**VILLAGE OF CENTERTOWN**

**BOARD OF TRUSTEES REGULAR MEETING**

**OCTOBER 29, 2024**

The regular meeting of the Board of Trustees of Centertown, Missouri, was called to order at 6:30 p.m. on Tuesday, October 29, 2024, by Chairman Brown, in the Village Hall at 1227 Broadway. On roll call, the following members were present:

Adam Brown

Debra Baker

Paula Hinshaw

Heather Hunger, Absent

Trustee Hinshaw made a motion to accept the tentative agenda as posted. Chairman Pro Tem Baker seconded. Motion passed by voice vote.

VILLAGE CLERK INSTRODUCTION:

Chairman Brown introduced and welcomed the Village’s new Village Clerk, Fawna White.

COMMENTS OR QUESTIONS FROM RESIDENTS:

Resident and Chairman Pro Tem Debra Baker proposed that the speed limit on Rt U and Rt NN throughout the Village be set at 35 mph. Currently there is a portion of Rt NN on the north side is 45 mph. Resident and Trustee Paula Hinshaw proposed that all signs for the Village of Centertown be checked for accuracy and condition. Will contact MODOT to inquiry about speed limits.

Minutes – September 24, 2024 Regular Meeting – Minutes were provided to board members prior to meeting. Trustee Hinshaw made a motion to accept the draft minutes as published. Chairman Pro Tem Baker seconded. Motion passed by voice vote.

FINANCIAL REPORT

September 2024 bank reconciliations for accounts were provided to Board Members. Bank statements were provided as support documentation. Was unable to balance Waterworks with the new waterworks software. Still unable to balance Security Deposits until the audit is completed.

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WATERWORKS REPORT:

Chief Water Operator Wirts was not in attendance. Mr. Wirts will be flushing hydrants Friday, November 1. Repairs to be completed at Doyle residence, yoke in meter pit. $1,000 estimated cost. Chairman Brown to complete next waterworks meter reading to ensure new system is working correctly.

VILLAGE CLERK REPORT:

Debit card/online transactions total $1,174.01. Includes electric, telephone and quarterly payroll taxes. A listing of the transactions was provided to the board members.

There were no shut offs this month. Accounts receivable report not provided due to transition between water billing systems. Past due notifications will be sent out Thursday. Shut offs scheduled for November 6th.

Paid AmerenUE by phone on 10/23/24, auto pay has been set up for the lights on the Walking Trail.

Information has been received from Cole County Clerk regarding the April 2025 election. The candidate filing period will open at 8 a.m. on December 10th and close on December 31st at 5 p.m. I will be preparing information packets for each candidate that files.

The Annual Financial Statement is due to the State Auditor by November 30th, Chairman Pro Tem has offered to prepare that report for the Village.

I started with the Village late Monday and I will continue training with Linton and Debbie for the next few weeks.

Chairman Pro Tem Baker briefed the board on a break in at the Ball Park. The side door to the storage shed was kicked in. The lawnmower was stolen. The door frame was severely damaged. Cole County Sheriff’s office contacted and collected a number of articles at the scene. Discussed installation of cameras. Sheriff’s office will put park on regular patrol.

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LEAD SERVICE LINE INVENTORY:

Letters need to be sent to homes that were not inspected for Lead NLT November 15th.

REVIEW OF GRE CONTRACT FOR ROAD INVENTORY:

Reviewed GRE road inventory report. Approved recommendations. Cost effect to keep streets in good shape. GRE will work with Cole County after freeze/thaw cycle (March/April).

PRESENTATION OF PARK PLAYGROUND BIDS:

Reviewed three sealed bids for playground equipment. After review, Chairman Pro Tem Baker motioned to accept bid from Fry, Trustee Hinshaw seconded. Passed on voice vote.

AUDIT UPDATE:

No update at this time.

Cole County Small Community Cooperative Project:

Chairman Brown signed Amendment 1 to the Cole County Small Community Cooperative Project Grant extending the deadline of the award. Grant will be used towards sidewalk project.

NEW BUSINESS:

VILLAGE CODE REVIEW:

The Village has received a number of complaints concerning nuisance code violations. Discussed properties. Information will be forwarded to Village Attorney for action.

COMPREHENSIVE PLAN UPDATE:

Comprehensive Plan for the Village was developed five years ago. Need to begin a review to update. Several items on the plan have been addressed.

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BOARD ELECTION FILING PACKETS:

Information has been received from Cole County and packets have been created for candidates. Opening day is December 10th and closing day is December 31st. Village hall will be opened from 8:00 a.m. to 5:00 p.m. on opening and closing day.

A motion to pay bills was made by Trustee Hinshaw, seconded by Chairman Pro Tem Baker. Motion passed.

AYES: 3 – Brown, Baker, Hinshaw

ABSENT: 1 - Hunger

There being no further business, Trustee Hinshaw made a motion to adjourn, Chairman Po Tem Baker seconded. Motion passed.

Meeting adjourned at 8:00 p.m.

The next regularly scheduled meeting is November 25, 2024.

\_\_\_Signature on file\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Chairman, Board of Trustees

ATTEST:

Signature on file\_\_\_\_\_\_\_\_\_  
Chairman Pro Tem, Board

Of Trustees