**VILLAGE OF CENTERTOWN**

**BOARD OF TRUSTEES REGULAR MEETING**

**July 24, 2018**

The regular meeting of the Board of Trustees of Centertown, Missouri, was called to order at 6:30 p.m. on Tuesday, July 24, 2018, by Chairman Pro Tem Whitaker, in the Village Hall at 1227 Broadway. On roll call, the following members were present:

Celine Whitaker

Heather Hunger

Sherry Kempf

Paula Hinshaw

Susan Gilliam, former Village Clerk and Centertown resident, protested the meeting, stating since this meeting was being held a week earlier than the normal regular meeting date of the last Tuesday of the month that this is a special meeting, that it was not posted as such, and in violation of the Sunshine Law and therefore, illegal. Board members reviewed the Sunshine Law booklet and the Village Clerk, Debra Baker, contacted Liz Grove, Missouri Rural Water Association, who teaches Sunshine Law. Ms. Grove stated Sunshine Law pertains to the 24 hour public notification of when meetings are held and does not pertain to whether a meeting is a regular or special meeting. Meeting agenda was posted Friday, July 20th. Ms. Gilliam was given a Sunshine Law booklet and asked if she could point out where the meeting was in violation. She was unable to do so. A suggestion was made that contact be made with Missouri Municipal League after the meeting and the response provided to Ms. Gilliam, Mr. Corona, former Board Chairman and Centertown resident, as well as Mr. Garvin, former Board Chairman and Centertown resident. Ms. Gilliam and Mr. Corona both stated the board should not take any votes during this meeting.

Chairman Pro Tem Whitaker introduced Joel Laws of JML Management Consulting. Mr. Law stated he had 14 years of experience at the local, state and federal government, most recently with the state. He met Lucas Welch, former Chairman, about a year ago at the MML Conference for Newly Elected Officials. Mr. Law contacts communities to assist in the completion of business in an ethical, transparent, and responsible manner. He is licensed in Illinois, not Missouri. His services would be a professional services contract, hourly rate to be determined. Discussed review of Village Code. Mr. Laws stated this would be a project he has not performed in the past. Board Members will discuss further.

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Minutes – June 26, 2018 – Minutes were provided to board members prior to meeting. Trustee Hunger made a motion to accept minutes as written. Trustee Hinshaw seconded and carried on roll call to approve.

AYES: 4 – Whitaker, Hunger, Kempf, Hinshaw

FINANCIAL REPORT: May 2018 bank reconciliations for all accounts were provided Board Members and public in attendance. Provided Board Members May 2018 bank statements for all accounts as support documents to the bank reconciliations. Total of all accounts: $779,459.41. This includes a $352.03 donation from Cruising Crowes made to the Parks Committee.

VILLAGE CLERK REPORT:

Provided debit card/online transaction spreadsheet to Board Members and public in attendance. Total expenditures: $39.70.

Two water shut offs on July 2nd. Provided a current printout of aged receivables to Board Members. 8 past due notifications will be mailed tomorrow. Email notification will also be sent if customer has provided an email address. Shut off is scheduled after 9 a.m. on August 1st.

Customer 0069 has requested waiver of reconnection fee. Chairman Pro Tem Whitaker approved the customer’s water being turned back on pending board determination of waiver request. Following discussion, Trustee Hinshaw made a motion not to waiver the reconnection fee for customer 0069, Trustee Hunger seconded and carried on roll call to approve.

AYES: 3 – Whitaker, Hunger, Hinshaw

NAY: 1 – Kempf

Customer 0097 was disconnected on July 2nd as well. Customer has moved and asked that his water be turned off. He expressed displeasure with the Village’s shut off policy. Trustee Kempf requested Village Clerk contact other water companies to compare policies to ensure the Village’s policy is not too restrictive.

Centertownmo.org has had a total of 4388 visitors this month. Village’s new email address is [villageclerk@centertownmo.org](mailto:villageclerk@centertownmo.org).

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Discussed recent incident at Village Hall in the early morning hours of Sunday, July 22nd. The persons involved stated they were here because the Village Hall has been designated as a Pokeman Go site. Village Clerk will attempt to get the Village Hall removed as this is a security concern with well house and water tower.

The annual primacy fee due Department of Natural Resources will appear on next month’s water bill.

Last month it was determined the roof has a number of leaks. Contacted two roof repair companies and discovered this type of repair falls under prevailing wage guidelines. The Governor recently signed a bill that removes this restriction for projects under $75,000, effective August 28, 2018. Will contact contractors for bids after August 28.

Chairman Pro Tem and Village Clerk met with Kari Less, Second Vice President, Central Bank, on July 9th to discuss current rates on our banking accounts. Currently we receive .15% on our Investment Account and 1.06% on our Waterworks Account. Central Bank is proposing a fixed rate of 1% on all account for three years. Will present agreement to board at next month’s meeting.

Discussed renewal of Sam’s Club membership. Board decision is not to renew. Trustee Kempf mentioned use of State contracts. Will research.

Federal, State and Missouri Division of Employment Security taxes for the 2nd quarter will be processed this week.

Village Hall will be closed the week of 6-10 August. Will be posted to Village Hall Door as well as website.

OLD BUSINESS

HOME SERVICE LINE WARRANTY: Chairman Pro Tem Whitaker received new proposed letters for Centertown residents today from Service Line Warranties of America. Provided Board Members for review and discussion at next board meeting.

½ CENT SALES TAX REVENUE FUTURE PROJECTS: Chairman Pro Tem Whitaker briefed the board that the Village receives $100,000 from Cole County every five years, not every year as previously believed. We currently have a remaining balance of $46,000.00.

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NEW BUSINESS

ELECTION OF NEW BOARD OF TRUSTEES CHAIRMAN – Ms. Gilliam stated this was a violation of Village Ordinance which states the Chairman can only be elected following the April election.   
This action was tabled until next meeting for further research. Trustee Hinshaw made a motion to accept Lucas Welch’s letter of resignation, Trustee Hunger seconded and carried on roll call vote.

AYES: 4 – Whitaker, Hunger, Kempf, Hinshaw

Bill No. 0018-004, An Ordinance authorizing the Chairman to modify the contract with Bartlett & West, Inc for the provision of engineering services pertaining to and in conjunction with the construction and initial operation of a new water tower in the Village of Centertown (provided to Board Members and public prior to meeting, may be read by title only).

At the April 24, 2018 board meeting, the board approved this action; however, the bill was not completed at that time. Based on guidance from the Missouri Municipal League, this bill is being presented to correct this oversight.

Trustee Hunger made a motion for the first reading of Bill No. 0018-004, An Ordinance authorizing the Chairman to modify the contract with Bartlett & West, Inc for the provision of engineering services pertaining to and in conjunction with the construction and initial operation of a new water tower in the Village of Centertown. Trustee Hinshaw seconded and carried on roll call vote following a brief discussion.

AYES: 3 – Whitaker, Hunger, Hinshaw

ABSTAIN: 1 – Kempf

Trustee Hunger made a motion for the second reading and final passage of Bill No. 0018-004, An Ordinance authorizing the Chairman to modify the contract with Bartlett & West, Inc for the provision of engineering services pertaining to and in conjunction with the construction and initial operation of a new water tower in the Village of Centertown. Trustee Hinshaw seconded. There being no further comments, Chairman Pro Tem called for a roll call vote.

AYES: 3 – Whitaker, Hunger, Hinshaw

ABSTAIN: 1 – Kempf

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The motion passes. Bill No. 0018-004 becomes Ordinance No. 172.

Bill No. 0018-005, An Ordinance authorizing the Chairman to enter into a contract with Service Line Warranties of America.

At the April 24, 2018 board meeting, the board approved this action; however, the bill was not completed at that time. Based on guidance from the Missouri Municipal League, this bill is being presented to correct this oversight.

Bill No. 0018-005 was tabled pending discussion with Village Attorney.

Bill No. 0018-006, An Ordinance authorizing the Chairman to enter into a contract with Allied Services to collect and remove trash (provided to Board Members and public prior to meeting, may be read by title only).

At the May 22, 2018 board meeting, the board approved this action; however, the bill was not completed at that time. Based on guidance from the Missouri Municipal League, this bill is being presented to correct this oversight.

Trustee Hinshaw made a motion for the first reading of Bill No. 0018-006, An Ordinance authorizing the Chairman to enter into a contract with Allied Services to collect and remove trash. Trustee Hunger seconded, following a brief discussion, carried on roll call vote.

AYES: 3 – Whitaker, Hunger, Hinshaw

ABSTAIN: 1 – Kempf

Trustee Hinshaw made a motion for the second reading and final passage of Bill No. 0018-006, An Ordinance authorizing the Chairman to enter into a contract with Allied Services to collect and remove trash. Trustee Hunger seconded, and carried on roll call vote.

AYES: 3 – Whitaker, Hunger, Hinshaw

ABSTAIN: 1 – Kempf

The motion passes. Bill No. 0018-006 becomes Ordinance 174.

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Bill No. 0018-007, An Ordinance authorizing the Chairman to enter into a contract with Gilmore Bell, Bond Counsel, for Centertown Waterworks Revenue Bonds (provided to Board Members and public prior to meeting, may be read by title only).

Trustee Hinshaw made a motion for the first reading of Bill No. 0018-007, An Ordinance authorizing the Chairman to enter into a contract with Gilmore Bell, Bond Counsel, for Centertown Waterworks Revenue Bonds. Trustee Hunger seconded, following brief discussion, carried on roll call vote.

AYES: 4 – Whitaker, Hunger, Kempf, Hinshaw

Trustee Hinshaw made a motion for the second reading and final passage of Bill No. 0018-007, An Ordinance authorizing the Chairman to enter into a contract with Gilmore Bell, Bond Counsel, for Centertown Waterworks Revenue Bonds. Trustee Hunger seconded. There being no further comments, carried on roll call vote.

AYES: 4 – Whitaker, Hunger, Kempf, Hinshaw

The motion passes. Bill No. 0018-007 becomes Ordinance No. 175

Bill No. 0018-008, An Ordinance calling an election in the Village of Centertown (provided to board members prior to board meeting).

Trustee Hinshaw made a motion for the first reading of Bill No. 0018-008, An Ordinance calling an election in the Village of Centertown. Trustee Kempf seconded. There being no comments, carried on roll call vote.

AYES: 4 – Whitaker, Hunger, Kempf, Hinshaw

Chairman Pro Tem Whitaker read Bill No. 0018-008, An Ordinance calling an election in the Village of Centertown.

Trustee Kempf made a motion for the second reading and final passage of Bill No. 0018-008, An Ordinance calling an election in the Village of Centertown. Trustee Hunger seconded. Chairman Pro Tem Whitaker read Bill No. 0018-008. There being no comments, carried on roll call vote.

AYES: 4 – Whitaker, Hunger, Kempf, Hinshaw

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The motion passes. Bill No. 0018-008 becomes Ordinance No. 176

Resolution No. 01-2018, A Resolution authorizing the filing of an application with the Missouri Department of Natural Resources, Small Community Assistance Program under the Missouri Clean Water Law (provided to Board Members and public prior to meeting, may be read by title only).

Trustee Hinshaw made a motion for the first reading and passage of Resolution No. 01-2018, A Resolution authorizing the filing of an application with the Missouri Department of Natural Resources, Small Community Assistance Program under the Missouri Clean Water Law. Trustee Hunger seconded. This resolution changes signature authority from former Chairman Lucas Welch to Chairman Pro Tem Whitaker. Motion carried on roll call vote.

AYES: 4 – Whitaker, Hunger, Kempf, Hinshaw

Resolution No. 01-2018 is approved.

NUISANCE VIOLATIONS – Need to review nuisance ordinance: Trailers, cars, animals. Need to find a positive approach to clean up area. Discussed metal companies picking up dead vehicles. Title issue. Years ago the board worked with businesses. Sent out letters first. Found volunteers to help with clean up. Note was made about an article in the Jefferson City Tribune where Cole County was attempting a cleanup of property in Russellville. After not getting any response, Cole County went in and cleaned up the property, billed the owner $17,000. Chairman Pro Tem Whitaker and Trustee will talk to Village Attorney. Don’t have quick solutions.

A motion was made by Trustee Hunger, seconded by Trustee Kempf, and carried on roll call vote to approve the payment of bills.

AYES: 4 - Whitaker, Hunger, Kempf, Hinshaw

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There being no further business, Trustee Hunger made a motion to adjourn, seconded by Trustee Hinshaw. On roll call vote the motion carried as follows:

AYES: 4 - Whitaker, Hunger, Kempf, Hinshaw

Meeting was adjourned at 8:30 p.m.