



# Terms of Agreement

## Background

The Client is of the opinion that Rachel Beck of Beck & Call Life Management Solutions (the “Carer”) has the necessary qualifications, experience and ability to provide services to the Client.

The Carer is agreeable to providing such services to the Client on the terms and conditions set in the Agreement.

In consideration of the matters described above of the mutual benefits and obligations acknowledged, the Client and the Carer agrees as follows:

## Terms Of Agreement

The terms of the Agreement (the “Terms”) will begin on the date of this Agreement and will remain in full force and effect indefinitely until terminated as provided in this Agreement.

In the event that either Party wishes to terminate this Agreement, the Party will be required to provide 14 days’ written notice to the other Party.

In the event that either Party breaches a service provision under this Agreement, the non-defaulting Party may terminate this Agreement immediately and require the defaulting Party to indemnify the non-defaulting Party against all reasonable damages.

This Agreement may be terminated at any time by mutual agreement of the Parties.

Except as otherwise provided in this Agreement, the obligations of the Carer will end upon the termination of this Agreement.

## Performance

The Parties agree to do everything necessary to ensure that the terms of this Agreement take effect.

## Payments

The Carer will charge the Client for the services as follows (the “Payment”) at an hourly rate as set out in the Booking Form. Time will be charged in 15-minute blocks, rounded down to the nearest 15 minutes.

Invoices submitted by the Carer to the Client are due within 7 days.

The Carer will be responsible for all income tax liabilities and national insurance or similar



contributions relating to the Payments and the Carer will indemnify the Clients in respect of any such payments required to be made by the Clients.

## **Reimbursement Of Expenses**

The Carer will be reimbursed from time to time for reasonable and necessary expenses incurred by the Carer in connection with providing the Service.

## **Confidentiality**

Confidential information refers to any data or information relating to the Client, whether business or personal, which would reasonably be considered to be private or propriety to the Client and that is not generally known and where the release of that Confidential Information could reasonably be expected to cause harm to the Client or physical harm to the Carer.

The Carer agrees that they will not disclose, divulge, reveal, report or use, for any purpose, any Confidential Information which the Carer has obtained, except as authorised by the Client or as required by law. The obligations of confidentiality will apply during the Term and will be destroyed confidentially upon termination of this Agreement.

All written and oral information disclosed or provided by the Client to the Carer under this Agreement is Confidential Information regardless of whether it was provided before or after this Agreement.

The Carer is registered with the Information Commissioner's Office.

## **Equipment**

Except as otherwise provided in this Agreement, the Carer will provide PPE at the Carer's own expense to help deliver the best Service in accordance with the Agreement.

## **Notice**

All notices, requests, demands or other communications required or permitted by the terms of this Agreement will be given in writing or in email form to the following email address:  
[rachel@thebeckoffice.co.uk](mailto:rachel@thebeckoffice.co.uk)

## **Modifications of Agreement**

Any amendment or modification of this Agreement or additional obligation assumed by either Party in connection with this Agreement will only be binding if evidence in writing signed by Party or an authorised representative of each Party.