

Sprague City Council Meeting
Wednesday, August 15, 2018 7:00 P.M.
Location: Sprague City Hall, 119 W Second
DRAFT UNTIL SIGNED

Open Meeting:

Mayor Eagleson called the meeting to order at 7:05 pm followed by the Pledge of Allegiance.

Council members answered to roll call: Jeff Smith, Trace DeGarmo, Rocky Henson and Shawn Coombs.

Approve/amend Agenda:

Coombs moved to approve agenda as amended. Smith seconded. All in favor. Motion carried.

Sheriff's Report:

Deputy Manke was present to read the sheriff's report. He also stated that he has been gone for a while but now that he is back in Lincoln County he plans to spend at least two hours per shift patrolling Sprague. He stated he has a lot of ground to cover in Lincoln County, but that is his plan. See attached report.

Resolution 318-STIP:

Mayor Eagleson read Resolution 318 by title only first, Smith then read Resolution 318 by title only second, and DeGarmo then read Resolution by title only third. Coombs made a motion to accept Resolution 318 to approve the six-year transportation improvement project. Smith seconded. All in favor. Motion carried.

CenturyWest:

Dan Remmick reported to the council that TIB grant for the third street rehabilitation is due by Friday August 17th, 2018. He needed a motion by the council for the Mayor to sign the application. He wanted to let the council know that this grant is for 100 percent funding and no matching funds are required. Coombs made a motion to approve the mayor signing the TIB application. Smith seconded All in favor. Motion carried.

Sewer Lift Station Improvement Project- Dan reported that construction for the lift station will begin Monday August 20th and there will be preconstruction meeting with WM Winkler on Thursday August 16, 2018 at 1:30 pm.

FEMA Flood Mitigation Bridge Project - Biological assessment has been done. No affected species. Cultural research survey is complete, just waiting on the report. Historical foundations need to be noted, but it is moving along.

Water Plan- Council had previously asked about updating our water plan from 2010. Remmick reported the only time we would need to update it is if we are anticipating any major changes, expanding our service area or if we are going after funding.

DeGarmo asked if we are going to see the bridge back in by the end of the year. Remmick reported that he cannot make a prediction at this time.

Resolution 319-Parks Advisory Committee: Behrens presented to the council Resolution 319. Council received three letters of interest for the Parks Advisory Committee. Dolores Prigan, Guy Swift, and Mo Smith. DeGarmo moves to accept Resolution 319 pending a change from Mayor to City Council in Section E. Coombs seconded. All in favor. Motion carried.

Minutes:

The minutes from the July 15, 2018 Council meeting were presented to the council. Coombs moved to approve the minutes from the July 15, 2018 council meeting. Smith seconded. All in favor. Motion carried.

Public Comment:

Dorothy Giddings-Property next to gazebo park: Dorothy states that she would be willing to rent her 25 feet of property to the city for 1 year and all she wants is for the city to plant grass seed that she has, mow and water it. DeGarmo states that is illegal for the city to water someone else's property, but if we could find a grant to pay for the water and it's covered under Dorothy's insurance, then it might be doable. Behrens said she will ask the lawyer to see if there is any way we can be allowed to maintain the property. Discussion followed about who owns the other 25 feet of the lot. DeGarmo suggests we table this until we find out from the lawyer if we could do this.

Joy Wilken-Sprague Days: Joy presented to the council the request for street closures for Sprague Days and general outline of events. There is a correction to the library breakfast time. She said in the past the city employees have put the barricades out and asks that they do it again this year. She is also requesting the bathrooms in the park be open all day Saturday and Sunday until at least noon. She would also like to request up to \$300 from hotel/motel tax to pay for advertising for Sprague Days like the city has done the past five years. DeGarmo stated he thinks that \$300 is not enough and would like the council to consider raising the amount to \$600.00 since the advertising prices has gone up and we would like to see it advertised in more than one paper. Shelley Martin wanted to thank the council for offering more funds for the advertising. DeGarmo made a motion to approve \$600 from hotel/motel tax to pay for advertising for Sprague Days as well as the street closures. Smith seconded. All in favor. Motion carried.

Debra Knott-Horses: Debra wanted to know where the city lines are for livestock being allowed. She said there is a discrepancy between the city lines and where people are allowed to have livestock. Behrens provided her and the council a copy of the zoning map and explained that the boundaries for livestock are different than city limit boundaries. There was discussion about horses and how much land a property needs to have to be in compliance with the ordinance. Shari Stowell explained that she was told that the horses were allowed at her residence. Coombs explained that there needs to be an acre of pasture land for the horses to comply with the ordinance. Debra explained that she had to feed and give the horses water this summer and doesn't feel like they are being taken care of. Council Informed her that would be a matter for the sheriff's department.

Maintenance Report:

Public Works Director Justin Sauer was present to read the maintenance report. See attached report.

Sauer then asked the council to consider a wage increase for him. Council explains that the budget is set and once he is done with probation he is going to get .75 increase. Discussion ensued about L&I and certifications. Council wants to revisit this next meeting after they see the budget. Coombs made a motion to table until next meeting. Henson seconded. All in favor. Motion carried.

Treasurer's Report:

Behrens presented the Check Warrant Register from July 1, 2018 to July 31, 2018
07/01/2018 through 07/31/2018

Claims: Checks #11995-12008 and 12010 and 12014-12021 and 7 EFT's = \$27,226.08

Payroll: Checks #11994 and 11997 and 12009 and 12011-12013 and 12022-12031 and 4 EFT's = \$13,759.24 Total: \$40,985.32

Coombs moved to approve the Check Warrant Register. Smith Seconded. All in favor. Motion carried.

Mayor's Report:

Mayor Eagleson reported that Gina Habbestad needs help with feline rescue work. She would like anyone interested to call her directly. She does animal rescue for entire county and is need of volunteers.

Old Business:

Jill Sheffels– Chamber Building: Jill wanted to update the council on where the chamber is at with the building. Still haven't sold building. Chamber will decide at next meeting if it wants to continue to talk with city and fine tune it's list of preconditions. Chamber wants to know if the council is still interested. DeGarmo stated he would be interested in seeing the chamber be able to buy it back at some point if the city does make an agreement to buy the building. Joy Wilken explained that it's hard for the chamber to vote on what to do when they are not sure if the city is on board with their preconditions. Council stated they still have interest in the building. They will take a closer look at the preconditions to make sure they are acceptable and let her know if something needs to change.

New Business:

Council Position 4: The council went into executive decision to discuss the letters of interest for council position 4 at 8:24 pm for ten minutes.

The meeting reconvened at 8:34 pm.

DeGarmo made a motion to nominate Dustin Monen for Council Position 4. Coombs seconded. All in favor. Motion carried. Mayor Eagleson administered Dustin Monen's Oath of Office.

Alice Callen: Alice presented to the council plans for a Zombie Run the Sprague Events Committee wants to have on November 3, 2018. They are not requesting any street closures but would like to use the city's barricades and cones to direct where the participants would go and to let people know there is an event in place, so cars and zombies are both aware of each other. Alice asked about getting hotel/motel tax for their event. DeGarmo explained that it could be used since it was for a specific event for the city. Council suggested she be on the next agenda requesting funds.

Compost Bin: Clerk/Treasurer Behrens informed the council that she has been in contact with Scott Deatherage from Barr-Tech about the possibility of the city getting a compost bin. She informed the council that with the burn ban in effect and the fire department advising us to not let people take their yard waste to the lagoon during the ban, residents have been asking for an alternative. Council advised that the ban will be lifted in September and they feel there is no need to pay for a compost bin at this time.

Resolution 240- Behrens presented to the council Resolution 240 regarding the clerk paying bills up to \$35,000.00. Coombs stated some bills come before council can approve but some are on contract. Council would like to review monthly bills before the clerk pays them. DeGarmo made a motion to repeal Resolution 240. Coombs seconded. All in favor. Motion carried.

Resolution 287- Council reviewed Resolution 287 regarding ordinance enforcement officer. Coombs wants to change it to where the council votes on it because it comes with a \$1.00 wage increase. Coombs made a motion to repeal Resolution 287. Smith seconded. All in favor. Motion carried.

Resolution 316- Behrens presented to the council the draft for Resolution 316 regarding credit card policy. Coombs made a motion to accept Resolution 316. Smith seconded. All in favor. Motion carried.

Resolution 317- Behrens presented to the council a draft for Resolution 317 regarding a policy for the sale of surplus property. Council determined they need to do more research and will look into other cities processes. Coombs made a motion to table Resolution 317. DeGarmo seconded. All in favor. Motion passed.

Adjournment:

Mayor Eagleson adjourned the meeting at 9:02 P.M.

We, the undersigned members of the City Council for the City of Sprague, DO HEREBY Certify that these minutes are true and correct from this Council meeting.

Mayor _____ Council Member _____

Council Member _____ Council Member _____

Council Member _____ Council Member _____

ATTEST: _____ Clerk/Treasurer