CEREBRO INTELLIGENCE User Manual

User Settings v1.0





User & Group Creation

Theme Appearance

Change Password





You can create users and assign them to a group!

User & Group Creation



How to Create a User

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	Namat			Groups		
		Active		Consumption		
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	Please, specify the username	- 1				
	Password*					
	Please specify the password					
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	Please, specify the confirmed password					
	Email*	_				
	Please, specify the email					
	Description					
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Click on the wrench icon in the top-right menu.

Select User from the menu. This will take you to the user creation page.

Click on Create User and fill in all the required fields.



How to Create a User

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		Z Active	
	Please, specify the name	7	
	Username*		
	Please, specify the username	Save user	
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		be email	
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		None	
		Please, specify the user type	
		Groups	
		Administrator	Client
		Financial	Management

- **O4** To assign the user to a group, check the desired group in the Group box.
- **05** To publish a user, check the active checkbox, to inactive a user, uncheck the active checkbox
- **06** Click Save to complete the process.



How to Create a Group

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Create a group 📗 🖺 Sav	e group				Users	
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Create Datasets	Edit Datasets	Delete Datasets	View Datasets			
Create Expressions	Edit Expressions	Delete Expressions	View Expressions			
Create Data Sources	Edit Data Sources	Delete Data Sources	View Data Sources			
Create Alerts	Edit Alerts	Delete Alerts	View Alerts			
Create Users	Edit Users	Delete Users	View Users			
Create Reports	Edit Reports	Delete Reports	View Any Report			
Create Da	Edit Data	Delete Data	View Data Correction			
Manage Serverma	Notify on Data Import	View Consumption				
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Click on the Wrench icon in the top-right menu.

Select Groups from the menu. This will take you to the Group creation page.

Click on Create Group and fill in all the required fields.

To assign users to this group, check the desired users in the User box.



How to Create

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Permissions	-7	
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Create Expressions	Edit Expressions	Delete Expression
Freate Data Sources	Edit Data Sources	Delete Data Source
Seate Alerts	Edit Alerts	Delete Alerts
Create Users	Edit Users	Delete Users
Create Reports	Edit Reports	Delete Reports
Create Data	Edit Data	Delete Data
Manage Search Schema	Notify on Data Import	View Consumptio
Users		
Amer Moukdad		Anna Boueid
Charbel Slaibe		Christian Bassil
Dany Kiame		David Nassif
DevTeam		George Ghalbur
Intech		Jihad Fares
Reports		
SVC Analysis Rev Vs Cost		Adver Vs ADN
By Adnetwork		By Adnetwork B
By Advertiser		Daily Log
		DLR Marketing
DLR Marketing Summary		Fifteen Minutes
Marketing Summary		MKT Dashboard

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To add permissions, select the required features from the Permission box.

To assign specific reports, check the reports in the Reports box. If you want to grant access to all reports automatically, check "View any report" in the Permission section.

Click Save to complete the process.





Theme Appearance



How to Change the Appearance

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	Change Password				
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	r log out				03
		Appearance	×		
		Theme			
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		Side Bar Type*		3	
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		Right To Left	4		05
		Apply	Close		
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Click on the Gear icon in the topright menu.

Click on Appearance

01

A popup will be shown, you can change the theme by selecting one of the themes available

You Can hide the side bar or make it mini, by selecting from the Side Bar Type dropdown

Press Apply to save the changes





Side Bar Design

Where you can build your BURGER menu!



How to Build your Menu

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	Intelligence	🛢 DATA 🛛 🛈 ALERTS 🛛 🖄 REPORTS	
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	Groups	+ Add Group	Reports
	🔛 Dashboard	+ / =	SVC Analysis Rev Vs Cost
	😝 Campaign	+ / 🛢	Adver Vs ADN
	I Services	+ / 🛢	By Adnetwork
	\$ Finance	+ / =	By Adnetwork Backup DK
			By Advertiser
		+ / -	Daily Log
			• DLR 5
			• DLR Ma
			DLR Marketing Summary
			Fifteen Minutes

02

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03

Click on the Gear icon in the topright menu.

Click on Sidebar Designer

You will be redirected to the sidebar designer page



How to Build your Menu

	Groups	+ Add Group	Reports	
3	🖼 Dashboard	- / 1	SVC Analysis Rev Vs Cost	
	Subscription Overview	*	Adver Vs ADN	
	User Base Status		By Adnetwork	
	😝 Campaign	+ / 1	By Adnetwork Backup DK	
	I Services	+ / 1	By Advertiser	
	\$ Finance	+ / 1		
			• DL Save O Cancel	
	En DLR			
			• DL Title*	
			• Fif	
			Please, specify the title	
			lcon*	l l
			None	
			Please specify the icon	

O4 Click on Add group to create a group

> After Clicking on add group, a popup will appear to add a title and choose an icon, and then save

You can delete, edit, or expand the group but clicking on the icons

To add reports under the group, you have to drag and drop the report under the specified group

Click Clear Menu, to clear all the groups, or Click Save Menu to save your changes

Change Password





How to Change your password

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		Change Password	
	⊞	Sidebar Designer	03
	 +	Log Ou Current Password* I Please, specify the current password New Password*	04
		Please, specify the new password Confirmed Password*	05
		Please, specify the confirmed password	

Click on the Gear icon in the topright menu.

Click on Change Password

01

A popup will be shown, to change your password

Put your current password, then put your new password and then confirm the new password

Press Change button to change your password





Where you can manage your info, billing, and subscription

Profile Info





Click on your email or Profile Icon on the top right menu



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■ Dashboard ■ User Info ा Subscriptions	D Billing			
Dashboard				
S Cancel Subscription				
Essentials				
Subscription ID: 8d38c422-a49f-4df6-aec9-fcb	f21cc492a		Subscription name: Starter Plan	
Current billing period: 12-02-2025 - 11-08-202	7		Plan Name: Starter Plan	
currency: 05D			Status: Active	
Latest billed amount	Invoices over time			
US\$5,046.58	6000K			
Invoice E0400ULBH3 generated on	5000K			
25/12/2024	3000K			
Download View involces	2000К			
	1000K			
	25/08 25/10	25/12		
	Tetel			
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Data Storage				

Dashboard

You will be redirected to the Dashboard Page where you can see a summary of your subscription, billing and consumption

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User Info							
Organization							
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Dntech							
Email*							
davidnassif67@	gmail.com						
Description							
Update Profi	le						

User Info

In User Info tab, you can update your profile and change your password

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■ Dashboard ▲ User Info	Subscriptions	3 Billing					
Subscription							
Plan Name	Reports	Alerts	Users	Storage			
TestPlan1	2		2	1000			
Starter Plan	15		3	10000			
Plan 1				120			
Premium Plan			30	250000			
Professional Plan			20	200000			

Subscription

On the Subscription page, you can see your current package with its benefits and you can resize your package anytime!

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	004	Emily Davis	2025-01-15	200	Fail
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Billing

On the Billing page, you can see all the transactions with their status



Now it's time to put it into action!" 🚀



