



Westlake Watershed District

"Local People Working Together to Conserve and Enhance Local Resources"

18 Railway Avenue / Box 33 Alonsa, Manitoba R0H 0A0

1-204-767-2101 / 1-204-767-2044 (fax)

INVITATION TO TENDER

Tender is to be received by Westlake Watershed District by **July 19, 2024**. Tender may be submitted in a sealed envelope by mail (Box 33 Alonsa, MB R0H 0A0) or hand delivery (18 Railway Ave Alonsa, MB).

SCOPE OF WORK

Project: Culvert replacement on Rocklan Drain, Road 116N and 64W, NE-8-20-11-W1.

Completion Date: To be completed as soon as conditions allow, no later than September 15, 2024.

Culvert Replacement: Culvert Replacement: 5 – 900mm x 580mm x 9m culverts to be installed in a low level crossing in the Rocklan Drain. Remove existing concrete pads and replace with new culverts provided by Westlake Watershed District.

5 – 900mm x 580mm x 9m arch culverts (**culvert details:** 5 – 900mm x 580 x 5m and 5 – 900 x 580 x 4m culverts, 5 couplers + bolts and nuts) located in RM of Alonsa yard; contractor to pick up and haul to location.

Removed scrap culvert is to be disposed of off-site by the contractor (currently sitting off to the side).

Removed concrete pads are to be disposed of off-site by the contractor.

Contractor to provide material for culvert installation:

- Set culverts at defined culvert invert (provided by Westlake Watershed District)
- Place culverts approximately 2' apart from spring lines
- Use debris-free fieldstone (150mm to 600mm) to surround culverts (larger rock placed at the upstream and downstream ends, blending to smaller diameter rock in the center and towards the surface.
- Extend riprap 5' beyond the upstream and downstream ends of the culverts
- Grade slopes into drain at 12:1, must allow for truck and stock trailer to use crossing
- Contractor to provide road signage as needed.

Westlake Watershed District will meet with interested contractors' onsite on **July 15, 2024 @ 10am** to review project requirements prior to submitting tender. Additional documents including License to Construct Water Control Works will be provided at the site visit. Westlake Watershed District welcomes any other inquiries regarding this project prior to submitting tender.

It is the contractor's responsibility to ensure that all provincial and federal environmental standards are met.

The Contractor shall be liable for damage caused to utilities located at the work site.

Contractors must abide by the Watershed Districts' Respectful Workplace Policy. (Copy of the Policy is available upon request)

*****Westlake Watershed District will complete cable locate for the project – when the contractor has been selected, the locate will be updated with the contractors information and contractor must have locate documents on site. Locate states that work must started within 14 days of the date of the locate.*****

The lowest or any tender for any job will not necessarily be accepted. Discretion is given to the Board.

Only the contractor who is awarded the project will be contacted.

If you have any questions, please contact Westlake Watershed District by phone, at 204.767.2101, or by email at manager@westlakewd.com.

VENDOR CONTACT INFORMATION FORM

Vendor Name: _____

CONTACT INFORMATION:

Primary Contact

Name: _____

Title: _____

Email: _____

Office Phone Number: _____

Cell Phone Number: _____

Secondary Contact

Name: _____

Title: _____

Email: _____

Office Phone Number: _____

Cell Phone Number: _____

BILLING/PAYMENT INFORMATION:

Payable to (if different from Vendor Name): _____

Mailing Address: _____

City: _____ Province: _____

Postal Code: _____

GST Number: _____

WCB Number: _____

Proof of Insurance: **Please attach; minimum of \$2 million liability required.**

By filling out this form, you agree to keep your contact information updated. Any changes must be communicated to the Westlake Watershed District.

Signature: _____ Date: _____

INVITATION TO TENDER DETAILS				
ITEM/EQUIPMENT	QUANTITY	DESCRIPTION	PRICE/UNIT	TOTAL PRICE
Debris-free fieldstone, 150-600mm diameter				
Excavator				
Labour				
Freight				
Other:				
Other:				
Other:				
Other:				
SUB TOTAL				
APPLICABLE TAXES				
TOTAL				
Additional Notes:				