



## WESTLAKE WATERSHED DISTRICT

MEETING: #56

Alonsa Community Hall

November 6<sup>th</sup>, 2024 @1:00pm

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**Call to Order:** 12:57 pm

<b>Present:</b>	Tom Anderson	-	Board Chairman
	Walter Tymchuk	-	Sub-District 107(L), Board Member
	Neil Preston	-	Sub-District 107(L) - Sub-District Member
	Harry Harris	-	Sub-District 107(A), Sub-District Member
	Ken Dunn	-	Sub-District 110, Board Member
	Roger Smith	-	Sub-District 110, Sub-District Member
	Barry Heppner	-	Sub-District 157(M), Board Member
	Fred Shurko	-	Sub-District 157(L), Sub-District Member
	Ernest Smadella	-	Sub-District 157, Member at large
	Colin Mailman	-	Sub-District 113, Board Member
	David Senkowski	-	Provincial Representative
	Lindsay Cherpin	-	District Manager
	Cary Anderson	-	District Administrator

**Absent regrets:**

	Bobby Bennett	-	Provincial Watershed Planner
	Tim Stott	-	Sub-District 160, Board Member
	Cameron Anger	-	Sub-District 160, Sub-District Member
	Richard Callander	-	Sub-District 160, Sub-District Member
	Kristopher Egilson	-	Sub-District 160, Sub-District Member
	Barry Sliworsky	-	Sub-District 157(M), Sub-District Member

- Resolution #573 – NOEVEMBER 2024** **Smadella - Dunn**  
Be it resolved that the Agenda be approved as amended.  
*(addition to New Business (e))* **CARRIED**
- Resolution #574 – NOVEMBER 2024** **Mailman - Dunn**  
Be it resolved that the **October 2<sup>nd</sup>, 2024** Meeting Minutes be approved as amended and attached.  
*(Added Provincial Rep. note to Board member items)* **CARRIED**
- Financial Reports**
  - Resolution #575 – NOVEMBER 2024** **Dunn - Senkowski**  
Be it resolved that the **OCTOBER 2024 cheque list** be approved as presented and **ATTACHED**.  
**CARRIED**
  - Income Statement - Presented to the board as **ATTACHED**
  - Sub-District amounts/Interim Report - Presented to the board as **ATTACHED**
- In-camera – Beth Rudkewich**  
**The board moved In-Camera 1:10pm** **Tymchuk – Senkowski**  
**The board moved Out of Camera 1:30pm** **Tymchuk- Heppner**

**Resolution #576 - NOVEMBER 2024**

Be it resolved that the district offer 2 weeks paid training for District Technician with Debbi Forlanski.

**Senkowski - Heppner**

*DEFEATED*

**Resolution #577 - NOVEMBER 2024**

Be it resolved that the district advertise for fulltime Technician to include some office duties.

**Tymchuk - Smadella**

*DEFEATED 3/5*

5. **Provincial Update** – October/November update ATTACHED. Planner unable to attend.

6. **Business Arising from Past Meetings**

(a) Manitoba Association of Watersheds 2024 Conference December 2nd-4th

**Resolution #578 – NOVEMBER 2024**

**Senkowski – Dunn**

Be it resolved that the district cover expenses for the 2024 Manitoba Association of Watershed District Conference Registration, banquet tickets, room, meals and mileage for those attending the conference from the district.

*CARRIED*

7. **New Business -**

(a) **Email resolutions**

**Resolution #563 – OCTOBER9/NOVEMBER 2024**

**Stott - Heppner**

Be it resolved that Westlake Watershed district hire an approved contractor, SRJ Rentals, to complete 1 mile of mulching on Duggan Drain to prepare for cleanout. This project is not to exceed \$2,500.00 and funds are to come from Kinosota Ridge Sub-district 160.

*CARRIED*

**Resolution #564 – OCTOBER12/NOVEMBER 2024**

**Stott - Heppner**

Be it resolved that Westlake Watershed District hire Ken Zalluski to replace a culvert on Duggan Drain and complete approx. 160m of cleanout according to WRL, not to exceed \$2,500.00. Funds for this project to come from Kinosota Ridge Sub-district 160.

*CARRIED*

**Resolution #565 – OCTOBER12/NOVEMBER 2024**

**Stott - Heppner**

Be it resolved that Westlake Watershed District hire a WWD approved contractor, SRJ Rentals, to complete additional mulching on Duggan while on site, based on submitted hourly rate of \$210.00/hr, not to exceed \$5,000.00. Funds for this project to come from Kinosota Ridge Sub-district 160.

*CARRIED*

**Resolution #566 – OCTOBER12/NOVEMBER 2024**

**Tymchuk - Heppner**

Be it resolved that Westlake Watershed District hire a WWD approved contractor, Eagle Point Contractors, to remove blockages on Woods Creek Drain, not to exceed \$2,500.00. Funds for this project to come from Lakeshore-Craner River SD 107L.

*CARRIED*

**Resolution #567 – OCTOBER18/NOVEMBER 2024**

**Stott - Dunn**

Be it resolved that Westlake Watershed District hire a WWD approved contractor, SRJ Rentals, to complete mulching on Duggan Drain while on site, based on submitted hourly rate of \$210.00/hr, not to exceed \$3,280.00 plus GST. Funds for this project to come from Kinosota Ridge Sub-district 160.

*CARRIED*

**Resolution #569 – OCTOBER28/NOVEMBER 2024**

**Dunn - Stott**

Be it resolved that Westlake Watershed District accept the quote from SRJ Rentals Ltd. to mulch vegetation on the Rd 130N/62W drain, not to exceed \$7,000.00. Funds for this project to come from Garrioch Creek Sub-District 110.

*CARRIED*

**Adoption of the October 21<sup>st</sup> & 28<sup>th</sup> Special Meeting Minutes – Includes Resolution #568, 570, 571 and 572**

**(b) Voting delegates for the MAW AGM – Resolution #579 – NOVEMBER 2024**

**Harris - Dunn**

Be it resolved that District administrator register Harry Harris, Walter Tymchuk and Tatianna Sarigumba as voting delegates for the MAW AGM meeting.

*CARRIED*

**(c) Kinosota Trail Game & Fish Letter requesting donation Resolution #580 – NOVEMBER 2024**

**Smadella – Senkowski**

Be it resolved that the district donate 1 bag of bird seed to the Kinosota Trail Game & Fish Banquet on December 7<sup>th</sup>.

*CARRIED*

**(d) Medicine Wheel complaint –**

- Phone call received regarding the site not being looked after. Was unaware that the district is no longer looking after the site maintenance. Suggested maybe posting something so that the public is aware. Manager to contact Treaty 2 RE: Westlake Watershed District no longer maintaining sites.

**(e) Highway 50/Garrioch Creek Drain –**

- Would like to set up meeting with the RM of Alonsa and highways to possibly work together on this project.
- Contact highways re: Highway 50 capacity.
- Highway 278 water held back
- Work with RM of Alonsa, contact minister.
- Question how to verify if downstream Highway 50 has capacity for the increased water.
- Possibly work in with the GROW project upstream

**8. Board Member Items/MAW Report –**

**Sub-District 107(L) –**

- Tender deadline dates. Deadline for Highfield dr. project is October 31.
- Would like the culvert prices and projects broken out in the sub-district amounts so we know the total project cost.

**Sub-District 110 –**

- Letter to the RM of Alonsa in regard to cost for one side of the compound fence
- Offer culvert storage to the RM in Westlake compound
- Request delegation to attend the RM of Alonsa Council meeting
- Westlake to request electricity power to the district garage in the RM of Alonsa compound. On own meter with 3 plug stations.
- Barriers with compound, to protect fence from rolling culverts
- Willing to donate time
- ½ load of gravel or pit run to be added near gate.
- Instead of placing garbage bins on a new cement pad at Jack Pine Park, they could be added to an existing pad on site that was in place for a picnic table that can no longer be used. Will look at this again in the spring/summer of next year.
- Would like to purchase a culvert for Rockland Rd 120 for 2025 install. Manager to submit water rights license.

**Sub-District 157(L) –**

**Resolution #581 – NOVEMBER 2024**

**Smadella- Tymchuk**

Be it resolved that a request for quote be put out for Weiden Drain Vegetation Management and Blockage Removal, along Highway 364.

*CARRIED*

**Sub-District 157(M)** – Would like to get Weiden Drain brushed/cleaned out this year. Manager will discuss Technician data under manager report.

- When will bird seed be available for the RM's. Manager indicated that we were waiting on the snow and because it snowed today, we will order tomorrow and get them delivered.

**Sub-District 107(L)** –

- Need to get our projects done, construction season is coming to an end. Manager to contact contractors to get up-date on progress and give estimate of completion
- Would like to add date of completion and penalties to Policy meeting.
- Was post construction completed on Rd 169N? Manager will check with Technician
- Would like to check into Benjamin Moore fire retardant spray for the end of culverts. Could be possibly found at Fire & Safety Supply Winnipeg. 8 years life span on paint.
- Drain on Rd 160 culverts are crushed at the ends north of Oversby's. Need to fix. Would like to add it to next year's list.
- Hamlin secondary south on East Bay Rd 88, ½ way down 2 large culverts stop sign blocking hole on surface. Please replace it in 2025 projects.

**Sub-District 107(A) (MAW Rep.)** – Conflict of next meeting date with MAW Conference. The conference will be done on Dec 4<sup>th</sup>. The board indicated the board meeting is in the afternoon, giving plenty of time to attend our meeting in Lawrence.

**Sub-District 113** – Lonely Lake crossing needs culverts ordered. Would like to look at putting the original design back with the 5 culverts. Manager will contact the Provincial Engineer Ken R to see if he has any recommendations for this crossing.

**Provincial Rep.** – Would like to thank Ken Dunn for all his help with compound and in general, all the district work he is helping with.

9. **Manager Report** –

- **Sub-District 160** – Brought to the board's attention mulching on Duggan Drain. As to the above Resolutions #563, 564, 565 and 567.
  - WWD Board reviewed, and it was the board decision to approve two additional resolutions to complete mulching of Duggan Drain while an approved contractor was onsite. The board made this decision to allow for the completion of a project with variable conditions, while an approved contractor was onsite, instead of the project being left incomplete or at a greater expense to the District to bring a contractor back at a later date. It is noted that circumstances like this will be **addressed at the next policy meeting.**

**Resolution #582 – NOVEMBER 2024**

**Tymchuk - Smith**

Be it resolved that the district purchase a DJI Mavic Pro Drone and accessories, not to exceed \$2,000.

**CARRIED**

- Would the board like to make a resolution to extend Debbi Forlanski's contract into 2025
  - Check with Provincial Planner on Tier 1 budget questions. **TABLED**
- Need resolution to apply for Water Rights License for Horyn West culverts, to be expensed to 107(L).
  - Waiting for information from the Provincial Engineer. **TABLED**

**Resolution #583 – NOVEMBER 2024**

**Dunn- Tymchuk**

Be it resolved that Westlake Watershed District hire Stacey Mowat (SRJ Rentals) to mulch 1 mile of Campbell Drain on Hwy 278, not to exceed \$2,500. Funds to come from SD 110.

*CARRIED*

**Resolution #584 – NOVEMBER 2024**

**Dunn- Tymchuk**

Be it resolved that Westlake Watershed District hire Stacey Mowat (SRJ Rentals) to level 1 mile of spoil piles on Campbell Drain on Hwy 278, not to exceed \$2,500. Funds to come from SD 110.

*CARRIED*

10. **Correspondence** – AMM Infrastructure Grant

11. **Next Meeting Date** – Possibly **Wednesday, December 4<sup>th</sup>, 2024 @ 12pm at the LAWRENCE COMMUNITY CENTRE**

**TABLED – POLICY Meeting, Debbie Forlanski’s contract, 107L Water Rights License**

Meeting Adjourned at 4:55pm by Walter Tymchuk.

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**District Chair**

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**District Administrator**



**WESTLAKE WATERSHED DISTRICT**

**SPECIAL MEETING**

**November #1-2024**

**ZOOM Meeting**

**November 14<sup>th</sup>, 2024**

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Called to Order at 8:35am

**Present:**

David Senkowski	- Provincial Representative
Ken Dunn	- Sub-District 110 Board Member
Neil Preston	- Sub-District 107(L)
Tom Anderson	- Board Chairman
Ernie Smadella	- Sub-District 157(L)
Barry Sliworksy	- Sub-District 157(M)
Walter Tymchuk	- Sub-District 107(L)
Tim Stott	- Sub-District 160
Colin Mailman	- Sub-District 113
Lindsay Cherpin	- District Manager
Cary Anderson	- District Administrator

Purpose of the Special Meeting:

- 1) Highfield Drain project completion deadline stated in Tender Document has passed, project has not been started
  - a. Review associated Policy
- 2) Review status of current projects
- 3) Review correspondence from the RM of Alonsa RE: Movement of culverts to new compound
- 4) Obstruction removal from Manipogo Drain and Spence Lake Drain

**Resolution #587 – NOVEMBER/DECEMBER 2024**

**Tymchuk – Smadella**

Be it resolved that Westlake Watershed District, due to extenuating circumstances, agrees to extend the completion date of the Highfield Drain Project Tender to November 30, 2024. *CARRIED*

**Resolution #588 – NOVEMBER/DECEMBER 2024**

**Tymchuk – Smadella**

Be it resolved that Westlake Watershed District hire an approved contractor, Eagle Point Contractors, to remove blockages on Rorketon Drain and Spence Lake/Woods Creek Drain, not to exceed \$2500.00. Funds to come from Sub-district 107L. *CARRIED*

*Adjourned at 9:16 am Tymchuk*



## WESTLAKE WATERSHED DISTRICT

### SPECIAL MEETING

November #2-2024

### ZOOM Meeting

November 20<sup>th</sup>, 2024

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Called to Order: 1:00pm

<b>Present:</b>	David Senkowski	- Provincial Representative
	Ken Dunn	- Sub-District 110 Board Member
	Tom Anderson	- Board Chairman
	Ernie Smadella	- Sub-District 157(L)
	Barry Sliworksy	- Sub-District 157(M)
	Walter Tymchuk	- Sub-District 107(L)
	Tim Stott	- Sub-District 160
	Colin Mailman	- Sub-District 113
	Lindsay Cherpin	- District Manager
	Cary Anderson	- District Administrator

#### Purpose of the Special Meeting:

- 1) Highfield Drain Project extended completion deadline declined
  - Review associated Policy

The board reviewed communications from Highfield Drain project contractor, A. Moriaux Construction, informing the board that the project would not be started because; although the weather had been great, it would be ending soon, and the contractor did not want to create a mess for Westlake Watershed.

- The board asked that a letter be written to the contractor to acknowledge project termination, in agreement with contractors' assessment.
- Highfield Drain project termination letter is also to include that the project will be re-tendered in 2025.

The board has noted that Tender and Procurement Policies will need to be reviewed at the next policy meeting and the manager will seek additional information from other Watershed Districts.

Motion to move in camera: *Smadella, Senkowski* 1:10pm

Motion to move out of camera: *Tymchuk, Stott* 1:41pm

- 2) Review of recently completed projects
  - After reviewing recently completed projects, the board identified deficiencies in Edillen Drain culvert replacement project. A letter from the board will be sent to the contractor identifying concerns, including photo documentation. This letter is to be included with payment for the project and will request a response to address resolving these deficiencies.

*Adjourned at 1:56pm - Smadella*