

THE OVERBERG COMMUNITY TRUST



APPLICATION FORM

A. **THE ADVERTISED POST**

Position for which you are applying (as advertised)	
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B. **PERSONAL INFORMATION**

Surname	
First Names	
Date of Birth	
ID Number	

Race	African	<input type="checkbox"/>	White	<input type="checkbox"/>	Coloured	<input type="checkbox"/>	Indian	<input type="checkbox"/>
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Gender	Female	<input type="checkbox"/>	Male	<input type="checkbox"/>
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Have you ever been convicted of a criminal offence or been dismissed from employment	YES	NO
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C. **HOW DO WE CONTACT YOU**

Preferred Language for correspondence	
Telephone number during office hours	

Preferred method for correspondence	Post	E-Mail	Fax
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Correspondence contact details(in terms of above)	
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D. **LANGUAGE PROFICIENCY – state “good”, “fair” or “poor”**

Languages (specified)

Speak			
Read			
Write			

E. **QUALIFICATIONS**

Name of School / Technical College	Highest qualification Obtained	Year Obtained

Tertiary Education (completed for each qualification you obtained)

Name of Institution	Name of Qualification	Year Obtained

Current study (institution and qualification)	
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F. WORK EXPERIENCE

Employer (Including current employer)	
Position Held	
From (date – MM YY)	To (date – MM YY)
Reason for leaving	

Employer (Including current employer)	
Position Held	
From (date – MM YY)	To (date – MM YY)
Reason for leaving	

Employer (Including current employer)	
Position Held	
From (date – MM YY)	To (date – MM YY)
Reason for leaving	

G. REFERENCES

Name	Relationship to you	Tel. No. (office hours)

DECLARATION
I declare that all the information provided (including any attachments) is completed and correct to the best of my knowledge. I understand that any false information supplied could lead to my application being disqualified or my discharges if I am appointed

Signature:	Date:
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