

Terms and Conditions

1. Setup/ Break Down: All Exhibitors must be set up and ready to sell by 9:00 am the day of the Arts and Crafts Fair. Exhibitors may begin setting up at 7 am the day of the Fair. Exhibitors can set up the night before between 5pm-9pm. There will be no security overnight. Break down can start no sooner than 5:00pm on Saturday and must be completed by 9pm PM. No vendor is to close before the official closing time. Sellers are responsible for their selling spaces. *Before leaving, be sure your area is clean and trash-free.

2. Staffing: Exhibitor tables/ booths must be manned at all times and intact until show closes at 5 p.m. Great North Running nor the Village of Alanson is responsible for merchandise or display materials.

3. Exhibitor Items: Items for sale at the Exhibitor's booth must be predominantly handmade by the Exhibitor. Each Exhibitor must submit a few photographs of his or her craft(s). If participating as a crafter, GNRC reserves the right to have items removed that are considered not appropriately handmade. Items cannot be simply purchased for resale.

4. Exhibitor Responsibility: Exhibitor will be fully responsible for any loss or damage to his or her property by theft, fire or casualty. GNRC along with the Village of Alanson expressly disclaims any responsibility for same. Exhibitors shall be responsible for any damage which may be incurred to the facilities as a result of or in connection with its operation. Each exhibitor is responsible for the conduct of his employees and/or representatives and activities must not detract from the image or welfare of the fair.

5. Exhibitor Spaces: Exhibitor spaces will be assigned. Placement, flow and competition will be taken into consideration to provide the best experience for fair attendees. If you have special space needs, please include your request with your application and we will make every effort to accommodate you. Spaces are reserved on a first-come first-served basis. Vendors must ensure that none of their display equipment extends beyond the space they have booked; this includes any rails, stands or additional equipment.

6. One Business per space: Only one (1) business per space; space may not be sublet or shared without prior approval of an authorized staff of the GNRC

7. Acceptance: GNRC reserves the right to decline any application for space if it deems such action to be in the best interest of the Arts and Crafts Fair.

8. Payment: The full payment is a non-refundable registration fee for the selected space and is due with the submission of this agreement. This fee will be used to cover advertising and other incidental costs associated with the production of this event.(see #22 for details)

9. Electricity: Electricity is NOT available. This is an outdoor event, with no electricity available. No generators will be allowed, as the noise becomes a nuisance to not only attendees, but exhibitors and THE COMMUNITY.

10. Music: Music is permitted at a low volume as to not disturb/distract other vendors.

11. Tables & Chairs: Each Exhibitor may furnish his or her own chairs, tables, stands, tent or canopy. If you wish to rent chairs and tables, please note that on application, and we will provide a quote to you.

12. Outdoor exhibitors: For outside exhibitors, it is advised to bring along shims, or blocks of wood to level out the tables, since most of the street area is on flat, but un-level ground. All tents and canopies must be secured to the ground using weights/sandbags in case of windy weather.

13. Cancellation of space: Application fees are not refundable. GNRC is not liable if weather or other conditions prevent the Exhibitor from attending and fulfilling the contractual obligation as an Exhibitor. No refunds will be made for weather, accident, health or other causes for non-participation.

14. Indemnification: Exhibitor agrees to indemnify and hold harmless the Great North Running Company, the Village of Alanson, and the County of Emmet from and against any loss, expense, claims, damages, causes of action, injuries, suits or damages, suits to person or property, including attorney's fees, arising out of or related to the operation of the Exhibitors at the Alanson Arts and Crafts Fair

15. Exhibitor Parking: Parking for exhibitors will be located on Milton Rd, south of Powers Rd, and on US-31 south of the southernmost entrance to the building (Subway) on the shoulder of the road, to provide safety to motorists. Spots will not be reserved. Vehicle must be well away from the roadway to prevent any possible accidents.

16. Exhibitors prep: Depending on ground conditions, vendors MAY be able to drive to their exhibitor location for setup Friday evening and Saturday morning. This will be based on the weather and ground conditions. Please be prepared to carry all items in, to be safe. IF PERMITTED, all vehicles must be off the show grounds ABSOLUTELY no later than 8am.

17. Space size: Each vendor/exhibitor will be allocated at least a 12x12 to accommodate vendor tents. Many spaces will be larger than 12x12, but this is the absolute minimum space size.

18. Cancellation of Event: If the event is cancelled due to COVID-19(or any variant), at the requirement of State or local mandates, refunds will be issued at 90% of the total paid entry fee if cancelled within 30 days of the scheduled event setup date, or 100% if 31 days or more from the scheduled event setup date. Exhibitors will also have the option to transfer 100% of registration to the rescheduled event regardless of timing of mandates.

19. Public Areas: We are maintaining a spacious walkway of at least 24 feet throughout the entire exhibition area. This will allow for attendees to comfortably visit and view each artisan.

20. Food. We are planning on having food trucks on site.

21. No alcohol, smoking, legal or illegal contraband, no sale of drug paraphernalia or alcohol allowed or permitted on site. Please contact if your items relates to alcohol or drug paraphernalia.

22. Artisan, vendor and exhibitor entry fees: We have something a bit different to offer. We are offering the options of either a paid in full, or payment option.

1. Paid in full option comes with the perk of refunds based on cancelation of events as mentioned in item 18. These fees are \$65 for the day for each vendor space. If you are looking at three or more spaces, please contact us directly for a discount.

2. The payment option allows for 4 equal payments of \$20 due at the first of the month, upon invoice. These payments are 100% non-refundable due to the nature of the added work involved with invoicing. If payment lapses over 15 days, vendor risks losing space and monies paid. Space will be held after first payment is received and processed.

23. Submission of application does not mean automatic entry as artisan, vendor or exhibitor into the Alanson Craft Show. Please include description of items, or please be prepared to send 1-2 pictures of items in which your booth may contain, if we ask for them via email after application received if questions are presented We apologize for this step, but we want to make sure this remains a family friendly event. We plan on this becoming an annual event, and must make sure to follow guidelines as presented to the Village of Alanson, and the community!

Signature_____ Date_____

Name_____

Email_____

Address_____

City/State/Zip_____

Phone_____

Type of Vendor_____

Quantity of Spaces requesting (minimum guaranteed
12x12)_____

Payment Options:(Circle one)

Paid in Full: \$65 Four Equal payments: \$20 x 4=\$80 (due by 5th of the month,
visit #22.2)

Payment included with contract?

Yes (check/money order included) No (paid online)
Credit Card invoice will be emailed to address on file

Make checks/money orders payable to: Great North RC

Mail To:
Great North RC
P.O. Box 313
Alanson, MI 49706

Drop off payments:

After Hours drop box, please include application.
Dropbox located to right of entry door of running store.
7381 US-31
Alanson, MI 49706

If you have a special request, please let us know. Each request will be addressed
individually. Email requests to: alansoncraftshow@gmail.com