#### Association Annual Disclosure pursuant to §38-33.3-209.4(2), C.R.S.

Anglers Preserve Owners Association Anglers Way, Edwards CO 81632

#### Designated Agent:

Marchetti & Weaver, LLC 28 Second St, Suite 213, Edwards CO 81632 970-926-6060

Beth Johnston; bethj@mwcpaa.com; 970-926-6060 ext 111

Declaration recorded in Eagle County on August 24, 2016, Reception Number 201613348

- First Amendment to Declaration recorded in Eagle County on October 4, 2018, reception number 201817020
- Second Amendment to Declaration recorded in Eagle County on March 22, 2021, reception number 202106506
- 1) Fiscal Year Commences: January 1, 2021
- 2) Current Year Budget for: 2021 (included in the 2020 year-end Financial statement)
- 3) List of current Regular and Special Assessments, by unit type (included with budget)
- 4) Prior Year Annual Financial Statements, including Reserve Funds, if applicable
- 5) Most Recent audit or financial review: n/a
- 6) Association Insurance Policies: Summary of policies and certificate of insurance attached

  State Farm Fire and Casualty Company 96-CR-Z873-1 Expiration: 12/01/2021

  Pennsylvania Manufacturers Assoc Insurance 10-47-216Y Expiration: 12/01/2021
- 7) Association Governing Documents (Article of Inc., Bylaws, Rules & Regulations)
- 8) Association Responsible Governance Policies under 38-33.3-209.5
  - i. Collections of unpaid assessments
  - ii. Handling of conflicts of interest involving board members
  - iii. Conduct of meeting
  - iv. Enforcement of covenants and rules
  - v. Inspection and copying of records by unit owners
  - vi. Investment of reserve funds
  - vii. Procedures for adoption of policies, procedures and rules
  - viii. Procedures for address disputed between Association and unit owners
  - ix. Reserve study requirements
- 9) Prior Year Minutes of Executive Board and Member meetings

Printed: 03/29/21

Operating Fund	Fiscal Yr Ended 12/31/19 <u>Actual</u>	Approved 2020 <u>Budget</u>	Forecast Variance Favorable ( <u>Unfavor)</u>	2020 <u>Forecast</u>	i	Preliminary 12 Months Ended 12/31/2020 Budget	Variance Favorable (Unfavor)	Approved 2021 <u>Budget</u>	Budget Notes
Revenues Operating Fund Assessments per Unit Reserve Fund Assessments per Unit	6,667 1,500	6,667 1,500		6,667 1,500				7,444 1,500	
Operating Assessment Assessment Transfer to Replacement Res Other Income (late fees, violation fines, etc.)	60,012 (10,000) 20	60,000	0 (3,500) 0	60,000 (3,500) 0	60,012 (3,500) 20	0	12 (3,500) 20	67,000	Set to cover expenses
Title Company Statement Fees Interest Income	175	100 0	0 0	100 0	100	100 0	0 0	100 0	1 home sale per year
Total Revenues	50,207	60,100	(3,500)	56,600	56,632	60,100	(3,468)	67,100	
General & Admin Expenses Accounting Tax Return Prep. Taxes - Federal State & Local	300	350 0	50 0	300	300	350 0	50 0	350 0	
Bank Charge incl Check Stock Insurance Expense	461 1163	530 1,201	(170) 205	700 996	698 988	530 1,201	(168) 213	735 1,046	online bill pay, wire fees 5% increase
Title Statement Prep	56 0	1,201 100 515	0	100 515	177	1,201 100 515	(77) 515	100 530	offset by Title Statement Revenue
Legal Fees Management Fees Postage & Delivery	10560 0	10,800	0	10,800	10,800	10,800	0	11,160	2020 \$900, 2021 \$930 per month incl in office supplies
Office Supplies Dues, Registration & Website Hosting	406 33	309 250	(115) 207	424 43	431 43	309 250	(122) 207	436	DORA, CO SOS
Total G&A Expenses	12,979	14,055	177	13,878	13,436	14,055	619	14,508	
Operations & Maintenance Expenses	12,010	14,000		10,070	10,400	14,000	0.0	14,000	1
Gate Electricity	301	433	(111)	544	540	433	(107)	560	SALY + 3% increase
Gate Maintenance	300	309	(341)	650	855	309	(546)	500	Picasso Prev Maint
Gate Telecom Comcast	2,087	2,150	0	2,150	2,087	2,150	63		Picasso cloud \$768, Comcast \$110/
General Repairs & Maintenance	345	525	(510)	1,035	1,035	525	(510)		backflow preventor testing homes
Irrigation System Maintenance	1,143	1,160	(1,510)	2,670	2,670	1,160	(1,510)	2,723	per proposal, 1000 repairs, testing b
Landscape (prev landscape residences) Trees Care (prev landscape - common areas	4,760 2,530	12,700 3,765	2,070 2,225	10,630 1,540	10,630 1,540	12,700 3,765	2,070 2,225	18,862 0	RMCL proposal + mulch
Riparian Corridor Maintenance	4,900	2,000	2,223	2,000	2,000	2,000	2,223	2,060	3% increase
Lights Common and Seasonal	285	1,030	530	500	110	1,030	920	,	exterior lights, holiday lights
Road Maintenance Expense	0	500	31	469	469	500	31	· ·	allowance for road repairs
Snow Removal	10,445	11,700	0	11,700	10,955	11,700	745	12,000	per bid + 1000 hauling
Trash Removal	3,158	4,375	0	4,375	4,195	4,375	180	4,626	\$118/qtr/home + 3% incr
Water for Irrigation	1,867	1,854	(2,149)	4,003	4,003	1,854	(2,149)	,	15% incr over 2020 forecast
Contingency	20.400	3,000	3,000	0	44.000	3,000	3,000	2,000	per Board
Total Operations & Maintenance Exp	32,122	45,501	3,235	42,267	41,089	45,501	4,413	52,727	
Total Expenditures	45,101	59,556	3,412	56,144	54,525	59,556	5,031	67,234	-
Revenue Over (Under) Expenditures	5,106	544	(88)	456	2,107	544	1,563	(134)	
Beginning Fund Balance	2,506	10,354	(2,742)	7,612	7,612	10,354	(2,742)	8,068	
Ending Fund Balance	7,612	10,898	(2,830)	8,068	9,719	10,898	(1,179)	7,933	]

No assurance is provided on these financial statements; substantially all disclosures required by GAAP omitted.

Printed: 03/29/21

Replacement Fund	Fiscal Yr Ended 12/31/19 <u>Actual</u>	Approved 2020 <u>Budget</u>	Forecast Variance Favorable (Unfavor)	2020 Forecast	12 Months Ended 12/31/2020 <u>Actual</u>	12 Months Ended 12/31/2020 <u>Budget</u>	Variance Favorable (Unfavor)	Approved 2021 <u>Budget</u>	
Revenues	12 500	13,500	0	12 500	12 500	12 500	0	12 500	nor rankasament rasamia LDED
Replacement Reserve Assessment Transfer from Operating to Replacement	13,500 10,000	13,500	3,500	13,500 3,500	13,500 3,500	13,500 0	3,500	13,500	per replacement reserve LRFP
Road Impact/Road Cut Fee	10,000		3,300	3,300	3,300	0	3,300		
Interest Income - Reserve	56	78	(63)	15	15	78	(63)	11	.015% interest
Total Revenues	23,556	13,578	3,437	17,015	17,015	13,578	3,437	13,511	
Expenditures Common Area Repairs Driveway Repair Landscape & Irrigation Repair Entry Gate Repair Perimeter Fence Repair & Replacement Road Paving & Repairs Seasonal / Holiday Lights at Entrance		0 0 0 0 0	0 0 0 0 0	0 0 0 0 0 0		0 0 0 0 0	0 0 0 0 0	0 0 0 0 0	
Total Expenditures	0	0	0	0	0	0	0	0	
Revenue Over (Under) Expenditures	23,556	13,578	3,437	17,015	17,015	13,578	3,437	13,511	
Beginning Fund Balance	31,626	52,173	3,009	55,182	55,182	52,173	3,009	72,197	
Ending Fund Balance	55,182	65,751	6,446	72,197	72,196	65,751	6,445	85,707	
	=	=		=	=	=	=		-

No assurance is provided on these financial statements; substantially all disclosures required by GAAP omitted.

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Operating Fund	12/31/19	12/31/2020
Current Assets		
First Bank Operating Account	36,059	43,807
Total Cash	36,059	43,807
Accounts Receivable	18,378	20,124
Prepaid Expenses	1,037	1,068
Gate Transmitter Inventory		220
Total Assets	55,474	65,220
Liabilities and Fund Equity		
Current Liabilities		
Accounts Payable	1,000	1,371
Due To (From) Reserve Fund	13,375	17,000
Deferred Revenue Prepaid Assessments	15,003	16,749
Member Working Capital Deposits	1,800 16,684	3,454 16,926
Total	47,862	55,500_
Fund Equity		
Operating Fund Balance	7,612	9,719
Total Fund Equity	7,612	9,719
Total Liabilities and Fund Equity	55,474	65,220
	=	=
Replacement Fund	12/31/19	12/31/2020
Current Assets		
First Bank Replacement Reserve	45,182	58,571
Due From (To) Operating Fund	13,375	17,000
Total Assets	58,557	75,571
Liabilities and Fund Equity		
Current Liabilities		
Deferred Reserve Revenue	3,375	3,375
Total Liabilities	3,375	3,375
Fund Equity		
Replacement Reserve Fund Balance	55,182	72,196
Total Fund Equity	55,182	72,196
Total Liabilities and Fund Equity	58,557	75,571
1		

No assurance is provided on these financial statements; substantially all disclosures required by GAAP omitted.

Printed: 03/29/21

#### ANGLERS PRESERVE OWNERS ASSOCIATION

Replacement Reserve

Statement of Revenues, Expenditures and Changes in Fund Balance Long-Range Financial Plan

				Inflation	3%	actual	actual	actual																		
			Cost per			2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035	2036	2037	
			Cost per	2015		2010	2019	2020	2021	2022	2023	2024	2025	2020	2021	2020	2029	2030	2031	2032	2000	2034	2000	2030	2037	Total
c	Qty.	Unit	Unit	Estimate	Cycle Yr	. 1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	Total 20 yr. Infl.
Homes Exteriors:																										20 yr
	_																									
Driveway/Walkways	9	ea.	\$ 3,500	\$ 31,500	•	0	0	0	0	0	0	0	0	0	0	41,100	0	0	0	0	0	0	0	0	0	41,100
Landscape Irrigation System	1	ea.	\$ 40,000 \$ 45,000	\$ 40,000 \$ 45,000		0	0	0	0	0	0	0	0	0	0	0	0	62,291	0	0	0	62,319 0	0	0	0	62,319 62,291
	1	ea.	\$ 45,000	\$ 45,000	13 yrs	U	U	U	U	U	U	U	U	U	U	U	U	02,291	U	U	U	U	U	U	U	62,291
Common Area:																										
Road Resurface 5	560	l.f.	65	\$ 36,400	11 yrs	0	0	0	0	0	0	0	0	0	0	47,494	0	0	0	0	0	0	0	0	0	47,494
Entry Gate	1	ea.	\$ 30,000	\$ 30,000	15 yrs	0	0	0	0	0	0	0	0	0	0	0	0	0	0	44,056	0	0	0	0	0	44,056
Perimeter Fence 5	500	I.f.	\$ 50	\$ 25,000	18 yrs	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	40,118	0	0	40,118
Seasonal Lights	4	ea.	\$ 1,500	\$ 6,000	5 yrs	0	0					6,956					8,063					9,348				24,367
TOTAL				\$ 213,900	_	0	0	0	0	0	0	6,956	0	0	0	88,594	8,063	62,291	0	44,056	0	71,667	40,118	0	0	321,744
Fund Balance																										
Beginning Balance						1,125	31,626	55,182	72,197	85,708	99,221	113,140	120,524	135,294	150,508	166,181	93,732	102,286	57,112	74,735	48,833	67,527	15,119	(5,171)	15,248	1,125
Funding (see Budget	t)		\$ 1,500	per year p	er home	13,500	13,500	13,500	13,500	13,500	13,905	14,322	14,752	15,194	15,650	16,120	16,603	17,101	17,614	18,143	18,687	19,248	19,825	20,420	21,033	326,118
Expenditures (above)	e)					0	0	0	0	0	0	(6,956)	0	0	0	(88,594)	(8,063)	(62,291)	0	(44,056)	0	(71,667)	(40,118)	0	0	(321,744)
Transfers from Opera	rating	Fund				17,000	10,000	3,500	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Interest Earnings @		0.0%				1	56	15	11	13	15	17	18	20	23	25	14	15	9	11	7	10	2	(1)	2	284
Ending Baland	ice					31,626	55,182	72,197	85,708	99,221	113,140	120,524	135,294	150,508	166,181	93,732	102,286	57,112	74,735	48,833	67,527	15,119	(5,171)	15,248	36,283	36,283

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Last Refreshed:	1/14/2021 at 12:00:00 AM CST	Data Current As Of: 1/1/2021

# State Farm® Your Policies and Accounts State Farm Agent - CATHY THOMPSON

#### **ANGLERS PRESERVE OWNERS ASSOCIATION**

28 2ND ST UNIT 213 EDWARDS, CO 816328137 UNKNOWN

			FIDE							
	* Business amount (a) about		FIRE	and maline shame	*					
	* Premium amount(s) shown may not reflect all applicable taxes, charges, or recent policy changes. *									
Policy Number:	F96 CR Z873 1	Inception Date:	• •	Term Premium:	636.00 *					
Associated Customer:	PRIMARY NAMED INSURED	ANGLERS PRESI	ERVE OWNERS ASSOCIATION							
CONDOMINIUM ASSOCIATION					Term Start:					
2017 FRAME 0010 UNIT C	Y LEVEL DEDUCTIBLE AMOUNT)				Term End:	12/1/2021				
COVERAGE		INCL. RECL BLDG	j.				33,000.00			
COVERAGE	LIABILITY C	OVERAGE					1,000,000.00			
COVERAGE	DIRECTORS	AND OFFICERS LI	ABILITY				1,000,000.00			
COVERAGE	EMPLOYEE [	DISHONESTY					25,000.00			
COVERAGE	EXTERIOR S	IGNS					2,500.00			
COVERAGE	ACCOUNTS	RECEIVABLE					50,000.00			
COVERAGE	COMPUTER	PROP-LOSS INC/EX	XTR EXP				10,000.00			
COVERAGE	COMPUTER	PROPERTY FORM					10,000.00			
COVERAGE	EQUIPMENT	BREAKDOWN-W/0	D LOSS INC				33,000.00			
COVERAGE	MONEY & SE	CURITIES- OFF PF	REMISES				5,000.00			
COVERAGE	MONEY & SE	CURITIES- ON PR	EMISES				10,000.00			
COVERAGE	PROP. OFF F	REMISE - INC. LIN	4IT				15,000.00			
COVERAGE	PROPERTY [	DAMAGE LEGAL					300,000.00			
COVERAGE	PROPERTY (	OF OTHERS					2,500.00			
COVERAGE	TREES, LAW	NS, PLANTS AND S	SHRUBS				5,000.00			
COVERAGE	VALUABLE P	APERS					10,000.00			



#### CERTIFICATE OF PROPERTY INSURANCE

DATE (MM/DD/YYYY) 01/14/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

		CONTACT NAME:	Cathy Thompson			
thy Thompson		PHONE (A/C, No. Ext)	<sub>:</sub> (970) 926-1600	FAX (A/C, No): (970)	926-1658	
Main St Unit 108		E-MAIL cathy.thompson.coq1@statefarm.com				
		PRODUCER CUSTOMER I	D:			
wards,	CO 81632-8111		INSURER(S) AFFORDING COVERAGE		NAIC#	
		INSURER A:	State Farm Fire and Casualty Compa	ny	25143	
		INSURER B:				
chetti & Weaver Llc 28 2nd St Unit 213		INSURER C:				
		INSURER D :				
		INSURER E :				
S,	CO 81632-8137	INSURER F:				
	Main St Unit 108	Main St Unit 108  wards, CO 81632-8111  Preserve Owners Association Llc chetti & Weaver Llc 28 2nd St Unit 213	hy Thompson  Main St Unit 108  Main St Unit 108  Wards,  CO 81632-8111  INSURER A: INSURER B: INSURER D: INSURER D: INSURER D: INSURER E:	In the property of the propert	NAME: Catry Trompson Phone (A/C, No, Ext): (970) 926-1600 [FAX (A/C, No): (970) Phone (A/C, No, Ext): (970) 926-1600 [FAX (A/C, No): (970) Phone (A/C, No, Ext): (970) 926-1600 [FAX (A/C, No): (970) Phone (A/C, No, Ext): (970) 926-1600 [FAX (A/C, No): (970) Phone (A/C, No, Ext): (970) 926-1600 [FAX (A/C, No): (970) Phone (A/C, No, Ext): (970) 926-1600 [FAX (A/C, No): (970) Phone (A/C, No, Ext): (970) 926-1600 [FAX (A/C, No): (970) Phone (A/C, No, Ext): (970) 926-1600 [FAX (A/C, No): (970) Phone (A/C, No, Ext): (970) 926-1600 [FAX (A/C, No): (970) Phone (A/C, No, Ext): (970) 926-1600 [FAX (A/C, No): (970) Phone (A/C, No, Ext): (970) 926-1600 [FAX (A/C, No): (970) Phone (A/C, No, Ext): (970) 926-1600 [FAX (A/C, No): (970) Phone (A/C, No, Ext): (970) 926-1600 [FAX (A/C, No): (970) Phone (A/C, No, Ext): (970) 926-1600 [FAX (A/C, No): (970) Phone (A/C, No, Ext): (970) 926-1600 [FAX (A/C, No): (970) Phone (A/C, No, Ext): (970) 926-1600 [FAX (A/C, No): (970) Phone (A/C, No, Ext): (970) 926-1600 [FAX (A/C, No): (970) Phone (A/C, No, Ext): (970) 926-1600 [FAX (A/C, No): (970) Phone (A/C, No, Ext): (970) 926-1600 [FAX (A/C, No): (970) Phone (A/C, No, Ext): (970) 926-1600 [FAX (A/C, No): (970) Phone (A/C, No, Ext): (970) 926-1600 [FAX (A/C, No): (970) Phone (A/C, No, Ext): (970) 926-1600 [FAX (A/C, No): (970) Phone (A/C, No, Ext): (970) 926-1600 [FAX (A/C, No): (970) Phone (A/C, No, Ext): (970) 926-1600 [FAX (A/C, No): (970) Phone (A/C, No, Ext): (970) 926-1600 [FAX (A/C, No): (970) Phone (A/C, No, Ext): (970) 926-1600 [FAX (A/C, No): (970) Phone (A/C, No, Ext): (970) 926-1600 [FAX (A/C, No): (970) Phone (A/C, No, Ext): (970) 926-1600 [FAX (A/C, No): (970) Phone (A/C, No, Ext): (970) 926-1600 [FAX (A/C, No): (970) Phone (A/C, No, Ext): (970) 926-1600 [FAX (A/C, No): (970) Phone (A/C, No, Ext): (970) 926-1600 [FAX (A/C, No): (970) Phone (A/C, No, Ext): (970) 926-1600 [FAX (A/C, No): (970) Phone (A/C, No, Ext): (970) 926-1600 [FAX (A/C, No): (970) Phone (A/C, No, Ext): (970) 926-1600 [FAX (A/C, No): (970) Phone (A/C, No, Ext	

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

LOCATION OF PREMISES / DESCRIPTION OF PROPERTY (Attach ACORD 101, Additional Remarks Schedule, if more space is required) REFER TO ACORD 101.

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

R R		TYPE OF IN	SURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)		COVERED PROPERTY	LIMITS
	X PR	ROPERTY					X	BUILDING	\$ \$33,000
(	CAUSE	S OF LOSS	DEDUCTIBLES					PERSONAL PROPERTY	\$
	ВА	ASIC	BUILDING \$5,000					BUSINESS INCOME	\$ SEE ACORD 10
	BR	ROAD	CONTENTS	_				EXTRA EXPENSE	\$ SEE ACORD 10
	SF	PECIAL						RENTAL VALUE	\$ SEE ACORD 10
ŕ	EA	ARTHQUAKE		06 CD 7973 4	12/01/2020	10/01/2021		BLANKET BUILDING	\$
	WI	IND		96-CR-Z873-1 12/01/2020	12/01/2020	12/01/2021		BLANKET PERS PROP	\$
	FL	.OOD						BLANKET BLDG & PP	\$
									\$
									\$
	INI	LAND MARINE		TYPE OF POLICY					\$
(	CAUSE	S OF LOSS							\$
	NA	AMED PERILS		POLICY NUMBER					\$
									\$
	CF	RIME							\$
Γ-	 TYPE O	F POLICY							\$
									\$
		DILER & MACH							\$
	E	YOILMENI BKI	EARDOWN						\$
		•							\$
									\$

SPECIAL CONDITIONS / OTHER COVERAGES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
REFER TO ACORD 101.

CERTIFICATE HOLDER		CANCELLATION
Marchetti & Weaver, LLC		SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
28 2nd St Unit 213		AUTHORIZED REPRESENTATIVE
Edwards,	CO 81632-8137	IF SIGNATURE IS REQUIRED, PLEASE CONTACT AGENT.

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AGENCY CUSTOMER ID:	
LOC #:	



#### ADDITIONAL REMARKS SCHEDULE

Page	1	of	1

AGENCY		NAMED INSURED			
Cathy Thompson	Anglers Preserve Owners Association Llc				
POLICY NUMBER					
96-CR-Z873-1					
CARRIER	NAIC CODE				
State Farm Fire and Casualty Company	25143	EFFECTIVE DATE:	12/01/2020		

#### ADDITIONAL REMARKS

THIS ADDITIONAL RE	MARKS FORM IS A SCHEDULE TO ACORD FORM,	
FORM NUMBER: 24	FORM TITLE: Certificate of Property Insurance	

#### **Unit Owner:**

sample - sample - sample, - CO - 81632 - Unit Loan Number:0000000 - Number Of Units: 0010

**Association Type:** Residential Community Association Policy

#### Forms, Options and Endorsements:

CMP-4100	Businessowners Coverage Form	CMP-4550	Residential Community Assoc
FE-6999.2	Terrorism Insurance Cov Notice	CMP-4206.1	Amendatory Endorsement
FE-3650	Actual Cash Value Endorsement	CMP-4561.1	Policy Endorsement
CMP-4705.2	Loss of Income & Extra Expnse	CMP-4508	Money and Securities
CMP-4710	Emp Dishonesty \$25,000	CMP-4815	Dir & Officers \$1,000,000

Forms, Options and Endorsements:

#### Coverages:

\$1,000,000
\$5,000
\$2,000,000
\$2,000,000

#### Coverage

Unless otherwise endorsed, this policy provides replacement cost coverage on described property and common areas detailed within the Association bylaws including the following types of property within a unit, regardless of ownership:

- 1. Fixtures, improvements and alterations that are a part of the building or structure; and
- 2. Appliances such as those used for refrigerating, ventilating, cooking, dishwashing, laundering, security or housekeeping.

Replacement cost coverage is subject to the terms and conditions of the policy and any endorsements.

Coverage under this policy may have been modified to provide actual cash value coverage rather than replacement cost coverage, or to remove specified property from coverage, if any endorsement containing in its title "ACV" or "Actual Cash Value," or "Additional Property Not Covered" is identified on this Certificate of Insurance.

Endorsements: FE-3650, FE-3653, FE-3658, and FE-3659 (Actual Cash Value) - These endorsements describe what the term "actual cash value" means where used in the policy. *However, these endorsements do not change any replacement cost coverage provided by the policy.* 

This policy provides coverage on a standalone/individual condominium association.

#### **Commercial General Liability**

State Farm refers to this coverage as Business Liability Coverage. Coverage amount shown is Per Occurrence.

#### Loss of Rents, Loss of Income and Extra Expense

If this coverage is shown, limits are "Actual Loss Sustained". Contact the agent to confirm the number of day's coverage.



STEFANH



#### CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 1/26/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

th	nis certificate does not confer rights to	o the	cert	ificate holder in lieu of su	ich end	lorsement(s)		_	t. A Sta	atement on
PRO	DUCER				CONTA NAME:	ст Stefan H	odgden, Cl	SR		
Mountain West Insurance - Glenwood 201 Centennial St 4th Floor				PHONE (A/C, No, Ext): (970) 945-9111 FAX (A/C, No):						
	nwood Springs, CO 81601				E-MAIL ADDRE	<sub>ss:</sub> stefanh@	@mtnwst.co	om		
						INS	SURER(S) AFFOR	RDING COVERAGE		NAIC#
					INSURE	RA: The PM	A Insuranc	e Companies		
INSU	INSURED					RB:				
	Anglers Preserve Owners A c/o Marchetti & Weaver. LLO		iatioi	n	INSURE	RC:				
	28 Second St, Suite 213				INSURE	RD:				
	Edwards, CO 81632				INSURER E :					
					INSURE	RF:				
				NUMBER:				REVISION NUMBER:		
IN C	HIS IS TO CERTIFY THAT THE POLICIE IDICATED. NOTWITHSTANDING ANY R ERTIFICATE MAY BE ISSUED OR MAY XCLUSIONS AND CONDITIONS OF SUCH	EQU PER	TAIN,	ENT, TERM OR CONDITION THE INSURANCE AFFORI	N OF A	NY CONTRA	CT OR OTHER IES DESCRIB	DOCUMENT WITH RESPE	CT TO	WHICH THIS
INSR LTR	TYPE OF INSURANCE	ADDL	SUBR WVD	POLICY NUMBER		POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMIT	s	
	COMMERCIAL GENERAL LIABILITY					,	,	EACH OCCURRENCE	\$	
	CLAIMS-MADE OCCUR							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$	
								MED EXP (Any one person)	\$	
								PERSONAL & ADV INJURY	\$	
	GEN'L AGGREGATE LIMIT APPLIES PER:							GENERAL AGGREGATE	\$	
	POLICY PRO- LOC							PRODUCTS - COMP/OP AGG	\$	
	OTHER:								\$	
	AUTOMOBILE LIABILITY							(Ea accident)	\$	
	ANY AUTO OWNED SCHEDULED							BODILY INJURY (Per person)	\$	
	AUTOS ONLY AUTOS							BODILY INJURY (Per accident)	\$	
	HIRED AUTOS ONLY NON-OWNED AUTOS ONLY							PROPERTY DAMAGE (Per accident)	\$	
			-						\$	
	UMBRELLA LIAB OCCUR EXCESS LIAB CLAIMS-MADE							EACH OCCURRENCE	\$	
								AGGREGATE	\$	
Α	DED RETENTION \$ WORKERS COMPENSATION							PER X OTH-	\$	
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE			2020011047216Y		12/1/2020	12/1/2021		•	1,000,000
	OFFICER/MEMBER EXCLUDED?	N/A						E.L. EACH ACCIDENT  E.L. DISEASE - EA EMPLOYEE	\$	1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below							E.L. DISEASE - POLICY LIMIT		1,000,000
	DESCRIPTION OF OPERATIONS BEIOW							E.E. DISEASE - POLICI LIMIT	ų.	
DES	CRIPTION OF OPERATIONS / LOCATIONS / VEHIC	LES (A	ACORE	O 101, Additional Remarks Schedu	lle, may b	e attached if moi	re space is requir	ed)		
CE	RTIFICATE HOLDER				CANO	ELLATION				
ASSOCIATION COPY INFORMATIONAL ONLY					THE	EXPIRATIO	N DATE TH	ESCRIBED POLICIES BE CA EREOF, NOTICE WILL Y PROVISIONS.		
					AUTHORIZED REPRESENTATIVE  Stefan DHodden					

Document must be filed electronically. Paper documents are not accepted. Fees & forms are subject to change. For more information or to print copies of filed documents, visit <a href="www.sos.state.co.us">www.sos.state.co.us</a>.

ABOVE SPACE FOR OFFICE USE ONLY

#### **Articles of Incorporation for a Nonprofit Corporation**

filed pursuant to § 7-122-101 and § 7-122-102 of the Colorado Revised Statutes (C.R.S.)

I. The domestic entity name for the nonprofit corporation is	Anglers Preserve Ow	ners Association	າ	
(Caution: The use of certain terms or abbre	eviations are restricted by law. R	Read instructions for m	ore information.)	
2. The principal office address of the no	nprofit corporation's initial p	principal office is		
Street address	225 Main Street			
	Suite C-101	eet number and name)		
	Edwards	CO 8	1632	
	(City)	United Sta	(ZIP/Postal Code) tes	
	(Province – if applicable)	(Country)		
Mailing address	PO Box 5127			
(leave blank if same as street address)	(Street number and	name or Post Office Box	information)	
	Edwards	CO 8	1632	
	(City)	United Sta	(ZIP/Postal Cod	'e)
	(Province – if applicable)	(Country)	·	
3. The registered agent name and register are	ered agent address of the non	profit corporation'	s initial registere	ed agen
Name (if an individual)	MacCutcheon	Richard		
OR	(Last)	(First)	(Middle)	(Suffix)
(if an entity) (Caution: Do not provide both an indiv	vidual and an entity name.)			
Street address	225 Main Street			
	Suite C-101	eet number and name)		
	Edwards	CO 8	1632	

Mailing address	PO Box 5127						
(leave blank if same as street address)							
	Edwards	CO	81632				
	(City)	(State)	(ZIP Code)	•			
The following statement is adopted by marking the The person appointed as registered		nted to being so app	pointed.				
The true name and mailing address of	the incorporator are						
Name (if an individual)	Travers	Richard	<u>D.</u>	_			
OR	(Last)	(First)	(Middle)	(Suffix)			
(if an entity) (Caution: Do not provide both an indivi	dual and an entity name.)						
Mailing address	c/o Wear Travers						
	97 Main St., Unit E	ber and name or Post Off <b>E202</b>	ice Box information)				
	Edwards	CO	81632				
	(City)	(State) United S	(ZIP/Postal Cod	de)			
	(Province – if applica						
If the following statement applies, adopt the states  The nonprofit corporation will have	re voting members.						
Provisions regarding the distribut	ion of assets on disso	olution:					
See attachment							

7. (If the following statement applies, adopt the statem	ent by marking the box and includ	le an attachment.)		
This document contains additional	information as provided by	y law.		
8. (Caution: <u>Leave blank</u> if the document does ne significant legal consequences. Read instruct		te. Stating a delaye	ed effective date has	
(If the following statement applies, adopt the statem The delayed effective date and, if appli			required format.)	
The delayed effective date dild, if appri	caste, time of time accume		/dd/yyyy hour:minute a	 ım/pm)
Notice:				
acknowledgment of each individual causing individual's act and deed, or that the individual's person on whose behalf the individual is consistent with the requirements of part 3 of article 9 statutes, and that the individual in good far document complies with the requirements. This perjury notice applies to each individual is natively. The true name and mailing address of the status of the s	idual in good faith believe causing the document to be 20 of title 7, C.R.S., the co- tith believes the facts stated of that Part, the constituer dual who causes this document amed in the document as of	es the document is the delivered for file instituent document document document documents, and ment to be delived in the cause who has caused the document to be delived in the document in	is the act and deed ling, taken in configents, and the organ at are true and the ad the organic state and the Secreta and the delivered	d of the formity nic tutes.
	(Last)	(First)	(Middle)	(Suffix)
		and name or Post Offi	ice Box information)	
	97 Main St., Unit E20			
	Edwards (City)	(State)	81632 (ZIP/Postal C	ode)
	(Province – if applicable)	United St		
(If the following statement applies, adopt the  This document contains the true no causing the document to be delive	statement by marking the box and ame and mailing address of	l include an attachmer	nt.)	als
Disclaimer:				
This form/cover sheet, and any related ins and are furnished without representation or minimum legal requirements as of its revision.	or warranty. While this for	rm/cover sheet is	s believed to satisf	fy

amended from time to time, remains the responsibility of the user of this form/cover sheet. Questions should be addressed to the user's legal, business or tax advisor(s).

#### ATTACHMENT TO ARTICLES OF INCORPORATION FOR A NONPROFIT CORPORATION

#### ANGLERS PRESERVE OWNERS ASSOCIATION

Pursuant to § 7-122-102, of the Colorado Revised Statutes, the following additional provisions are hereby incorporated into the foregoing Articles of Incorporation for Anglers Preserve Owners Association, a Colorado nonprofit corporation (the "Association"). In the event the foregoing and this attachment conflict, this attachment shall control:

- 10. <u>Limitation of Liability</u>: No director of the Association shall have any liability to the Association or to its members for monetary damages for breach of fiduciary duty as a manager, officer or director or be personally liable for any injury to person or property arising out of a tort committed by an employee, except to the extent such exemption from liability is not permitted under the Colorado Revised Nonprofit Corporation Act. Any repeal or modification of the foregoing shall not adversely affect any right or protection of a director in respect of any act or omission occurring prior to such repeal or modification. No officer of the Association shall be personally liable for any injury to person or property arising out of a tort committed by an employee, except to the extent such exemption from liability is not permitted under the Colorado Revised Nonprofit Corporation Act.
- 11. <u>Dissolution</u>: Upon dissolution of the Association, the assets, both real and personal, of the Association shall be distributed pursuant to Section 38-33.3-218 of the Colorado Common Interest Ownership Act (CCIOA), as set forth in Article 33.3, Title 38, Colorado Revised Statutes.

## BYLAWS OF ANGLERS PRESERVE OWNERS ASSOCIATION

The name of the corporation shall be ANGLERS PRESERVE OWNERS ASSOCIATION, a Colorado nonprofit corporation (the "Association").

## ARTICLE 1 PURPOSES, ASSENT OF MEMBERS, AND DEFINITIONS

- Section 1.1 <u>Purposes</u>. The specific purposes for which the Association is formed are (i) to provide for maintenance, preservation and management of that certain residential project located in the City and County of Eagle, Colorado as described in the Declaration of Covenants, Conditions, Restrictions and Easements for Anglers Preserve Owners Association filed for record with the Clerk and Recorder of Eagle County, Colorado, as the same may be amended or supplemented from time to time (the "Declaration"); and (ii) to generally promote the health, safety and welfare of the Owners, residents and occupants of the Community (as defined in the Declaration). The Property has been established as a Planned Community pursuant the Colorado Common Interest Ownership Act as set forth in Colorado Revised Statutes 38-33.3-101, et. seq. (the "Act").
- Section 1.2 <u>Assent</u>. All present or future Owners, tenants, future tenants or any other persons occupying or using any Unit or facilities within the Property in any manner are subject to these Bylaws and any rules adopted by the Executive Board pursuant to these Bylaws. The mere acquisition or rental of any Unit within the Property or the mere act of occupancy of any Unit shall constitute an acceptance and ratification of these Bylaws and an agreement to comply with said rules.
- Section 1.3 <u>Definitions</u>. Unless otherwise specified, capitalized terms used in these Bylaws shall have the same meanings in these Bylaws as such terms have in the Declaration.

#### ARTICLE 2 MEMBERSHIP

- Section 2.1 <u>Membership</u>. Ownership of a Unit is required in order to qualify for membership in the Association.
- Section 2.2 <u>Responsibilities of Members</u>. Any person, including Declarant, on becoming an Owner of a Unit shall automatically become a Member of the Association and be subject to these Bylaws. Such membership shall terminate without any formal Association action whenever such person ceases to own a Unit, but such termination shall not relieve or release any such former Owner from any liability or obligation incurred under, or in any way connected with, the Association during the period of such ownership, or impair the rights or remedies which the Executive Board of the Association or others may have against such former Owner arising out of ownership of the Unit and membership in the Association and the covenants and obligations incident thereto.
- Section 2.3 <u>Membership Certificates</u>. No certificates of stock shall be issued by the Association, but the Executive Board may, if it so elects, issue membership cards to the Owners of Units. Such membership card shall be surrendered to the Secretary of the Association whenever ownership of the Unit designated on the card shall terminate.

- Section 2.4 <u>Membership</u>. There shall be one (1) class of membership consisting of all Owners of Units and the Declarant so long as Declarant owns an interest in a Unit.
- Section 2.5 <u>Voting Rights</u>. Each Unit shall be allocated one (1) vote. Members of the Association may exercise such voting rights subject to and in accordance with the provisions herein and those of the Declaration. All Members of the Association shall be entitled to vote on all matters affecting the Community which are required by the Declaration or the Act to be submitted to the vote of the Owners. The Association shall not have a vote with respect to any Unit that may be owned by it. Declarant shall be entitled to vote with respect to Units owned by it. Members of the Association may exercise such voting rights subject to and in accordance with the provisions of the Declaration, the Responsible Governance Policies and these Bylaws, including, without limitation, the suspension of the right to vote as provided in the Responsible Governance Policies.

#### Section 2.6 Election of Directors.

- 2.6.1 During the period that Declarant is entitled to appoint all of the members of the Executive Board as described in the Declaration, the Executive Board of the Association shall consist of three (3) Directors, who shall be appointed by Declarant.
- 2.6.2 Beginning at the time that Declarant is entitled to appoint seventy-five percent (75%) of the members of the Executive Board and ending at the expiration of the Declarant Control Period (defined in the Declaration), the Executive Board of the Association shall consist of three (3) Directors, two (2) of whom shall be appointed by Declarant, one (1) of whom shall be elected by the Owners other than Declarant.
- 2.6.3 After the expiration of the Declarant Control Period, the Executive Board shall consist of three (3) Directors, all of whom shall be elected by the Owners.

## ARTICLE 3 MEETINGS

- Section 3.1 <u>Place of Meeting</u>. Meetings of the Association shall be held at such place, in or out of the State of Colorado, as the Executive Board may determine.
- Section 3.2 <u>Annual Meeting</u>. The first annual meeting of the Association shall be held within one year after the date of the adoption of these Bylaws. Thereafter, the annual meetings of the Association shall be held on a date and at a time selected by the Executive Board in each succeeding year. The purpose of the annual meetings is for the election of Directors and the transaction of such other business of the Association as may properly come before the meeting.
- Section 3.3 <u>Special Meetings</u>. Special meetings of the Members of the Association may be called by the President, the Executive Board, or by Members holding votes representing one-fifth (1/5) of the total votes in the Association.
- Section 3.4 <u>Notice of Meetings</u>. Written notice shall be given in accordance with the Declaration to the Members stating the place, day, and hour of the meeting, the items on the agenda, including the general nature of any proposed amendment to the declaration or bylaws, any budget changes, and any proposal to remove an officer or member of the Executive Board, shall be delivered and effective not less than ten (10) nor more than fifty (50) days before the date of the meeting, by or at the direction of the President or the persons calling the meeting as provided under these Bylaws, to the

registered address for notice of each Unit entitled to be represented by a vote at such meeting (or the Owner's email address if written consent has been received from such Owner to permit email notices). The notice of any meeting of the Owners shall be also posted on the Association's website and shall be provided by courtesy email to the extent email addresses are available, but the failure to complete either of such courtesy notices shall not affect the validity of the primary notice or meeting. In lieu of a written and mailed notice, if an Owner has consented in writing to receive Association notices and communication via email transmission, the Association shall provide notice of all regular meetings and special meetings of Owners by electronic mail to those Owners consenting to same. At the discretion of the Board, electronic notice of a special meeting may be provided to Owners in addition to the required written and mailed notice for those Owners who have not consented to receive email notices.

Section 3.5 <u>Adjourned Meetings</u>. If any meeting of the Association cannot be organized because a quorum, as defined below in Section 3.8, has not attended, the persons who are present, either in person or by proxy, and entitled to vote at the meeting may adjourn the meeting from time to time until a quorum is obtained.

Section 3.6 <u>Proxies</u>. Voting may be cast in person or by proxy, but no proxy shall be valid after eleven (11) months from the date of its execution unless otherwise provided in the proxy. Proxies shall be filed with the Secretary of the Association at or before the appointed time of each meeting. Any form of proxy or written ballot furnished or solicited by the Association will afford an opportunity for the Members to specify on the form a choice between approval and disapproval of each matter or group of related matters which is known, at the time the form of proxy or written ballot is prepared, and which may come before the meeting. Properly signed proxies delivered by email transmission, facsimile or other electronic means shall be binding as originals and may be voted by the appointed proxy holder.

Section 3.7 Designation of Voting Representative--Proxy. If title to a Unit is held by more than one individual, or by a firm, corporation, partnership, association or other legal entity, or any combination thereof, a proxy may be executed and filed with the Association appointing and authorizing one person or alternate persons to attend membership meetings and to cast the vote allocated to that Unit. Such proxy shall be effective and remain in force unless voluntarily revoked, amended or sooner terminated by its terms or by operation of law. A proxy may only be revoked if the Unit Owner gives actual notice of revocation to the person presiding over the Association meeting. With no liability in damages for the consequences of its action, the Association is entitled to reject a proxy vote if the Secretary or other person authorized to tabulate votes has a good faith, reasonable basis for doubting the validity of the signature or the signatory's authority to sign for the Unit Owner. Any action of the Association based on the acceptance or rejection of a vote, consent, written ballot, waiver, proxy appointment, or proxy appointment revocation is valid unless determined otherwise by a court of competent jurisdiction. In the absence of a proxy, the vote allocated to the Unit shall be suspended in the event more than one person or entity seeks to exercise the right to vote on any one matter. In the event that a vote is cast by a Member on behalf of such Member's Unit without objection by any other Owner of such Unit or by the person presiding over the meeting, then such voting Member shall be deemed for all purposes under the Declaration and these Bylaws to be the duly and validly appointed representative for all Owners of the Unit, and the Association and the Executive Board shall be entitled to rely on the authority of such Owner to vote with respect to the Unit, and the vote cast by such person shall be the validly cast vote of all of the Owners of such Unit and shall bind such other Owners.

Section 3.8 Quorum and Voting. Except as otherwise provided in these Bylaws, the presence in person or by proxy of persons possessing sufficient votes to constitute 20% of all votes entitled to be cast at the meeting shall constitute a quorum. Such persons present in person or by proxy shall constitute

the persons entitled to vote upon any issue presented at a meeting at which a quorum is present with respect to such issue. Unless a different percentage is required by law, the Declaration, the Articles of Incorporation or these Bylaws, the affirmative vote of a majority of all votes represented at a duly called and convened meeting (at which a quorum is present) of the Members shall be sufficient to adopt decisions binding on the Association.

Section 3.9 <u>Action of Members by Mail Ballot</u>. Any action required to be taken or which may be taken at meetings of the Members may be taken by mail ballot without a meeting, provided that the procedures for same comply in all respects to the provisions of the Colorado Revised Nonprofit Corporation Act, C.R.S. § 7-121-101 et seq. (the "Nonprofit Act").

## ARTICLE 4 EXECUTIVE BOARD

Section 4.1 <u>Number and Qualification</u>. The affairs of the Association shall be governed by an Executive Board. The Directors may be nonresidents of Colorado, but each Director independently elected (as opposed to any Directors appointed by Declarant during the Declarant Control Period) shall be an Owner or an appointed representative of an entity Owner.

#### Section 4.2 Executive Board.

4.2.1 <u>Initial Executive Board</u>. The names and addresses of three (3) persons who are to initially act in the capacity of Directors until their successors are duly elected and qualified are as follows:

 Name
 Address

 Richard MacCutcheon
 225 Main St., Ste. C-101

 Edwards, CO 81632
 225 Main St., Ste. C-101

 Edwards, CO 81632
 Edwards, CO 81632

 Rick G. Hermes
 225 Main St., Ste. C-101

 Edwards, CO 81632
 Edwards, CO 81632

- 4.2.2 <u>Terms of Office of Initial Board</u>. The terms of office of the Executive Board initially appointed by Declarant shall be set by Declarant (subject to the requirements of the Act and these Bylaws).
- Section 4.3 Terms of Office of Subsequent Boards. Subject to the requirements of Section 38-33.3-303 of the Act, every Director appointed or elected to replace the members of the initial Executive Board appointed by Declarant during the Declarant Control Period shall serve a term of from one (1) to three (3) years, as determined by the Executive Board, with staggered terms encouraged to insure the continuity of the organization, and thereafter each Director shall serve a term of three (3) years. Directors are not subject to term limits. Elections of Directors shall be conducted as provided in Section 4.4 below. The Directors shall hold office until their successors have been elected and qualified.
- Section 4.4 <u>Board Elections</u>. Upon the events listed in Section 2.6 above requiring that certain member(s) of the Executive Board be elected by Members other than Declarant, a special meeting of the Association shall be called to hold elections for persons to replace such resigning members of the Executive Board for the remainder of the respective three (3) years then being served by each such

- Director. To the extent provided by Section 38-33.3-310 of the Act, votes for positions on the Board shall be taken by secret ballot, and votes on any other matter shall also be taken by secret ballot upon the request of the Executive Board or of two (2) or more of the Members entitled to cast a vote present and voting either in person or by proxy. Ballots shall be counted by a neutral third party (who may be representative(s) of the Association's managing agent) or by a Director who is not a candidate, who attends the meeting at which the vote is held, and who is selected at random from a pool of two or more such Directors. The results of the vote shall be reported without reference to the names or other identifying information of the Owners who voted.
- Section 4.5 <u>Removal of Directors; Vacancies</u>. Directors may be removed and vacancies on the Executive Board may be filled as follows:
- 4.5.1 <u>By the Members.</u> Any Director may be removed, with or without cause, at any regular or special meeting by a vote of a majority of all Members who are entitled to elect such Directors and who are entitled to elect a successor. A successor to any Director removed may be elected at such meeting to fill the vacancy created by removal of the Director. A Director whose removal is proposed shall be given notice of the proposed removal at least ten (10) days prior to the date of such meeting and shall be given an opportunity to be heard at such meeting.
- 4.5.2 By the Executive Board. Any Director who has three (3) consecutive unexcused absences from Executive Board meetings or who is delinquent in the payment of any Assessment for more than ninety (90) days may be removed by a majority vote of the Directors present at a regular or special meeting at which a quorum is present, and a successor may be appointed by the affirmative vote of a majority of the remaining Director(s) or by a vote of the Members. In the event of the death, disability or resignation of a Director, a vacancy may be declared by the Executive Board, and a successor may be appointed as provided in Section 4.6 below.
- Section 4.6 <u>Vacancies</u>. Any vacancy on the Executive Board may be filled by the affirmative vote of a majority of the remaining Director(s) or by a vote of the Members. Any successor so appointed or elected shall serve for the remainder of the term of the Director replaced.
- Section 4.7 <u>Quorum of Directors</u>. Two (2) of the three (3) Directors shall constitute a quorum for the transaction of business. Any act by a quorum of the Directors shall be an act of the Executive Board.
- Section 4.8 <u>Place and Notice of Directors' Meetings</u>. Any regular or special meeting of the Executive Board may be held at such place within or without the State of Colorado and upon such notice as the Executive Board may prescribe. The Board shall endeavor in good faith to post notices of Board meetings on the Association's website, if any, or otherwise in a conspicuous place within the Community, although the failure to do so will not affect the validity of any Board meeting. Attendance of a Director at any meeting shall constitute a waiver of notice of such meeting, except when a Director attends a meeting for the express purpose of objecting to the transaction of any business because the meeting is not lawfully called or convened. Before, at or after any meeting of the Executive Board, any members of the Executive Board may, in writing, waive notice of such meeting, and such waiver shall be deemed equivalent to the giving of such notice. Neither the business to be transacted at, nor the purpose of, any regular or special meeting of the Executive Board need be specified in the waiver of notice of such meeting. The Executive Board shall have the right to take any action in the absence of a meeting which they could take at a meeting by obtaining the written approval of all members of the Executive Board. Any action so approved shall have the same effect as though taken at a meeting of the Executive Board.

The Executive Board may participate in a meeting by means of a conference telephone or similar communications equipment by which all persons participating in the meeting can hear each other at the same time. Such participation shall constitute presence in person at the meeting.

- Section 4.9 <u>Action Without a Formal Meeting</u>. Any action to be taken at a meeting of the directors or any action that may be taken at a meeting of the Directors may be taken without a meeting if a consent in writing, setting forth the action so taken, shall be signed by all of the directors, and such consent shall have the same force and effect as a unanimous vote. Any Executive Board action may also be taken by mail ballot without a meeting, provided that the procedures for same comply in all respects to the provisions of the Nonprofit Act.
- Section 4.12 <u>Powers and Duties</u>. The Executive Board shall have the powers and duties necessary for the administration of the affairs of the Association. The Executive Board may do all such acts and things which are not specifically required to be done by the Members of the Association by law, the Declaration, the Articles of Incorporation of the Association, or these Bylaws.
- Section 4.13 Other Powers and Duties. Without limiting the generality of the powers and duties set forth in Section 4.10 of these Bylaws, the Executive Board shall be empowered and shall have the powers and duties as follows:
- 4.13.1 To administer and enforce the covenants, conditions, restrictions, easements, uses, limitations, obligations and all other provisions set forth in the Declaration.
- 4.13.2 To adopt and amend from time to time administrative rules and regulations governing the use and operation of the Common Area, as provided in the Declaration.
- 4.13.3 To keep in good order, condition and repair the Exterior Maintenance Area and the Common Area, as described in the Declaration, and all items of personal property of the Association, if any, used in the enjoyment of the Community. No approval of the Executive Board or the Owners, other than the budgeting procedures set forth in the Declaration, is required for expenditures for these purposes.
- 4.13.4 To administer and enforce the provisions of the Declaration to the extent permitted under the Declaration and to collect assessments and perform other duties on behalf of the Association as permitted under the Association Documents.
- 4.13.5 To designate and remove personnel necessary for the operation, maintenance, repair and replacement of the Exterior Maintenance Area and Common Area, if any.
- 4.13.6 In accordance with the terms of the Declaration, to obtain and maintain in effect the insurance coverage specified in the Declaration to the extent that insurance is reasonably available.
- 4.13.7 Subject to the budgeting procedures contained in the Declaration, to fix, determine, levy and collect the prorated annual Assessments to be paid by each of the Members and to adjust, decrease or increase the amount of the Assessments and to credit any excess of Assessments over expenses and cash reserves in the manner provided in the Declaration.
- 4.13.8 To levy and collect special Assessments whenever, in the opinion of the Executive Board, it is necessary to do so in order to meet increased operating or maintenance expenses or

costs or additional capital expenses, or because of emergencies, subject to the limitations and requirements set forth in the Declaration, and further subject to the requirements that all special Assessments shall be in statement form and shall set forth the detail of the various expenses for which the Assessments are being made.

- 4.13.9 To collect delinquent Assessments by suit or otherwise and to enjoin or seek damages from an Owner as provided for and as set forth in the Declaration and the Policies of the Association.
- 4.13.10 To protect and defend the Community and/or from loss and damage by suit or otherwise.
- 4.13.11 Subject to restrictions as may be set forth in the Declaration and the Act, to borrow funds in order to pay for any expenditure or outlay required pursuant to the authority granted by the provisions of the Declaration and these Bylaws, to assign the Association's right to future income, including Assessments, as security for such borrowing, and to authorize the appropriate officers to execute all such instruments evidencing such indebtedness and security.
- 4.13.12 To dedicate, sell or transfer all or any part of the Common Area, subject to any applicable requirements of the Act and the Declaration (which require in most instances a 67% approval vote of all votes in the Association).
  - 4.13.13 To enter into contracts within the scope of their duties and powers.
- 4.13.14 To establish a bank account for the treasury and for all separate funds which are required or may be deemed advisable by the Executive Board.
- 4.13.15 To keep and maintain full and accurate books and records showing all of the receipts, expenses or disbursement of the Executive Board and to permit examination thereof by Owners and their Mortgagees at convenient weekday business hours.
- 4.13.16 To prepare appropriate financial statements showing all receipts, expenses or disbursements since the last such statement, including depreciation and other tax information.
  - 4.13.17 To collect working capital deposits as provided in the Declaration.
- 4.13.18 To authorize and account for as a common expense, reimbursement of members of the Executive Board for their actual and necessary expenses incurred in attending educational meetings and seminars on the responsible governance of the Association, in accordance with Section 38-33.3-209.6 of the Act.
- 4.13.19 To delegate to the Managing Agent or any other person or entity such of the Association's duties or responsibilities as may be more conveniently or efficiently performed by someone other than by the Association, and to agree to assess to the Members a reasonable fee for such services, except that the duties reserved to the Executive Board by law will not be so delegated.
- 4.13.20 In general, to perform all other acts permitted under the Act, to carry on the administration of the Association and to do all those things necessary and responsible in order to carry out the communal aspects of ownership and the proper governance and operation of the Association, all in accordance with the Declaration.

- Section 4.14 <u>Managing Agent</u>. The Executive Board may employ for the Association a Managing Agent at a compensation established by the Executive Board, to perform such duties and services specified in Section 4.10 above as the Executive Board shall authorize; provided, however, that the Executive Board in delegating such duties not be relieved of its responsibility under the Declaration or the Act.
- Section 4.15 <u>Directors' Compensation</u>. Directors shall not be paid any compensation for their services performed as such Directors. At the discretion of the Board, each member of the Executive Board may receive reimbursement for reasonable transportation, meals and lodging expenses for attendance at any regular or special meeting of the Executive Board or for other actual expenses incurred in connection with the performance of his duties of office as a member of the Executive Board.

## ARTICLE 5 OFFICERS AND THEIR DUTIES

- Section 5.1 <u>Enumeration of Officers</u>. The officers of the Association shall be a President, Vice-President/Secretary and Vice President/Treasurer, and such other officers as the Executive Board may from time to time by resolution create, each of whom shall be members of the Executive Board. Any two or more offices may be held by the same person, except the offices of President and Secretary.
- Section 5.2 <u>Election of Officers</u>. The election of officers shall take place at the first meeting of the Executive Board and thereafter at the first meeting of the Executive Board following each annual meeting of the Members.
- Section 5.3 <u>Term.</u> The officers of the Association shall be elected by the Executive Board and each shall hold office for a three (3) year term or such other term as established by resolution of the Executive Board, unless such officer shall sooner resign or shall be removed or otherwise disqualified to serve.
- Section 5.4 <u>Special Appointments</u>. The Executive Board may elect such other officers as the affairs of the Association may require, each of whom shall hold office for such period, have such authority and perform such duties as the Executive Board may from time to time determine.
- Section 5.5 <u>Resignation and Removal</u>. Any officer may be removed from office with or without cause by the Executive Board. Any officer may resign at any time by giving written notice to the Executive Board, the President or the Secretary. Such resignation shall take effect on the date of receipt of such notice or at any later time specified therein, and unless otherwise specified herein, the acceptance of such resignation shall not be necessary to make it effective.
- Section 5.6 <u>Vacancies</u>. A vacancy in any office may be filled by appointment by the Executive Board. The officer appointed to such vacancy shall serve for the remainder of the term of the officer he replaces
  - Section 5.7 Duties. The duties of the officers are as follows:
- 5.7.1 <u>President</u>. The President shall preside at all meetings of the Association Members and the Executive Board; shall see that orders and resolutions of the Executive Board are carried out; shall sign all leases, mortgages, deeds and other written instruments; shall sign all promissory notes; and shall exercise and discharge such other duties as may be required by the Executive Board.

- 5.7.2 <u>Vice-President</u>. The Vice-President shall: act in the place and stead of the President in the event of his absence, inability, or refusal to act; and exercise and discharge such other duties as may be required of the Vice-President by the Executive Board.
- 5.7.3 Secretary. The Secretary shall record the votes and keep the minutes of all meetings and proceedings of the Executive Board and of the Members; keep the corporate stamp or seal of the Association, if the Executive Board determines to have a corporate seal, and place it on all papers requiring said stamp of the seal, if any; serve notice of meetings of the Executive Board and of the Association; keep appropriate current record showing the Executive Board and Members of the Association together with their addresses; and shall perform such other duties as required by the Executive Board.
- 5.7.4 Treasurer. The Treasurer shall receive and deposit in appropriate bank accounts all monies of the Association and shall distribute such funds as directed by resolution of the Executive Board; co-sign all promissory notes of the Association; sign all checks of the Association unless the Executive Board specifically directs otherwise; keep proper books of account; cause, as required by Section 9.4 herein, an audit of the Association books to be made by a public accountant; and prepare an annual budget and a statement of income and expenditures to be presented at its regular annual meeting.

## ARTICLE 6 INDEMNIFICATION OF DIRECTORS AND OFFICERS

To the fullest extent permitted by law and consistent with the Articles of Incorporation of the Association, the Association shall indemnify every Director, officer, employee and agent of the Association and every person who serves at the request of the Association as a manager, director, officer, employee, fiduciary or agent of any other foreign or domestic corporation or of any partnership, joint venture, trust or other enterprise or employee benefit plan against any liability asserted against or incurred by such person in any such capacity or arising out of that person's capacity as such.

In the event of a settlement, indemnification shall be provided only in connection with such matters covered by the settlement as to which the Association is advised by counsel that the person to be indemnified has not committed such actions or omissions in the performance of such person's duties for the Association as to prohibit the Association from indemnifying such person under Colorado law. The foregoing rights shall not be exclusive of other rights to which such Director or officer or other person may be entitled. All liability, loss, damage, cost and expense arising out of or in connection with the foregoing indemnification provisions shall be treated and handled by the Association as a Common Expense.

#### ARTICLE 7 BYLAWS

- Section 7.1 <u>Amendments</u>. These Bylaws may be amended by action of the Executive Board at a regular or special meeting of the Executive Board. No amendment shall serve to shorten the term of any Director, conflict with the Act or delete any provision which must be contained in these Bylaws under the terms of the Act, or conflict with the Articles of Incorporation of the Association or the Declaration.
- Section 7.2 <u>Compliance With the Act</u>. These Bylaws are intended to comply with the requirements of the Colorado Common Interest Ownership Act. If any of these Bylaws conflict with the provisions of the Act, the provisions of the Act will govern the Association.

Section 7.3 <u>Conflict Between Documents</u>. In the case of any conflict between the Articles of Incorporation of the Association and these Bylaws, the Articles shall control; and in the case of any conflict between the Declaration and these Bylaws or the Articles of Incorporation of the Association, the Declaration shall control.

### ARTICLE 8 NONPROFIT CORPORATION

The Association is not organized for profit. No Member of the Association or Executive Board, or person from whom the Association may receive any property or funds, shall receive or shall be lawfully entitled to receive any pecuniary profit from the operations of the Association and in no event shall any part of the funds or assets of the Association be paid as a dividend or be distributed to or inure to the benefit of any member of the Executive Board. The foregoing, however, shall neither prevent nor restrict the following: (1) reasonable compensation may be paid to any Member or Director acting as an agent or employee of the Association for services rendered in effecting one or more of the purposes of the Association, but no compensation shall be paid to Directors for services performed as a Director, and (2) any Member or Director may, from time to time, be reimbursed for his actual and reasonable expenses incurred in connection with the administration of the affairs of the Association.

## ARTICLE 9 MISCELLANEOUS

- Section 9.1 Registration of Mailing Address. All Owners of each Unit shall have one and the same registered mailing address to be used by the Association for mailing of notices, demands and all other communications; and such registered address shall be the only mailing address of a person or persons, firm, corporation, partnership, association or other legal entity or such combination thereof to be used by the Association. An Owner may consent in writing to receiving all notices and communications from the Association via email transmission. Email transmissions shall not constitute formal notice to an Owner if that Owner has not so consented in writing.
- Section 9.2 <u>Use of Common Area</u>. Each Owner shall use the Common Area, if any, in accordance with the purpose for which they were intended and without hindering or encroaching upon the lawful rights of the other Owners.
- Section 9.3 <u>Committees</u>. The Executive Board of the Association may appoint the committees as deemed appropriate in carrying out its purposes.
- Section 9.4 <u>Audit</u>. Pursuant to Section 38-33.3-303(4)(b)(II) of the Act, the Treasurer shall cause an annual audit of the Association books to be made by a public accountant once every two years if both the annual revenues or expenditures exceed \$250,000.00 and at least one-third of the Units represented by the Association have requested an audit.
- Section 9.5 <u>Statement of Account.</u> Upon fourteen (14) days' notice to the Managing Agent, if any, or to the Executive Board, and payment of a reasonable fee, any Owner shall be furnished a statement of the Owner's account setting forth the amount of any unpaid assessments or other charges due and owing from such Owner, together with such other information available pursuant to the Declaration.
- Section 9.6 <u>Fiscal Year</u>. The fiscal year of the Association shall begin on the first day of January and end on the 31st day of December of every year, except that the first fiscal year shall begin on the date of incorporation.

Section 9.7 <u>Corporate Reports</u>. The Association shall file with the Secretary of State of Colorado, within the time prescribed by law, corporate reports on the forms prescribed and furnished by the Secretary of State and containing the information required by law and shall pay the fee for such filing as prescribed by law.

Section 9.9 <u>Minutes and Presumptions Thereunder</u>. Minutes or any similar records or the meetings of the Members, or of the Executive Board, when signed by the Secretary or acting Secretary of the meeting, shall be presumed to truthfully evidence the matters set forth therein. A recitation in any such minutes that notice of the meeting was properly given shall be prima facie evidence that the notice was given. Members and the Executive Board may also take action by written consent or by written ballot without a meeting in the manner provided by Colorado law.

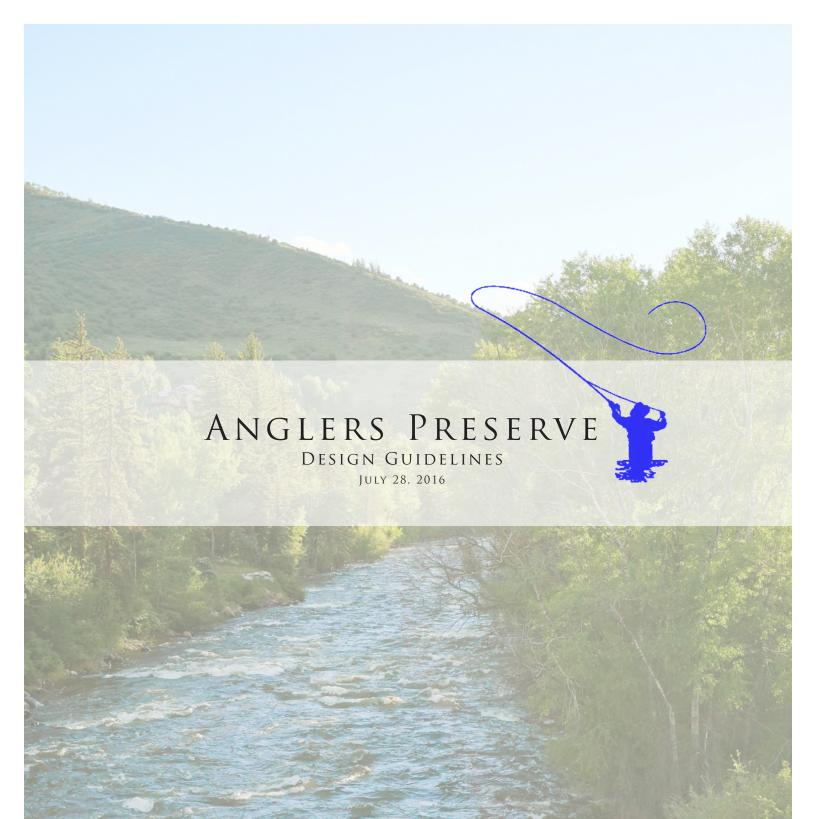
#### **CERTIFICATION**

I, the undersigned, do hereby certify:

That I am the duly elected and acting Secretary of Anglers Preserve Owners Association, a Colorado nonprofit corporation; and

That the foregoing Bylaws constitute the original Bylaws of the Association and were duly adopted by the Executive Board of the Association on August 19, 2016.

Richard MacCutcheon, Secretary



## RESORT CONCEPTS REDEFINING THE RESORT EXPERIENCE

DISCLAIMER: The content of this design and view analysis has been created for the sole purpose of creating a general understanding of approximate site access, architectural design and potential view that may be captured from the subject site. The information contained herein is confidential and proprietary and only for the use of Resort Concepts. This conceptual/schematic analysis has not been independently audited, examined, reviewed or tested for reasonableness. There are likely to be material differences between conceptual/schematic designs and final design because circumstances may not occur as expected. Reader or recipient of this report hereby accepts this disclaimer. Specifications and renderings are illustrative and subject to owner's custom requests and the developer's continuing unally improvement programs. Resort Concepts Colorado. LLC. © 2015.

#### INTRODUCTION

Anglers Preserve is a gated neighborhood for nine Residents to share in perpetuity the scenic resources of this unique property. The Eagle River Corridor and remarkable vistas are the prime assets of the landscape. Nearby world class ski resorts offer a variety of snow-related activities for the winter sports enthusiast. During the spring, summer and fall seasons, the Eagle valley's numerous golf courses provide incomparable golf opportunities. Members of Anglers Preserve are also invited to make the most of the prime river fishing and numerous adjacent trails and open space.

Anglers Preserve is a unique opportunity to create a private neighborhood of shared values with a refined appreciation of quality architecture and landscape. All who become a member of this enclave will be committed to a place that values an active outdoor lifestyle and enjoyment and respect of an extraordinary landscape and locale.

#### **CLASSICAL & REFINED DESIGN**

Unique mountain building archetypes evolved as early settlers adapted buildings brought from other places to this land. Classic mountain vernacular is inspired by the capture of views only seen in the Rocky Mountains. This design philosophy interprets the history of the region and integrates it with the land and views. These refined Anglers Preserve buildings reinterpreted and incorporated elements of the Great Lodges, Prairie and Mission styles.

The development of new buildings and future renovations at Anglers Preserve should reflect this interpretation of the history of the area, the environment, and available natural materials. New buildings will be a blend of classical forms with modern construction capabilities.

#### **DESIGN OBJECTIVES**

These standards have been created to guide architectural aesthetics and site design to ensure all future Improvements at Anglers Preserve protect and integrate with the natural beauty of the landscape and existing structures.

EXISTING DESIGN OF THE ANGLERS PRESERVE RESIDENCES WILL GUIDE THE DESIGN OF FUTURE RENOVATIONS. All built Improvements are to be designed in harmony with the natural setting and responding to the climate, as an integral part of the site. The intent of these Guidelines is to create a harmonious architecture and landscape environment, where no particular building design is a monument to itself, standing apart or detracting from the overall appearance of Anglers Preserve.

## THE INTENT IS NOT TO SPECIFICALLY REPLICATE ANY PARTICULAR HISTORIC OR ARCHITECTURAL STYLE.

Rather, home designs at Anglers Preserve should be inspired by characteristic forms appropriate to classical architecture:

- fine craftsmanship and quality
- natural materials used in authentic ways
- simple informal building forms
- intimately scaled indoor and outdoor spaces
- integration with the local climate, taking advantage of opportunities to maximize natural lighting, solar exposure and views while minimizing exposure to harsher climatic elements such as wind, rain and snowfall.

ANGLERS PRESERVE <u>IDENTITY</u> WILL BE CREATED WITH EACH NEW HOME AS NEW MEMBERS OF THE NEIGHBORHOOD CUSTOMIZE THEIR HOMES IN PERSONALIZED WAYS. Homeowners may wish to explore more innovative architecture, which is possible through the more intimate, turnkey process offered by Resort Concepts. The lots can accommodate the expression of the unique personality of each family within these important parameters:

- Design variety of buildings is encouraged, however, strong contrasts in form, size, massing, color and materials will be discouraged.
- Less visible private outdoor places adjacent to all homes will be subject to a broader interpretation and application of these Design Guidelines.

#### USAGE

These Design Guidelines outline the standards for the siting and design of all built Improvements, sitework and landscaping, as well as subsequent alterations and additions.

These Design Guidelines will be a valuable reference in understanding the unique, more intimate design process in place at Anglers Preserve. These standards will be "administered" by an involved board of design review professionals.

Since the retention of talented designers and builders is utmost in importance, the Resort Concepts team has been engaged in the planning and design of the overall community, its common grounds, and to become an integrated part of each home design process, creating the highest level of quality and consistency throughout the community.

Resort Concepts and/or its affiliates shall apply these Guidelines through collaborative participation in the design and construction of all homes and future renovations in perpetuity. By making Resort Concepts a part of your team, the expectation is that the exciting process of designing and building your home will be more straightforward, personalized and rewarding.

Resort Concepts will also act as the design review committee for future home or site remodeling efforts by the owner, after initial home construction is complete.

The Design Guidelines are enforceable under the Declaration recorded with Eagle County, as it may be amended thereafter.

Each lot is designed as a unique family lot, carefully programmed to fit the needs of the owner. The site conditions, sun, views, topography and vegetation will have a large role in determining the logic of the design. Buildings will bring the outdoors in. Outdoor rooms can be furnished with water features, screened hot tubs, and firepits to enhance the experience of out of doors living, cooking and dining.

The overriding design criteria within the lots are:

- Design each home as a series of integrated indoor and outdoor spaces.
- Minimize grading and removal of existing vegetation.
- Maximize views from the home, while minimizing visual impact on other properties and/or common areas.
- Maintain a refined and well maintained street scene.

#### GRADING AND DRAINAGE

Grading is to be designed to minimize impacts on the land, protect important stands of trees and to blend into existing land forms.

 The use of retaining walls should be considered where cut or fill slopes create excessive disturbance.

- Graded slopes are recommended to be 3:1, and are not to exceed 2:1, unless it can be demonstrated that a steeper slope will result in less disturbance to existing mature trees.
- Disturbed areas are to be revegetated to blend naturally into the surrounding environment.
- Existing engineered drainage patterns are to be maintained both during and after construction.
- New drainage ways are to appear, and function like natural drainage ways.
- Drainage resulting from development is to be dispersed on-site and not directed onto other lots.
- Provisions for snow storage are required.
- Drainage structures such as headwalls and stone-lined ditches must be built of or faced with an approved stone.

#### **RETAINING WALLS**

Retaining walls are to be used to minimize the impacts of grading, and as extensions of the architecture of a building to enclose outdoor rooms such as patios and courtyards. Retaining walls of approved boulders or stone backed up by concrete when necessary are to be used to reduce grading impacts and disturbance of land and trees. Wall height is limited to six feet.

- Higher retaining walls may be permitted by Resort Concepts if resulting in lesser impacts.
- All walls over six feet in height are to be designed by a licensed structural engineer.

#### **DRIVEWAYS**

All driveways are to be paved with Asphalt unless approved by the Anglers Preserve Property Owners Association.

#### PATHS, OUTDOOR STAIRS, TERRACES AND LANDSCAPE STRUCTURES

The summer climate of Anglers Preserve suggests the spatial organization of the house and its surrounding outdoor spaces be considered as a unified whole. Outdoor terraces, stairs and paths are important extensions of the architecture, integrating living space with the outside.

- Landscape structures may include decks, patios, trellises and sculpture.
- Structures are to be designed to blend with the natural topography and vegetation, and be consistent with retaining walls, fences, or building foundations.
- Materials are to be stone, integral colored concrete, chipped stone or gravel and/or wood, or such other materials as approved by Resort Concepts.

#### **FENCES AND GATES**

- Lot boundary fencing is not permitted.
- Fence and gate designs are to be compatible with the architecture of the Residence.
- Materials are to be stone, iron or an approved metal, and selected and colored to match the Residence.
- Metal fencing painted dark green or black may be used at pools and dog runs if essentially not in view from off site.
- The specific locations, materials, and heights of all fences are to be expressly approved by Resort Concepts.

#### **IDENTIFICATION MARKERS**

An address marker is to be installed on the residence, which may also include family or home names. Individualized designs are encouraged with the following parameters:

- Materials are to be etched, stone or metal.
- Use 3"-6" height numbers and/or letters.
- Steel/metal elements to have a refined texture and color or rusted patina.
- Subtle down lighting may be incorporated with approval by Resort Concepts.

#### **EXTERIOR SERVICE AREAS**

Service areas and outdoor equipment are to be completely screened from views.

- On-site electrical and mechanical equipment are to be screened from views and, as appropriate, made inaccessible to wildlife, by using architectural features integrated into the building design and/or the site walls' form, materials, and colors.
- All garbage must be stored in bear proof containers and kept in the garage except on the designated pickup day, as required by Eagle County.

#### SITE UTILITIES

- Site utilities are to be installed underground on alignments that minimize grading, tree cutting and other disruption of the site.
   Trenching shall be used to avoid encroaching within drip lines of existing trees.
- Utility boxes, including any meters, are to be located and/or screened to be essentially not visible from surrounding areas.
- Satellite dishes may be approved on a case by case basis by Resort Concepts. Satellite dishes must be painted and mounted on the home in a location that will not detract from the aesthetic of the neighborhood.

#### LIVING WITH WILDLIFE

Abundant wildlife resides in the Vail Valley. Deer, elk, bear, moose, fox, and hawk will frequently be seen. The following precautions, in addition the requirements set forth in the Declaration and the Eagle County regulations, must be taken to ensure co-existence without conflict:

- All pets should be on leashes or otherwise controlled at all times.
- Proper garbage disposal is required. Individual trash cans must be stored in an enclosed

structure.

- The majority of landscape materials should be selected from varieties that are not preferred as food and are resistant to browsing by native wildlife.
- Feeding of wildlife is prohibited.

## LANDSCAPE ZONE PLANTING GUIDELINES

The landscape design of each lot is to provide a refined but natural setting. New plantings must integrate buildings into the landscape, protect important viewsheds, help to define use areas, and screen outdoor service areas and other improvements. Landscape improvements are to incorporate and enhance existing vegetation, utilize primarily indigenous species and integrate areas of ornamental planting, sod and intensive irrigated areas. The following guidelines apply to all lot landscapes:

- The removal of existing trees is to be minimized as much as possible and must follow the requirements of the PUD guide. Rather, existing vegetation should be incorporated into the fabric of the site design.
- Manicured or groomed yards, ornamental Planting & terraces are encouraged.
- When horticulturally controlled and ornamental areas are incorporated near the house, an abrupt transition should be made to the native, indigenous landscape.
- Common Space Areas are to be planted with plant material in a pattern and density similar to the characters of the adjacent landscape.
- New trees and shrub plantings are to be a mix of primarily native species and sizes that will blend seamlessly into the surrounding vegetation and naturalize with little maintenance.
- The use of larger size specimen trees is required.

Angler's Preserve has two basic landscape character zones. These prevailing natural landscapes demand a significantly different approach to

landscape improvements. Specific planting guidelines have been prepared for each landscape zone: the River Setback zone and the Residential zone.

## RIVER SETBACK ZONE PLANTING GUIDELINES

The River Setback zone is defined as the River corridor area measured 70' from the High Water Mark of the Eagle River as delineated on the Final Plat. Within this zone the crowns of trees frequently touch each other, but the canopy may also have frequent openings which admit light.

- In the first 50' from the delineated high water mark rejuvenation of the natural habitat is permitted, including restoration of natural grasses, shrubs and trees. Non –native landscaping (e.g. irrigated Kentucky Bluegrass) are prohibited.
- From 50'-70' from the delineated High Water Mark rejuvenation and periodic maintenance of the natural landscape is permitted, including restoration of natural grasses, shrubs, and trees, and trimming and pruning of trees and brush. In this area nonnative landscape including irrigated Kentucky Bluegrass is limited to no more than 250' per lot.
- It is important that selected plant species respond to the prevailing forms, textures and colors of the surrounding native aspen forest.
- Temporary fencing is to be erected around existing trees to remain for protection during construction.
- Older growth trees and shrubs should be pruned and thinned for health with new plantings interspersed to maintain the longevity of the group, where allowed.

## RESIDENTIAL ZONE PLANTING GUIDELINES

The Residential Zone is defined as all areas outside the River Setback zone. Outside the River Setback zone, the property is devoid of landscape.

Formal irrigated planting including irrigated sod, annuals, perennials and flowering trees are required in this zone. Larger caliper trees are required to help provide privacy and screening.

The following specific design measures are recommended for the Residential Zone:

- Large specimen trees should be planted in groups within the transition zone to establish a setting for the buildings.
- Irrigated sod is required to be integrated into the landscape and particularly at the street edge.
- A variety of plantings is encouraged to create a formal landscape zone from street to house and between homes.

#### **IRRIGATION**

Irrigation systems are to be designed utilizing efficient systems

- Water conservation devices and design techniques are required.
- Automatic irrigation systems are recommended for all landscaping and revegetation areas. The systems may be abandoned when plantings have been clearly established for a minimum of two growing seasons.

## REVEGETATION AND SEED MIXES

All disturbed areas are to be revegetated to prevent erosion and the encroachment of unwanted or noxious weed species.

- Revegetate all the disturbed areas at the earliest possible time following disturbance. Utility corridors, steep cuts and access ways are to be seeded following backfill and compaction.
- Approved seed mixes may be obtained from the Resort Concepts.

#### LANDSCAPE LIGHTING

Outdoor lighting is to be minimized, and used only to meet the requirements of safety and the

easy identification of entrances, driveways and walkways and to highlight specific landscape elements. All exterior lighting shall be directed downward or shielded.

- Exterior ornamental light fixtures may be installed at key arrival or entry points. The lens in the fixture should be translucent or downcast design to reduce visual impacts.
- Lights following the driveway or paths at regular spacing are not permitted. Placement of low level down-lights at key places along walkways for safety purposes, with a maximum height of 24" is appropriate.
- Limited, tree mounted, down cast landscape lighting is permitted to highlight specific landscape elements in the front yard (street side) only and cannot wash onto neighboring property.
- Temporary holiday lighting during the appropriate season is exempt from these requirements.

#### **WILDFIRE SAFETY MEASURES**

At the time of the writing of these guidelines fire sprinklers were not required on structures; however the requirement may change in the future. Owners shall confirm the requirement with the Eagle County Building Department prior to submittal. In addition, owners shall reduce the amount of potential fire fuel and maintain an irrigated area immediately surrounding a Residence.

- Dispose of slash and debris left from thinning.
- Periodically mow dry grasses and vegetation.
- Stack firewood away from the home.
- Remove dead material from the site.
- Select new plants with low fuel potential.
- Eagle County Wildfire Regulations are to be observed and incorporated into the home and landscape design.

#### **ARCHITECTURAL GUIDELINES**

The following sections explain general design standards for all Residences. This section includes standards on building massing, height, color and exterior finish design. The objective is to provide for flexibility of personalized designs and architectural expression while maintaining a consistently high standard of architectural design and integration of improvements with the natural setting.

- To utilize indigenous building materials and historical design influences of the area creating design solutions that respond to view, the environment and the casual outdoor mountain lifestyle.
- Building designs that blur the line between indoors and outdoors.
- The appearance and character of all Improvements are to harmonize with and enhance their natural surroundings and existing homes.

## THE THREE LEVEL BUILDING MASS

THE ROOF. Large sheltering hip roofs are to be the dominant element on all sides of the buildings. Roofs are to be primarily pitched at 6:12 to 10:12 with shed forms and hips. Flatter roof pitches will be allowable on additive minor roof forms. Alternative roof designs may be considered by Resort Concepts if the design context is appropriate.

All dormers shall be designed and composed as subordinate elements in proportion with the main roof structure.

 Mansard, domed, A-frame, skylights and other non-conventional roof forms are not allowed.

THE BUILDING WALLS are to be expressed as stucco, wood, glass or stone and shall not exceed two stories in height.

STONE is to be expressed as a structural element.

#### TERRACES, DECKS AND/OR

**BALCONIES** are to be supported on stone or timber structure of no more than two stories. The underside is to be fully finished. Roofs over porches or entries are to be limited to one and one half story in height.

**BUILDING MASSES** are to be clusters of simple building forms, additive in nature and congruent with the architectural style.

- Multiple offsets and projections such as deck porches, terraces, dormers, balconies and verandas shall be used to soften and articulate buildings.
- A varied skyline is suggested with no perceived continuous horizontal ridge or eaves.
- Building masses shall reach out with one and two story forms.

#### **BUILDING HEIGHT**

Each home should relate to the other. Resort Concepts recommends that the maximum building height is no greater than 30' to the mid-point of the sloping roof above at any point. Some exceptions may apply so long as the height is architecturally compatible with adjacent structures and not greater than 35' to the mid point of the sloping roof.

#### FLOOR AREAS

The maximum total floor area for all Primary Residences shall be 4,250 sf. The calculation of maximum floor area shall exclude any endosed garage and below-grade basement (including the exclusion of any walkout basements).

#### **NATURAL MATERIALS**

All buildings at Anglers Preserve are to use high quality materials in authentic ways.

#### **ROOF SURFACE**

All homes at Anglers Preserve shall have the same roofing material at all times. The main roofs of buildings are to be surfaced with Class-B minimum fire-retardant-treated wood shingles or shakes. Non-reflective metal roofing such as weathered copper, standing seam or metal shingles and cementitious or recycled material roof shingles may be considered on a case-by-case basis. No plastic, fiberglass or asphalt shingle roofs will be allowed.

#### WALL SURFACE OPTIONS

The exterior walls of building should use wood, stucco, stone, steel and glass with stucco and glass being the predominant materials.

- Resort Concepts approved natural stone
- Similar and complete architectural treatment on all visible facades.
- Changes in materials at offsets in the wall plane only, not at outside corners.
- All stone building will not be allowed.
- Plywood, T-111, composition siding and other manufactured siding products will not be allowed on the exterior of the building.

#### STONE

All residences must incorporate stone in the exterior elevation to articulate structural expression. Unbroken, continuous stone wainscots or 'skirts' along an entire elevation are not acceptable. Required characteristics:

- Stone patterns are to have a structural appearance, not veneered or mosaic.
- Dry-laid in appearance or narrow, raked mortar joints. Plastered stone may also be utilized.

- Natural bedding planes of stone laid horizontally, with the long dimensions of stones also laid horizontally.
- Avoid uninterrupted horizontal and vertical joints longer than three stones.
- Stones are to be varied in size.
- Outside corners should be laid to minimize vertical dimensions of stones.

#### STRUCTURAL EXPRESSION

**THE ROOF STRUCTURE** is to be carried out to the exterior of the building, exposing structural beams and purlins when architecturally appropriate.

**EAVES AND RAKES** are to be proportioned to roof spans.

**EXPOSED STRUCTURES,** spans and cantilevers are to be designed to keep the appearance of structural members, and sized to be consistent with the structural properties of the visible materials. Metal connections may be expressed if detailed in a high-quality craftsman style.

#### SMALL ELEMENTS AND DETAILING

of the building including dormers, rafter tails, window mullions and muntins, balconies, railings and columns are to utilize the same structural systems, materials and expression all proportioned to their structural roles.

**ALL RAILINGS** shall be wrought iron. Contemporary form of railings that include metal elements, designed to enhance views from the house, may also be considered.

#### WINDOWS AND DOORS

#### **WINDOWS**

Window and door openings are to be arranged in an informal composition. Window openings in stone walls are to incorporate an authentic structural expression with properly scaled steel or stone lintels.

- Large floor to ceiling panes of glass are permitted and encouraged.
- Maximize windows to capture views.
- Minimize reflectivity. Glass may be Low-E or tinted but not mirrored.
- Individual windows and frames except for transoms may be square; otherwise the vertical dimension is to exceed the horizontal. Frames are to be clad in maintenance-free material and/or steel. Structural elements are to be used to divide wide window openings. Trapezoidal windows are not permitted.
- Large single panes are encouraged for solar gain and views oriented vertically.
- Window shutters, if proposed, are to be operable and sized to completely cover the opening.

#### Doors

In general, single or multi door units with paneled, naturally stained wood or steel and/or multipaned glass are appropriate.

**GARAGE DOORS** shall be made of materials and colors appropriate to the style of the house. ? Do we want to allow other than wood?

#### **COLORS AND TEXTURES**

Overall, colors are to be muted and natural.

**ROOFS** are to be weathered natural gray or gray brown with varied tonal qualities. If metal is used, the finish is to be dark gray, black or weathered copper.

# WOOD WALLS, STRUCTURAL MEMBERS and shutters are to be a natural earthtone brown or medium to dark grey wood color using only transparent or semi-transparent stains.

# **TRIM WINDOWS AND ACCENTS** are to be stained with natural colors or in the natural palette of the region, selected to add vibrancy and warmth.

**PAVING, DRIVEWAY, STEPS** and pathway colors are to contrast with the adjoining soils or road colors.

**TEXTURES.** Exterior materials are to be smooth but rugged. Manufactured materials are to be minimized and large smooth, brushed or reflective surfaces and long straight lines should be avoided. Metals are to be bronze, copper or wrought iron for fastenings and decorative purposes.

#### **OTHER FEATURES AND DETAILS**

**CHIMNEYS** are to be finished in stone or stucco. Spark arrestors are required per local codes. Chimney caps are to be finished with a simple stone slab, cast in place concrete cap or simple metal enclosure to conceal flue caps. Roof-top equipment and vents larger than 6", if any, are to be grouped and concealed in a chimney-like structure or similar architectural form and painted dark gray.

**SNOW GUARDS** may be used to protect entries, decks, parking areas etc. Metal is to be black. Snow cleats may be of materials similar to gutters, downspout and flashing.

**GUTTERS, DOWNSPOUTS AND FLASHING** are to be minimized in visible locations and constructed of copper or painted metal. Painted metal gutters must be black or similarly dark color to blend with the structure.

Integral and heated gutters or downspouts are encouraged. Long, angled returns from gutter to wall are to be avoided. All homes at Anglers Preserve shall have the same gutter and flashing material at all times.

**ORNAMENTAL METAL**, hammered, or other traditional finishes used for connections of wood members, lighting fixtures and door and window hardware is encouraged.

**SITE FURNISHINGS** including furniture, and art work are to follow the intent and detail of these Guidelines and match or blend with the forms, materials and colors of the principal structures on the Parcel. Play structures such as trampolines and swingsets are not allowed.

## ENERGY AND RESOURCE CONSERVATION MEASURES

Site and building design along with construction techniques which utilize the latest advances in energy and resource conservation and home technology are to be incorporated into all home designs. New building technologies, innovative building materials, thoughtful site planning and creative construction systems can be used to create more energy-efficient, durable and better quality homes.

The following measures are choices to consider in the planning and design of your home.

#### **SOLAR ACCESS MEASURES**

- Living areas, such as living rooms, dining rooms, kitchens and bedrooms can be planned for passive solar heating and natural lighting.
- The use of solar photo voltaic or thermal panels are encouraged to reduce energy consumption requirements, but must be screened from public view or integrated into the design of the structure.

#### INDOOR AIR QUALITY

 Low toxicity adhesives, paints and sealants are choices to improve indoor air quality.

#### WATER CONSERVATION

 All buildings should utilize highwater efficiency (low flow) showerheads, toilets, faucets and similar appliances.

#### **ANGLERS PUD**

Refer to the attached Appendix D - Anglers PUD. In the event a discrepancy exists between this set of Design Guidelines and the Anglers PUD, the Anglers PUD shall overrule.

## RESORT CONCEPTS DESIGN GROUP

The following outlines the functions and organization of Resort Concepts Design Group.

Resort Concepts will initially consist of a preassembled team appointed by Declarant that will provide turnkey design and construction services for development of each of the nine homes.

Resort Concepts Design Group shall govern the Design Guidelines in perpetuity.

## FUNCTIONS OF RESORT CONCEPTS

It will be the duty of Resort Concepts to consider and act upon such proposals or plans from time to time submitted to it in accordance with the design review procedures established by these Guidelines; to amend the Guidelines as deemed appropriate with the approval of the Board; and to perform any duties assigned to it by the Board as set forth in this document and the Declaration.

#### **COMPENSATION**

Resort Concepts will be entitled to reimbursement for reasonable expenses incurred by them in connection with the performance of any Resort Concepts Design Group function or duty.

## AMENDMENT OF DESIGN GUIDELINES

Resort Concepts may, from time to time with the approval of the Board, adopt, amend and repeal by unanimous vote, rules and regulations to be incorporated into, or amendments of, the Guidelines, which, among other things, interpret, supplement or implement the provisions of the Guidelines. All such rules and regulations or amendments, as they may from time to time be

adopted, amended or repealed, will be appended to and made a part of the Guidelines. Each Owner is responsible for obtaining from Resort Concepts a copy of the most recently revised Guidelines.

#### **Non-Liability**

Provided that Resort Concepts members act in good faith, neither Resort Concepts nor any member will be liable to the Association, any Owner or any other person for any damage, loss or prejudice suffered or claimed on account of:

- 1. Approving or disapproving any plans, specifications or other materials, whether or not defective.
- 2. Constructing or performing any work, whether or not pursuant to approved plans, specifications and other materials.
- 3. The development or manner of development of any land within Anglers Preserve.
- Executing and recording a form of approval or disapproval, whether or not the facts stated therein are correct.
- 5. Performing any other function pursuant to the provisions of the Guidelines.

#### **DESIGN REVIEW PROCEDURES**

This section provides a "road map" to guide an owner through the design, review and approval process of Anglers Preserve.

There are two distinct and separate processes for Home design: First, the process for new construction, and second, the process for the renovation, expansion or refinishing of the exterior of an existing structure, or any landscape improvements and additions.

#### **NEW CONSTRUCTION**

Owners will be working collaboratively with

Resort Concepts to draft a plan for each Home in a manner consistent with the Owner's vision and these Design Guidelines. No additional review by a separate committee is required.

#### RENOVATIONS

These Design Guidelines are applicable to future additions or exterior renovations of the home or site by owners. The following section describes the review process for Improvements after the initial construction of each parcel.

Anglers Preserve design review process takes place in two steps:

- 1. Plan Review
- 2. Construction Inspections and Submittals

The Applicant must also meet the submittal and approval requirements of Eagle County in order to obtain a Building Permit, if necessary. Precise submittal requirements may be obtained from the Eagle County Planning and Development Department.

#### PLAN REVIEW AND APPROVAL

The Applicant shall prepare and submit a Plan Package to Resort Concepts for review and approval. Plan Packages shall be submitted at least fifteen (15) working days before Resort Concepts meeting at which they are to be considered.

#### PLAN REVIEW MEETING

Upon receipt of the required plan documents, Resort Concepts will notify the Applicant of the scheduled meeting date. The Applicant and/or consultant(s) must be present at the meeting, or the submittal will be postponed until the next meeting. Resort Concepts will review and comment on the application at the meeting and allow time for discussion with the Applicant and/or consultant(s). Subsequently, within ten (10) working days Resort Concepts will provide the Applicant with the conclusions of the meeting in

writing. A second review meeting may be necessary to review corrected and/or new materials. Corrected materials will be provided to Resort Concepts a minimum of fifteen (15 working days prior to the next regularly scheduled meeting.

Resort Concepts will issue final design approval in writing to the Applicant within ten (10) working days of a vote for approval. If the decision of Resort Concepts is to disapprove the proposal, Resort Concepts shall provide the Applicant with a written statement of the basis for such disapproval to assist the Applicant in redesigning the project so as to obtain the approval of Resort Concepts.

Upon approval of the proposed plans, the Applicant may submit for approval by the Eagle County Planning and Building Departments.

# DESIGN REVIEW BOARD APPEAL PROCESS

#### DESIGN REVIEW BOARD APPEAL

The Applicant may file a formal appeal with Resort Concepts within 30 days following any Resort Concepts decision. Resort Concepts will review the appeal at the next regularly scheduled Resort Concepts Design Group meeting and render a decision in writing within five (5) working days. This decision will be transmitted both to the Applicant and the Board.

#### **BOARD OF DIRECTORS APPEAL**

The Applicant may submit a formal appeal to the Board within ten (10) working days following the date of notice of a Resort Concepts appeal.

The Board shall review the appeal within 30 days from the date of the filing of the appeal and render a decision in writing for the approval or disapproval. Failure by the Board to act within 95 days from the date of the appeal filing will constitute approval.

#### SUBSEQUENT CHANGES

Subsequent to commencement of construction, building facade, landscaping or other changes in the intended improvements that differ from approved design documents must be submitted in writing to Resort Concepts for review and approval prior to implementing changes.

#### **COMPLIANCE DEPOSIT**

Prior to commencing any Construction Activity, a Compliance Deposit shall be delivered to Resort Concepts as security for the full and faithful performance of Construction Activity in accordance with approved final plans. (See Appendix D - Design Review and Compliance Deposit Fees).

#### **CONSTRUCTION INSPECTIONS**

In addition to the building inspections required by the Eagle County Planning and Development Department, Resort Concepts may periodically check construction to ensure compliance with approved design documents. During construction inspection, if changes or alterations have been found that have not been approved, Resort Concepts will issue a Notice to Comply.

#### **NOTICE TO COMPLY**

When as a result of a construction observation, Resort Concepts finds changes and/or alterations that have not been approved, Resort Concepts will issue a Notice to Comply within 3 working days of the observation. Resort Concepts will describe the specific instances of non-compliance and will require the Applicant to comply or resolve the discrepancies.

#### **CERTIFICATE OF COMPLIANCE**

Upon completion of construction, the Applicant will request from Resort Concepts a Certificate of Compliance for Improvements given final design approval. Resort Concepts will make an inspection of

the property within five (5) working days of the request. Resort Concepts will issue in writing a certificate of Compliance if the work was found to be done in compliance with the final design approval. If the work was not done in compliance with the approved final design documents, Resort Concepts will issue a Notice to Comply within three working days. A temporary certificate of compliance may be issued if approved work is not completed due to winter weather conditions.

#### **Non-Liability**

Neither Resort Concepts, the Association, nor any member, employee, consultant, or agent thereof will be liable to any party for any action or failure to act with respect to any matter if such action or failure to act was in good faith and without malice.

# DESIGN REVIEW AND SUBMISSION REQUIREMENTS

#### A. PROPOSED SITE PLAN

Four sets full size (minimum scale 1"=20'-0") and one set 11"x17" reductions of the site plan, drawn on the property survey base indicating proposed topography, footprint(s) and roof dripline of existing and proposed buildings relative to the Home envelope, driveway with proposed grades, utility locations, sidewalks, decks, patios, drainage and any other proposed Improvements. Proposed limits of construction, scale and north direction shall also be shown.

B. FLOOR PLANS (SCALE 1/4"= 1'-0") Indicate all room uses, dimensions, door and window locations and sizes. Indicate the location and type of all exterior lighting fixtures, proposed fireplaces and kitchen appliances.

#### C. ELEVATIONS (SCALE 1/4"= 1'-0")

Illustrate the exterior appearance of all views labeled in accordance with the site plan. Indicate the height of chimney(s) as compared with the ridge of the roof, the highest ridge of the roof, the elevation of each floor and existing and finished grades for each elevation. Describe all exterior

materials, colors and finishes (walls, roofs, trim, chimneys, windows, doors, etc.) and locate all exterior lighting fixtures. A material and color sample board is to be submitted along with building elevations.

#### D. LANDSCAPE PLAN, IF PROPOSED

Four sets full size and one set 11"x17" reductions of the landscape plan (minimum scale 1"=20'-0") drawn on the proposed site plan base including:

- Planting Plan Include plant material legend which lists common and botanical names, plant sizes and plant quantities which are keyed to locations on plan.
- Revegetation & Irrigation Note all temporary and permanent irrigation systems. For seeded areas, rates and method of application per 1,000 square foot increments, mulch type, rate and stabilization technique and fertilizer type and time of application are required for review.
- Lighting Locate in detail all proposed outdoor lights and signs. Submit cutsheets of all proposed light fixtures and indicate the lighting control strategy.

# E. DESIGN REVIEW BOARD APPLICATION AND FEE

Submit one copy of completed application and fee with drawings required for plan review. Fee is based on the current fee schedule (see Appendix C - Design Review and Compliance Deposit Fees).

#### APPENDIX A - DEFINITIONS

#### ACCESSORY STRUCTURE Not Allowed

# ACCESSORY DWELLING UNIT OR ADU Not Allowed

#### ANGLERS PRESERVE

Means the community created by the Declaration consisting of Lots 1-9 and all of the Improvements located on the Property.

#### **ARCHITECT**

A person licensed to practice architecture in the State of Colorado.

#### **ASSOCIATION**

The Anglers Preserve Property Owners Association, a Colorado non-profit corporation, the members of which shall be the Owners of Lots within Anglers Preserve, their successors and assigns.

#### **BOARD**

The term "Board" shall mean the Board of Directors of the Association, its governing body.

#### BUILDER

A person or entity engaged by an Owner for the purpose of constructing any Improvement within Anglers Preserve. The Builder of all initial Residence construction will be Resort Concepts or affiliated entity.

#### **BUILDING HEIGHT**

Building Height is defined as the vertical distance from existing or proposed grade (whichever is most restrictive) to the midpoint of the highest sloping roof above.

#### **COMMON AREA**

Means any real property, within Anglers PUD not included within each Homestead, in which the

Association owns an interest for the common use, benefit and enjoyment of all of the Members and such other persons as may be permitted to use the common area under the terms of the Declaration or any contract with the Association.

Declarant may, but will not be obligated to, include within the common area a shared trail to the river.

#### CONSTRUCTION ACTIVITY

Any site disturbance, construction, addition or alteration of any building, landscaping or any other Improvement on any construction site. Construction Activity is to be expected in a new community and construction parking on the street is allowed, particularly during the initial construction of homes.

#### **DECLARANT**

Means Anglers Preserve Development Company, LLC, a Colorado limited liability company, and its successors or assigns.

#### DECLARANT CONTROL PERIOD

Means the period beginning on the date the Declaration is first recorded in the office of the Clerk and Recorder of Eagle County, Colorado, and ending on the date on which the Declarant has platted and completed the construction of homes on all of the Lots on the Plat.

#### **DECLARATION**

The Declaration of Covenants, Conditions, Easements and Restrictions for Anglers Preserve as it is amended from time to time.

#### DESIGN GUIDELINES (GUIDELINES)

The site, architectural, design and process regulations, restrictions and review procedures adopted and enforced by the RCDG as set forth in this document and as amended from time to time.

#### **EXCAVATION**

Any disturbance of the surface of the land (except to the extent reasonably necessary for planting of approved vegetation), including any trenching that results in the removal of earth, rock or other substance from a depth of more than 12 inches below the natural surface of the land or any grading of the surface.

#### FILL

Any addition of earth, rock or other materials to the surface of the land, which increases the natural elevation of such surface.

#### FINAL MAP

The recorded final Subdivision map or Parcel map for Anglers Preserve recorded with the Eagle County Clerk and Recorder.

#### FLOOR AREA

The sum of horizontal areas of all floors of all buildings measured in the manner required by the Anglers PUD and the regulations of Eagle County in effect at the time the building is constructed.

#### **HOMEOWNER**

See definition for Owner.

#### IMPROVEMENT(S)

Means all Buildings, parking areas, loading areas, fences, walls, plantings, lighting, poles, driveways, roads, lakes, ponds, pools, trails, gates, signs, changes in any exterior color or shape, excavation and all other site work, including, without limitation, grading, road construction, utilities, and removal of trees or plantings. "Improvements" does include both original Improvements and all later changes and additions.

#### Lot

Means each of the nine lots, described and numbered as Lots 1-9 as previously subdivided by Declarant, recorded with the Eagle County Clerk and Recorder.

#### **OWNER**

Means a person or persons who is the owner of fee simple title of record of a Lot in Anglers Preserve, but excluding the Association.

#### PRIMARY RESIDENCE

Means a Residence that is intended primarily for the use of the Owner of the Lot.

#### RESIDENCE

The Building or Buildings containing bath and kitchen facilities designed and used for occupancy. Residence includes a garage, or other Accessory for residential Structure, used purposes constructed on a Parcel, and other any **Improvements** constructed connection therewith.

#### **STORY**

That portion of any building (including garage) included between the surface of any floor and the surface of the floor above it, or if there is no floor above, then the space between the floor and the ceiling next above it. Any portion of a Story exceeding 20 feet in height shall be considered as an additional Story for each 20 feet or fraction thereof. If the finished floor level directly above a basement or cellar is more than six feet above grade, such basement or cellar shall be considered a Story.

# APPENDIX B – ABOUT RESORT CONCEPTS

Resort Concepts' unspoken strength lies in the ability to blend the rich western history of Colorado with a dynamic combination of diversity, tradition and character to enhance the Rocky Mountain lifestyle. Transforming unique open space with unprecedented scenic beauty into luxurious private residences and neighborhoods, our acclaimed reputation in the nationally recognized resorts provides exciting opportunities that showcase our experience, attention to detail and uncompromising commitment.

Crafting homes that reflect the breathtaking inspiration of the Colorado and Carolina mountain landscapes is our specialty. Lifestyle, the heart of our design philosophy, is reflected in the seamless integration we create between our clients' natural surroundings and way of life. We offer an all-encompassing worry-free building process as the hallmark of our brand, with over 25 years of development and construction success in renowned resort communities. Enjoy unparalleled service and superior quality within a simple and rewarding build process by Resort Concepts ... fostering dreams, creating legacies.

# APPENDIX C – DESIGN REVIEW AND COMPLIANCE DEPOSIT FEES

Resort Concepts Design Group Application Fee Schedule for additions, renovations, and site modifications.

#### REVIEW APPLICATION FEES

- Fees shall be based upon \$1 per square foot, or if no floor area is proposed, a minimum of \$500.
- Modification to previously approved plans if implemented during initial construction, \$500.
- The RCDG may impose an additional fee of \$500 for any project having more than two Plan reviews.
- Lot Amendments \$2,000.
- Appeals \$5,000.
- Fees must be paid at time of submittal of the Plan Review Application Package.
- Fees are calculated on Floor Area.
- Fees for projects outside the scope of the current fee schedule will be determined by the RCDG staff.
- Late submittal fee shall be an additional 50% of the fee due at that meeting. Acceptance of submittals after the deadline shall be at the discretion of the RCDG staff.
- Make checks payable to Resort Concepts.

#### **COMPLIANCE DEPOSITS**

• Compliance deposits shall be based on 10% of the estimated value of the proposed renovation.

## APPENDIX D – ANGLERS PUD

Eagle County, CO 201611682
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Pgs: 16 07/28/2016
REC: \$0.00 DOC: \$0.00

#### **BOARD OF COUNTY COMMISSIONERS**

COUNTY OF EAGLE, STATE OF COLORADO

RESOLUTION NO. 2016 - \_\_\_\_

APPROVAL

Commissioner Rya

OF AN AMENDMENT TO THE ANGLERS PLANNED UNIT DEVELOPMENT

FILE NO. PDA-6028 🔀

WHEREAS, on or about February 17, 2016 the County of Eagle, State of Colorado, accepted for filing an application submitted by Spine & Ortho Surgery Center, LLC (hereinafter "Applicant") for an amendment to the Anglers Planned Unit Development ("PUD"), and;

WHEREAS, the Board of County Commissioners approved the original Anglers PUD on August 25, 2015, and;

WHEREAS, the Applicant's request with this PUD Amendment is to: 1) Shift the centerline of the private road serving the nine-lot subdivision approximately 5-feet to the north of the location depicted in the original PUD approval; 2) Relocation and redesign of the public access parking area, 3) Reduction of Common Area Open Space by 2,685 square feet and; 4) Clarification of the allowable uses within the Secondary Stream Setback.

WHEREAS, notice of the Planned Unit Development Amendment was given to all proper agencies and departments as required by the *Eagle County Land Use Regulations* (hereinafter the "ECLURs"), Section 5-210.E, and;

WHEREAS, at its public hearing held on May 18, 2016, the Eagle County Planning Commission, based upon its findings, in a vote of 4:1 recommended approval with conditions of this proposed PUD Amendment, and;

WHEREAS, at its public hearing held on June 14, 2016, the Eagle County Board of Commissioners (hereinafter the "Board"), considered the proposed Planned Unit Development Amendment, associated plans, the statements and concerns of the Applicant, the Eagle County Planning Department, Engineering staff; other interested persons, and the recommendation of the Eagle County Planning Commission, and;

WHEREAS, at its regular meeting on June 14, 2016, the Board voted unanimously to approve the Planned Unit Development Amendment request with conditions as listed herein and authorized the Chair to sign on its behalf the foregoing resolution evidencing such approval; and,

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Eagle County Attorney's Office

Eagle County Commissioners' Office

WHEREAS, the Amended Anglers PUD Guide is attached to this Resolution as <u>Exhibit</u> 'A'; and,

NOW, THEREFORE, based on the evidence, testimony, exhibits, and study of the Comprehensive Plan for the unincorporated areas of Eagle County, as well as comments of the Eagle County Community Development Department, comments of public officials and agencies, the recommendations of the Planning Commission, and comments from all interested parties, the Board finds as follows:

- 1. That proper publication and public notice was provided as required by law for the hearings before the Planning Commission and the Board.
- 2. That all standards required for Amendment of a Planned Unit Development have been met as required by the Eagle County Land Use Regulations.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of the County of Eagle, State of Colorado:

THAT this PUD Amendment (Eagle County File No. PDA-6028) described herein, is hereby approved, subject to the following conditions

- 1. Except as otherwise modified by this development permit, all material representations made by the Applicant in this application and in public meeting shall be adhered to and considered conditions of approval.
- 2. Prior to the recording of the Planned Unit Development Guide (PUD) with the Resolution of Approval, the PUD Guide shall be amended to exclude fire pits, portable fire pits, and hot tubs from the Secondary Stream Setback. The PUD Guide shall state, "Home structures and related foundations and roof overhangs over 24 inches are prohibited, provided permeable decks, permeable patios, and deck caissons and footers are permitted." The following language shall also be added to the PUD Guide in regards to the drainage easements between the homes adjacent to the Eagle River,

"The purpose of the drainage easements centered on the property lines between each of the river lots is to allow for multiple dispersed shallow drainage swales to convey surface runoff generated from the new street and lots above and to provide necessary drainage away from constructed units. The drainage plan intent is to maintain multiple low-flow discharge points in lieu of combining all the runoff into one or two large discharges. The easements between the homes define the area in which the drainage must be conveyed. The drainage route should be constructed and maintained as drainage swales utilizing terracing and landscaped retention design as necessary to facilitate natural infiltration and impedance of large stormwater events. Landscape features and retaining walls designed in harmony with the purpose of the drainage plan are permitted within these easements. Non permeable surfaces are not allowed within the drainage easement except for roof overhangs 24" in length or less."

By: Sagle County Condessaioners Office

- 3. For purposes of calculation of the fee-in-lieu of school land dedication, the determination of land value is to be done in accordance with the provisions of the County's Land Use Regulations and the land valuation and amount of the school land dedication shall be determined prior to or as a part of the final plat process for Anglers PUD.
- 4. The developer of the Anglers PUD (the "Developer") and/or Anglers PUD homeowners' association (the "Anglers HOA") is responsible for construction and maintenance of all improvements for the Anglers PUD including, but not limited to, roadway improvements and traffic control devices. The Developer and/or Anglers HOA is additionally responsible for the construction of all six parking spaces in the Parking Lot and maintenance of all six of the parking spaces in the Parking Lot.
- 5. The owner of the Property shall grant a permanent public access easement along the entire width of Anglers Way from Miller Ranch Road extending to 20" west of the western most parking space in the Parking Lot (the "Public Access Easement"). The Access Easement shall be made available for pedestrian and vehicular access and for the use and enjoyment of the public. The Public Access Easement shall be depicted on the Final Plat for Anglers PUD. The Public Access Easement shall be incorporated into an easement agreement, which shall be executed by the owner of the Property prior to approval of the Final Plat for Anglers PUD.
- 6. The owner of the Property shall grant an emergency access easement to align with the platted emergency access easement depicted on the Final Plat for Miller's Creek PUD, recorded at Reception No. 665173, prior to approval of the Final Plat for Anglers PUD. The Anglers PUD emergency access easement shall be depicted on the Final Plat for Anglers PUD. The Developer shall construct and maintain, within that emergency access easement, a gated access road to accommodate the Eagle River Fire Protection District's emergency service vehicles. The materials to be used for construction of the access road and the width of the access road shall meet the specifications of the Eagle River Fire Protection District. The Developer shall confer with the Eagle River Fire Protection District to determine the width of the access road, the materials to be used in construction of the access road and the type of Knox Box and gate to be used between the Miller's Creek PUD and Anglers PUD developments prior to construction of the access road. Adjacent to the Emergency Access, a sign shall be installed identifying emergency access and prohibiting obstruction of the emergency access.
- 7. The Developer shall submit complete designs for roadways and sidewalks within Anglers PUD (construction plans) simultaneously with the application for the Final Plat for Anglers PUD. The Eagle County Engineer will determine if the

construction plans are adequate prior to approval of the Final Plat for the Anglers PUD.

- 8. The Developer shall design, grade and construct at its sole expense and to County specifications a six space public Parking Lot (the "Parking Lot") within the Anglers PUD. The Parking Lot shall be constructed at the earlier of (a) the issuance of the ninth building permit of the Anglers PUD; or (b) twenty-four months after the issuance of the first building permit of the Anglers PUD. The location of the Parking Lot, the plans for the Parking Lot and the materials to be used in construction of the Parking Lot shall be approved by the Eagle County Engineer and the Eagle County Open Space Director prior to approval of the Final Plat for Anglers PUD. The Parking Lot shall not be used by Anglers PUD for overflow or guest parking.
- 9. The Applicant and/or Developer shall grant a permanent easement for the location of the Parking Lot on PUD Property prior to the approval of the Final Plat for the Anglers PUD (the "Permanent Easement"). The Permanent Easement shall also include an existing natural surface trail approximately two (2) feet wide (the "Trail"). The PUD Developer and/or the Anglers PUD HOA shall improve. reconstruct and realign, as necessary, the Trail to County specifications at its sole expense, using dirt or crushed gravel. The PUD Developer and/or the Anglers PUD HOA shall install erosion bars, grade reversals, or other similar materials or devices in areas where deemed necessary to create stability and prevent erosion of the Trail. The Trail shall begin at the Parking Lot, traverse across Anglers PUD Property within the Easement Area and continue through the Open Space Property to the Eagle River. The plans for the Trail and the materials to be used in construction and improvement of the Trail shall be approved by the Eagle County Engineer and the Eagle County Open Space Director prior to approval of the Final Plat for the Anglers PUD. Completion of the Trail shall occur at the earlier of (a) the issuance of the ninth building permit of the Anglers PUD; or (b) twenty-four months after the issuance of the first building permit of the Anglers PUD. The Trail shall be made available to and is for the use of the public for pedestrian recreational trail access to and from the Open Space Property. The Permanent Easement shall be depicted on the Final Plat for Anglers PUD. The Permanent Easement shall be incorporated into an easement agreement, which shall be executed by the owner of the Property prior to approval of the Final Plat for Anglers PUD.
- 10. The owner of the Property shall grant a pedestrian and vehicular access easement across the PUD Property for ingress and egress from the Parking Lot to the Berry Creek/Miller Ranch Open Space Property for the maintenance and management of the Open Space Property by the County. (The "County Access Easement"). The County Access Easement shall also be depicted on the Final Plat for Anglers PUD. The County Access Easement shall be incorporated into an easement agreement which shall be executed by the owner of the Property prior to approval

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- of the Final Plat for Anglers PUD. No roads shall be installed from the PUD Property to the Berry Creek/Miller Ranch Open Space Property.
- 11. The PUD Developer and/or the Anglers HOA shall construct a sidewalk within the Permanent Easement from the east end of the Parking Lot to the sidewalk at Miller Ranch Road. The sidewalk shall be an attached sidewalk and shall be the same width as the sidewalk on Miller Ranch Road. The sidewalk shall be constructed simultaneously with the Parking Lot.
- 12. A Subdivision Improvements Agreement shall be executed at the time of approval of the Final Plat for the Anglers PUD for work associated with the improvements for Anglers PUD, including but not limited to the roadway improvements, traffic control devices, the sidewalk, the Trail, and the Parking Lot. The Developer shall provide collateral in the form of a letter of credit acceptable to the County Attorney's Office in the amount of the estimated cost of construction of said improvements.
- 13. The Applicant, its designee, the Developer, or the owner of the Property shall cause the Property to be cleared of all nonconforming uses within nine (9) months from the date of approval of the PUD, and no later than May 25, 2016.
- 14. The owner of the Property shall grant a sportsman easement to Eagle County on that part of the Property which encompasses the northern portion of the Eagle River bottom from the surveyed southern boundary of the Anglers PUD Property in the Eagle River to the high water mark of the Eagle River. The sportsman easement shall be for the benefit and use of the public for fishing and rafting the Eagle River, including standing on the river bottom as it traverses through the surveyed boundary of the Anglers PUD Property. No member of the public shall have any right to access such sportsman easement across any other Anglers PUD Property. The sportsman easement shall be granted prior to approval of the Final Plat for Anglers PUD and shall be depicted on the Final Plat for Anglers PUD. The Applicant acknowledges that the portion of the Eagle River bottom from the center of the Eagle River to the south is private property owned by Riverstone Subdivision, as depicted in the Amended Final Plat for Riverstone, at Reception No. 881628, and is not subject to use by the public under said sportsman easement.
- 15. Within three months of completion of construction of the Parking Lot, the Developer shall have a sign created and installed, at its expense, which visually depicts at a minimum a survey accurate map of the Anglers PUD sportsman easement relative to the Riverstone PUD property. The Developer shall cause the sign to be installed adjacent to the Parking Lot. The sign shall state that the south portion of the Eagle River bottom is private property and that users of the Anglers PUD sportsman easement shall remain within the easement area. The Developer or the Anglers HOA shall reimburse the County for annual maintenance of the sign upon receipt of an invoice for the same. The Developer shall consult with the

Eagle County Open Space Department regarding the size, design and location of the sign prior to installation of such sign by the Developer. The sign shall be double-sided, so as to be visible from the Eagle River and the Parking Lot on the Open Space Parcel.

- 16. The Developer shall adhere to one of the two following options to satisfy the Eagle County Affordable Housing Guidelines: (1) all nine lots in the Anglers PUD shall be subject to the Eagle County's "Resident Occupied For Sale Housing" deed restrictions, including a 0.67% (two-thirds of one percent) transfer fee for "non-Eligible Households" (as the terms "Resident Occupied For Sale Housing" and "non-Eligible Households" are defined in the Eagle County Affordable Housing Guidelines and Administrative Procedures) as amended on May 14, 2014. These deed restrictions shall be for a term of 50 years with an extension of an additional 50 year period subject to Board of County Commissioners approval; or (2) the Developer shall provide enough affordable housing credits to satisfy Eagle County's affordable housing requirements, pursuant to the provisions of the Eagle County Affordable Housing Guidelines and Administrative Procedures as amended on May 14, 2014. These credits shall be provided to the County prior to the Developer receiving a building permit for any lot on the Anglers PUD Property.
- 17. Information concerning site-specific groundwater levels shall be required at the time a building permit application is submitted for any lot in Anglers PUD and, if shallow groundwater is found to preclude full-depth basements, then site-specific analyses showing that a proposed lot is not exposed to a slope stability hazard shall be required prior issuance of a building permit.
- 18. Site-specific geotechnical reports shall be required at the time a building permit application is submitted for any lot in Anglers PUD.

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- 19. The Anglers HOA shall be established prior to the sale of any lots or units within Anglers PUD. The Anglers HOA shall manage all common open space and recreational and cultural facilities that are not dedicated to the public, and shall provide for the maintenance, administration and operation of such land and any other land within the PUD not publicly owned, and secure adequate liability insurance on the land. Membership in the Anglers HOA shall be mandatory for all landowners within the PUD.
- 20. In accordance with the waiver granted by the Community Development Director, a Detailed Landscape Plan as defined in Section 4-220.C of the Eagle County Land Use Regulations shall be provided for review with the application for Final Plat.

21. The following note is required on the Final Plat for Anglers PUD:

"Site Development: Site designs were not submitted for review of compliance

with Eagle County Site Development Standards. Prior to the issuance of any building permits for the parcels created by this plat, the owners shall demonstrate to the County Engineer the site plan complies with all Eagle County Site Development Standards. If the Site Development Standards cannot be met, a Variance from Improvement Standards shall be obtained. There is no guarantee of a variance approval. The final decision by the County Commissioners will weigh the hardship of the applicant versus the impact to public safety."

22. The permanent easement agreement referenced in conditions 5, 9, and 10 above in a form acceptable to the County will be executed by the parties prior to final plat.

**THAT**, the Board directs the Department of Community Development to provide a copy of this Resolution to the Applicant.

**THAT**, the Board hereby finds, determines and declares that this Resolution is necessary for the health, safety and welfare of the citizens of Eagle County.

Moved, Read and ADOPTED by the Board of County Commissioners of the County of Eagle, State of Colorado, at its regular meeting held the day of July 2016, nunc pro tunc to the 14<sup>th</sup> day to June 2016.

COUNTY OF EAGLE, STATE OF COLORADO, By and Through Its BOARD OF COUNTY COMMISSIONERS

ATTEST:

Clerk to the Board of

**County Commissioners** 

By:

J¢anne McQueene

Chair

Jillian H. Ryan

Commissioner

Kathy Chandler-Henry

Commissioner

Commissioner Wavelet How Seponded adoption of the foregoing resolution. The roll having been called, the vote was as follows:

Commissioner	McQueeney
Commissioner	Ryan
Commissioner	Chandler-Henry



This reso	olution passed by	7/0	v	ote of th	e Board o	of County	Commissione	rs of
the Coun	ty of Eagle, State	of Colorado	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1			ी क्रिक्सिस्ट र १००४		

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#### EXHIBIT 'A'

# First Amendment of the Anglers PUD Guide

# June 14, 2016

## **Eagle County Statement of Applicability**

Except as expressly provided within this Official Development Plan, development of this property shall conform to the Eagle County Land Use Regulations in effect at the time of platting and building permit application.

## **Eagle County Statement of Flexibility**

The graphic drawings contained in this Official Development Plan are intended to depict general locations and illustrate concepts of the textural provisions of this Official Development Plan. During the platting process the Planning Director may allow minor variations for the purpose of establishing:

- a. Final road alignments
- b. Final configuration of lot and tract sizes and shapes
- c. Final building envelopes
- d. Final access and parking locations
- e. Landscaping adjustments

All open areas shown are conceptual and may vary in shape, size and location during more detailed phases of design. Final allocation of open lands will be determined at time of Final Plat. In particular, the final location, size and configuration of trail corridors, park, and amenity areas may vary at the Final Plat and will be based upon final grading and site design.

## Angler's PUD Guide, as amended June 14, 2016

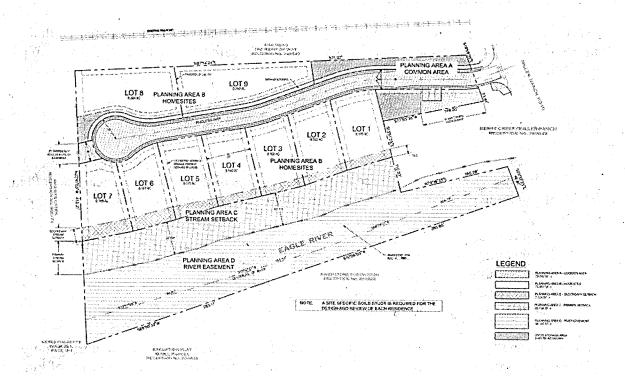
## A. Specific Development Standards of the Anglers PUD:

This Planned Unit Development guide ("PUD Guide") defines specific development standards for the Anglers PUD. The specific standards of this PUD Guide shall supersede any conflicting standards of the Eagle County Land Use Regulations ("ECLUR").

## B. Purpose of the Anglers PUD Guide:

Building permits or other similar permits for development within the Anglers PUD should be reviewed in advance for conformance with the specific standards of this PUD Guide.

- C. Effective Date: The effective date of this PUD Guide is <u>June 14</u> ("Effective Date").
- D. <u>Planning Area Standards</u>: The Anglers PUD consists of the following Planning Areas A, B, C and D ("Planning Areas") as generally depicted below, and as formally delineated on the Anglers PUD Preliminary Plan, Eagle County Clerk and Recorder Reception # 2016 116 81



#### 1. Planning Area A – Common Area:

- (a) <u>Area Description</u>: Planning Area A consists of the common areas and road right-of-way of the Anglers PUD. Planning Area A is approximately 29,660 square feet in size.
- (b) <u>Permitted Uses</u>: Pursuant to the Community Standards, the following uses shall be permitted within Planning Area A:
  - Private Roadway Right-Of-Way and Ingress/Egress Access, Signage, Lighting, Landscaping, Fencing/Berming, Community Entrance Gate, Emergency Access Gate, Wildlife, Snow Removal, Drainage, Utilities, and Solar. Planning Area A shall allow not less than three and not more than six public parking spaces, sidewalks, and trails for use to access the public open space.

#### 2. Planning Area B - Single-Family Residential Homesites:

- (a) <u>Area Description</u>: Planning Area B consists of the nine (9) home sites of the Anglers PUD. Planning Area B is approximately 74,967 square feet in size.
- (b) <u>Permitted Uses</u>: Pursuant to the Community Standards, the following uses shall be permitted within Planning Area B:
  - Each of the nine (9) home sites may contain one single family dwelling per home site, for a maximum total of nine (9) single family dwelling units for the Anglers PUD.
  - Additional ancillary uses include Signage, Lighting, Landscaping, Fencing/Berming, Wildlife, Snow Removal, Drainage, Utilities, and Solar.
  - Accessory dwelling units or ADUs are not permitted.

## (c) <u>Dimensional Limitations</u>:

- Minimum Lot Size:

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		Land Use Summary	
Parcel	Area	Use	Address
Lot 1	0.17 acres	Single Family	TBD Anglers Way
Lot 2	0.15 acres	Single Family	TBD Anglers Way
Lot 3	0.15 acres	Single Family	TBD Anglers Way
Lot 4	0.15 acres	Single Family	TBD Anglers Way
Lot 5	0.16 acres	Single Family	TBD Anglers Way
Lot 6	0.16 acres	Single Family	TBD Anglers Way
Lot 7	0.16 acres	Single Family	TBD Anglers Way
Lot 8	0.28 acres	Single Family	TBD Anglers Way
Lot 9	0.28 acres	Single Family	TBD Anglers Way
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- <u>Maximum Floor Area</u>: 4,250 square feet. The calculation of maximum floor area shall exclude any enclosed garage and below-grade basement (including the exclusion of any walkout basements).
- Minimum Front Yard Setback: 15 feet.
- Minimum Rear Yard Setback: 7.5 feet (note the minimum rear yard setback does not apply to Lots 1 thru 7 due to the application of the minimum stream setback).
- Minimum Side Yard Setback: 7.5 feet; provided the east side yard setback of Lot 1 and the west side yard setbacks of Lot 7 and Lot 8 shall be 10 feet.
- <u>Minimum Stream Setback</u>: Please see the stream setback as provided for in Planning Area C, below.

- Maximum Building Height: 35 feet.

- Parking: Each developed home site must include a minimum of two (2) enclosed garage parking spaces and an additional minimum of two (2) uncovered spaces (which may be located in front or alongside of the garage, and within a front/rear yard setback).
- Measurement: Maximum Building Height (excluding chimneys and flues) shall be measured vertically at any given point along the sides of the building to the midpoint between the eave line and the peak of the main roof form. The average of the combined heights of all sides of the building shall not exceed the maximum specified height. Setbacks shall be measured to the face of building, excluding roof overhangs that do not exceed twenty-four (24) inches deep.

### 3. Planning Area C - Stream Setback:

- (a) Area Description: Planning Area C consists of the stream setback, of which the component parts are:
  - <u>Primary Stream Setback</u>: The Primary Stream Setback is 50 feet measured from the high- water mark of the Eagle River, as delineated on the Final Plat. The Primary Stream setback includes approximately 23,759 square feet of area.
- <u>Secondary Stream Setback</u>: The Secondary Stream Setback is between an additional 12.5 feet and 20 feet beyond the primary stream setback, as delineated on the Final Plat. The Secondary Stream Setback contains approximately 7,127 square feet, which is also a part of Planning Area B.
  - (b) Permitted Uses: The following uses shall be permitted within Planning Area C:
    - <u>Primary Stream Setback</u>: The primary stream setback shall exist predominantly in its natural habitat, provided:
      - Restorative and erosion prevention grading is permitted within the Primary Stream Setback to restore a more naturally gradual grade between the terrace above and the hillside transition to the Eagle River below, and to decrease the velocity of erosion- causing runoff. Notwithstanding, such restorative and erosion prevention grading is limited to occurring within the furthest, or northern most, 10 feet of the primary stream setback.
      - Rejuvenation of the natural habitat is permitted, including restoration of natural grasses, shrubs and trees, removal of manmade accumulated debris, and removal of overhead electrical/utilities.
      - Drainage is permitted (pursuant to the Anglers PUD drainage plan).
    - Underground Utility installation and maintenance is permitted.
      - Home structures, foundations, decks, and patios are prohibited.
      - Manicured and/or irrigated landscaping or pathways are prohibited. Temporary irrigation not to exceed two (2) years may be allowed only for establishment of natural habitat restoration. Non-native landscaping (e.g., irrigated Kentucky blue grass or other non-native landscaping) are prohibited.
    - Secondary Stream Setback:
      - Restorative and erosion prevention grading is permitted within the

Secondary Stream Setback to restore a more naturally gradual grade between the terrace above and the hillside transition to the Eagle River below, and to decrease the velocity of erosion-causing runoff.

Grading for walkout basements is permitted.

- Rejuvenation and periodic maintenance of the natural habitat is permitted, including restoration of natural grasses, shrubs and trees, removal of manmade and natural accumulated debris, removal of overhead electrical/utilities, tree and brush trimming and pruning.
- Drainage is permitted (pursuant to the Anglers PUD drainage plan).
- Underground Utility installation and maintenance is permitted.

Fencing/Berming is permitted.

- Home structures and related foundations and roof overhangs over 24 inches are prohibited, provided permeable decks, permeable patios and deck caissons and footers are permitted.
- Non-native landscaping (e.g., irrigated Kentucky blue grass or other non-native landscaping) within the Secondary Stream Setback is limited to no more than 250 square feet per lot.

#### 4. Planning Area D - River:

- (a) <u>Area Description</u>: Planning Area D consists of the area below the high water mark of the Eagle River as it traverses the Anglers PUD. Planning Area D is approximately 48,115 square feet in size.
- (b) <u>Permitted Uses</u>: Planning Area D shall exist in its natural habitat, provided rejuvenation of the natural habitat is permitted, including restoration of natural grasses, shrubs and trees, removal of manmade debris, removal of overhead electrical/utilities. Non-native landscaping (e.g., irrigated Kentucky blue grass or other non-native landscaping) is prohibited.
- 5. <u>Community Standards</u>: The described uses of Planning Areas A and B are subject to the following additional standards ("Community Standards"):

#### 1. Signage:

- (a) Project Entry Monument and Sign: A project entry monument and sign shall be limited in quantity to one, located at the entrance to the community on the east side of the Anglers PUD and shall not exceed thirty-two (32) square feet in size and the maximum height shall not exceed eight (8) feet.
- (b) <u>Residential Identification Signage</u>: Residential identification signage shall be limited to one per dwelling unit and individual letters/numbers shall not exceed six (6) inches in height.
- (c) <u>Directional Signage</u>: Signs shall be allowed throughout the Property where necessary to provide direction to residents and guests, provided such directional signs shall be limited in size to four
  - (4) square feet and limited in quantity to four (4).
- (d) Other Allowed Miscellaneous Signs: Standard temporary or permanent signage

erected by a public entity or utility is permitted. In addition, limited temporary signage approved in advance by the HOA may also be permitted.

- 2. <u>Lighting</u>: All exterior lighting within the Anglers PUD shall be directed downward or be shielded.
- 3. <u>Landscaping</u>: The common area landscaping of the Anglers PUD shall be maintained by the HOA. The minimum landscaping requirements per developed home site are:

(e) Two (2) coniferous trees Minimum size – 6' to 8'

(f) Four (4) deciduous trees Minimum size – 2" caliper measured four feet from the ground

(g) Six (6) shrubs Minimum size – 5 gallon Any irrigated areas within the Anglers PUD shall be initially landscaped with sufficiently deep topsoil to permit deep root growth.

- 4. Storage: Trailers, campers (whether on a truck or one which can be towed), snowmobiles, boats, other recreational equipment, snow removal equipment, and other similar equipment shall be stored inside the residence or its garage. Outside storage of this or similar equipment is prohibited.
- 5. Fencing/Berming: A community perimeter fence/berm is permitted.
- 6. Community Entrance Gate: A community entrance gate is permitted.
- 7. <u>Emergency Access Gate</u>: Parking in the driveway of the emergency access gate is prohibited at all times. The emergency access gate shall be kept clear of snow and shall not be used for snow storage so as preclude emergency access.
- 8. Wildlife: All domestic pets within the community must be restrained when outside of the units. Garbage disposal precautions shall conform with standard best practices and Eagle County rules and regulations to limit access to bears and other wildlife.
- 9. <u>Snow Removal</u>: The community driveway of the Anglers PUD is a private road and the maintenance thereof, including snow removal, shall be the responsibility of the HOA.
- 10. <u>Drainage</u>: Drainage is permitted (pursuant to the Anglers PUD drainage plan).
- 11. <u>Underground Utility</u>: Underground Utility installation and maintenance is permitted.
- 12. Solar: Solar is permitted.
- 13. <u>Public Access Parking</u>: The public parking is for benefit of the Open Space only and not for Anglers guests. No overnight parking is allowed.
- 14. <u>Drainage Easements</u>: The purpose of the drainage easements centered on the property lines between each of the river lots is to allow for multiple dispersed shallow drainage swales to convey surface runoff generated from the new street and lots above and to provide necessary drainage away from constructed units. The drainage plan intent is to maintain multiple low-flow discharge points in lieu of combining all the runoff into one or two large discharges. The easements between the homes define the area in which the drainage must be conveyed. The drainage route should be constructed and maintained as drainage swales utilizing terracing

and landscape retention design as necessary to facilitate natural infiltration and impedance of large stormwater events. Landscape features and retaining walls designed in harmony with the purpose of the drainage plan are permitted within these easements. Non permeable surfaces are not allowed within the drainage easement except for roof overhangs 24 inches in length or less.

6. <u>Homeowners Association</u>: A homeowners association or other similar governing body ("HOA") shall be created and may impose additional restrictions and limitations on the Anglers PUD.

#### EXHIBIT 'B'

	Anglers PUD Variation Summary						
	Variance	ECLUR Standard	Street	Applicant Comment	Eagle County Staff Comments		
	ROW/Easements						
1	30' ROW	50' ROW	10.0	plans and that the approved right-of-way	proposal from the applicant to construct all six (6) spaces in the Parking Lot, to construct a		
	Sidewalks						
1	To not construct at this time.	6' Detached Sidewalks required for both sides of Anglers Way	Private Road for Anglers PUD	Propose to maintain the variance as previously approved leaving sidewalks as an option for the Developer/HOA	During the Planning Commission hearing, the Planning Commission and applicant suggested to eliminate the internal sidewalks and sidewalk easements completely following a proposal from the applicant to construct all six (6) spaces in the Parking Lot, to construct a sidewalk from Miller Ranch Road connecting to the Parking Lot, and constructing a natural path from the Parking Lot down to the Eagle River. After consideration, staff agrees with this recommendation.		

#### CERTIFICATION OF ADOPTION

I, the undersigned, do hereby certify:

That I am the duly elected and acting Secretary of the Anglers Preserve Owners Association, a Colorado nonprofit corporation (the "Association); and

That the foregoing Design Guidelines dated July 28, 2016 constitute the original Design Guidelines of the Association and were duly adopted by the Executive Board of the Association by unanimous written consent on August 19, 2016.

Richard D. MacCutcheon, Secretary

# **Anglers Preserve Homeowner Association**

# **Tree Policy**

One of the benefits of life at The Anglers Preserve is the beauty of the surrounding environment and, of course, the Eagle River is a big part in why you choose to live here. The Anglers Preserve's trees are a prominent element that provide benefits of beauty, shade, and most importantly provide a riparian zone. Riparian zones are sometimes called buffers, they help filter pollutants out of water flowing across the landscape towards waterways. Riparian buffer areas may be natural or engineered for restoration or soil stabilization. One of the most important functions of riparian vegetation is its ability to control erosion and prevent sediment pollution in the stream. Increased sediment and pollution in stream water can clog fish gills, bury their eggs, cover their food sources on the stream bottom and cloud the water, shading out the sun needed for aquatic life. Vegetation on the shoreline, combined with the meandering curves of the stream or river, helps dissipate stream energy, resulting in less soil erosion and flood damage.

This policy has been enacted by the committee and approved by the Board as a means to manage the landscaping and provide a balance between the rivers needs and the homeowners expectations while meeting the language of the Anglers PUD. All pruning, removal, and planting of trees will be treated equally throughout the community.

## **Process For Individual Owner Requests**

- An owner makes a request to have a tree pruned, removed, or planted. This can be done in writing or via email to Eric Huslers POA. Facts and circumstances for such a request must be detailed.
- The committee adds the request to a project list.
- A member of the committee does a walk-around with the arborist and shares the request.
  - The arborist evaluates the request and recommends an appropriate course of action that is provided in a proposal.
  - In cases where an owner's request and the arborist's plan of action differ, the committee opts to follow the advice of the arborist.
- The project list is circulated to the community.
- The funds for the arborist's proposal are approved by the Board.
- The arborist executes his proposal.
- The project list is updated to reflect the completed request.
- Owner requests will be evaluated on adherence to the language of the PUD

# **Pruning**

Based on the advice of an arborist specifically for The Anglers Preserve:

- All trees are pruned to maintain or improve their structure.
- The ISA (International Society of Arboriculture) standard pruning for a tree must first consider the health and age of the tree.
  - Trees that are newly planted, mature, or overly stressed should have less than one-third pruned per growing season.
- The ISA does not find it acceptable to ever top a tree.

The health of the trees along the riparian area take priority as stated in the PUD. Within the Primary Setback removal and pruning are not allowed. Within the Secondary Setback removal and pruning are allowed in order to mitigate hazards. The planting of new trees in the Secondary Setback is limited to native species. Every effort will be made to maintain the trees in these areas to meet the PUD language.

#### Removal

The POA will consult with an arborist (or similar expert) about a tree's condition and have the expert provide his expert opinion on a course of action.

- The arborist will indicate whether a tree is healthy, and if not, will explain the tree's condition and impact on its surroundings (e.g., what is impacting the tree's health, whether the tree poses a risk to other vegetation or structures).
- Trees that are healthy and pose no risk to property or people will not be removed.
- Trees that the arborist recommends for removal will be removed.

It is recognized that in some scenarios, a tree may grow in an unintended space or obstruct a homeowner's view. It is also recognized that a tree that obstructs one homeowner's view may provide benefits for another homeowner (e.g., shade). The following criteria will provide the basis for deciding how / when to prune and remove trees if and when removal is not recommended by an arborist:

• Proximity of the tree: The location of the tree with regard to proximity to other units (as measured by the shortest straight line to an external wall of a unit's exterior wall). Units situated closer or closest to the tree will have more weight when the committee considers its decision.

After considering the criteria, the POA can opt to have a healthy tree removed. The tree will be added to the project list and circulated to the community via the landscape committee's normal process. Owners have the option to appeal the decision to the Board for further consideration.

# **Planting**

When an existing tree dies or an owner would like a tree added, a replacement or new tree is planted with the following conditions:

- The location has a water supply that supports the nurturing of a newly planted tree.
- The location is on Association property.
- The timing of the planting gives the new tree the best chance for survival typically in the spring. The plan is to replace dead trees with new ones at the time that the irrigation zone is improved to ensure that it would support the growth of a tree at the desired location.
- The planting adheres to the language of the PUD

# RECORD OF PROCEEDINGS

Minutes of Action Taken
By Consent of the Directors
Without a Meeting
Anglers Preserve Owners Association
October 17, 2018

As permitted by law, the undersigned Directors, being all of the Directors of the Anglers Preserve Owners Association, unanimously agree to waive the notice requirement for a meeting and to adopt the following action(s) without a meeting.

1. Construction Activity and Contractor Regulations Policy

These minutes may be executed in counterparts.

Dated this 17th day of October, 2018

Rick Hermes

Jeff Jownsend

Jonathan Seligson

# **Anglers Preserve Owners Association**

October 16, 2018

#### **Construction Activity and Contractor Regulations**

- 1. **VEHICLES AND PARKING AREAS** Construction vehicles, heavy equipment and construction workers shall park only in areas approved by the Design Review Board, if in effect, or Executive Board of Directors (hereafter Board) at the on-site pre-construction meeting. Construction and workers' vehicles shall not be parked on other lots, open space areas, cul-de-sac and Anglers Way, without prior approval by the Board.
- 2. CONSTRUCTION EQUIPMENT, MATERIALS, TRASH AND DOGS The Owner or General Contractor shall be responsible for maintaining a clean job site at all times, including any trash and debris along the adjacent roadways and properties. All construction material shall be stored in a designated materials storage area. At the end of each day of construction, all debris and related material shall be deposited in dumpsters or other suitable storage devices. Said dumpsters shall be emptied on a weekly or as needed basis. The location of the materials storage area and dumpster shall be indicated on the Construction management plan and shall be located to minimize the visual impact from adjacent properties and roadways. A bear proof trash container is required on all construction sites for all food trash. Contractors are prohibited from bringing dogs to any job site at Anglers Preserve.
- 3. **CONSTRUCTION EQUIPMENT AND MATERIAL STORAGE** Each Owner or Owner's Representative and their contractors shall ensure that all construction material is stored in a designated materials storage area. Such storage area shall be indicated on the Construction Management Plan described above, and shall be located to minimize the visual impact from adjacent properties and roadways.
- 4. **DEBRIS AND TRASH REMOVAL** Owners, Owner's Representatives, and their contractors shall be responsible for assuring that: a) At the end of each day, all trash and debris on the Construction Site is cleaned up and stored in proper covered containers or organized piles and not permitted to be blown about the site or adjacent property b) At least once a week, all trash and debris are removed from the Construction Site to a proper dump site located off of Anglers Preserve property c) Due to the abundant wildlife within the Anglers Preserve community, the Owner or General Contractor must arrange for and must utilize bear-proof trash containers to be available on-site at all times for food trash. All trash and debris shall be kept off the road right of way and adjacent property at all times. Littering and failure to maintain a clean site are punishable by fines as described in Section 5 below. Any clean-up costs incurred by the Board in enforcing the requirements will be billed to the Owner or deducted from the Compliance Deposit.
- 5. **RIGHT TO FINE** The Board may impose a fine of Two Hundred Fifty Dollars (\$250.00) against the Owner or General Constructor for the first violation of any term or condition of these Regulations. For each subsequent violation, the Board may impose additional fines as outlined in section 12 of the Anglers Preserve Policy to Enforce Covenants and Rules or as otherwise determined by the Board. Other fines, up to or in addition to the full amount of the Compliance Deposit, may be issued by the Board or Board agent for more extreme violations. The Owner or General Contractor shall pay any fine imposed and all costs and damages incurred under this paragraph within thirty (30) days after the Owner or General Contractor receives written notice thereof. If an Owner or General Contractor fails to pay such fine(s) when due, the fine will double and ultimately the Board may deduct the amount of the fine from the Owner's Compliance Deposit and/or take

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such other action as permitted under the Declaration, the Design Guidelines, and these Regulations. Until the fine has been paid and the infraction is corrected, no approvals shall be granted by the Board.

- 6. **RIGHT TO SUE FOR INJUNCTIVE RELIEF** The Board may sue the Owner or General Contractor to enjoin violation of the Design Guidelines and these Regulations.
- 7. **RIGHT TO SUE FOR DAMAGES** The Board may sue the Owner or General Contractor for all damages, losses, costs and expenses, including, without limitation, reasonable attorney's fees and disbursements incurred by the Board as a result of any violation of any term or condition of these Regulations.
- 8. **LIEN** As provided in the Declaration, the Association shall have, and by its commencement of Construction Activities upon the Site the Owner further acknowledges the existence of, a lien against the Site and all of the Owner's other properties within the Anglers Preserve to secure payment of: a) any fee, charge, fine or other amount due from the Owner to the Board under the Declaration, the Design Guidelines, and these Regulations; b) interest on any unpaid amounts at the rate of eighteen percent (18%) per annum (or such lesser percent, if eighteen percent exceeds the maximum rate permitted by any applicable usury stature in effect at the time) from the date due until paid; and, c) all costs, damages, and expenses of collecting any unpaid amounts, including, without limitation, reasonable attorney's fees and disbursements. Any such lien may be foreclosed as a mortgage under the laws of the State of Colorado. This lien may be evidenced by a lien statement executed by the Association and recorded against the Owner's Site.
- 9. OTHER RIGHTS AND REMEDIES The Board shall have all other rights and remedies available to it by law or in equity. All rights and remedies of the Board shall be cumulative and the exercise of one right or remedy shall not preclude the exercise of any other right or remedy, including loss of privilege of use of homeowner common area facilities. The Association and the Board hereby empower and direct its agent to enforce and carry out any and all of the foregoing Board remedies (except the rights of a lien holder) including the right to fine.
- 10. **APPEALS OF FINES** An Owner, Owner's Representative, or General Contractor may appeal any fine imposed against the Owner or General Contractor by the Board or Board agent to the Anglers Preserve Owners Association Executive Board, in accordance with the following terms and conditions: Within ten (10) days after receiving written notice from the Board imposing a fine against the Owner, Owner's Representative, or General Contractor, may file a written appeal with the Board. If the Owner, Owner's Representative, or General Contractor, fails to file a written appeal with the Board within such ten (10) day period, the Owner, Owner's Representative, or General Contractor, shall have no further right to appeal the fine under this section. If the Owner, Owner's Representative, or General Contractor, files a written appeal within such ten (10) day period, the Board shall review such appeal and deliver a written decision with respect thereto to the Owner, Owner's Representative, or General Contractor, and to the Board as the case may be, within thirty days after its receipt of such appeal. If the Board decides in favor of the Owner, Owner's Representative, or General Contractor, the Board shall revoke its notice imposing the fine. If the Board decides in favor of the Association or Board, the Owner, Owner's Representative, or General Contractor, shall pay such fine, as originally imposed by the Board within five (5) days after its receipt of the Board's written decision.

# RESPONSIBLE GOVERNANCE POLICIES AND PROCEDURES OF ANGLERS PRESERVE OWNERS ASSOCIATION

The Executive Board of Anglers Preserve Owners Association, a Colorado nonprofit corporation (the "Association"), hereby approves and adopts the following Resolutions:

RESOLVED, that the following Policies and Procedures of the Association are hereby adopted and ratified:

#### POLICY FOR COLLECTION OF UNPAID ASSESSMENTS AND OTHER CHARGES

- 1. <u>Due Dates</u>. The annual assessments as determined by the Association and as allowed for in the Association's governing documents shall be due and payable quarterly on the first day of each calendar quarter, with such payments to be made in the amount specified in the most recent written notice from the Association. Any assessments or other charges not paid in full to the Association on or before the due date shall be considered past due and delinquent. Assessments or other charges not paid in full to the Association when due shall incur interest as provided below.
- 2. <u>Receipt Date</u>. The Association shall post payments on the day that the payment is received by the Association.
- 3. <u>Interest; Late Fee: Returned Check Charge.</u> If any assessment remains unpaid fifteen (15) days after the due date, the Association is entitled to impose and shall impose interest equal to 1% of such assessment per month, which interest shall be imposed on the first day of each calendar month, so long as the assessment remains unpaid. In addition, the Association shall be entitled to impose and shall collect a fee of \$20.00 against an Owner in the event any check or other instrument attributable to or payable for the benefit of such Owner is not honored by the bank or is returned by the bank for any reason whatsoever, including but not limited to insufficient funds. All interest and fees described in this paragraph are collectively referred to in this Policy as "Late Charges". Any Owner delinquent in the payment of Assessments shall be automatically suspended from voting in Association matters during the period of delinquency.
- 4. <u>Personal Obligation for Late Charges</u>. Any Late Charges shall be the personal obligation of the Owner(s) of the Unit for which such assessment or installment is unpaid. All Late Charges shall be due and payable immediately, without notice, in the manner provided by the Declaration (and as set forth herein) for payment of assessments.
- 5. Payment Plans. Except as otherwise provided in this Section, in the event that an Owner owes past due assessments or other delinquent payments, including associated fees, Late Charges, other charges, attorneys' fees, or fines, the Association shall make a good faith effort to coordinate with the Owner to set up a payment plan that will govern the Owner's payment of the deficiency. Any such payment plan will permit the Owner to pay off the deficiency in equal installments over a period of at least six months. In the event the Owner fails to comply with the terms of the payment plan, including by failing to timely remit payment of an agreed-upon installment or by failing to remain current with regular assessments as they come due during the six-month period, the Association may pursue legal action against the Owner. An Owner shall have no right to enter into a payment plan with the Association if such Owner does not occupy the Unit and has acquired the Unit as a result of: (1) a default of a security interest; or (2) foreclosure of the Association's lien. In addition, an Owner shall have no right to enter into a payment plan with the Association, and the Association shall have no obligation to negotiate a

payment plan with an Owner, if such Owner has previously entered into a payment plan with the Association for payment of a deficiency.

- 6. <u>Collection Process</u>. In the event an Owner fails to timely pay assessments, Late Charges, or other charges as provided herein, the Owner's delinquent account may ultimately be turned over to a collection agency or an attorney for legal action. But, before the Association turns over any delinquent account to a collection agency or attorney for legal action, the Association will send the Owner a written Notice of Delinquency (form attached as Exhibit A to this Policy below) in accordance with Colorado law. The collection process will proceed as follows:
  - (a) Prior to commencement of the formal collection process contained in this Section, the Association, by or through its managing agent if applicable, may send such reminders, notices, re-billing statements or other communications to an Owner regarding the status of the Owner's account as the Association shall determine.
  - (b) After an installment of an annual assessment or other charges due to the Association becomes more than 30 days past due, before turning the delinquent account over to a collection agency or referring the delinquent account to an attorney for legal action, the Association, by or through its managing agent if applicable, shall send the Owner a written notice of delinquency ("Notice of Delinquency") setting forth the total amount due with an accounting therefor, whether an opportunity to enter into a payment plan exists and instructions therefor, the name and contact information of the individual who can provide a copy of the Owner's ledger for verification of the debt amount, and that action is required to cure the delinquency and failure to do so within 30 days may result in the account being turned over to a collection agency, a lawsuit being filed against the Owner, the filing of a lien statement and foreclosure of a lien against the Owner's Unit, or other remedies under Colorado law.
  - (c) Thirty days after the mailing of the Notice of Delinquency, if a valid payment plan has not been agreed with the delinquent Owner, the Association may turn over the delinquent account to a collection agency and may record a statement of assessment lien in the real property records of Eagle County, Colorado. In addition, at such time as the balance of the assessments and Late Charges owing to the Association by an Owner equals or exceeds six months of common expense assessments based on the Association's periodic budget, the Board may, by a vote in accordance with the Bylaws, authorize the filing of a legal action against the Owner or the Owner's Unit. If the Board votes to authorize such action, then the Association may refer the Owner's delinquent account to the Association's attorney for communication with the delinquent Owner and legal action. If a judgment or decree is obtained, including without limitation a foreclosure action, such judgment or decree shall include reasonable attorneys' fees together with the cost of the action and any applicable interest and late fees.
- 7. Attorneys' Fees and Collections Costs on Delinquent Accounts. As an additional expense permitted under the Declaration and by Colorado law, in the event the Association refers a delinquent account to an attorney for legal action as provided under Colorado law, the Association shall be entitled to recover its reasonable attorneys' fees and collection costs incurred in the collection of assessments or other charges due the Association from a delinquent Owner. The reasonable attorneys' fees incurred by the Association shall be due and payable immediately when incurred, upon demand. In addition, if a delinquent account is turned over to a collections agency, the Association shall be entitled to reimbursement for collection costs.

- 8. <u>Application of Payments</u>. All payments received on account of any Owner, shall be applied to payment of any and all legal fees and costs (including attorneys' fees), expenses of enforcement and collection, Late Charges, lien fees, and other costs owing or incurred with respect to such Owner pursuant to the Declaration, Articles, Bylaws, Rules and Regulations, or this Resolution, prior to application of the payment to any special or regular assessments due or to become due with respect to such Owner.
- 9. <u>Association's Legal Remedies</u>. In the event an Owner fails to timely pay assessments, Late Charges, or any other charges or fees related to the assessments, the following legal remedies shall be available to the Association to collect on the Owner's delinquent account: use of collections agency; lawsuit against the Owner; filing of a lien statement and foreclosure of the Association's lien on the Owner's Unit, with such lien to also secure reasonable attorneys' fees incurred for collection and enforcement of such lien; acceleration of all remaining assessment installments for the remainder of the fiscal year; Owner's payment of reasonable rent to the Association for the Unit, in the event of any foreclosure of a lien on the Unit; and any and all other remedies available under Colorado law and/or the Association's governing documents. The Association may choose to foreclose on its lien in lieu of or in addition to suing an Owner for a money judgment. The purpose of foreclosing is to obtain payment of all assessments owing in situations where either a money judgment lawsuit has been or is likely to be unsuccessful or other circumstances favor such action.
- 10. <u>Certificate of Status of Assessment</u>. The Association shall furnish to an Owner or such Owner's designee, upon written request, a written statement setting forth the amount of unpaid assessments currently levied against such Owner's property for a fee to be determined by the Association from time to time.
- 11. <u>Bankruptcies and Foreclosures</u>. Upon receipt of any notice of a bankruptcy filing by an Owner, or upon receipt of a notice of a foreclosure by any holder of an encumbrance against any Unit within the Association, the managing agent shall notify the Association's attorney of the same and turn the account over to the Association's attorney, if appropriate.
- 12. <u>Waivers</u>. The Association is hereby authorized to extend the time for the filing of lawsuits and liens, or to otherwise modify the procedures contained herein, as the Executive Board shall determine appropriate under the circumstances.
- 13. <u>Defenses</u>. Except as expressly provided by applicable law, failure of the Association to comply with any provision in this Policy shall not be deemed a defense to payment of assessment fees or other charges, late charges, return check charges, attorneys' fees and/or costs as described and imposed by this Policy.

#### EXHIBIT A TO COLLECTIONS POLICY

# NOTICE OF DELINQUENCY ANGLERS PRESERVE OWNERS ASSOCIATION

Owner Unit Number:	inquency:
indicate that you have	nquency is being provided to inform you that the Association's records e failed to timely pay assessments and/or related charges to the Association you are deemed to have a delinquent account.
As of the date of this This amount was dete	Notice of Delinquency, the total amount due is: ermined as follows:
Assessments: Interest: Late Charges: Other: Total Amount Due:	
Payment Plan: (checl	k one)
	You have the opportunity to enter into a payment plan with the Association pursuant to C.R.S. § 38-33.3-316.3. If you are interested in entering into a payment plan on these or other terms, please contact at
	You are not eligible for a payment plan for reasons provided by law. If you have any questions about why you are not eligible for a payment plan please contact at
-	receive a copy of your ledger in order to verify the amount of the debt, at
AND FAILURE TO NOTICE MAY RES TO A COLLECTIONNER, THE FIL	RE THAT ACTION IS REQUIRED TO CURE THE DELINQUENCY DO SO WITHIN THIRTY (30) DAYS AFTER THE DATE OF THIS BULT IN YOUR DELINQUENT ACCOUNT BEING TURNED OVER ON AGENCY, A LAWSUIT BEING FILED AGAINST YOU AS ING OF A LIEN STATEMENT AND FORECLOSURE OF A LIEN NIT, OR OTHER REMEDIES AVAILABLE UNDER COLORADO

LAW.

#### POLICY FOR ENFORCEMENT OF COVENANTS AND RULES

1. <u>Reporting Violations</u>. Complaints regarding alleged violations of the Declaration, Bylaws, Articles of Incorporation, any rules and regulations adopted by the Association, or other governing documents of the Association may be reported by an Owner or resident within the Community, a group of Owners or residents, the Association's management company, Board member(s) or committee member(s) by submission of a written complaint.

#### 2. <u>Complaints</u>.

- (a) Complaints by Owners or residents shall be in writing and submitted to the Executive Board through the Association's managing agent or directly to an officer of the Association, which writing can be by email. The complaining Owner or resident shall have observed the alleged violation and shall identify the complainant ("Complainant"), the alleged violator ("Violator"), if known, and set forth a statement describing the alleged violation, referencing the specific provisions which are alleged to have been violated, when the violation was observed and any other pertinent information. Non-written complaints or written complaints failing to include any information required by this provision may not be investigated or prosecuted at the discretion of the Association.
- (b) Complaints by a member of the Executive Board, a committee member, or the managing agent, if any, may be made in writing or by any other means deemed appropriate by the Board if such violation was observed by a Director or managing agent.
- 3. <u>Investigation</u>. Upon receipt of a complaint by the Association, if additional information is needed, the complaint may be returned to the Complainant or may be investigated further by the Association's managing agent.
- 4. <u>Initial Warning Letter</u>. If a violation is found to exist, a warning letter shall be sent to the Violator explaining the nature of the violation. The Violator will have thirty (30) days from the date of the letter to come into compliance. With respect to matters that are an immediate nuisance or capable of immediate cure, the Violator may be given such shorter period of time to come into compliance as the Association's managing agent may reasonably determine.
- 5. Continued Violation After Initial Warning Letter. If the alleged Violator does not come into compliance within the period of time stated in the first warning letter, this will be considered a second violation for which a fine may be imposed following notice and opportunity for a hearing. A second letter shall then be sent to the alleged Violator, providing notice and an opportunity for a hearing, and explaining that if a violation is found to exist, a fine may be imposed pursuant to this Policy. The letter shall further state that the alleged Violator is entitled to a hearing on the merits of the matter, provided that such hearing is requested in writing within thirty (30) days of the date on the second violation letter. If the alleged Violator does not timely request a hearing, he or she shall be deemed to have waived any and all rights to a hearing with respect to the matter.
- 6. Continued Violation After Second Letter. If the alleged Violator does not come into compliance within thirty (30) days of the second letter (or, in the event the alleged Violator has requested a hearing after receipt of the second letter, thirty (30) days after that hearing if the merits of the matter are determined against the alleged Violator at the hearing), this will be considered a third violation for which a fine may be imposed. A third letter shall then be sent to the alleged Violator, explaining that a violation has been found to exist, and that a fine is imposed pursuant to this Policy. The alleged Violator shall not be entitled to advance notice of the fine or an opportunity for a hearing because, in connection with delivery of the second letter to the Violator, Violator shall have either not requested a hearing and

therefore waived any right thereto, or shall have had a hearing at which the merits of the matter were determined against the alleged Violator.

- 7. Continued Violation After Third Letter. If the alleged Violator does not come into compliance within thirty (30) days of the third letter, this will be considered a fourth violation for which a fine may be imposed. A fourth letter shall then be sent to the alleged Violator, explaining that a violation has been found to exist, and that a fine is imposed pursuant to this Policy. Again, the alleged Violator shall not be entitled to advance notice of the fine or an opportunity for a hearing because, in connection with delivery of the second letter to the Violator, Violator shall have either not requested a hearing and therefore waived any right thereto, or shall have had a hearing at which the merits of the matter were determined against the alleged Violator.
- 8. <u>Notice of Hearing</u>. If a hearing is requested by the alleged Violator, the Board, committee or other impartial decision maker, as such term is defined in C.R.S. 38-33.3-209.5(2)(b)(II), conducting such hearing as may be determined in the sole discretion of the Board (the "Hearing Panel"), shall serve a written notice of the hearing to all parties involved at least ten (10) days prior to the hearing date.
- 9. Hearing. At the beginning of each hearing, the presiding officer shall introduce the case by describing the alleged violation and the procedure to be followed during the hearing. Each party or designated representative, may, but is not required to, make an opening statement, present evidence and testimony, present witnesses, and make a closing statement. The presiding officer may also impose such other rules of conduct as may be appropriate under the given circumstances. Neither the Complainant nor the alleged Violator is required to be in attendance at the hearing. The Hearing Panel shall base its decision solely on the matters set forth in the Complaint, results of the investigation and such other credible evidence as may be presented at the hearing. Unless otherwise determined by the Hearing Panel, all hearings shall be open to attendance by all Owners. After all testimony and other evidence has been presented at a hearing, the Hearing Panel shall, within a reasonable time, not to exceed ten (10) days, render its written findings and decision, and impose a fine, if applicable. A decision, either a finding for or against the Owner, shall be by a majority of the Hearing Panel members present at the hearing. Failure to strictly follow the hearing procedures set forth above shall not constitute grounds for appeal of the hearing committee's decision unless the alleged Violator is deemed to have been denied the right of due process.
- 10. Failure to Timely Request Hearing. If the alleged Violator fails to request a hearing within ten (10) days of the second violation letter as provided in Section 5 above, or fails to appear at any hearing (which appearance may be by teleconference), the Hearing Panel may make a decision with respect to the alleged violation based on the Complaint, results of the investigation, and any other available information without the necessity of holding a formal hearing. If a violation is found to exist, the alleged Violator may be assessed a fine pursuant to these policies and procedures. Notwithstanding the foregoing, if an alleged Violator failed to timely request a hearing as provided in Section 5 above but later requests a hearing within ten (10) days following any written notice of a later fine, the Board shall schedule a hearing on the merits of the matter within a reasonable time.
- 11. <u>Notification of Decision</u>. The decision of the Hearing Panel shall be in writing and shall be provided to the Violator within ten (10) days of the hearing, or if no hearing is requested, within ten (10) days of the final decision.
- 12. <u>Fine Schedule</u>. The following fine schedule has been adopted for all recurring covenant violations:
  - (a) First violation: Warning letter

- (b) Second violation (of same covenant or rule): \$100.00
- (c) Third violation (of same covenant or rule): \$250.00
- (d) Fourth and subsequent violations (of same covenant or rule): \$500.00

Third and subsequent covenant violations may be turned over to the Association's attorney to take appropriate legal action.

- 13. <u>Waiver of Fines</u>. The Board may waive all, or any portion, of the fines if, in its sole discretion, such waiver is appropriate under the circumstances. Additionally, the Board may condition waiver of the entire fine, or any portion thereof, upon the Violator coming into and staying in compliance with the Articles, Declaration, Bylaws or other governing documents of the Association.
- 14. Other Enforcement Means. This fine schedule and enforcement process is adopted in addition to all other enforcement means which are available to the Association through its Declaration, Bylaws, Articles of Incorporation and Colorado law. The use of this process does not preclude the Association from using any other enforcement means. Without limiting the generality of the foregoing, (a) the Executive Board may provide a written notice of violation (with a ten day right of the alleged Violator to request a hearing) pursuant to the procedures above stating the Board's intention to suspend the alleged Violator's right to vote on Association matters, to suspend any services provided by the Association and/or to impose other sanctions authorized in the Declaration or the Act, and (b) the Executive Board may at any time take legal action without the necessity of advance notice of violation if the Board determines that immediate relief is necessary.

#### POLICY FOR INSPECTION AND COPYING OF ASSOCIATION RECORDS

- 1. <u>Record Retention</u>. The Association shall retain the following records as required by Colorado law, which may be retained in electronic files:
- a. Detailed records of receipts and expenditures affecting the operation and administration of the Association;
- b. Records of claims for construction defects and amounts received in settlement of those claims;
  - c. Minutes of all meetings of Owners and the Executive Board;
  - A record of all actions taken by Owners or the Executive Board without a meeting;
  - e. A record of all actions taken by any committee of the Executive Board;
- f. Written communications among and the votes cast by members of the Executive Board when such communications and votes are directly related to an action taken by the Executive Board without a meeting pursuant to C.R.S. § 7-128-202 or pursuant to the Association's Bylaws;
- g. The names of Owners in a form that permits preparation of a list of the names of all Owners and the physical mailing addresses at which the Association communicates with them, showing the number of votes each Owner is entitled to vote;
- h. The current Declaration, Covenants, Bylaws, Articles of Incorporation, Rules and Regulations, Responsible Governance Policies, and other policies adopted by the Executive Board;
- i. Financial statements for the past three years and tax returns of the Association for the past seven years, if available;
- j. A list of names, e-mail addresses and physical mailing addresses of current members of the Executive Board and officers of the Association;
  - k. The Association's most recent annual report delivered to the Secretary of State, if any;
- 1. Financial records sufficiently detailed to enable the Association to comply with C.R.S. § 38.33.3-316(8) concerning statements of unpaid assessments;
  - m. The Association's most recent reserve study, if any;
- n. Current written contracts to which the Association is a party and contracts for work performed for the Association within the past two years;
- o. Records of Executive Board or committee actions to approve or deny any requests for design or architectural approval from Owners;
- p. Ballots, proxies, and other records related to voting by Owners for one year after the election, action, or vote to which they relate;
- q. Resolutions adopted by the Association's Executive Board relating to the characteristics, qualifications, rights, limitations, and obligations of members or any class or category of members;
- r. All written communications within the past three years to all Owners generally as Owners; and
- s. All written consents provided by Owners and residents to the Association consenting to the disclosure of such Owners' and residents' telephone number, electronic mail address, or both.

- 2. <u>Inspection/Copying Association Records</u>. An Owner or his/her authorized agent is entitled to inspect and copy any of the books and records of the Association described in Section 1 above, subject to the exclusions, conditions and requirements set forth below:
- a. The inspection and/or copying of the records of the Association shall be at the Owner's expense;
- b. The inspection and/or copying of the records of the Association shall be conducted during the regular business hours of 9:00 a.m. to 4:00 p.m. at the offices of the Managing Agent, from time to time;
- c. The Owner shall complete, sign and deliver to the Managing Agent an Agreement Regarding Inspection of Association Records (the "Agreement") in the form attached hereto as Exhibit A to Records Policy at least ten (10) days before the date on which the Owner wishes to inspect and/or copy such records. Failure to properly complete or sign the Agreement shall be valid grounds for denying an Owner the right to inspect and/or copy any record of the Association.
- 3. Restriction on Obtaining and Use of Membership List. The Association's membership list, or any part thereof, shall not be disclosed, released, or otherwise provided to any person or used by any person for any purpose unrelated to an Owner's interest as an Owner without the consent of the Executive Board. Further, the Association's membership list, or any part thereof, shall not be:
- a. Used to solicit money or property unless such money or property will be used solely to solicit the votes of Owners in an election to be held by the Association;
  - b. Used for any commercial purpose; or
  - c. Sold to or purchased by any person.
- 4. <u>Prohibition on Commercial Use</u>. The Association's records and the information contained within those records shall not be used for commercial purposes.
- 5. <u>Exclusions</u>. The following records shall NOT be available for inspection and/or copying as they are deemed confidential:
- a. Attorney-client privileged documents, records and communications, and any other communications with legal counsel that are otherwise protected by the attorney-client privilege or attorney work product doctrine, unless the Executive Board decides to disclose such communications at an open meeting;
- b. Any documents that are confidential or otherwise prohibited from disclosure under constitutional, statutory or judicially imposed requirements or by other law;
- c. The ballot forms from any secret ballot conducted by the Association, except that the same may, at the sole discretion of the Executive Board, be provided with redaction of information relating to the Owner(s) casting such ballots;
- d. Any documents, or information contained in such documents, disclosure of which would constitute an unwarranted invasion of individual privacy, including but not limited to, dates of birth and personal bank account information;
- e. Architectural drawings, plans, and designs, unless released upon the written consent of the legal owner of the drawings, plans, or designs;
- f. Contracts, leases, bids, or records related to transactions to purchase or provide goods or services that are currently in or under negotiation;
  - g. Records of an executive session of the Executive Board;

- h. Records concerning individual Units other than those of the requesting Owner;
- i. Any records concerning personnel, salary, or medical records relating to specific individuals; and
- k. Personal identification and account information of Owners and residents, including bank account information, telephone numbers, electronic mail addresses, driver's license numbers, and social security numbers. However, the Association may publish to other Owners and residents an Owner's or resident's telephone number, electronic mail address, or both, provided that the Association has received the prior written consent for the disclosure of such information from the subject Owner or resident. A written consent remains valid until the subject Owner or resident withdraws it by providing the Association with a written notice of withdrawal of the consent. If a consent is withdrawn, the Association has no obligation to change, retrieve, or destroy any document or record published prior to the notice of withdrawal. The Association will accept written consents and notices of withdrawal of the consent provided by Owners and residents via electronic mail to the Association, so long as the subject Owner or resident includes in the electronic mail of consent or withdrawal the following statement, or a substantially similar version thereof: "I hereby agree to provide this consent or withdrawal of consent, as applicable, by electronic means in accordance with the Uniform Electronic Transactions Act, Article 71.3 of Title 24, C.R.S."
- 6. <u>Fees/Costs</u>. Any Owner requesting copies of Association records shall be responsible for all actual costs incurred by the Association as reasonably determined by the Association. The Association may require prepayment of the actual cost of the requested records, and shall reimburse any prepayment exceeding the actual cost. Failure to pay such prepayment of costs shall be valid grounds for denying an Owner copies of such records. There shall be no cost to any Owner accessing records which are required to be disclosed by Colorado law at no cost to Owners.
- 7. <u>Inspection</u>. The Association reserves the right to have a third party present to observe during any inspection of records by an Owner or the Owner's representative.
- 8. <u>Original</u>. No Owner shall remove any original book or record of the Association from the place of inspection nor shall any Owner alter, destroy or mark in any manner, any original book or record of the Association.
- 9. <u>Creation of Records</u>. Nothing contained in this Resolution shall be construed to require the Association to create records that do not exist or compile or synthesize records or information in a particular format or order.

### EXHIBIT A TO RECORDS POLICY

## AGREEMENT REGARDING INSPECTION AND COPYING OF RECORDS OF ANGLERS PRESERVE OWNERS ASSOCIATION

	requested to inspect and/or obtain copies of the following records of Anglers Preserve iation (the "Association") (be as specific as possible in describing records requested)  I understand that under the terms of
purpose unrela	Common Interest Ownership Act, Association records may not be obtained or used for any ated to my interest(s) as an Owner. To the extent the Association's membership list is I acknowledge and agree that such information may not be:
(A) solicit the vote	used to solicit money or property unless such money or property will be used solely to s of the Owners in an election held by the Association;
(B)	used for any commercial purpose;
(C)	sold to, otherwise distributed to, or purchased by any person;
(D)	used for any other purpose prohibited by law; or
(E)	used for any purpose not related to the undersigned's interest as a Unit Owner.
In addi purpose.	tion, I understand and agree that no Association records may be used for any commercial
stated above, Association, in	event any document requested is used for an improper purpose or purpose other than tha I will be responsible for any and all damages, penalties and costs incurred by the cluding attorneys' fees resulting from such improper use. I will additionally be subject to forcement procedures available to the Association through its governing documents and
Unders	stood and agreed to by:
	Owner
	Date:
	Address:

#### POLICY FOR CONDUCT OF MEETINGS

l. <u>Member Meetings</u>. Meetings of the Members of the Association shall be called pursuant to the Bylaws of the Association.

#### (a) Notice.

- (1) In addition to any notice required in the Bylaws, notice of any meeting of the Members shall be posted at the management office at least 10 days prior to each such meeting, or as may otherwise be required by Colorado law.
- (2) If any Member has requested that the Association provide notice via email and has provided the Association with an email address, the Association shall send notice of all Member meetings to such Member at the email address provided as soon as possible after notice is provided pursuant to the Bylaws but in no case less than 24 hours prior to any such meeting.

#### (b) <u>Conduct</u>.

- (1) All Member meetings shall be governed by the following rules of conduct and order:
  - (A) The President of the Association or designee shall chair all Member meetings.
  - (B) All Members and persons who attend a meeting of the Members will sign in, present any proxies and receive ballots as appropriate. (See section below regarding voting).
  - (C) Anyone wishing to speak must first be recognized by the Chair.
  - (D) Only one person may speak at a time.
  - (E) Each person who speaks shall first state his or her name and Unit number.
  - (F) Any person who is represented at the meeting by another person, as indicated by a written instrument, will be permitted to have such person speak for him/her.
  - (G) Those addressing the meeting shall be permitted to speak without interruption from anyone as long as these rules are followed.
  - (H) Comments are to be offered in a civilized manner and without profanity, personal attacks or shouting. Comments are to be relevant to the purpose of the meeting.
  - (I) Each person shall be given up to a maximum of two minutes to make a statement or to ask questions. The Board may decide whether or not to answer questions during the meeting. Each person may only speak once. Yielding of time by a speaker to another individual shall not be permitted. Such time limit may be increased or decreased by the Chair, in his or her sole discretion, but shall be uniform for all persons addressing the meeting.
  - (J) All actions and/or decisions will require a first and second motion.
  - (K) Once a vote has been taken, there will be no further discussion regarding that topic.

- (L) Anyone disrupting the meeting, as determined by the Chair, shall be asked to "come to order." Anyone who does not come to order will be requested to immediately leave the meeting.
- (M) No meeting of the Members may be audio, video or otherwise recorded, except by the Board to aid in the preparation of minutes, so as to avoid the discouragement of open discussion and the use of out-of-context statements. Minutes of actions taken shall be kept by the Association.
- (N) The Chair may establish such additional or different rules of order as may be necessary from time to time.
- (c) <u>Voting</u>. All votes taken at Member meetings shall be taken as follows:
  - (1) Election of Board members in a contested election may be conducted by secret ballot. Each Member entitled to vote pursuant to the Bylaws shall receive a ballot. The ballot shall contain identifying information concerning the ballot holder in order to verify voting accuracy, but such information shall be kept confidential by the Association and not part of the public record of the vote or the meeting. In the event a Member holds a proxy for another Member, upon presentation of such proxy to the Secretary of the Association or the Secretary's designee, the Member shall receive a secret ballot to cast the vote of the Member who provided the proxy. The proxy shall be kept and retained by the Association.
  - (2) All other votes taken at a meeting of the Members shall be taken in such method as determined by the Executive Board including acclamation, by hand, by voice or by ballot, unless otherwise required by law. At the discretion of the Board or upon request of twenty percent (20%) of the Members who are present at the meeting or represented by proxy, if a quorum has been achieved, a vote on any matter affecting the Association on which all Members are entitled to vote shall be by secret ballot.
  - (3) Ballots shall be counted by a neutral third party (who may be representative(s) of the Association's managing agent) or by a Director who is not a candidate, who attends the meeting at which the vote is held, and who is selected at random from a pool of two or more such Directors.
  - (4) The individual(s) counting the ballots shall report the results of the vote to the Chair by indicating how many votes were cast for each individual or how many votes were cast in favor and against any issue, without reference to the names, addresses or other identifying information of Members participating in such vote.
- (d) <u>Proxies</u>. Proxies may be given by any Member as allowed by C.R.S. 7-127-203. All proxies shall be reviewed by the Association's Secretary or designee as to the following:
  - (1) Validity of the signature;
  - (2) Signatory's authority to sign for the Member;
  - (3) Authority of the Member to vote;
  - (4) Conflicting proxies; and
  - (5) Expiration of the proxy.
- 2. <u>Board Meetings</u>. Meetings of the Executive Board of the Association shall be called pursuant to the Bylaws of the Association.
  - (a) Conduct.

- (1) All Board meetings shall be governed by the following rules of conduct and order:
  - (A) The President of the Association, or designee, shall chair all Board meetings.
  - (B) All persons who attend a meeting of the Board shall be required to sign in, listing their name and Unit number.
  - (C) All Members will be given an opportunity to speak as to any matter or ask questions of the Board during the Member forum at the end of the meeting, or at such other time as determined by the Chair. Any Member wishing to speak during the Member forum shall so indicate at the time of sign in.
  - (D) Anyone desiring to speak shall first be recognized by the Chair. Only one person may speak at a time.
  - (E) Each person speaking shall first state his or her name and Unit number.
  - (F) Any person who is represented by another person as indicated by a written instrument at the meeting shall be permitted to have such person speak for them.
  - (G) Those addressing the Board shall be permitted to speak without interruption from anyone as long as these rules are followed.
  - (H) Comments are to be offered in a civilized manner and without profanity, personal attacks or shouting. Comments are to be relevant to the purpose of the meeting or issue at hand.
  - (I) Each person shall be given up to a maximum of two minutes to speak or to ask questions, although questions may not be answered until a later date. Each person may only speak once during the Member forum and once on any other issue prior to a vote by the Board on such issue. Yielding of time by a speaker to another individual shall not be permitted. Such time limit may be increased or decreased by the Chair but shall be uniform for all persons addressing the meeting.
  - (J) No meeting of the Board may be audio, video or otherwise recorded except by the Board to aid in the preparation of minutes. Minutes of actions taken shall be kept by the Association.
  - (K) Anyone disrupting the meeting, as determined by the Chair, shall be asked to "come to order." Anyone who does not come to order shall be requested to immediately leave the meeting.
- (b) Member Input. After a motion and second has been made on any matter to be discussed, but prior to a vote by the Directors, Members present at such time shall be afforded an opportunity to speak on the motion as follows: The Chair will ask those Members present to indicate by a show of hands who wishes to speak in favor or against the motion, the Chair will then determine for how long each person will be permitted to speak and, following Member input, the Chair will declare Member input closed. There shall be no further Member participation on the motion at hand unless a majority of the Executive Board votes to open the discussion to further Member participation.

#### POLICY FOR DIRECTOR CONFLICTS OF INTEREST

- 1. <u>General Duty</u>. The Executive Board shall use its best efforts at all times to make decisions that are consistent with high principles, and to protect and enhance the value of properties of the Members and the Association. All Directors shall exercise their power and duties in good faith and in the best interest of the Association. All Directors shall comply with all lawful provisions of the Declaration and the Association's Bylaws and Articles of Incorporation. As of the date of adoption of this Policy, conflicting interest transactions of directors and officers of the Association are governed by C.R.S. §7-128-501, pursuant to C.R.S. §38-33.3-310.5, and the provisions of this Policy are intended to comply with such statutes.
- 2. <u>Definition</u>. A "conflicting interest transaction" is defined as a contract, transaction or other financial relationship between the Association and a director of the Association, or between the Association and a party related to a director, or between the Association and an entity in which a director of the Association is a director or officer or has a financial interest. Declarant-appointed directors shall not be deemed to have a conflict of interest on matters relative to the Declarant such as, but not limited to, the approval of a management agreement or other agreements with Declarant or its affiliate, subject to applicable duties and standards of care required by law.
- 3. <u>Prohibition on Loans</u>. The Association shall not make any loans to any members of the Executive Board or to any officers of the Association. No member of the Executive Board and no officer of the Association shall assent to or participate in the making of any such loan.
- 4. <u>Disclosure of Conflicting Interest Transaction</u>. Any conflicting interest transaction on the part of any Director shall be verbally disclosed to the other Directors in open session at the first open meeting of the Executive Board at which the interested Director is present prior to any discussion or vote on the matter. After disclosure, the interested Director may answer questions posed by the Board but shall thereafter recuse himself or herself from further participation and may not vote on the matter. The minutes of the meeting shall reflect the disclosure made, the composition of the quorum, and record who voted for and against.
- 5. Failure to Disclose Conflicting Interest Transaction. No conflicting interest transaction entered into in violation of this policy shall be void or voidable or be enjoined, set aside, or give rise to an award of damages or other sanctions in a proceeding by a member or by or in the right of the Association, solely because the conflicting interest transaction involves a Director or a party related to a Director or an entity in which a Director is a director or officer or has a financial interest or solely because the Director is present at or participates in the meeting of the Association's Executive Board that authorizes, approves or ratifies the conflicting interest transaction or solely because the Director's vote is counted for such purpose if:
  - a) The material facts as to the Director's relationship or interest and as to the conflicting interest transaction are disclosed or are known to the Executive Board and the Executive Board in good faith authorized, approves, or ratifies the conflicting interest transaction by the affirmative vote of a majority of the disinterested directors, even though the disinterested directors are less than a quorum; or
  - b) The material facts as to the Director's relationship or interest and as to the conflicting interest transaction are disclosed or are known to the members of the Association entitled to vote thereon, and the conflicting interest transaction is specifically authorized, approved, or ratified in good faith by a vote of the members entitled to vote thereon; or
  - c) The conflicting interest transaction is fair as to the Association.

6. <u>Periodic Review</u>. The Board shall periodically, as determined in the sole discretion of the Board, review the Association's conflict of interest policies, procedures, and rules and regulations.

#### POLICY FOR DISPUTE RESOLUTION

The Executive Board of the Association hereby acknowledges the existence of alternative resolution procedures currently binding on the Association, its members and other parties as set forth in Article 18 of the Declaration of Covenants, Conditions, Restrictions and Easements for Anglers Preserve recorded in the real property records of Eagle County, Colorado (as amended and supplemented, the "Declaration") and reaffirms such mandatory procedures as the Dispute Resolution Policy of the Association.

# POLICIES FOR INVESTMENT OF REPLACEMENT RESERVE FUNDS AND PERFORMANCE OF RESERVE STUDY

- 1. <u>Scope</u>. In order to properly maintain areas in the Community that are the responsibility of the Association, to comply with state statutes, to manage reserve funds, and to protect the market value of Owners' Units and livability in the Community, the Executive Board determines that it is necessary to have policies and procedures for the investment of replacement reserve funds and for the performance of a reserve study.
- 2. <u>Purpose of the Reserve Fund</u>. The purpose of the replacement reserve fund ("Reserve Fund") shall be to responsibly fund and finance the projected repair and replacement of those portions of the Community for which the Association is responsible. Certain of the portions of the Community that the Association is responsible for typically have limited but reasonably predictable useful lives.
- 3. <u>Investment of Reserves.</u> The Executive Board of the Association shall deposit funds held as part of the Reserve Fund in bank accounts. Unless otherwise approved by the Board, all investments will be FDIC (Federal Deposit Insurance Corporation) insured and/or guaranteed by the United States Government. No Owner will be deemed to have any direct interest in the Reserve Fund. The Association may borrow from and between its operating account and its Reserve Fund as the Executive Board deems necessary or appropriate.
- 4. Reserve Study. In order to determine funding of the Reserve Fund, the Executive Board may determine, with the assistance and advice of professionals if so requested by the Executive Board, the life expectancy of those portions of the Community to be maintained by the Association and the anticipated costs of maintaining, replacing and improving those identified areas (hereinafter referred to as a "Reserve Study"). Although it shall have no obligation to cause a Reserve Study to be prepared at all, the Executive Board may cause a Reserve Study to be prepared at such time as is determined in the sole discretion of the Executive Board. The Reserve Study shall be based on a physical analysis and financial analysis. Any Reserve Study may be conducted internally by the Association.
- 5. <u>Funding Plan</u>. In the event a Reserve Study recommends any work, the funding plan for such work shall be as determined by the Board in the exercise of its business judgment and with regard to the recommendations of the Reserve Study. The Reserve Fund is the projected source of funding for any work recommended by the Reserve Study. The Reserve Fund shall be funded through regular assessments and, when necessary, special assessments levied by the Association.
- 6. <u>Review of Reserve Study</u>. The Executive Board shall cause the Reserve Study, if any, and reserve funding to be reviewed and updated periodically, to adjust and make changes in costs, inflation and interest yield on invested funds, plus modification, addition or deletion of components.
- 7. <u>Standard of Conduct</u>. With regard to the investment of the Reserve Fund and the determination and extent of any Reserve Study, the officers and Directors of the Association shall discharge such persons' duties as a Director or officer (a) in good faith, (b) with the care an ordinarily prudent person in a like position would exercise under similar circumstances, and (c) in a manner the Director or officer reasonably believes to be in the best interests of the Association.

#### POLICY FOR ADOPTION AND AMENDMENT OF POLICIES AND RULES

- 1. Scope. The Executive Board of the Association may, from time to time, adopt certain Policies, Rules and Regulations ("Association Rules") as may be necessary to facilitate the efficient operation of the Association, including the administration of the Exterior Maintenance Area and the Common Area, if any, and the clarification of ambiguous provisions in other documents, or as may be required by law. In order to encourage Owner participation in the development of the Association Rules and to insure that such Association Rules are necessary and properly organized, the Board shall follow the following procedures when adopting any Association Rules.
- 2. <u>Drafting Procedure</u>. The Board shall consider the following in drafting the Association Rule:
  - (a) whether the governing documents or Colorado law grants the Board the authority to adopt such an Association Rule;
  - (b) the need for such Association Rule based upon the scope and importance of the issue and whether the governing documents adequately address the issue; and
  - (c) the immediate and long-term impact and implications of the Association Rule.
- 3. Notice and Comment. A copy of the proposed Association Rule shall be provided to all Owners or posted on the Association's website, if any, and Owners shall be allowed a minimum of thirty (30) days to provide comment and/or feedback on the proposed Association Rule. The adoption of every Association Rule shall also be listed on the agenda for the Board meeting prior to adoption by the Board and any Owner who wishes to comment on the proposed Association Rule at the Board meeting shall be afforded such opportunity in compliance with Colorado law.
- 4. <u>Emergency</u>. The Board may forego the notice and opportunity to comment in the event the Board determines in its sole discretion that providing notice and opportunity to comment is not practical given the emergency or urgent nature of such Association Rule.
- 5. <u>Adoption Procedure</u>. After the period for Owner comment expires, the Board may adopt any Association Rule. Upon adoption of an Association Rule, the Association Rule or notice of such Association Rule (including the effective date) shall be provided to all Owners by any reasonable method as determined by the sole discretion of the Board, including but not limited to posting on the Association's website.
- 6. Owner Cancellation. Owners may cancel changes to the Association Rules approved by the Executive Board or may modify, cancel, limit, create exceptions to, or expand any other Association Rules, upon the affirmative vote of at least a majority of the total votes in the Association at a special meeting of the Owners called for that purpose. If the Executive Board receives a petition, signed by the number of Owners necessary to call a special meeting, for the purpose of voting on any new Rule or changes to the Association Rules proposed by the Executive Board but not yet effective, the proposed changes will be ineffective until after such meeting is held and will be subject to the outcome of such meeting.

- 7. <u>Restrictions on Association Rule-Making</u>. Except as may be set forth in this Declaration (either initially or by amendment) or in the initial Association Rules, all Association Rules shall comply with the following provisions:
  - (a) The rights of Owners to display religious and holiday signs, symbols, and decorations on or inside their Units of the kinds normally displayed in or on similar properties, shall not be abridged except that the Association may adopt time, place and manner restrictions with respect to displays visible from outside the Unit. No rules shall regulate the content of political signs; however, rules may regulate the time, place and manner of posting such signs (including design criteria).
  - (b) No rule shall interfere with the Owners freedom to determine the composition of their households, except that the Association shall have the power to limit the total number of occupants permitted in each Unit on the basis of the size and facilities of the Unit and its fair use of the Common Area.
  - (c) No Association Rule shall interfere with the activities carried on within the confines of any Unit, except that the Association may prohibit activities not normally associated with property restricted to residential use, activities not otherwise not in compliance with the restrictions of the Declaration activities that create monetary costs for the Association or other Units, or activities that generate excessive noise or traffic, unsightly conditions visible outside the Unit or an unreasonable source of annoyance.
  - (d) No Association Rule shall alter the allocation of financial burdens among the various Units or rights to use the Common Area to the detriment of any Owner over that Owner's objection expressed in writing to the Association. Nothing in this provision shall prevent the Association from changing the Common Area available, from adopting generally applicable rules for use of Common Area or from denying use privileges to those who are delinquent in paying Assessments, abuse the Common Area, or violate the Association Documents. This provision does not affect the right to increase the amount of Assessments as provided in the Declaration.
  - (e) No Association Rule or action by the Association shall unreasonably impede Declarant's right to develop the Community and market and sell Units.

AND FURTHER RESOLVED, that the following provisions are hereby adopted and approved and shall apply to all of the foregoing Policies of the Association:

- 1. <u>Definitions</u>. Unless otherwise defined in these Resolutions, initially capitalized terms defined in the Declaration shall have the same meaning herein.
- 2. <u>Supplement to Law.</u> The provisions of these Resolutions shall be in addition to and in supplement of the terms and provisions of the Declaration, Bylaws, and the law of the State of Colorado governing the Association.
- 3. <u>Deviations</u>. The Executive Board may deviate from any procedures set forth in these Resolutions if in its sole discretion such deviation is reasonable under the circumstances.

#### CERTIFICATION OF ADOPTION

I, the undersigned, do hereby certify:

That I am a duly elected and acting Secretary of the Association and,

That the foregoing Resolutions were duly adopted by action of the Executive Board of the Association by Written Action dated August 19, 2016.

Dated: August 19, 2016.

Richard MacCutcheon, Secretary

#### **Minutes of the Annual Meeting** Of the Members of **Anglers Preserve Owners Association September 29, 2020**

A Member Meeting of the Anglers Preserve Owners Association was held at 5:00 p.m. on September 29, 2020, via electronic Zoom meeting https://zoom.us/join; Phone Only: US 1 253 215 8782 US, Meeting ID: 895 7876 4934, Passcode: 531833.

#### Attendance The following members were present and acting:

- Phil Puckett, Lot 1
- Chris & Melissa Wright, Lot 4
- Jonathan & Stacey Seligson, Lot 5
- Debbie & Skip Courtney, Lot 2
- Leslie and Armando Vidal, Lot 9
- Doug Williams, Lot 6
- Stacy and Jim Kleckner, Lot 8
- Maria Esteve, Lot 7

#### Also in attendance were:

- Eduardo Lecuona, resident Lot 7
- Beth Johnston, Marchetti & Weaver LLC, Secretary for the meeting

Call to Order The annual member meeting of the Anglers Preserve Owners Association was called to order by Ms. Johnston on September 29, 2020 at 5:05 p.m. Ms. Johnston called the roll of the properties represented and noted a quorum was present. Notice of meeting was confirmed by attendance of owners at the meeting.

Minutes Attendees reviewed the minutes included in the meeting packet, and upon motion duly made and seconded, it was unanimously

> **RESOLVED** to approve the minutes of the March 4, 2019 Annual Meeting of the Members.

#### **Financial Statements &**

**2020 Budget** Ms. Johnston reviewed the Association's financial statements ending December 31, 2019 and Replacement Reserve which were included in the Annual meeting packet. General discussion was had on the expenses of the community and having a reserve study completed in the next couple years.

> Ms. Johnston reviewed the 2020 Budget. Ms. Johnston explained that the Association was still building history for expenses especially now that all homes were fully built. There was no increase to the 2020 assessments. Ms. Johnston

#### Anglers Preserve Owners Association September 29, 2020 Annual Meeting Minutes

explained the budget veto option and hearing no veto, the 2020 budget stood as approved by the Board.

### Election of Director

Director Courtney's term expires in 2020. Director Courtney was nominated to serve another term. There being no other nominations, a motion was made and seconded to elect Joseph "Skip" Courtney by acclamation for a 3-year term expiring in 2023.

### Owner Education

Ms. Johnston explained the state requirement that Associations provide owner education at least once per year and that the education can be any topic relevant to the Association. Ms. Johnston reviewed the Anglers Preserve PUD requirements, clarification letter from Eagle County, Riparian Corridor (Tree) Policy and potential ramifications to the Association for violations to the PUD. General discussion on the requirements and how to submit requests for changes. The owners requested the Tree Policy be redistributed. There was also general discussion on external changes to the homes and design review process.

#### **Backflow Preventor**

#### **Testing**

Ms. Johnston reviewed the background on backflow preventer devices and their function. Ms. Johnston reviewed the annual testing requirement by Eagle River Water and Sanitation District and reported that Mountain Water Works was the contracted by the Board to complete the testing for all homes. Discussion continued on entry requirements to the homes, date of testing, and the owner's option to hire their own contractor for testing.

#### Landscaping

#### Discussion

Director Seligson reviewed the concerns and issues with the current landscaper and the Board's decision to put the landscaping out for proposal for 2021. General discussion continued on the request for proposals and responses received to date.

#### Other Business

The owners discussed rentals in Anglers Preserve and current policies. There was general consensus of all owners in attendance that the minimum rental should be increased to 90 days and discussion was had on how to amend the Declaration.

There was also discussion on the look of the backyards and what could be done to improve them.

**Adjournment** There being no further business to come before the Association, upon motion duly made and seconded it was unanimously

#### Anglers Preserve Owners Association September 29, 2020 Annual Meeting Minutes

**RESOLVED** to adjourn the annual members meeting of the Anglers Preserve Owners Association on this 29th day of September 2020 at 6:07 p.m.

Respectfully submitted,

Beth Johnston

Secretary for the Meeting

#### MINUTES OF THE BOARD OF DIRECTORS MEETING ANGLERS PRESRVE OWNERS ASSOCIATION September 29, 2020

The meeting of the Directors of the Anglers Preserve Owners Association was held at 6:00 p.m., September 29, 2020, via electronic Zoom meeting <a href="https://zoom.us/join">https://zoom.us/join</a>; Phone Only: +1 253 215 8782 US, Meeting ID: 895 7876 4934, Passcode: 531833, in accordance with the applicable statutes of the State of Colorado.

#### **ATTENDANCE** Th

#### The following Directors were present and acting:

- Jonathan Seligson term expires 2022
- Phil Puckett term expires 2021
- Skip Courtney term expires 2023

#### Also in attendance were:

• Beth Johnston, Secretary for the meeting

**Call to Order** The meeting of the Executive Board of the Anglers Preserve Owners Association was called to order by Director Seligson at 6:08 p.m., noting a quorum was present.

## Potential Conflict of

**Interest** There were no conflicts of interest reported.

#### Consideration of

**Agenda** There were no changes to the agenda.

#### **Minutes**

The Board reviewed the minutes included in the packet and, upon motion duly made and seconded, it was unanimously

**RESOLVED** to approve the October 29, 2019 minutes as presented.

#### **Election of**

#### **Officers**

After discussion of offices, and upon motion duly made and seconded, it was unanimously

#### **RESOLVED** to elect the following officers:

President – Jonathan Seligson Vice President – Skip Courtney Secretary/Treasurer – Phil Puckett

#### **Riparian Corridor**

#### Discussion

The Board reviewed the information in the packet on the sportsman's easement. Director Puckett said there had been no further contact from the County and that the public has mostly been respectful of the easement with no problems to report. The Board decided to table further discussion unless complaints or issues came up in the future.

Anglers Preserve Owners Association Board of Directors Meeting September 29, 2020

#### **PUD**

#### **Infractions**

Ms. Johnston gave background on the Anglers Preserve PUD requirements and the letter from Eagle County clarifying what could and could not be done in the specific areas. The Board discussed the improvements behind several of the lots in violation of the Anglers Preserve PUD. Discussion continued on the ramifications to the Association if the violations were not enforced since the areas in questions were Association and not private property. The Board decided to provide more education to owners about the area and encourage the violating owners to restore the disturbed areas. Ms. Johnston noted that the statute of limitations on the original violations could be past and the Board requested legal counsel be consulted for available options.

#### **Association**

#### Website

Ms. Johnston confirmed that the colo-communities website was still active with public information such as Governing Documents and meeting notices posted but more sensitive information had been removed. There was general discussion on a website, whether it is necessary and the Board decided not to pursue a more robust website for the Association at this time.

#### **Future**

#### **Meetings**

The Board confirmed the next Board meeting would be held October 27, 2020 at 2:00 p.m.

**Adjournment** There being no further matters for discussion, the meeting was adjourned at 6:30 p.m.

Respectfully submitted,

Beth Johnston

Secretary for the Meeting

#### MINUTES OF THE BOARD OF DIRECTORS MEETING ANGLERS PRESRVE OWNERS ASSOCIATION October 27, 2020

The meeting of the Directors of the Anglers Preserve Owners Association was held at 2:00 p.m., October 27, 2020, via electronic Zoom meeting <a href="https://zoom.us/join">https://zoom.us/join</a>; Phone Only: +1 253 215 8782 US, Meeting ID: 964 7997 1629, Passcode: 253894, in accordance with the applicable statutes of the State of Colorado.

#### **ATTENDANCE**

#### The following Directors were present and acting:

- Jonathan Seligson, President term expires 2022
- Phil Puckett, Secretary/Treasurer term expires 2021
- Skip Courtney, Vice President term expires 2023

#### Also in attendance were:

• Beth Johnston, Secretary for the meeting

**Call to Order** The meeting of the Executive Board of the Anglers Preserve Owners Association was called to order by Director Seligson at 2:20 p.m., noting a quorum was present.

### Potential Conflict of

**Interest** There were no conflicts of interest reported.

#### Consideration of

**Agenda** There were no changes to the agenda.

#### **Minutes**

The Board reviewed the minutes included in the packet and, upon motion duly made and seconded, it was unanimously

**RESOLVED** to approve the September 29, 2020 as presented.

#### Landscaping

#### **Proposal**

The Board reviewed the landscaping proposals received and summary included in the Board packet. Director Puckett gave a summary of the landscapers he met with during the walk throughs. Following discussion and upon motion duly made and seconded, it was unimously

**RESOLVED** to accept the proposal submitted by Rocky Mountain Custom Landscapes for landscaping services for the 2021 season.

#### **Declaration Amendment**

#### Discussion

The Board revisited the owner's request to increase the minimal rental days from 30 to 90 days. Following discussion, the Board requested that Management contact the Association's attorney to have an amendment prepared to prohibit rentals for less than 90 days in Anglers Preserve. Once the amendment is drafted, the Board requested a special meeting to approve the amendment.

#### Anglers Preserve Owners Association Board of Directors Meeting October 27, 2020

#### Other

#### **Business**

The Board had general discussion on the following:

- The entry lights have been fixed by Director Puckett and are all currently working. No electrician is needed at this time.
- The gate control board has been replaced and is working as expected at this time. The Board requested management get an estimate for remote opening of the gate from owner cell phones.

#### **Design Review**

#### **Process**

Ms. Johnston reviewed the design review process outlined in the Association's documents and the application created for submission of a minor project. There was general discussion on the forms, process and potential association fees. Following discussion, and by motion duly made and seconded, it was unanimously

**RESOLVED** to add the following policies to the Design Review Process:

- Approved using the application for minor projects with future revisions to be made as necessary.
- The Board would hire a dedicated architect to review major projects at such time as a major project is submitted.
- All costs, including Management time, associated with review of an application would be accounted for separately and billed to the submitting lot owner (applicant) for reimbursement to the Association.

The Board reviewed the application submitted by Lot 3 Mr. and Mrs. Donner. Following review and discussion, the Board approved the application for Lot 3 to install a fence as submitted.

#### **Financial**

#### Statements and

**2021 Budget** Ms. Johnston reviewed the financial statements included in the packet noting that most items were tracking as expected and it was projected that the Association would end the year within budget. The Board then reviewed the preliminary 2021 budget. Ms. Johnston noted the increase recommended for irrigation water and that the Rocky Mountain Custom Landscaping proposal was used for the landscaping budget. Ms. Johnston explained that an Assessment increase was recommended to cover the projects increases in expenses. Following discussion, and upon motion duly made and seconded, it was unanimously

**RESOLVED** to approve the 2021 Budget as presented; and

FURTHER RESOLVED to set 2021 Assessments at \$67,000 for Operating and \$13,500 for Reserve.

#### Anglers Preserve Owners Association Board of Directors Meeting October 27, 2020

#### Future Meetings

The Board reviewed the proposed 2021 Meeting schedule. Upon motion duly made and seconded, it was unanimously

**RESOLVED** to approve the 2021 meeting schedule as presented with adjustments to be made as necessary.

The Board set the 2021 Annual Member Meeting for Monday March 1, 2021 starting at 5:00 pm MST.

**Adjournment** There being no further matters for discussion, the meeting was adjourned at 3:10 p.m.

Respectfully submitted,

Beth Johnston

Secretary for the Meeting