

City of Sprague  
119 West Second Street  
P.O. Box 264  
Sprague, WA 99032  
509-257-2662 - Fax 509-257-2691

## Business Registry

Welcome to the Sprague business community. Our annual business registry is due prior to opening/operating a business in Sprague. An annual fee of \$30.00 is due on or before February 28<sup>th</sup>. Registry fees will not be prorated or refunded. It is imperative that you fill out this application completely. **Approval of this registry is contingent on the applicant's compliance with all City of Sprague ordinances.**

Type of Registry: Annual \_\_\_ Temporary Merchant \_\_\_ Solicitor \_\_\_

Business Name: \_\_\_\_\_

Location: \_\_\_\_\_ Telephone# \_\_\_\_\_

Owner Name: \_\_\_\_\_ Name of Landlord \_\_\_\_\_

Mailing Address: \_\_\_\_\_

**Washington State Tax #:** \_\_\_\_\_ **List services and type of business you will be conducting:** \_\_\_\_\_

Average Number of Employees \_\_\_\_\_ Term of Business (if Temporary) \_\_\_\_\_

Home Occupation Permit Number (if applicable): \_\_\_\_\_

Animal Kennel, Groomer, or Pet Shop permit number (if applicable): \_\_\_\_\_

*I certify under penalty of perjury that the information above is correct and complete to the best of my knowledge and belief. I will report any changes in this information to the City within ten working days of the change.*

Applicants Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_

**City office use only:**

Treasurer receipt number \_\_\_\_\_ Utilities registration completed: \_\_\_\_\_

Zoning compliance: \_\_\_\_\_