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# RECORD OF PROCEEDINGS

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## **Minutes of the Special Meeting of the Board of Directors of River Park Metropolitan District March 8, 2019**

A Special Meeting of the Board of Directors of the River Park Metropolitan District, Garfield County, Colorado, was held March 8, 2019 at 12:30 p.m., at 40801 US Highway 6, Suite 203, Avon, Eagle County, Colorado, in accordance with the applicable statutes of the State of Colorado.

**Attendance** The following Directors were present and acting:

- Jeffery Spanel
- Art Kleinstein (via telephone)
- Elizabeth Spanel

**Also in attendance were:**

- Michelle Zinser, Property Owner (via telephone)
- Debbie Braucht, Marchetti & Weaver, LLC, Secretary for the Meeting (via telephone)

**Call to Order** The Meeting of the Board of Directors of the River Park Metropolitan District was called to order by Director Jeffery Spanel, noting a quorum was present.

**Potential Conflicts Of Interest** Conflict of interest statements had been received from Directors Jeffery and Elizabeth Spanel and Director Kleinstein and filed with the Secretary of State and the District at least 72 hours in advance of the meeting. Such disclosure statements respectively state that such Directors have ownership interest (direct or indirect) in Wintergreen Homes, LLC, holder of the District's \$1,500,000 Subordinate Limited Tax General Obligation Bonds, Series 2008.

**Changes to the Agenda** There were no changes to the agenda.

**Minutes** Upon review and by motion duly made and seconded it was unanimously

**RESOLVED** to approve the August 18, 2018 meeting minutes as presented.

**Resolution to Conduct the Meeting Outside of the District Boundaries**  
Upon motion duly made and seconded it was unanimously

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## River Park Metropolitan District March 8, 2019 Meeting Minutes

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**RESOLVED** to approve the resolution to conduct the meeting outside of the District boundaries and outside of Garfield County, a copy of which is incorporated herein by this reference.

### **Board Vacancy and Appointment of Director**

Since the last meeting, Ms. Zinser submitted a letter of interest to serve on the Board. She currently serves on the Association board and would like to further her knowledge and education of the Metro District. Director Spanel stated the District basically only services the bonds but it would be a good opportunity to have a representative from the Association serve on the Metro Board. Upon motion duly made and seconded it was unanimously

**RESOLVED** to appoint Michelle Zinser to fill a vacancy on the Board until the next regular election in May of 2020.

The Oath of Office will be administered outside of the meeting and filed with the appropriate agencies.

### **24-Hour Posting Notice**

Upon motion duly made and seconded it was unanimously

**RESOLVED** to establish posting places for notices of the District's 2019 meetings as follows:

Notices of meetings of the District's Board of Directors required pursuant to Section 24-6-401, et. seq., C.R.S., shall be posted within the boundaries of the District at least 24 hours prior to each meeting at the following location:

Mail Kiosk

Notices of regular or special meetings required to be posted at three public places within the District and at the office of the County Clerk and Recorder at least 72 hours prior to said meeting shall continue to be made pursuant to Section 32-1-903(2), C.R.S.

### **Adoption of the 2019 Calendar**

A draft calendar was included in the Board packet which calls for two meetings in 2019, today and August 15th. Upon review and by motion duly made and seconded it was unanimously

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River Park Metropolitan District March 8, 2019 Meeting Minutes

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**RESOLVED** to approve the 2019 meeting calendar.

**December 31, 2018 Financial Statements and the 2018 Application for Exemption from Audit**

The Board reviewed the December 31, 2018 Financial Statement and the 2018 Application for Exemption from Audit. Upon motion duly made and seconded it was unanimously

**RESOLVED** to approve the December 31, 2018 Financial Statements and the 2018 Application for Exemption from Audit and the filing of same.

**Accounts Payable**

Upon review and by motion duly made and seconded it was unanimously

**RESOLVED** to approve and ratify the accounts payable as presented.

**Adjournment**

By motion duly made and seconded it was unanimously

**RESOLVED** to adjourn the Special Meeting of the River Park Metropolitan District to March 8, 2019.

Respectfully Submitted



Secretary for the Meeting