

VILLAGE OF CENTERTOWN
BOARD OF TRUSTEES REGULAR MEETING
February 27, 2018

The regular meeting of the Board of Trustees of Centertown, Missouri, was called to order at 6:30 p.m. on Tuesday, February 27, 2018 by Chairman Pro Tem Celine Whitaker, in the Village Hall at 1227 Broadway. On roll call, the following members were present:

Celine Whitaker
Jesse Corona
Heather Hunger

Absent: John Doyle, Lucas Welch

Before the meeting began, Chairman Pro Tem Whitaker asked the residents in attendance if anyone had any questions or comments. There were none.

Minutes – January 30, 2018 – Minutes were provided to board members prior to meeting. Trustee Corona made a motion to accept minutes as written. Trustee Hunger seconded and carried on roll call to approve.

AYES: 3 - Whitaker, Corona, Hunger
ABSENT: 2 – Doyle, Welch

FINANCIAL REPORT: January 2018 bank reconciliations for all accounts were provided Board Members and public in attendance. Provided Board Members January 2018 bank statements for all accounts as support documents as well as Profit and Loss Actual vs Budget spreadsheet for the period June 1, 2017 thru February 28, 2018. Total of all accounts: \$779,979.81.

VILLAGE CLERK REPORT:

Provided debit card/online transaction spreadsheet to Board Members and public in attendance. Total expenditures: \$1,642.72. Large expenditures include \$974 for salt used on roads, \$403.93 in sales tax collected and paid to MODOR and \$126.48 representing taxes/penalties/interest for amended 2016 Missouri Withholding.

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There were no water shut offs on February 1st. Provided a current printout of aged receivables to Board Members. Mailed 9 past due notifications, four have paid. If the customer has provided an email account, a letter was sent to their email account as well. Shut off is scheduled after 9 a.m. on March 1st. Will make phone calls tomorrow.

2017 State Withholding was filed last week. Have not heard back from the IRS on wage determination for board members. 2016 4th Quarter Withholding amendments have been filed and employees provided corrected 2016 W2s.

Received a Sunshine Law Request from the Show-Me Institute in St Louis, MO. The internet lists the Show-Me Institute as a think tank that promotes public policies advancing free market principles. Request was for a record of all expenses for the period Sep 1, 2012 thru August 31, 2017. Conferred with Missouri Municipal League (MML) and Village Attorney, Mark Comley. Provided an excel spreadsheet from our QuickBooks program.

Centertownmo.org has had a total of 3136 visitors this month, 68 today alone.

Researched safety deposit boxes, Central Bank on west side of Jefferson City, for off-site storage of electronic data. The two sizes available that would meet our needs are a 3x10 box which costs \$36 annually if prepaid/\$39 annually if manually paid and a 5x10 box which costs \$60 annually if prepaid/\$63 annually if manually paid. The larger box would also provide an off-site storage for ordinances. Board members decided the larger box would be the better choice. Will contact Central Bank to procure 5x10 safety deposit box.

Have left a number of messages for Aaron Lock, Cole County Public Works, for information on updating city limits signs on Lookout Trail and replacing missing street signs. Cole County will make street signs but we have to pay for them. Will determine cost once I speak to Mr. Lock. Mr. Plaster did confirm we have some replacement signs in storage.

Received a request from Lorrie Brauner, owner of BO-9 Junction LLC , Centertown, MO, asking the Board to consider paying for the paving of her parking lot. Informed the Board that the State Auditor had requested information on the paving of Cruising Crowes' parking lot. Board decision was to table this request until we hear from the Auditors to ensure there is no issue. Will notify Ms. Brauner by letter.

Residents received confusing postcards changing trash pickup dates. While this seems to have been resolved, several residents on the north side of RT NN have not been getting trash

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service. We have a new driver who was unfamiliar with the city limits on RT NN. He was turning around at the Ball Park. Issue has been corrected. Should not be a problem in the future. Delores Plaster, Centertown resident, mentioned that Marilyn Dobson who lives on West Railroad has not had her trash picked up as well. Will contact Republic Services in the morning to address this issue.

The State Auditor, Michelle Pummill, has requested a pre-exit meeting for tomorrow at 1 p.m., to go over findings. Following a review of her findings, an exit briefing will be scheduled with the Board and findings will be presented in a closed meeting. The Village will be given the opportunity to respond to any findings. The information remains confidential until the report has been approved by multiple levels and is ready for public disclosure.

We received a letter from the Missouri Municipal League endorsing the National League of Cities (NLC) Service Line Warranty Program, administered by Utility Service Partner. The NLC educates homeowners about their service line responsibilities and offers affordable protection from unanticipated service line repair costs. Homeowners are eligible to purchase low-cost repair service plans for broken or leaking outside water and sewer lines, covering up to \$8,500 per occurrence. Will contact program administrator for more information.

Following Village Clerk Report, Sherry Kempf, Centertown resident asked a few questions pertaining to the mentioned wage determination and the salt purchases made at Lowes noted on the debit/online purchase report. Cities with a budget below \$1,000,000 do not require elected officials to provide a personal financial disclosure. This does not pertain to the IRS wage determination. Explained this is asking the IRS to determine if the elected members of the Board of Trustees are considered W2 employees or 1099 employees. She also asked if Lowes was where we normally bought our road salt. Explained these were last minute purchases made at night. Normally procure salt from MFA in California.

OLD BUSINESS:

Chairman Pro Tem Whitaker provided additional, updated information on the complaint concerning the stray cat issue in Centertown. She will be contacting MML for guidance on re-wording animal ordinance to deal with stray cats. Jennifer, Wild Things representative, will be contacting Nancy to work with her on live trapping the cats. Wild Things will fix the cats,

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provide shots, and release back to where they were trapped. The facility that provided this service, in Columbia, suffered fire damage and is unable to perform the service. Jennifer is contacting Dr. Steck to see if he can perform the services. It has been reported that the cats have been in heat and there may be a pregnancy issue. Chairman Pro Tem Whitaker is unsure how this issue will be treated. She believes the cats will be allowed to deliver and the kittens put up for adoption. There are approximately ten cats in question at the Fowler Street Location. Jennifer will work with Nancy first and will then contact Jesse Kirchhoff. As stated before, donations are requested. Will determine once services are completed.

NEW BUSINESS

Chairman Pro Tem Whitaker stated that Chairman Welch and herself attended a informational meeting on Small Community Cooperative Project Funding in Jefferson City on February 20th. Cole County will continue to provide the \$100,000 a year from the ½ cent sales tax for Road & Bridge Improvements. There is also a onetime special funding of \$800,000. This money is available to everyone. Each community can apply for up to \$250,000, to include but not limited to sidewalks, sewers, gutters. The community can apply for more than one project. The requests have to be realistic. Village will pay invoice, Cole County Public Works, will reimburse. We have discussed Main Street issues with Gary Davis, Bartlett & West Engineering. Board discussed other possible projects to include paving shoulder on Lookout Trail, RT U/RT NN and eastward, to address the gravel that washes over the road and the ongoing problem with the Mill Street alley washing out. Will have Gary Davis evaluate all three issues. He will assist in completing the required applications, due on June 30, 2018. Cole County Public Works will determine who gets money. If approved, money will be available in July. While not required, would like to see some match money. An additional note: Any money we apply for, if the cost of the project exceeds amount requested, Village is responsible for overage.

A motion was made by Trustee Hunger, seconded by Trustee Corona, and carried on roll call vote to approve the payment of bills.

AYES: 3 - Whitaker, Corona, Hunger

ABSENT: 2 – Doyle, Welch

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There being no further business, Trustee Corona made a motion to adjourn. Trustee Hunger seconded. On roll call vote the motion carried as follows:

AYES: 3 - Whitaker, Corona, Hunger

ABSENT: 2 – Doyle, Welch

Meeting was adjourned at 7:10 p.m.