Meeting Minutes be approved as presented. *CARRIED*

3. **Delegations/In-Camera** – Walter Tymchuk on behalf of Chris Moriaux
 - Lack of policies
 - How are they being reviewed?
 - How much time are you giving the public to respond?
 - Public not aware of procedures for the staff and board.
 - Does the district cover contractor’s liability insurance or does contractor require their own liability insurance?
 - Mileage for delegations? Is this possible from the budget?
 - Information stored in the office (Confidentiality)
 - How is the tendering process addressed in the policies and procedures?

Board response: Would like the district manager to address with letter on behalf of the board.

GROW Coordinator - GROW UPDATE in regard to the GROW Program no longer funding cover crops for 2024 – 2026 applications. The district GROW Cover Crops applications for 2023-2024 have some approved cover crops applications that are rolled over into 2024 that will now be short funding and for some partial GROW application anticipated acres of GROW cover crop applications. Due to the district having had previous Forage Cover Crops assistance in place before GROW funding was available. It was suggested by a GROW Committee member to approach the district board to ask if they would be willing to move approximately \$15,250 Tier 3 Infrastructure funding to the GROW cover crops projects in the Tier 2 budgeted funding. This would help alleviate the impact this change in the Program funding has made. The PWCP will be available to anyone wanting assistance in this regard, but it was noted that the lengthy application processes are a discouragement to some land owners compared to the amount of assistance they would be receiving. The RALP funding will also be looked at and applied for future cover crop applications. This assistance requested from the district would be to help bridge the gap of this unfortunate occurrence. Due to this change and unsure circumstances the district may be unable to offer this assistance to their landowner residents in the future, dependent on the outcome.

Board response: The board was sorry to say that this is not something that they feel they are able to do at this time due to the infrastructure forecasted costs and requests made to the province on behalf of the District asking budget in the past, present and future. The board has continuously requested more funding from the province to cover higher infrastructure costs and this would not be looked at favorably.

GROW Coordinator also presented MAW report as attached.

4. **Financial Reports**

(a) **Resolution #485 – MARCH2024**

Dunn-Senkowski

Be it resolved that the **March 2024 cheque list up to cheque #19331** be approved as presented and **ATTACHED.**

CARRIED

(b) Income Statement – Presented to the board

(c) 2023-2024 Budget Report – Presented to the board

Resolution #486 – MARCH2024

Dunn-Senkowski

Be it resolved that Resolutions #373 and #375 be amended to read. The following.

- **Resolution #373 – JUNE2023 AMENDED APRIL 4th MEETING**

Senkowski - Dunn

~~Be it resolved the district transfer \$6,000.00 from reserve account to chequing account.~~

Be it resolved Westlake Watershed District gift Cary Anderson \$6,000. To be taken out of the general district Chequing Account #110090661833. Therefore, be it also resolved that the transfer of funds from the Investment Savings Account be returned to the Investment Savings Account for the 2023-2024. To be recorded in the district financial books in the proper year end 2023-2024.

CARRIED

- **Resolution #375 – JUNE2023 (Email Resolution) AMENDED APRIL 4th MTG**

Stott – Senkowski

Be it resolved Westlake Watershed District increase the gift to Cary Anderson by \$1875.00. To be ~~transferred from the Investment Savings Account to the~~ taken out of the general district Chequing Account #110090661833. Therefore, be it also resolved that the transfer of funds from the Investment Savings Account be returned to the Investment Savings Account for the 2023-2024. To be recorded in the district financial books in the proper year end 2023-2024

CARRIED

5. **Provincial Update** – Provincial Watershed Planner presented update to the board as attached.
6. **Business Arising from Past Meetings**
 - a) Policy review for the following policies.
 - Policy Adoption and Revision
 - Purchases and Contract Work

The board Chairman made a motion to continue past the 3 hour meeting restriction made in **General Regulations For Board Meetings policy** to continue policy review. The whole board was in favour providing meeting will be adjourned no later than 5 pm.

The board will resume review at the next meeting scheduled.

7. **New Business** –

- a) Kinosota Grand Ole Opry Donation letter request –

Resolution #487 – APRIL2024

Dunn-Stott

Be it resolved that the district donate a bag of 50lb bird seed from the office and a district hat.

CARRIED

8. **Board Member Items** –

Sub-District 160 – John Lobel completed the following emailed resolution.

Resolution #481 – MARCH2024 (Emailed resolution)

Stott-Senkowski

Be it resolved that Westlake Watershed District cost share at 50% the removal of snow and ice blockages on Smalley, Kjartanson, Carriere, Hoffman and Merke drains as proposed by landowner John Lobel, to reduce the damage to infrastructure and severe land erosion. Prior to removal of any ice or snow blockage, the board must ensure that the downstream drainage system will allow for water flow to the outlet before the identified blockage is removed. Cost share for this project is not to exceed \$4000.00.

CARRIED

- ***Would like to list Board management project priorities for next board meeting in May.***

Sub-District 110 –

- Need RFQ for spoils left on Garrioch Creek projects.
- Follow up with Community Pastures to see if they are willing to cost share crossing.
- Would like to meet with provincial water rights license staff on site to review McFalls crossing license request
- Will contact other scrap dealer to clean up scrap pipe on Rd 120
- Question in regard to how much grant money is available for Green Team.
 - Manager indicated usually 50% of district cost is covered to have 2 students, noting there is a change in funding this year that has expanded the grant to nonprofit organizations. So possibly 100% dependent on grant approval. The district has applied for 3 students this year, requesting \$18,332.15.
- Would like to arrange meeting for someone from the board to meet with Community Rec Coop and RM of Alonsa in regards to future district compound goals. Tom, Ken or David would like to attend meeting

9. **Manager Report** – Presented report as attached

Resolution #482 – MARCH2024 (Emailed resolution)

Stott-Mailman

Be it resolved that Westlake Watershed District purchase culverts, couplers and culvert markers from Armtec, for replacements on Rocklan Drain, Duggan Drain, Highfield Drain and Amaranth Drain, as quoted by Armtec for \$27,132.66, including gst (\$1292.03) and freight.

CARRIED

Resolution #488 – APRIL2024

Tymchuk-Smadella

Be it resolved that the district apply for request for Provincial Engineer support for Rorketon Drain outlet.

CARRIED

- Administrator to bring quote from Go-Daddy to administer the District Web-page.

Resolution #489 – APRIL2024

Tymchuk-Smadella

Be it resolved that the district adopt interim policies for the following;

- Purchases and contract work
- Purchases and contracts under \$2,500
- Formal Tender Process for purchases and contracts over \$20,000
- Informal Tender Process for purchases and contracts between \$2,500 to \$20,000

CARRIED

10. **Next Meeting Date – Thursday, May 2nd, 2024 @ 1pm in the Alonsa New Horizons - lunch to be provided at 12**

Adjourned by Tymchuk at 5:04 pm

District Chair

District Administrator