**PTO Executive Board Meeting Minutes - Nov. 2024**

**Thursday, November 12, 2024**

**PTO Updates and Events**

* Veterans Day Breakfast 11/14
  + Waiting on number of people who are coming
  + Want to make sure enough food
  + Will be getting folding chairs
  + Planning to open up whole cafeteria
  + Ms. Diomede sets up coffee, has a big coffee maker
  + 3rd Graders did a clap out for Veterans, should be doing this year as well
* 4/5th movie night 11/14
  + Lauren Buckner running it, should be all set
  + Despicable Me 4
* Charleston Wrap reminder- ends 11/15
  + Want Kim to send out one more reminder on insta
* Kindergarten service project recap- Jennifer
  + Made several types of cards for different holidays
  + Will be delivering to nursing home today
  + Will post about this on Instagram
* 3rd grade service project
  + Grade specific items
  + If you order from amazon link anything is fine
  + Will put on class parent email again
  + May move to December 3rd (originally had been set for December 4th)
* Holiday Shop 12/6 (set up), sign up sheet
  + Asking Ms. Maroulis if we can go in early to set up
    - Need help setting up
  + Sign up sheet will go around soon
* Unite With Light- 12/15
  + Bridget Adler running it
  + Usually donate money to get Christmas gifts for kids in foster care
  + Will reach out to CASA about donations again
* Tons of Toys (Lori S)
  + December 5th and 6th
  + May consider moving to following week because of ½ days
* Nov/Dec Teacher Appreciation
  + Dec 5th and 6th
  + Will use any left over food from Veterans Day for teachers in both Hillside and Brookside
  + Not doing an official Nov teacher appreciation
  + December 5th Holiday lunch at the same time at both schools
* December exec meeting (change date)
  + December 12th brunch/lunch at 12:30pm
  + Will do White Elephant
  + Willow and whisk
* Gift Cards for Staff & Admin
* Holiday Parties - confirm K plan since ½ day
  + All other grades have full day
  + Need to reach out to Ms. Maroulis to see when they can do K party
* VIP dance - 4/25?
* Medieval Times?
* Boulders or Yankees/Mets (Lori S)
* Build a Bee- order kits for PreK/K
  + Nikita to reach out to Bridget about ordering kits
  + Cheddar up will be sent out early December
  + Event is Monday January 13th
* Restricted/extra funds in general account

**Upcoming Dates**

November 4-26    CFA Snack Pack Drive

November 14        Veterans Day Breakfast and Assembly

November 20        PTO General Meeting @  9:15 zoom

November 20             Community Take Out Night at Toscana

November 27  12:45 pm dismissal

[Nov. 30/Dec. 1 Tons of Toys Shopping Days]

December 9-12 Holiday Shop (set up Dec 6)

December 4 Birthday Bees

December 5-6 Half Days/Teacher Luncheon

December 13 Hillside concert

December 20 Winter Celebrations