

IN COMPLIANCE WITH TITLE 25, OKLAHOMA STATUTES, SECTION 301-304, OKLAHOMA OPEN MEETING ACT, NOTICE IS HEREBY GIVEN THAT THE REGULAR MEETING OF THE UNITED COMMUNITY ACTION PROGRAM, INC. BOARD OF DIRECTORS WILL BE MARCH 25, 2025 AT 501 6TH STREET, PAWNEE, OK 74058 AT 10:00 A.M.

This meeting is also open to the public via video or teleconference.

For phone access call 1-346-248-7799 and use Meeting ID: 830 4915 7523 and Passcode: 499955

Join Zoom Meeting

<https://us06web.zoom.us/j/83049157523?pwd=j9oZSJWJHBwHDEmiSAmZgl5aDV4i3l.1>

Meeting ID: 830 4915 7523

Passcode: 499955

James Adams – in person
Beverly Brownfield – in person
Chris Burnett– in person
Susan Case – in person
Billie Ponca – in person
Bronson Grimes – in person
Harold Harris – in person
Roy Fleshman – in person
Teresa Rutherford – in person
Jo Beth Spears – in person
Rhonda Wallace – in person
Mike Waters – in person

Johnny Bryant – in person
Michelle Turner – in person
Janet Thrasher – in person
Kim Rice – in person
Laura Corff –in person
Randy Heisler – in person
Kristin Donnelly – in person
Rozanne Worden – in person
Gary Vance, Jr. – in person
Adam Wheeler – in person
Crystal Kirkham – in person
Monica Sewell – in person

**UNITED COMMUNITY ACTION PROGRAM, INC., BOARD OF DIRECTORS
UCAP OFFICE, PAWNEE, OKLAHOMA**

AGENDA

Tuesday, March 25, 2025

- 1. Meeting Called to Order – 10:00 a.m.**
 - 1. Greetings – Welcome**
 - 2. Roll Call**
 - 3. Invocation**

- 2. Discussion, Consideration and Action, As Needed, of January 28, 2025 Minutes**

- 3. Discussion, Consideration and Action, As Needed for Financial Updates**
 - 1. Financial Committee Report**
 - 2. Agency Balance Sheets/Expenditure Reports & Credit Card Expenditures and Walmart Expenditures**

- 4. Discussion, Consideration and Action, As Needed for Agency Report/Update**
 - 1. Audit Engagement Letter with Landmark CPA**
 - 2. Review and Approval of 2024 Annual Report**
 - 3. Review of 2025 Board Training Plan**
 - 4. Election of Officers and Committee Appointments 2025**
 - 5. Org Standard 9.3- The Organization has presented to the governing body for review or action, at least within the past 12 months, an analysis of the agency's outcomes and any operational or strategic program adjustments and improvements identified as necessary.**

- 5. Board Training-**
 - 1. Head Start/Early Head Start Training and Discussion of the Disabilities and Mental Health Services.**
 - 2. Head Start/Early Head Start Training and Discussion of the Family and Community Engagement and Prenatal services.**

- 6. Transportation Report/Update**
 - 1. Consider and Vote on an Authorizing Resolution to submit an application to Central Oklahoma Economic Development District (COEDD) for Older American's Act, Title III funding.**
 - 2. 1. Consider and Vote on an Authorizing Resolution to submit an application to Indian Nation Council of Governments (INCOG) for Older American's Act, Title III funding.**
 - 3. Review CPTS data for calendar year 2024**
 - 4. Review PICK data for calendar year 2024**
 - 5. Review Transportation Outputs and Outcomes for calendar year 2024**
 - 6. Program Update**

- 7. Housing Report/Update**
 - 1. Program Update**
 - 2. Outcome Report**

- 8. Head Start./Early Head Start**
 - 1. Program Update**
 - 2. Outcome Report**

- 9. CASA Report/Update**
 - 1. Program Update**
 - 2. Outcome Report**

10. CACFP Report/Update

1. Program Updates
2. Outcome Report

11. New Business (any matter not known about or which could not have been reasonably foreseen prior to the time of the agenda posting)

12. Adjournment