

IN COMPLIANCE WITH TITLE 25, OKLAHOMA STATUTES, SECTION 301-304, OKLAHOMA OPEN MEETING ACT, NOTICE IS HEREBY GIVEN THAT THE REGULAR MEETING OF THE UNITED COMMUNITY ACTION PROGRAM, INC. BOARD OF DIRECTORS WILL BE JANUARY 28, 2025 AT 501 6TH STREET, PAWNEE, OK 74058 AT 10:00 A.M.

This meeting is also open to the public via video or teleconference.

For phone access call 1-346-248-7799 and use Meeting ID: 896 8648 6538 and Passcode: 301790

Join Zoom Meeting

<https://us06web.zoom.us/j/89686486538?pwd=5snZ4a3aB1se1KB6n9UNrFpcbhJOfA.1>

Meeting ID: 896 8648 6538

Passcode: 301790

James Adams – in person
Beverly Brownfield – in person
Chris Burnett– in person
Susan Case – in person
Billie Ponca – in person
Bronson Grimes – in person
Harold Harris – in person
Roy Fleshman – in person
Teresa Rutherford – in person
Jo Beth Spears – in person
Rhonda Wallace – in person
Mike Waters – in person

Johnny Bryant – in person
Michelle Turner – in person
Janet Thrasher – in person
Kim Rice – in person
Laura Corff –in person
Randy Heisler – in person
Kristin Donnelly – in person
Rozanne Worden – in person
Gary Vance, Jr. – in person
Adam Wheeler – in person
Crystal Kirkham – in person
Monica Sewell – in person

**UNITED COMMUNITY ACTION PROGRAM, INC., BOARD OF DIRECTORS
UCAP OFFICE, PAWNEE, OKLAHOMA**

AGENDA

Tuesday, January 28, 2025

- 1. Meeting Called to Order – 10:00 a.m.**
 - 1. Greetings – Welcome**
 - 2. Roll Call**
 - 3. Invocation**
- 2. Discussion, Consideration and Action, As Needed, of November 19, 2024 Minutes**
- 3. Discussion, Consideration and Action, As Needed for Financial Updates**
 - 1. Financial Committee Report**
 - 2. Agency Balance Sheets/Expenditure Reports & Credit Card Expenditures and Walmart Expenditures**
- 4. Discussion, Consideration and Action, As Needed for Agency Report/Update**

1. Reseating of Board Member Teresa Rutherford after Low-income Election
 2. Org Standard 4.4 Annual Update on the Success of Specific Strategies in our 2024 Community Action Plan with 4th Quarter and Final ROMA Logic Model
 3. 2025 Community Action Plan Approval with 2025 ROMA Logic Model
 4. Org Standard 6.5 Update on the Progress Meeting the Goals of the Strategic Plan within the past 12 months
 5. Customer Satisfaction Survey Policy (includes Schedule for Distribution) and Customer Satisfaction Survey Sample
5. Board Training- Head Start
 1. Training and Discussion on the Health and Safety Services
 2. Training and Discussion of Child Development/School Readiness services and Professional Development/Coaching
6. CACFP Report/Update
 1. Program Updates
 2. Outcome Report
7. Transportation Report/Update
 1. Consider and Vote on an Authorizing Resolution to submit an application to INCOG for federal financial assistance under Section 5310 to replace vehicles.
 2. Review Year to Date Stats by Site (Jan-Nov.)
 3. Review PICK Year to Date Stats (Jan-Nov.)
 4. Program Update
8. Housing Report/Update
 1. Discussion, Consideration and Action, As Needed for CHDO Resolution and Conflict of Interest Affidavit
 2. Program Update
 3. Outcome Report
9. Head Start/Early Head Start Report/Update
 1. Consider and Vote on the Authorization for Head Start Director Kim Rice to obligate the business entity (UCAP) for matters regarding the OK Department of Health and Human Services Child Care Division.
 2. Program Updates
 3. Outcome Report
10. CASA Report/Update
 1. Program Updates
 2. Outcome Report
11. New Business (any matter not known about or which could not have been reasonably foreseen prior to the time of the agenda posting)
 12. Adjournment