

IN COMPLIANCE WITH TITLE 25, OKLAHOMA STATUTES, SECTION 301-304, OKLAHOMA OPEN MEETING ACT, NOTICE IS HEREBY GIVEN THAT THE REGULAR MEETING OF THE UNITED COMMUNITY ACTION PROGRAM, INC. BOARD OF DIRECTORS WILL BE MARCH 25, 2024 AT 501 6TH STREET, PAWNEE, OK 74058 AT 10:00 A.M.

This meeting is also open to the public via video or teleconference.

For phone access call 1-346-248-7799 and use Meeting ID: 825 5618 0579 and Passcode: 634619

Join Zoom Meeting

<https://us06web.zoom.us/j/82556180579?pwd=5CHynRj7bJ25KpjoHaxgV9N1zfHjNa.1>

Meeting ID: 825 5618 0579

Passcode: 634619

James Adams – in person
Beverly Brownfield – in person
Chris Burnett– in person
Susan Case – in person
Billie Ponca – in person
Bronson Grimes – in person
Harold Harris – in person
Margie Janzen – in person
Teresa Rutherford – in person
Jo Beth Spears – in person
Rhonda Wallace – in person
Mike Waters – in person

Johnny Bryant – in person
Michelle Turner – in person
Janet Thrasher – in person
Kim Rice – in person
Laura Corff –in person
Randy Heisler – in person
Kristin Donnelly – in person
Rozanne Worden – in person
Gary Vance, Jr. – in person
Adam Wheeler – in person
Crystal Kirkham – in person
Monica Sewell – in person

**UNITED COMMUNITY ACTION PROGRAM, INC., BOARD OF DIRECTORS
UCAP OFFICE, PAWNEE, OKLAHOMA**

AGENDA

Monday, March 25, 2024

- 1. Meeting Called to Order – 10:00 a.m.**
 - 1. Greetings – Welcome**
 - 2. Roll Call**
 - 3. Invocation**

- 2. Discussion, Consideration and Action, As Needed, of January 25, 2024 Minutes**

- 3. Board Training-**
 - 1. Head Start/Early Head Start Training and Discussion of the Disabilities and Mental Health Services.**
 - 2. Head Start/Early Head Start Training and Discussion of the Family and Community Engagement and Prenatal services.**

- 4. Head Start/Early Head Start Report/Update**
 - 1. Program Updates**
 - 2. Outcome Report**

- 5. Discussion, Consideration and Action, As Needed for Financial Updates**
 - 1. Financial Committee Report**
 - 2. Agency Balance Sheets/Expenditure Reports & Credit Card Expenditures and Walmart Expenditures**

- 6. Discussion, Consideration and Action, As Needed for Agency Report/Update**
 - 1. Discussion on Scheduling a Special Meeting to Review and Approve 2022 Audit**
 - 2. Review and Approval of 2023 Annual Report**
 - 3. Review and Approval of Reseating Board Member James Adams from Low-Income Representative Election**
 - 4. Review of 2024 Board Training Plan**
 - 5. Election of Officers and Committee Appointments 2024**
 - 6. Org Standard 9.3- The Organization has presented to the governing body for review or action, at least within the past 12 months, an analysis of the agency's outcomes and any operational or strategic program adjustments and improvements identified as necessary.**

- 7. Board Training-**

See earlier in the meeting

- 8. Transportation Report/Update**
 - 1. Consider and Vote on an Authorizing Resolution for Section 5310 application to Oklahoma Department of Transportation for replacement vehicles.**
 - 2. Consider and Vote on Adoption of Drug and Alcohol Policy Revision**
 - 3. Outputs and Outcomes for 2023**
 - 4. Trip Stats by Area for 2023**
 - 5. PICK Project Update**
 - 6. Transit Update**

- 9. Housing Report/Update**
 - 1. Program Update**
 - 2. Outcome Report**

- 10. CASA Report/Update**
 - 1. Program Updates**
 - 2. Outcome Report**

11. CACFP Report/Update

1. Program Updates

2. Outcome Report

12. New Business (any matter not known about or which could not have been reasonably foreseen prior to the time of the agenda posting)

13. Adjournment