



WESTLAKE WATERSHED DISTRICT

MEETING: #59

Alonsa Rec. Center Curling Rink

April 2nd, 2025 @1:00pm

Call to Order at 1 p.m. - Westlake Watershed District Manager, Lindsay Cherpin, Acting as chairperson during call for elections

Present:

Tom Anderson	-	Board Chairman
David Senkowski	-	Provincial Representative
Ken Dunn	-	Sub-District 110, Board Member
Walter Tymchuk	-	Sub-District 107(L), Board Member
Rick Paradis	-	Sub-District 107(L) & 157 Sub-District Member
Ernest Smadella	-	Sub-District 157, Member at large
Ron Erlendson	-	Sub-District 113, Board Member
Lindsay Cherpin	-	District Manager
Cary Anderson	-	District Administrator

Absent regrets:

Bobby Bennett	-	Provincial Watershed Planner
Harry Harris	-	Sub-District 107(A), Sub-District Member
Tim Stott	-	Sub-District 160, Board Member
Cameron Anger	-	Sub-District 160, Sub-District Member
Barry Sliworsky	-	Sub-District 157(M), Board Member
Roger Smith	-	Sub-District 110, Sub-District Member
Barry Heppner	-	Sub-District 157(M), Board Member
Richard Callander	-	Sub-District 160, Sub-District Member
Kristopher Egilson	-	Sub-District 160, Sub-District Member

Resolution #607 – APRIL 2025

Be it resolved that Elections are now open for Westlake Watershed District Board, let it read that the following resolution nominations for sub-districts and committee members fall under this:

Sub-District 110 Garrioch Creek

- The RM of Alonsa council has appointed **Ken Dunn** and **Roger Smith** to this sub-district.

Be it resolved that nomination be opened for Garrioch Creek Sub-District 110 **Mover: Anderson**

Seconded by: Senkowski

Do we have a nomination to nominate 1 of these members to be the board chair representative

Nominee: **Ken Dunn** **ACCEPTED**

Nominations cease for this sub-district

Be it resolved that nominations cease for Sub-District 110

Mover: Paradis

Seconded by: Tymchuk

Garrioch Creek Sub-District 110 Chair: Ken Dunn

Sub-District 113 Ebb and Flow Lake

- The RM of Alonsa council has appointed **Ron Erlendson** and **Tom Anderson** to this sub-district.

Be it resolved that nominations be opened for Ebb & Flow Lake Sub-District 113

Mover: **Senkowski**

Seconded by: **Paradis**

Do we have a nomination to nominate 1 of these members to be the board chair representative

Nominee: **Tom Anderson** **ACCEPTED**

Nominations cease for this sub-district

Be it resolved that nominations cease for Sub-District 113

Mover: **Dunn**

Seconded by: **Paradis**

Ebb & Flow Lake Sub-District 110 Chair: Tom Anderson

Sub-District 157 Lakeshore – Mossey River

- The RM of Lakeshore council has appointed **Rick Paradis** and **Ernie Smadella** to this sub-district
- The RM of Mossey River council has appointed **Barry Sliworsky** and **Barry Heppner** to this sub-district

Be it resolved that nomination be opened for Lakeshore-Mossey River Sub-District 157

Mover: **Paradis**

Seconded by: **Erlendson**

Do we have a nomination to nominate 1 of these members to be the board chair representative

Nominee: **Ernie Smadella** **ACCEPTED**

Nominee: **Barry Sliworsky** **ACCEPTED**

Paper ballot was provided and **Ernie Smadella** was elected

Be it resolved that nominations cease for Sub-District 157

Mover: **Tymchuk**

Seconded by: **Erlendson**

Lakeshore-Mossey River Sub-District 157 Chair: Ernie Smadella

Sub-District 107 Lakeshore – Crane River

- The RM of Lakeshore council has appointed **Walter Tymchuk** and **Rick Paradis** to this sub-district
- RM of Alonsa has appointed **Harry Harris** to this sub-district

Be it resolved that nomination be opened for Lakeshore-Crane River Sub-District 107

Mover: **Paradis**

Seconded by: **Anderson**

Do we have a nomination to nominate 1 of these members to be the board chair representative

Nominee: **Walter Tymchuk** **ACCEPTED**

Nominations cease for this sub-district

Be it resolved that nominations cease for Sub-District 107

Mover: **Smadella**

Seconded by: **Anderson**

Lakeshore-Crane River Sub-District 107 Chair: Walter Tymchuk

The Board now has the opportunity to nominate 1 or 2 of the 2 members at large appointments.

The Board has adopted the following Policy in this regard.

Resolution #135 – APRIL2021

Tymchuk - Senkowski

Be it also that the District Policy Directive include the changes from the Watershed act in regards to Board Governance. Such as the board having the authority to appoint 2 members at large in the addition to the municipal elected members pertaining to the ratio distance required.

Be it also resolved that the Board add the following Resolution guidelines to the **Westlake Watershed District Policy under the Policy Directive Section 2:2.**

Whereas the Westlake Watershed District has reviewed the proposal prepared by Manitoba Sustainable Development which is proposed to come into effect on January 1, 2020.

And whereas, in the event that any member municipality in the district does not receive an appointment on the board of the Westlake Watershed District through the sub district election process;

Be it resolved that the Board agrees to utilize their two member-at-large appointments to ensure each member municipality has one representative from each sub district they belong to, on the district board. (April 19, 2019 Watershed Boundary Proposal)

CARRIED

Sub-District 160 Kinosota Ridge

- The RM of Alonsa council has appointed **Tim Stott** and **Cam Anger** to this sub-district.
- The RM of Westlake Gladstone council has appointed **Kris Eglison** and **Richard Callander**

Be it resolved that nominations be opened for Kinosota Ridge Sub-District 160 **Mover:**

Seconded by:

Do we have a nomination to nominate 1 of these members to be the board chair representative

Nominee: **ACCEPTED or DECLINED**

Nominee: **ACCEPTED or DECLINED**

Be it resolved that nominations cease for Sub-District 160

Mover:

Seconded by:

Kinosota Ridge Sub-District 160 Chair:

Members-At-Large

Therefore;

Be it resolved that 1 of the members from either municipality that was not been elected to Sub-District 157 be elected as a member at large chair.

Do we have a nomination to nominate a member to be a board chair representative for Member at large

Nominee: **ACCEPTED or DECLINED**

Nominee: **ACCEPTED or DECLINED**

Be it resolved that nominations cease for member at large

Mover:

Seconded by:

Westlake Watershed District Member at large Chair:

Call for Nominations for Chairperson

Be it resolved that the floor be opened for nominations for Westlake Watershed District Chairman

Do we have a nomination to nominate a member to be Westlake Watershed District Board Chairman

Nominee: **Tom Anderson** **ACCEPTED**

Nominations cease for Chairperson

Be it resolved that nominations cease for Westlake Watershed District Board Chairman

Mover: Tymchuk

Seconded by: Senkowski

Westlake Watershed District Chairman: Tom Anderson

Due to Tom Anderson being elected Chair, Ron Erlendson is now elected Board Member 113 Ebb and Flow Lake

Be it resolved that Ron Erlendson will now be elected to Ebb & Flow Lake Sub-District 113 Board Member

Mover: Senkowski

Seconded by: Paradis

Nominee: **Ron Erlendson** **ACCEPTED**

Be it resolved that nominations cease for Sub-District 113

Mover: Dunn

Seconded by: Paradis

Ebb & Flow Lake Sub-District 110 Chair: Ron Erlendson

CHAIRPERSON WILL NOW CHAIR THE MEETING

Call for Nominations for Vice-Chair

Be it resolved that the floor be opened for nominations for Westlake Watershed District Chair

Do we have a nomination to nominate a member to be Westlake Watershed District Board Vice-Chair

Nominee: [Walter Tymchuk](#) **ACCEPTED**

Nominations cease for Vice-Chairperson

Be it resolved that nominations cease for Westlake Watershed District Board Vice-Chair

Mover: [Dunn](#)

Seconded by: [Smadella](#)

Westlake Watershed District Vice-Chair: [Walter Tymchuk](#)

Call for Nominations for 2 Signing Officers for accounts (WWD Policy: Administrator and Chairman of the board mandatory signer plus 1

Be it resolved that the floor be opened for a nomination for Westlake Watershed District Signing officer

Do we have a nomination to nominate a member to be Westlake Watershed District Signing officer

District Policy requirement: ([Administrator](#)) [Cary Anderson](#) & ([Chairman](#)) [Tom Anderson](#)

Nominee: [Ken Dunn](#) **ACCEPTED**

Be it resolved that nominations cease for Westlake Watershed District Board Signing officer

Mover: [Smadella](#)

Seconded by: [Paradis](#)

Westlake Watershed District signing officers: [Tom Anderson](#), [Ken Dunn](#) & [Cary Anderson](#)

Call for Nominations for the Westlake Watershed District Representative on MAW board

Be it resolved that nomination be opened for 1 of Westlake Watershed District board member to the MAW board.

Mover:

Seconded by:

Do we have a nomination to nominate 1 of these members to be the board representative on the MAW board

Nominee: **ACCEPTED or DECLINED**

Nominee: **ACCEPTED or DECLINED**

Be it resolved that nominations cease for Westlake Watershed District board Rep on the MAW board

Mover:

Seconded by:

Westlake Watershed District board member Rep for MAW board:

GROW Committee Members

- Municipal & Northern Relations designated [Steve Kindzerski](#) to be their representative for one year term.
- Westlake Watershed District sub-district volunteers for one year term be the following:
[Neil Preston](#) (RM of Lakeshore), [Roger Smith](#), [David Senkowski](#), [Colin Mailman](#), [Ken Dunn](#), [Mike Brown](#) (RM of Alonsa), [Barry Sliworsky](#) (RM of Mossey River)
- RM of Westlake Gladstone appointed [Richard Callander](#) and [Kris Egilson](#) to the GROW committee

Call for Nominations for Financial Committee

Be it resolved that the floor be opened for a nomination for Westlake Watershed District Financial Committee

Do we have a nomination to nominate a member to be Westlake Watershed District Financial Committee
Nominee: [David Senkowski](#) **ACCEPTED**
Nominee: [Ken Dunn](#) **ACCEPTED**

Be it resolved that nominations cease for Westlake Watershed District Board Financial Committee

Mover: [Tymchuk](#)

Seconded by: [Paradis](#)

Westlake Watershed District Financial Committee: [David Senkowski & Ken Dunn](#)

PREVIOUS RESOLUTION IN REGARD TO PERSONNEL COMMITTEE

[Resolution #475 – MARCH2024](#)

Smadella - Senkowski

Be it resolved that the District Personnel Committee consists of representation from each participating RM, plus one alternate member to attend when needed.

CARRIED

Call for Nominations for Personnel Committee

Be it resolved that the floor be opened for a nomination for Westlake Watershed District Personnel Committee

Do we have a nomination to nominate a member to be Westlake Watershed District Personnel Committee

Nominee: [Tom Anderson](#) **ACCEPTED**

Nominee: [Rick Paradis](#) **ACCEPTED**

Nominee: [David Senkowski](#) **ACCEPTED**

Nominee: **TABLED** **ACCEPTED or DECLINED**

Be it resolved that nominations cease for Westlake Watershed District Board Personnel Committee

Mover: [Dunn](#)

Seconded by: [Smadella](#)

Westlake Watershed District Personnel Committee:

Be it resolved that the board recognize the Elected Nominated above and **TABLED** the last Nominee to the next meeting

Mover: [Senkowski](#)

Seconded by: [Smadella](#)

1. [Resolution #608 – APRIL 2025](#)

Be it resolved that the Agenda be approved as presented

Erlendson - Paradis

CARRIED

2. [Resolution #609 – APRIL 2025](#)

Be it resolved that the **March 5th, 2025** Meeting Minutes be approved as presented and **ATTACHED**.

Senkowski - Tymchuk

CARRIED

3. Financial Reports

(a) **February/March cheque list**

[Resolution #610 – APRIL 2025](#)

Be it resolved that the **February/March 2025 cheque list** be approved as presented and **ATTACHED**.

Senkowski - Dunn

CARRIED

(b) **Income Statement** – Presented to the board as **ATTACHED**

4. In-camera/Delegation – Staff review

Board moved in-camera Smadella 1:36

Board moved out of camera Dunn 2:03

[Resolution #611 – APRIL 2025](#)

Be it resolved that the District Manager and Administrator receive a \$2 increase in pay.

Senkowski - Tymchuk

CARRIED

5. **Provincial Update** – March 2025 update was presented to the board as Provincial Appointee unable to attend

6. **Business Arising from Past Meetings**

(a) Adoption of Policy / Policy Review Committee Meeting held March 17, 2025

Resolution #612 – APRIL 2025

Senkowski - Dunn

Be it resolved that the board approve and adopt the policies brought to the board as listed.

- Tendering and Procurement
- Tender Contract for Hourly Rates
- Purchases and Contracts Under \$2,500
- Informal Tender Process (\$2,500 to \$20,000)
- Formal Tender Process (<\$20,000)
- Penalties for Project Non-Compliance

RECORDED VOTE was requested

Walter Tymchuk - **NOT IN FAVOR**

Tom Anderson - **IN FAVOR**

David Senkowski - **IN FAVOR**

Ken Dunn - **IN FAVOR**

Rick Paradis - **IN FAVOR**

Ernest Smadella - **IN FAVOR**

Ron Erlendson - **IN FAVOR**

CARRIED

Updated policy changes to be posted on web-site.

Resolution #613 – APRIL 2025

Senkowski - Dunn

Be it resolved that the board approves and adopts the GROW policies brought to the board as presented.

CARRIED

Resolution #614 – APRIL 2025

Smadella - Erlendson

Be it resolved that the board accepts and approves the Respectful Workplace policy changes brought to the board as presented.

CARRIED

7. **New Business -**

(a) **Email resolution**/Special Meetings –

Resolution #606 – MARCH/APRIL 2025

Erlendson - Dunn

Be it resolved that Westlake Watershed District hire approved contractor, John Lobel, to cost share mulching willow growth on Kjartanson Drain, located at NW-6-20-9-W1, not to exceed \$600.00 plus GST. Funds to come from Sub-district 160, Kinosota Ridge.

CARRIED

8. **Board Member Items/MAW Report –**

Sub-District 107 - Concerns about the sub-district amounts. Need to figure out what projects can be completed this year.

- Would like manager to please put out RFQ for Highfield Dr project from last year.

Sub-District 157 (Smadella) - May have to clean from Slobodas to the lake.

Sub-district 157 (Paradis)- Received approval from the RM of Lakeshore to store the Watershed District culverts in the RM compound. Would like the number of culverts and sizes as well as delivery date. Manager is looking into stencils to mark the district culverts, will have some in place before culverts are delivered. Delivery is dependent on highway weight restrictions.

- Discussed Hutas concerns with manager in regard to extension. (RM of Lakeshore to apply for license)

Sub-District 110 - Greys Ridge

Resolution #615 – APRIL 2025

Dunn - Tymchuk

Be it resolved that the district apply for Water Rights License for Greys Ridge cleaning.

CARRIED

- I would like to set up a landowner meeting in regard to Birdina project as soon as possible. Manager will contact Technician for update of data compilation to set up meeting
- I would also like to submit a letter to Manitoba Infrastructure Highways to see if they would be willing to cost share Garrioch Creek project.
- GROW ads, just wondering if anyone was hearing the ads? I have not personally heard any, and this was supposed to air and has been paid for.
- I wondered about options for district bank payments, are there other options for payroll such as direct deposit? In regard to cost comparison.

Sub-District 113 – What is the process that needs to be taken to replace the Lonely Lake culverts.

Manager explained the process that would need to be followed. Need DFO to approve, which is a long process. A use at your own risk sign should be posted in the area for liability purposes.

Provincial Rep. – Has anyone been successful in finding housing for our District GROW Coordinator?

- Can the district write a letter requesting a room rental at the Vet Clinic in town?
- Administrator to contact the Agassiz Lodge about room rental rates for extended periods.
- Suggestion brought forward to post an ad looking for a room to rent in the area.
- Would like to offer him a month rent at the Agassiz Lodge and after a month it is up to him to find his own accommodation.

9. Manager Report – Presented to the board

Resolution #616 – APRIL 2025

Senkowski - Paradis

Be it resolved that the board donates a bag of bird seed, hat and lunch kit to the Alonsa Rec. Year End Curling Bonspiel and the Muk Tuk Annie Event.

CARRIED

10. Correspondence -

11. Next Meeting Date – Possibly **Wednesday, May 7th, 2025 at 9 am in the Alonsa Rec Curling Rink**

Meeting Adjourned at 4:35 by Walter Tymchuk

TABLED –

District Chair

District Administrator