**VILLAGE OF CENTERTOWN**

**BOARD OF TRUSTEES REGULAR MEETING**

**NOVEMBER 25, 2024**

The regular meeting of the Board of Trustees of Centertown, Missouri, was called to order at 6:30 p.m. on Monday, November 25, 2024, by Chairman Brown, in the Village Hall at 1227 Broadway. On roll call, the following members were present:

 Adam Brown

 Debra Baker

 Paula Hinshaw

 Heather Hunger

Trustee Hunger made a motion to accept the tentative agenda with one correction: Resolution No. changed to 004-2024. Trustee Hinshaw seconded. Motion passed by voice vote.

COMMENTS OR QUESTIONS FROM RESIDENTS:

No Questions or Comments.

MINUTES, OCTOBER 29, 2024 REGULAR MEETING: – Minutes were not available for review. Will present at next scheduled board meeting.

FINANCIAL REPORT

October 2024 bank reconciliations for all accounts, except Security Deposits, were provided to Board Members. Bank statements were provided as support documentation. Total: $842,447.33.

WATERWORKS REPORT:

Chief Water Operator Wirts was not in attendance. VOC test completed at end of October and shipped on the 31st. BAC-T for November was pulled on the 24th and sent to lab today. Hydrant flushing did not get done due to when weather was good, did not have the help, when I had the help, weather was bad. Will reschedule for early spring 2025. The meter setter installation for Shangri-La will wait for spring as well.

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VILLAGE CLERK REPORT:

Debit card/online transactions total $1060.87. Includes electric, telephone and payroll service charge. A listing of the transactions was provided to the board members.

There were no shut offs this month. Accounts receivable report not provided due to transition between water billing systems. Past due notifications will be sent out tomorrow. Shut offs scheduled for December 3rd.

Still experiencing issues with new water billing system. Due date has been adjusted to December 15th to account for the late mailing of bills.

Opening day to file for upcoming election is December 10th. Required notice was provided News Tribune. Election application packets have been created.

Chairman Pro Tem Baker has completed the Annual Financial Statement. Will forward to State
Auditor.

Chairman Pro Tem Baker has stated that during the completion of the Annual Financial Statement an error was noted in the Semi-Annual Financial Statement dated May 31, 2024. A correction has been made and posted to webpage.

Continuing my training with Linton and Debbie for the next few weeks.

AUDIT UPDATE:

Expect completion of audit in the next week.

NEW BUSINESS:

BILL NO. 0024-011 AN ORDINANCE AMENDING ORDINANCE 109 OF THE VILLAGE OF CENTERTOWN, MISSOURI TO ADD ENFORCEMENT PROCEDURES:

Trustee Hunger made a motion for the first reading of Bill No. 0024-011 by title only. Trustee Hinshaw seconded.

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Village Clerk Fawna White read the bill title. Following a brief discussion, Trustee Hunger made a motion for the second and final reading of Bill No. 0024-011 by title only. Trustee Hinshaw seconded and passed on roll call vote.

AYES: 4 – Brown, Baker, Hinshaw, Hunger

The motion passes. Bill No. 0024-011 becomes Ordinance 264.

RESOLUTION 004-2024 CONTRACT FOR PLAYGROUND EQUIPMENT:

Resolution authorizing Chairman Brown to execute and sign an agreement with Fry Parks and Playground Equipment for the purchase and installation of playground equipment on Mill Street. Trustee Hunger made a motion for the reading of Resolution 004-2024, seconded by Trustee Hinshaw. Motion passed on roll call vote.

AYES: 4 – Brown, Baker, Hinshaw, Hunger

A motion to pay bills was made by Trustee Hunger, seconded by Trustee Hinshaw. Motion passed on roll call vote.

AYES: 4– Brown, Baker, Hinshaw, Hunger

There being no further business, Trustee Hunger made a motion to adjourn, Trustee Hinshaw seconded. Motion passed.

Meeting adjourned at 7:30 p.m.

The next regularly scheduled meeting is December 31, 2024.

 \_\_\_Signature on file\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Chairman, Board of Trustees

ATTEST:

Signature on file\_\_\_\_\_\_\_\_\_
Chairman Pro Tem, Board

 Of Trustees