



Iron Metropolis Film, LLC Professional Layout & Design Terms of Service

1. General Overview

Iron Metropolis Film, LLC ("we," "us," "our") provides professional graphic layout and design services. You ("Client") agree to the following Terms of Service by engaging our services. These terms are designed to ensure a clear and mutually beneficial relationship between our company and clients.

2. Service Fees and Payment Terms

Hourly Rate: Our standard rate is \$60.00 per hour.

Deposit: A 50% deposit on the estimated work is required before any project begins.

Rush Order Rates: Rush rates are defined by work needed within 24-48 hours. Our Rush Rate is an additional Flat \$90.00.

Final Payment: The remaining balance is due upon completion of the work. Payment in full is required before the final delivery of the design files without watermarks.

Watermark: All design drafts will include our company watermark. It will only be removed after full payment has been received.

Late Fee: A fee of \$30.00 will be charged for any outstanding invoices not paid within 5 business days of the first invoice date.

3. Draft Revisions and Additional Work

Designs: All design requests must be made in writing and sent via e-mail to info@ironmetropolis.com

Draft Changes: Any requested changes to drafts will incur a fee of \$35.00 per change. If the changes require extensive revisions beyond one hour, an additional \$65.00 per hour will be charged.

Designer Errors: Any errors by our designers will be corrected promptly at NO additional cost to the client.

4. No Refund Policy

No Refunds: Given that our work is customized according to the client's directives, we do not offer refunds.

Client Credit: In the event of a dispute, we may offer credit toward future work at our discretion.

5. First-Time Consultation

Free Consultation: We offer a complimentary first-time consultation to discuss design needs, terms of service, and client service expectations.

6. Project Delivery

Timely Delivery: We pride ourselves on delivering work promptly and reliably. However, project timelines may vary depending on the complexity and scope of the project.

Client Responsibilities: Clients must provide all necessary materials, feedback, and approvals promptly to avoid delays, typically within 24 hours and during regular business hours.

7. Intellectual Property and Usage Rights

Ownership: All design work remains the property of Iron Metropolis Film, LLC until full payment is received.

Usage Rights: Upon full payment, the client is granted a license to use the final design for the agreed-upon purposes. Iron Metropolis Film, LLC retains the right to use the work for promotional purposes unless otherwise agreed upon in writing.

8. Confidentiality

Privacy: We respect the confidentiality of all client information and will not disclose any sensitive data without the client's permission.

9. Limitation of Liability

Liability: Iron Metropolis Film, LLC will not be liable for any indirect, special, or consequential damages arising from the use or inability to use our services.

10. Amendments and Updates

Changes to Terms: We reserve the right to update or modify these Terms of Service at any time without prior notice. It is the client's responsibility to review the terms periodically.

11. Governing Law

Jurisdiction: These terms are governed by the laws of the State of New York, and any disputes will be resolved in the appropriate courts of that state.

12. Acceptance of Terms

Agreement: By engaging with our services, the client acknowledges that they have read, understood, and agree to be bound by these Terms of Service.