

GLIDE RURAL FIRE PROTECTION DISTRICT
Meeting of Board of Directors
MEETING MINUTES

October 1st 2025

This meeting was called to order by Don Kidd at 6:30 pm.

Board Members present: Don Kidd, Christy Hall-Scheufele, Eric Riley via ZOOM, Stan Spencer

Board Members absent: Ashley Hicks

Also present: Ted Damewood, Chip Clough, Rich Chitwood, and guests

This meeting was broadcast on Zoom for remote public access.

MINUTES:

Christy Hall-Scheufele made a motion to approve the minutes for the September 3rd 2025 Board Meeting. The motion was seconded by Stan Spencer. Motion unanimously approved.

Christy Hall-Scheufele made a motion to approve the minutes for the September 23rd 2025 Special Board Meeting. The motion was seconded by Stan Spencer. Motion unanimously approved.

FINANCIAL REPORT:

Everyone present looked over the financial reports for **September 2025**.

- Business as usual

*Tax deposits (without interest) totaled \$4,790.75 for month of September 2025. Of this, \$4,128.37 was for the General Fund, and \$662.38 was for the Debt Service Fund.

Total expenses for the month of September were \$31,408.59 including:

- \$31,408.59 paid from the General Fund, including:
 - \$4,044.00 for Special Districts Health Insurance
 - Payroll/Liability Expenses
 - \$2,605.60 Print Haus (reimbursed expense for the Glide Fire Association)

The account balances as of September 2025 were reported as follows:

General Fund Savings & Petty Cash:	\$	64,290.43
General Fund Checking:	\$	8,337.99
Apparatus Fund:	\$	33,864.97
Building Construction Fund:	\$	106,778.49
Building <u>Debt Service</u> Fund:	\$	13,972.12
Water Supply Fund:	\$	8,262.22

Equipment Replacement Fund:	\$	86,824.63
EMT Memorial Fund:	\$	9,738.47
Wildfire Readiness Fund:	\$	0.00

Stan Spencer made a motion to approve the September 2025 financial reports. The motion was seconded by Christy Hall-Scheufele and unanimously approved. The motion was carried.

CONTRACT REVIEW BOARD:

OLD BUSINESS:

- Motion of approval for new board policies. Approved and signing 10/1/2025 by all board members present, and a final signed copy will be made upon completion of signing.
- Follow up on September 23rd 2025 Board Member Training was completed. Stan Spencer received a copy of his documents from the meeting.
- Follow up on Board Vector training required by SDAO for 2025 due November 7th 2025. Determined that the board members that have already completed this do not need to do this again per the SDAO check list for 2025. Chief Damewood and Office Manager Kris Wood have a few required trainings to complete.

NEW BUSINESS:

- Signed “Office Copy” of new Board Policies Handbook. All in attendance agreed to pick up at the next meeting in November unless they stop by sooner.
- E-Mails from Ashley Hicks addressed by Don Kidd.
 - E-mail 1: We did not read out loud the discussion with Miss Hicks not being happy with the vote on selecting outside counsel. Will address this e-mail when Miss Hicks is present to clarify.
 - E-mail 2: Read out-loud the e-mail:

“To the Board:

I am providing this notice pursuant to Oregon law and the new requirement that board members must notify their governing body of alleged violations before filing an ethics complaint.

The meeting scheduled for October 1, 2025 at 6:30 p.m. is a regular board meeting, not an emergency meeting. Under ORS 192.640, public bodies are required to provide reasonable notice of the time, place, and principal subjects to be considered.

I did not receive the meeting materials until the morning of September 30, 2025 — less than 36 hours before the meeting. That is not reasonable notice for a regular meeting and undermines both the board’s ability to deliberate and the public’s ability to participate.

Accordingly, I am notifying the board that I believe this constitutes a violation of Oregon’s Public Meetings Law. If the board proceeds under these conditions, I will have fulfilled my obligation to provide notice and will be free to pursue a formal complaint with the Oregon Government Ethics Commission if necessary.

Respectfully,

Ashley Hicks

Director, Glide Rural Fire Protection District”

- Don Kidd stated that this is threatening the board again. Stan

Spencer asked if we are within State Guidelines. Chief Damewood confirmed that we must post information within 24 hours from what we have been told. Confirmed by Christy Hall-Scheufele that our meetings have been the first Wednesday of every month at 6:30PM for many years, and Stan Spencer confirmed that if we are within state guidelines, that is what matters. Ted Damewood we post in more places that required by law. Don Kidd stated that if there was a problem with this, then SDAO and any other governing organization would have discussed this with us previously, to which they have not.

TRAINING OFFICER'S REPORT:

No report provided at meeting this month

ASSISTANT CHIEF/ RECRUITER'S REPORT:

Report provided at meeting

FIRE CHIEF'S REPORT

Run Reports

495 current calls as of 9/30/2025, 139 calls above last year

Other Items

Reports may be provided at meeting

COMMUNITY INPUT:

Dennis Moore (Safety Officer for Glide Fire) asked about the mention of the pre-inspection for OSHA. Feedback from OSHA is wonderful and we were told that Glide Fire is one of the best station he sees as far as safety in the department.

Dave Davis asked "if Miss Hicks is requesting the documents in a legal time frame of 24 hours, and she received them in 36 hours, that there was no violation there, so what about attendance? Should she not give us 24 hours' notice if she will be unable to attend?" Confirmed by the board that it is not required. He stated that after the first meeting she called the Sherrif's on him to have him investigated and remove his first amendment rights from the board meetings. Stated it is a code of conduct concern that needs addressed. Regarding the mention of the Constitution, in Mulberry vs Maddison it states that it is impossible for the

Sarah Wards asked, if it is our By Laws that we have a board member who misses more than three meetings, not consecutive, can we remove said board member. Stan Spencer and Christy Hall-Scheufele clarified that if it is in our policies or in our public meetings laws or public statues, then yes. Don Kidd stated that we have an honor

system, and we do not find that it is a problem due to fire calls, and our board member Eric Riley who is serving our country.

Member asked about Starlink to help resolve some of our communication issues for programs for rural areas, grants etc. Chip Clough went over details of what we currently use and how Starlink is a valuable tool.

Rich Chitwood requested if we have any kind of process or agreement that our legal counsel will only speak with specific members of our department and the board to prevent anyone from racking up a bill without approval? Don Kidd confirmed that Chief Damewood, Office Manager Kris Wood, and Board President Don Kidd are the only authorized contacts for our department and we must talk before we reach out to her in agreement.

Dave Miller requested for a reference of the ORS number that Miss Hicks was talking about in her e-mail. Don Kidd gave ORS # 192.640 & # 244.260 per the e-mail. Public members will investigate these.

Suggested Next Meeting:

Wednesday November 5th 2025.

Stan Spencer made a motion to adjourn this meeting of the Board of Directors. The motion was seconded by Christy Hall-Scheufele. The motion was unanimously approved and the meeting was adjourned at 7:08 pm.

Don Kidd, Board President

Stan Spencer, Vice-President
or Christy Hall-Scheufele, Board Secretary/Treasurer
or Eric Riley, Board Member
or Ashley Hicks, Board member