IN COMPLIANCE WITH TITLE 25, OKLAHOMA STATUTES, SECTION 301-304, OKLAHOMA OPEN MEETING ACT, NOTICE IS HEREBY GIVEN THAT THE REGULAR MEETING OF THE UNITED COMMUNITY ACTION PROGRAM, INC. BOARD OF DIRECTORS WILL BE November 18, 2025 AT 501 6TH STREET, PAWNEE, OK 74058 AT 10:00 A.M.
This meeting is also open to the public via video or teleconference.
For phone access call 1-346-248-7799 and use Meeting ID: 829 9348 5820 and Passcode: 162835

Join Zoom Meeting
https://us06web.zoom.us/j/82993485820?pwd=q9VdEdVtCdB8zdPyTQbdEdwH7HMZ1L.1

Meeting ID: 829 9348 5820
Passcode: 162835

James Adams – in person
Beverly Brownfield – in person
Chris Burnett– in person
Susan Case – in person
Billie Ponca – in person
Bronson Grimes – in person
Harold Harris – in person
Roy Fleshman – in person
Teresa Rutherford – in person
Jo Beth Spears – in person
Rhonda Wallace – in person
Mike Waters – in person
Johnny Bryant – in person
Michelle Turner – in person
Janet Thrasher – in person
Kim Rice – in person
Laura Corff –in person
Randy Heisler – in person
Kristin Donnelly – in person
Rozanne Worden – in person
Gary Vance, Jr. – in person
Adam Wheeler – in person
Crystal Kirkham – in person
Monica Sewell – in person

UNITED COMMUNITY ACTION PROGRAM, INC., BOARD OF DIRECTORS
UCAP OFFICE, PAWNEE, OKLAHOMA
AGENDA
Tuesday, November 18, 2025

1. **Meeting Called to Order – 10:00 a.m.**
   1. **Greetings – Welcome**
   2. **Roll Call**
   3. **Invocation**
2. **Discussion, Consideration and Action, As Needed, of September 16, 2025 Minutes**
3. **Discussion, Consideration and Action, As Needed for Financial Updates**
   1. **Financial Committee Minutes Report**
   2. **Agency Balance Sheets/Expenditure Reports & Credit Card Expenditures and Walmart Expenditures**
   3. **Cost Allocation**

4. **Discussion, Consideration and Action, As Needed for Agency Report/Update**
   1. ROMA Logic Model 3rd Quarter
   2. Calendar Dates for 2026 Board Meetings
   3. Presentation and Approval of UCAP 2025 Risk Assessment

5. **Board Training**
   1. Training and Discussion on Determination of Head Start/Early Head Start Eligibility including Criteria of Needs, Recruitment Procedures, and Selection and Enrollment Guidelines

6. **Transportation Report/Update**
   1. Consider and Vote on an Authorizing Resolution to revise the CPTS Title VI Plan.
   2. Consider and Vote on Revisions to the CPTS Operations Manual
   3. Review YTD Outputs and Outcomes Report
   4. Review YTD CPTS and PICK Data
   5. Review Fiscal Year Transit Data and Trends
   6. Transit Update

7. **Housing Report/Update**
   1. Program Update
   2. Outcome Report

8. **Head Start/Early Head Start Report/Update**
   1. Discussion and Action on Changes to the Eligibility Plan and Policies Described from the Training Above
   2. Review and Discussion of the Head Start Program use of funds to continue operations through November 21st if the Government Shutdown continues.
   3. Program Updates
   4. Outcome Report

9. **CASA Report/Update**
   1. Program Updates
   2. Outcome Report

10. **CACFP Report/Update**
    1. Program Updates
    2. Outcome Report

11. **New Business (any matter not known about or which could not have been reasonably foreseen prior to the time of the agenda posting)**

12. **Adjournment**