**VILLAGE OF CENTERTOWN**

**BOARD OF TRUSTEES REGULAR MEETING**

**JUNE 24, 2025**

The regular meeting of the Board of Trustees of Centertown, Missouri, was called to order at 6:00 p.m. on Tuesday, June 24, 2025, by Chairman Brown, in the Village Hall at 1227 Broadway. On roll call, the following members were present:

Adam Brown

Debra Baker

Paula Hinshaw

Heather Hunger - absent

Trustee Hinshaw made a motion to accept the tentative agenda, Chairman Pro Tem Baker seconded. Motion passed by voice vote.

COMMENTS/QUESTIONS FROM RESIDENTS

No comments or questions.

FINANCIAL REPORT

May bank reconciliations for accounts were provided to Board Members. Bank statements were provided as support documentation. Total: $ 857,950.78.

WATERWORKS REPORT

Chief Water Operator Kyle Wirts was unable to attend the meeting. His report indicates 4 locates, 2 trouble calls and various emails from the engineer on Dixie Garden extension. Will do BAC-T test and disinfection by products special test on Wednesday. Flynn Drilling came and did the annual well check for this month. Everything looks good.

VILLAGE CLERK REPORT

No minutes for May. Did not get out of sling until mid-month. All my time was used in converting water bills from the SUBS billing system to the CUSI billing system and getting water billing out to customers.

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There were no shut offs this month. No accounts receivable report in your folder. Past Due notifications will be sent out Thursday. Shut off is scheduled for July 2nd.

Primacy Fee will be on next month’s bill.

Chairman Brown contacted attorney re: the foreclosure property at 1205 Madison. Will ensue all necessary documents are on file with Cole County so the Village submit a tax lien against the property to cover clean-up costs.

Completed Missouri Rural Services Worker’s Insurance Trust Audit.

Completed Consumer Confidence Report.

Received Audit material. Will begin shortly.

Semi-Annual Financial Statement submitted to News Tribune. Thank you to Trustee Hunger for inputting all the financial entries so the statement could be submitted on time.

OLD BUSINESS

BALLPARK DAMAGE

Over the past couple of weeks there have been two separate incidents at the ball park. Incident one involves a Saab driving thru the locked gates at the ball field. The second incident involved a car doing donuts in the field leaving ruts. This is in addition to the break in last year where a lawnmower was stolen. It has been recommended by law enforcement that we look into cameras. There is no internet. Will investigate cost of game cameras.

BILL NO. 0025-004 2025-2026 VILLAGE BUDGET

Chairman Brown made a motion for the first reading of Bill No. 0025-004 by title only. Trustee Hinshaw seconded.

Chairman Pro Tem Baker read the bill title. Chairman Brown asked if there was any discussion. There being none, Chairman Pro Tem Baker made a motion for the second and final reading of Bill No. 0025-004 by title only. Trustee Hinshaw seconded, and passed on roll call vote.

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AYES: 3 – Brown, Baker, Hinshaw

ABSENT: 1 - Hunger

The motion passes. Bill No. 0025-004 becomes Ordinance 269.

BILL NO. 0025-005 2025-2026 WATERWORKS BUDGET

Trustee Hinshaw made a motion for the first reading of Bill No. 0025-005 by title only. Chairman Brown seconded.

Chairman Pro Tem Baker read the bill title. Chairman Brown asked if there was any discussion. There being none, Chairman Brown made a motion for the second and final reading of Bill No. 0025-004 by title only. Trustee Hinshaw seconded, and passed on roll call vote.

AYES: 3 – Brown, Baker, Hinshaw

ABSENT: 1 - Hunger

The motion passes. Bill No. 0025-005 becomes Ordinance 270.

INTRODUCTION OF ACCOUNTANT

Stephen S. Vander Veen, Capital City Accounting & Tax Services, LLC, discussed with Board Members the services he can provide the Village. My Vander Veen currently maintains the books for St. Martin and Wardsville. The Village has had great difficulty in finding applicants that are familiar with QuickBooks, double book entries, and taxes. Mr. Vander Veen will provide the Village with an engagement letter with a potential start date of August 1st. Anticipated cost: $350.00 a month.

RESOLUTION 01-2025 GRE CONTRACT

Chairman Pro Tem Baker made a motion for the first and final reading of Resolution 01=2025 by title only. Trustee Hinshaw seconded.

Chairman Pro Tem Baker read the Resolution title. Chairman Brown asked if there was any discussion. There being none, Resolution 01-2025 passed on roll call vote.

AYES: 3 – Brown, Baker, Hinshaw

ABSENT: 1 - Hunger

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RESOLUTION 02-2025 MIDMO RPC CONTRACT

Chairman Pro Tem Baker made a motion for the first and final reading of Resolution 02=2025 by title only. Trustee Hinshaw seconded.

Chairman Pro Tem Baker read the Resolution title. Chairman Brown stated the cost of this service is reimbursable thru the applicable grant. There being no further discussion, Resolution 02-2025 passed on roll call vote.

AYES: 3 – Brown, Baker, Hinshaw

ABSENT: 1 - Hunger

Trustee Hinshaw made a motion to pay bills, Chairman Brown seconded. Passed on voice vote.

There being no further business, Chairman Pro Tem Baker made a motion to adjourn, Trustee Hinshaw seconded. Motion passed on voice vote.

Meeting adjourned at 7:00 p.m.

The next regular scheduled meeting is July 22, 2025.