

**IN COMPLIANCE WITH TITLE 25, OKLAHOMA STATUTES, SECTION 301-304, OKLAHOMA OPEN MEETING ACT, NOTICE IS HEREBY GIVEN THAT THE REGULAR MEETING OF THE UNITED COMMUNITY ACTION PROGRAM, INC. BOARD OF DIRECTORS WILL BE JANUARY 20, 2026 AT 501 6<sup>TH</sup> STREET, PAWNEE, OK 74058 AT 10:00 A.M.**

**This meeting is also open to the public via video or teleconference.**

**For phone access call 1-346-248-7799 and use Meeting ID: 846 7179 8273 and Passcode: 008078**

**Join Zoom Meeting**

**<https://us06web.zoom.us/j/84671798273?pwd=FaP9GTNezF5oUhvKir2165peqeyb9C.1>**

**Meeting ID: 846 7179 8273**

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**UNITED COMMUNITY ACTION PROGRAM, INC., BOARD OF DIRECTORS  
UCAP OFFICE, PAWNEE, OKLAHOMA  
AGENDA  
Tuesday, January 20, 2026**

- 1. Meeting Called to Order – 10:00 a.m.**
  - 1. Greetings – Welcome**
  - 2. Roll Call**
  - 3. Invocation**
- 2. Discussion, Consideration and Action, As Needed, of November 18, 2025 Minutes**
- 3. Discussion, Consideration and Action, As Needed for Financial Updates**
  - 1. Financial Committee Report**
  - 2. Agency Balance Sheets/Expenditure Reports & Credit Card Expenditures and Walmart Expenditures**
  - 3. Update to Accounting Policies and Procedures**
- 4. Discussion, Consideration and Action, As Needed for Agency Report/Update**
  - 1. Org Standard 4.4 Annual Update on the Success of Specific Strategies in the 2025 Community Action Plan with 4<sup>th</sup> Quarter and Final ROMA Logic Model**
  - 2. 2026 Community Action Plan Approval with 2026 ROMA Logic Model**
  - 3. Org Standard 6.5 Update on the Progress Meeting the Goals of the Strategic Plan within the past 12 months**
  - 4. Customer Satisfaction Survey Policy (includes Schedule for Distribution) and Customer Satisfaction Survey Sample**

- 5. Board Training- Head Start**
  - 1. Training and Discussion on the Health and Safety Services**
  - 2. Training and Discussion of Child Development/School Readiness services and Professional Development/Coaching**
- 6. CACFP Report/Update**
  - 1. Program Updates**
  - 2. Outcome Report**
- 7. Transportation Report/Update**
  - 1. Consider and Vote on an Authorizing Resolution to submit an application with the Oklahoma Department of Transportation for financial assistance under Federal Transit Administration Section 5311 funding for FY 2027**
  - 2. Consider and Vote on an Authorizing Resolution to submit an application to Central Oklahoma Economic Development District (COEDD) for Older American's Act, Title III funding for Pawnee County.**
  - 3. Review CPTS and PICK Data for Calendar Year 2025**
  - 4. Review Transportation Quarterly Activities—Oct-Dec**
  - 5. Review CPTS Heat Map Visualizations**
  - 6. Transit Update**
- 8. Housing Report/Update**
  - 1. Discussion, Consideration and Action, As Needed for CHDO Resolution and Conflict of Interest Affidavit**
  - 2. Program Update**
  - 3. Outcome Report**
- 9. Head Start/Early Head Start Report/Update**
  - 1. Program Updates**
  - 2. Outcome Report**
- 10. CASA Report/Update**
  - 1. Program Updates**
  - 2. Outcome Report**
- 11. New Business (any matter not known about or which could not have been reasonably foreseen prior to the time of the agenda posting)**
- 12. Adjournment**