

**VILLAGE OF CENTERTOWN
BOARD OF TRUSTEES REGULAR MEETING
AUGUST 27, 2024**

The regular meeting of the Board of Trustees of Centertown, Missouri, was called to order at 6:30 p.m. on Tuesday, August 27, 2024, by Chairman Brown, in the Village Hall at 1227 Broadway. On roll call, the following members were present:

Adam Brown
Debra Baker
Paula Hinshaw
Heather Hunger

Trustee Hunger made a motion to accept the tentative agenda as posted. Trustee Hinshaw seconded. Motion passed by voice vote.

COMMENTS OR QUESTIONS FROM RESIDENTS:

Centertown resident, Jim Baker, spoke to the board about the upcoming 250th anniversary for the United States. He is a committee member of the Cole County 250th Committee who are developing ideas/ways to celebrate the upcoming event in 2026. Ways for Centertown to participate as a community include planting red/white/blue flowers, planting a Liberty Tree, and raising funds by selling challenge coins. There is also a small batch bourbon in development for future sales. Check out the Cole County America 250 Committee Facebook page.

Minutes – July 30, 2024 Regular Meeting – Minutes were provided to board members prior to meeting. Trustee Hinshaw made a motion to accept the draft minutes as published. Chairman Brown seconded. Motion passed by voice vote.

FINANCIAL REPORT

July 2024 bank reconciliations for accounts were provided to Board Members. Unable to balance Security Deposit Account. A check was written in May but not entered in QuickBooks. The audit has an accountant copy of QuickBooks thru June 15 so no additions can be made until audit is complete. Bank statements were provided as support documentation. Balance for all accounts is \$839,770.99.

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WATERWORKS REPORT:

Chief Water Operator Wirts brief board members the VOC test results were non-detectable. The voluntary PFA test will be completed in September. Must have two completed by 2027. During the culvert installation on Main Street, an unmarked water line was hit on top of the culvert pipe. Repaired. BAC-T will be taken tomorrow. Changed meter out on Pine Street. Low pressure complaint was tested. 50 plus pressure. Left message with customer. Will attempt to contact again tomorrow.

VILLAGE CLERK REPORT:

Debit card/online transactions totaled \$1087.74 Includes electric, telephone, internet. A listing of transactions provided to board members.

There were no shut offs this month. Accounts Receivable report provided to board members. 7 past due notifications were sent out. 1 has paid. Shut off is scheduled for September 2nd.

Primacy fee was included on the month's water bill.

Received a few more service line inventories. Provided to Bartlett & West.

Received some additional questions from the auditor. They have all been answered. Auditor on maternity leave, additional personnel are working on the audit.

Holding tank is full. S&D Septic has been called for service.

Paid the walking trail electric bill by phone. Will set up automatic payment.

Fall Cleanup is October 9th.

Should road repairs being made on Main Street be paid by the Cart Account. \$3114.56. Yes.

OLD BUSINESS:

LEAD SERVICE LINE INVENTORY:

Sarah Kirkegaard, Bartlett & West Engineer, provided picture examples of what to expect from potholing. Work is scheduled to start next week. Provided her a key to water hydrant if

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needed. Will provide Village an updated list of residents that have completed surveys for \$5.00 credit.

MAIN STREET REPAIRS:

Contractor hit water line during culvert repair. Repairs made. Culvert installed. Road is scheduled to be regraded with a crown. Concern whether opening of culvert that has been blocked for some time will change water flow. Engineer will investigate.

WASTEWATER UPDATE:

HUD 5 million funding has moved to next level. Looking at multiple possibilities that would be cost effective for community.

WATER BILLING SYSTEM:

Current billing system, CUSI, expires on September 30. Training for the new billing system, S.U.B.S., is being set up. Will ensure as much historic data is saved from the CUSI system as possible.

MILL STREET PARK UPDATE:

Reviewed three bid proposals for playground equipment. Fry & Associates was selected. Possible install in October. No decision yet on the 2" rubber base for walking trail grant. Possibly October. Looking into 50/50 match grant for a gazebo at the intersection of Main and Broadway.

VILLAGE CLERK POSITION:

Posting advertisement again, online only. Also Department of Labor. Will also have

SALARY REVIEW:

No action at this time.

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NEW BUSINESS:

PROFORM FOR STATE AUDITOR:

Discussed property tax rate. No change from last year. Documents signed and forwarded to Cole County.

REVIEW OF BUILDING CODE:

Grandfathered mobile home has a travel trailer on lot. Someone is living in it. Discussed attorney reviewing village code. Discussed lot for sale. Contact Public Works re: commercial requirements.

PAY BILL:

A motion to pay bills was made by Trustee Hunger, seconded by Chairman Brown. Motion passed.

AYES: 4 – Brown, Baker, Hinshaw, Hunger

There being no further business, Trustee Hunger made a motion to adjourn, Trustee Hinshaw seconded. Motion passed.

Meeting adjourned at 8:15 p.m.

The next regularly scheduled meeting is September 24, 2024.

Signature on File
Chairman, Board of Trustees

ATTEST:

Signature on File
Chairman Pro Tem, Board of Trustees

