

**IN COMPLIANCE WITH TITLE 25, OKLAHOMA STATUTES, SECTION 301-304, OKLAHOMA OPEN MEETING ACT, NOTICE IS HEREBY GIVEN THAT THE REGULAR MEETING OF THE UNITED COMMUNITY ACTION PROGRAM, INC. BOARD OF DIRECTORS WILL BE JULY 22, 2025 AT 501 6<sup>TH</sup> STREET, PAWNEE, OK 74058 AT 10:00 A.M.**

**This meeting is also open to the public via video or teleconference.**

**For phone access call 1-346-248-7799 and use Meeting ID: 810 5513 1803**

**Passcode: 547592**

Join Zoom Meeting

<https://us06web.zoom.us/j/81055131803?pwd=4rDrclnbAfNvcD5an1AOVZjpNXUDft.1>

Meeting ID: 810 5513 1803

Passcode: 547592

James Adams – in person  
Beverly Brownfield – in person  
Chris Burnett– in person  
Susan Case – in person  
Billie Ponca – in person  
Bronson Grimes – in person  
Harold Harris – in person  
Roy Fleshman – in person  
Teresa Rutherford – in person  
Jo Beth Spears – in person  
Rhonda Wallace – in person  
Mike Waters – in person

Johnny Bryant – in person  
Michelle Turner – in person  
Janet Thrasher – in person  
Kim Rice – in person  
Laura Corff – in person  
Randy Heisler – in person  
Kristin Donnelly – in person  
Rozanne Worden – in person  
Gary Vance- in person  
Adam Wheeler – in person  
Crystal Kirkham – in person  
Monica Sewell – in person

**UNITED COMMUNITY ACTION PROGRAM, INC., BOARD OF DIRECTORS  
UCAP OFFICE, PAWNEE, OKLAHOMA**

**AGENDA**

**Tuesday, July 22, 2025**

- 1. Meeting Called to Order – 10:00 a.m.**
  - 1. Greetings – Welcome**
  - 2. Roll Call**
  - 3. Invocation**
- 2. Discussion, Consideration and Action, As Needed, of May 20, 2025 Minutes**
- 3. Board Training**
  - 1. Training and Presentation on How to Interpret an Audit by Sue Talkington of Landmark CPA.**
- 4. Discussion, Consideration and Action, As Needed for Financial Updates**
  - 1. Approval of 2024 Audit from Review and Training**
  - 2. Approval of 2024 Form 990**
  - 3. Financial Committee Report**

- 4. Agency Balance Sheets/Expenditure Reports & Credit Card Expenditures and Walmart Expenditures**
- 5. Discussion, Consideration and Action, As Needed for Agency Report/Update**
  - 1. Approval of Reseating Board Member Beverly Brownfield from Low-Income Representative Election**
  - 2. Review and Approval of Customer Satisfaction Survey Results**
  - 3. Review and Approval of 2025 2<sup>nd</sup> Quarter ROMA Logic Model of Outcomes**
- 6. Transportation Report/Update**
  - 1. Consider and vote to revise the Title VI Nondiscrimination and Limited English Proficiency Plan.**
  - 2. Consider and vote on an Authorizing Resolution to submit an application to Oklahoma Department of Transportation for Federal Transportation Administration, Section 5339(b), funding to replace six (6) ADA 12-passenger cutaways.**
  - 3. Review CPTS data from January through May 2025.**
  - 4. Review PICK data from January through May 2025.**
  - 5. Program Update.**
- 7. Housing Report/Update**
  - 1. Program Updates**
  - 2. Outcome Report**
- 8. Head Start/Early Head Start Report/Update**
  - 1. Program Updates**
  - 2. Outcome Report**
- 9. CASA Report/Update**
  - 1. Review, Consideration, and Action for Program Goals and Objectives**
  - 2. Review, Consideration, and Action on Budget for OKCASA 2026 Grant**
  - 3. Program Updates**
  - 4. Outcome Report**
- 10. CACFP Report/Update**
  - 1. Program Updates**
  - 2. Outcome Report**
- 11. New Business (any matter not known about or which could not have been reasonably foreseen prior to the time of the agenda posting)**
- 12. Adjournment**