



Sunflower Staffing, LLC
Be the Light

EMPLOYEE CHANGE OF INFORMATION FORM

Employee Name: _____

Address Change

• Old Address _____

• New Address _____

Phone Number Change

• Old Phone Number _____

• New Phone Number _____

Email Change

• Old Email _____

• New Email _____

Please note, for changes on I-9, W4 or Direct Deposit, please request those specific forms.

This form may be completed and emailed to ceo@sunflowerstaffingllc.com.

Thank you.