

**THE OVERBERG COMMUNITY TRUST**  
**TERMS AND CONDITIONS**

1. Financial assistance is currently awarded to historically disadvantaged individuals in financial need of assistance making good progress in their studies.
2. Financial assistance may only be awarded within the operating area of the Overberg Community Trust.
3. Applications are strictly screened according to policy guidelines. and an application does not guarantee financial assistance.
4. No money is paid directly to applicants, but to the various institutions where studying takes place. If a student receives a full bursary from one or more Organization, that student may not be eligible to receive financial assistance from the Trust. Failure to declare other bursaries constitutes to fraud.
5. The application is for one academic year and therefore students should apply annually. Preference will be considered for current financial aid holders (those achieving excellent results in the previous year).
6. The allocation of financial aid is subject to funds made available by the Overberg Community Trust that are specifically awarded on the grounds of academic performance and financial needs, also taking into consideration the financial status of the parents or guardians of the students.
7. Exceptional achievements may receive a Special Merit Award. After thorough analyzing and evaluation by the committee a recommendation will be made. This will be brought before the Executive Committee for final approval, to be ratified at a full Board meeting.
8. Merits may be awarded to learners who achieve 80% and more in at least six (6) subjects in the final NSC examination.
9. If a successful applicant of The Overberg Community Trust is unsuccessful in his/her study, the full amount paid to the applicant is refundable to the Trust on terms and conditions as determined by the Trust. Each case is handled on individual merits.
10. All beneficiaries undertake to sign a declaration that will officiate the abovementioned terms and conditions.
11. Dates of payments are as follows: April, August, December/January. It is also the responsibility of the successful applicant to submit their progress report to the Trust at the end of each trimester/semester. No payments will be made unless and until all the requirements are adhered to.
12. Successful applicants/parents/representatives are encouraged to attend the Awards Ceremony. If not possible, the Trust Office should be informed timeously, before the function, or the recipient will forfeit his/her financial assistance.
13. An average of 45% is required to qualify for applying for the financial support.
14. All access money at the end of studies will be reimbursed to the Trust.
15. Combined income of parents may not exceed R40 000,00 (joint netto.)
16. All queries are to be made directly to the Trust office by contacting Ms. S. Cloete on 028 – 2122688 or [info@overbergcommunitytrust.co.za](mailto:info@overbergcommunitytrust.co.za) or website <https://overbergcommunitytrust.co.za>

**THE OVERBERG COMMUNITY TRUST FINANCIAL SUPPORT**

1. The Overberg Community Trust may provide financial aid to persons experiencing unexpected difficult circumstances.
2. The above-mentioned applications should be accompanied by written proof of the circumstances as well as reasons for the application.
3. Consideration may also be given to people with special needs and differently abled, or sought after skills who wants to enroll in either formal to informal programs at accredited institutions.

## ADDENDUM

Studies not completed due to:

1. Seizing of studying or accepting financial aid from other institutions like NSFAS, or any other instance where the allocated money cannot be utilized.
2. These funds may be used to assist qualifying students who are in arrears with their study fees.
3. The Financial Aid Committee may then make a proposal that the outstanding amount is to be settled.

The Overberg Community Trust undertakes to adhere to the POPI act regarding confidentiality. All submitted documents will be treated as confidential.

### PLEASE ENSURE THAT YOU HAVE INCLUDED:

1.	A certified copy of your ID	
2.	A certified copy of your senior certificate; degree qualification or a statement of results in instructional offerings	
3.	Progress report of trimester/September examination: 2025	
4.	Proof of income of parent/s	
5.	Affidavit of SAPD- Page 7	

### DUE DATES

Closing date:

Submission of final examination results:

Proof of registration:

Friday 31 October 2025

Monday, 19 January 2026

Tuesday 10 February 2026

**NOTE THAT THIS IS ONLY AN APPLICATION FOR FINANCIAL AID AND NOT A FULL BURSARY.**

**THE OVERBERG COMMUNITY TRUST**  
**APPLICATION FOR FINANCIAL ASSISTANCE - TERTIARY STUDIES**

**ACADEMIC YEAR: 2026**

**INSTRUCTIONS:**

1. Please read the instructions carefully before completing the forms.
2. Please attach **CERTIFIED COPIES** of all the documents required. No originals must be sent because the Trust will not return any documents;
3. Submit all the required information;
4. This application is for **full time study** for ONE year only; Individuals must apply annually for financial assistance.
5. The closing date for all applications is **FRIDAY, 31 OCTOBER 2025 @ 15H00** and no late applications will be considered. No correspondence will be entered into regarding this matter.
6. All applicants must submit their September examination results with this application. Your final examination results must reach us on or before **MONDAY, 19 January 2026 @ 15H00**. Proof of registration should reach the Trust office by or on the **TUESDAY, 10<sup>TH</sup> FEBRUARY 2026**. If you are in possession of your final results, this should accompany the application.
7. Return completed application form together with all required documentation to the address below, and or email to:

**The Overberg Community Trust, 35 Human Street, CALEDON ,7230**

**EMAIL: [info@overbergcommunitytrust.co.za](mailto:info@overbergcommunitytrust.co.za)**

**[NO FAXES ALLOWED]**

**8. NOTE:**

9. The completion of an application form does not guarantee that you will receive financial assistance. To qualify you must comply with all the criteria of the Trust. This is only an application.
10. Some of the criteria used in considering your application:
  - ❖ Historically disadvantaged student;
  - ❖ Joint income of parents not to exceed the amount of R40 000,00,
  - ❖ Your academic progress supported by your tests, examinations and progress results per semester are consulted;
  - ❖ Receipt of all the requested information and documentation and the affidavit, fully completed, must be received by the closing date;
  - ❖ Minimum academic requirements to be considered.
  - ❖ Preference will be given to applicants of unemployed parents or applicants who do not have parents.
11. Should your application be successful; the Trust will not take responsibility for your student account at the Institution where you are studying, this is only financial assistance.
12. It is also your responsibility to submit your progress report to the Trust at the close of each trimester / semester. No payments will be made unless and until all the requirements are adhered to.

THE OVERBERG COMMUNITY TRUST,  
APPLICATION FOR  
ACADEMIC YEAR: 2026

**FOR OFFICE USE:**

APPLICATION SUCCESSFUL      YES/NO

AMOUNT AWARDED      R \_\_\_\_\_

**CERTIFIED COPIES OF:**

1.	A certified copy of your ID	
2.	A certified copy LATEST ACADEMIC RESULTS	
3.	National Senior Certificate or highest qualification	
4.	Proof of income of parents	

**INSTITUTION OF STUDY**

1.	Tertiary Studies	
2.	TVET College	
3.	CET College	

Signature of Trustee:

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**A. STUDENT STUDY INFORMATION:**

Name and Surname: .....

Student Number: .....

Field of study for 2026: .....

Academic Year: 

1	2	3	4
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Institution of studies: .....

Duration of studies: ..... (Years/Months)

Total cost: R.....

Please note that this is only financial assistance and not to cover all cost incurred.

B. **PERSONAL DETAILS:**

Surname: .....

First Names: .....

Identity No.: .....

[Please attached a certified copy of your bar-coded I.D.]

Date of birth: .....

Address: .....

[Residential]

.....

[Residential]

.....

[Postal]

.....

[Postal]

Contact Details: .....

Telephone                      Code                      Number

Cell Phone Number.: .....

Please ensure that you can be reached at the above numbers

E-mail address: .....

**C. EDUCATIONAL INFORMATION**

In which year did you / will you write the senior certificate examinations / matric. ....

At which school did you write the Senior certificate examination?

.....

Kindly attach a certified copy of this certificate

Are you studying this year? .....

If yes, what is your course of study?

.....

Where are you studying: .....

Do you receive a:

	Yes	No
Bursary		
Study loan		
Any other financial aid		

What fund, bank or trust is assisting you financially?

.....

What is the amount you are receiving? R.....

What are you doing / have you been doing this year, if you did not study?

.....

What kind of training are you receiving / have you received?

.....

If you are working, name of employer:

.....

Your wages / Salary R..... [pm] or R..... [pw]

To which Institutions of Higher Learning {University}, {University of Technology} have you applied?

.....

**D. PARTICULARS OF PARENTS/GAURDIANS**

	FATHER	MOTHER / GUARDIAN
Surname		
First names		
Address		
Occupation		
Present Employer		
Address		

Nature of employment: Tick (✓) where applicable:

Temporary	
Contract	
Self-Employed	
Permanent	
Unemployed	

Financial information of parents:

	Father	Mother
1. Gross weekly / monthly income:	R.....	R.....
2. Other source of income:	R.....	R.....
3. Deductions:	R.....	R.....
4. Netto weekly/monthly income:	R.....	R.....
5. Total combined income parents:	<u>R.....</u>	

Number of dependent children in the household: .....

Name/s of Children	Grade/ Year of study	School / Institution
.....	.....	.....
.....	.....	.....
.....	.....	.....
.....	.....	.....

## E STUDENT PERSONAL INFORMATION

Are you married: 

Yes	No
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	Spouse	Yourself (Student)
Surname		
Names		
Address		
Career		
Current employer		

NATURE OF WORK:

Temporary	
Contract	
Self-employed- Attach latest bank statement	
Permanent	
Unemployed	

### FINANCIAL INFORMATION OF

### SPOUSE

### YOURSELF (STUDENT)

1. Bruto Weekly income: R..... R.....
2. Other Income: R..... R.....
3. Deductions: R..... R.....
4. Netto weekly/monthly income: R..... R.....
5. Total joint income of your spouse and yourself: R=====

Number of dependent children in the household: .....

Name/s of children	Grade / Year of study	Institution of study / School
.....	.....	.....
.....	.....	.....
.....	.....	.....
.....	.....	.....



### DECLARATION BY APPLICANT

I, ..... [name of applicant] sign this declaration certifying that I am fully aware of the conditions of financial assistance from the Overberg Community Trust and hereby declare:

- ❖ That the information contained in this application is correct in all respects;
- ❖ That should the information in this application be found to be incorrect the financial assistance and / or funding will be withdrawn with immediate effect and legal action be instituted to recover the funds that was paid to the institution where I am studying.

Signature of applicant: .....

Date: ..... 2025

Witness 1 ..... Witness 2 .....

Should the applicant be a minor, under 21 years of age, the parents or guardians must co sign this application.

Signature of parents / guardian: .....

**AFFIDAVIT  
COMPULSORY**  
(This page is compulsory for parents / guardians)

I, .....residing at [ address]  
..... with identity number  
..... state under oath/ solemnly declare in English

- ❖ I am an adult male / female: ..... years of age, working as ..... at  
..... earning R..... per week/ per month, and the  
declaration with regard to my financial income is in all respects correct and I have not withheld any  
information that might influence this application.

**If applicable, otherwise ignore:**

- ❖ I am unemployed for the past ..... months/years and have no income;
- ❖ I am in receipt of a state grant amounting to R..... pw /pm. {Reference no.: .....}
- ❖ I understand the contents of this declaration;
- ❖ I have / have no objection to taking the prescribed oath;
- ❖ I consider / do not consider the prescribed oath to be binding on my conscience. I realize that lying  
under oath is a criminal offence

Date: ..... Signature:.....

**DECLARATION BY COMMISSIONER OF OATHS**

I CERTIFY THAT THE ABOVE STATEMENTS WERE TAKEN DOWN BY ME, AND THAT THE  
DEPONENT HAS ACKNOWLEDGED THAT HE/SHE UNDERSTANDS THE CONTENTS OF THIS  
STATEMENT. THIS STATEMENT WAS SWORN TO / AFFIRMED BEFORE ME AND THE  
DEPONENT'S SIGNATURE / THUMB MARK WAS PLACED THEREON IN

MY PRESENCE AT ..... ON ..... 2025  
PLACE DATE

AT .....[TIME]

.....  
**SIGNATURE OF COMMISSIONER OF OATHS**

.....  
**SERVICE NUMBER AND RANK / CREDENTIALS**

.....  
**FULL NAME AND SURNAME IN PRINT**

**Street Address**

**Office stamp**

**PLEASE WRITE NEAT AND LEGIBLE****AGREEMENT**

Between

THE OVERBERG COMMUNITY TRUST

AND

Mr./Ms.: .....

Name and Surname of student, studying in 2026 at:

.....

Full name of Institution of planned study

Student Reference Number: .....

.....

Planned study area in full

.....

Duration of the course (Months /Years)

.....

Course cost

With whom this agreement is made, agree to the following:

1. Name and Surname of student .....

2. Name of Institution of study .....

**3. BANK DETAILS OF INSTITUTION:**

3.1 Account name .....

3.2 Name of Bank .....

3.3 Branch name ..... Brach code .....

3.4 Account Number .....

3.5 Student reference number .....

I declare that the above information is correct.

Signature ..... Date: .....2025

VERY IMPORTANT

Only upon receipt of all the required information and forms, payment will be made. If not submitted, you will forfeit any payment.

PROOF TO BE SUBMITTED:

1. Proof of registration. (If not already provided)
2. Agreement Form (completed)

PAYMENTS ARE SUBJECT TO SUCCESSFUL PROGRESSION IN THE SELECTED COURSES

1. First Payment: **29 April 2026**
2. Second Payment: Upon receipt of June Examination results, not later than **31 August 2026**
3. Third payment: Upon receipt of November/December examination results, not later than **10 February 2027.**

**E-MAIL RESULTS TO:**

[info@overbergcommunitytrust.co.za](mailto:info@overbergcommunitytrust.co.za)

**HAND DELIVERY:**

The Overberg Community Trust  
35 Human Street  
Caledon - 7230

1. I am aware of all the terms and conditions of the allocation of financial aid.
2. I agree to adhere to the terms and conditions, especially regarding the submission of my results.
3. I commit to informing the Trust timeously, should I cease my studies. The reimbursement of payments to start immediately.
4. I commit to inform the Overberg Community Trust if I should fail or cannot continue to study.
5. I declare that all information provided in the application is correct.
6. In case of dishonesty, I will have my financial assistance revoked and The Overberg Community Trust reimbursed.
7. Any credit at the end of the course is to be returned to the Overberg Community Trust, by the Institution of study.

Signed at (Place) ..... On the ..... day of ..... Month  
2025..

Signature of student: .....

Witness 1: ..... Witness 2: .....

FOR OFFICE USE

Signature of Treasurer: ..... Date: .....