



Privacy, Data Protection & Cookies Policy

Want Tutoring

1. Introduction

Want Tutoring ("I", "me") is committed to protecting your personal data and your rights to privacy. This policy outlines how your data is collected, stored, used and protected in compliance with the UK General Data Protection Regulation (UK GDPR) and the Data Protection Act 2018.

2. Personal Data I Collect

I only collect information necessary for delivering tutoring services, including:

- Parent/carer contact details
- Child's name, age, school year and learning needs
- Notes relating to your child's progress
- Payment information (not card details)

3. How Your Data Is Used

Your data is used only for:

- Delivering tutoring sessions
- Communicating with you about lessons
- Maintaining safeguarding and legal responsibilities
- Managing payments and invoicing

4. Lawful Basis for Processing

I process personal data under the following lawful bases:

- Contract - to deliver the tutoring services you request
- Legitimate interests - for lesson planning and progress tracking
- Legal obligation - safeguarding and tax purposes
- Consent - where specifically requested, for example sharing information with schools

5. Sharing Your Data

Your information will not be shared with any third party unless:

- You have provided written consent; or
- A safeguarding concern requires referral to the appropriate authority; or
- I am legally required to do so.

6. How Your Data Is Stored

All information is securely stored electronically and/or in password-protected files. Only relevant data is retained, and only for as long as needed.

7. Data Retention

- Information relating to tutoring is kept for the duration of tuition.
- Certain records, such as safeguarding notes and financial information, may be kept for the legally required period.
- Data will be deleted when no longer required.

8. Your Rights

You have the right to:

- Request access to your data
- Request correction or deletion
- Withdraw consent at any time
- Restrict or object to processing
- Lodge a complaint with the Information Commissioner's Office (ICO)

9. Complaints

Should you wish to complain, please contact me on **yvewant@gmail.com**.

- I will acknowledge any complaint as soon as I can and certainly within 30 days.
- I will take appropriate steps to investigate and respond to you in writing without undue delay.
- During the investigation, I will keep you informed of progress.
- After concluding the investigation, the outcomes will be communicated to you in writing without delay and certainly within 3 months.

10. Cookies Policy (Website Use)

The Want Tutoring website may use cookies to:

- Improve user experience
- Analyse website traffic
- Store user preferences

Types of cookies used:

- Essential cookies - required for website functionality
- Analytical cookies - help understand how visitors use the site
- Preference cookies - remember settings such as language

Users can disable cookies at any time via their browser settings.

11. Contact Information

For any questions, data requests or complaints, please contact:

Yve Want

Email: yvewant@gmail.com

This policy will be reviewed annually.