

**VILLAGE OF CENTERTOWN  
BOARD OF TRUSTEES REGULAR MEETING  
JULY 30, 2024**

The regular meeting of the Board of Trustees of Centertown, Missouri, was called to order at 6:30 p.m. on Tuesday, July 30, 2024, by Chairman Brown, in the Village Hall at 1227 Broadway. On roll call, the following members were present:

Adam Brown  
Debra Baker  
Paula Hinshaw  
Heather Hunger - Absent

Chairman Brown made a motion to accept the tentative agenda as posted. Trustee Hinshaw seconded. Motion passed by voice vote.

COMMENTS OR QUESTIONS FROM RESIDENTS:

No residents present.

Jim Anderson, Centertown resident, contracted the Village thru the website requesting assistance with Lakeshore Drive. Chairman Brown stated he would contact A.J. Horn to investigate the issue.

Mr. Leonard, Wizards baseball team, is asking for the use of the ballfield next year. Requesting more information before Board commits.

Minutes – June 25, 2024 Regular Meeting – Minutes were provided to board members prior to meeting. Chairman Pro Tem Baker made a motion to accept the draft minutes as published. Trustee Hinshaw seconded. Motion passed by voice vote.

FINANCIAL REPORT

June 2024 bank reconciliations for accounts were provided to Board Members. Bank statements were provided as support documentation. Balance for all accounts is \$875,672.65.

WATERWORKS REPORT:

Chief Water Operator Wirts sent an electronic report for the board meeting. Completed 5 locates, 1 trouble call, BAC-T text completed, collected another VOC, received the PFA test kit

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to be completed by end of Aug (two rounds of testing to be done).

VILLAGE CLERK REPORT:

Debit card/online transactions totaled \$5,638.30 Includes electric, telephone, internet, stamps, federal taxes, street lights and the 2<sup>nd</sup> budgeted transfer from Waterworks to the Maintenance account. A listing of transactions provided to board members.

There were no shut offs this month. Accounts Receivable report provided to board members. 7 past due notifications were sent out. Shut off is scheduled for August 1<sup>st</sup>.

Next month's water bill will include Primacy Fee. Multi-use rate was billed this month.

A second letter has been mailed to residents concerning lead service line inventories. Received six additional surveys from residents.

The quarterly federal withholding return with associated payment was submitted this month. The Missouri quarterly contribution and wage report was also submitted.

The FY 2024 audit has begun. Initial documentation has been provided to auditors.

Assessed Validation will be on next month's agenda.

Have received the new waterworks software. Attempting to merge databases. Intend to run both systems for August billing and to run the SUBS system for September billing. Contacting CUSI for 1 month extension.

OLD BUSINESS:

LEAD SERVICE LINE INVENTORY:

Second letter sent to residents who have not returned a survey. Pot Holing scheduled to begin in August.

MAIN STREET REPAIRS:

Tyler Banks ordered new culvert pipe. Should be installed before next meeting.

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VILLAGE CLERK POSITION:

Selected applicant turned down position. Village attorney may have a recommendation. Investigating possibly splitting a job with another community. Will add advertisement to DOL website.

PARK IMPROVEMENTS:

Benches are on the way. A.J. Horn will assemble and install on Mill Street Walking Trail. Electric lights have been installed around the trail. Still working on playground equipment. Electric upgrades at baseball field should be in place by October. Chip seal around park scheduled mid August.

NEW BUSINESS:

PAY BILL:

A motion to pay bills was made by Chairman Brown, seconded by Trustee Hinshaw. Motion passed.

AYES: 3 – Brown, Baker, Hinshaw

ABSENT: 1 - Hunger

There being no further business, Trustee Hinshaw made a motion to adjourn, Chairman Brown seconded. Motion passed.

Meeting adjourned at 7:45 p.m.

The next regularly scheduled meeting is August 27, 2024.

Signature on File  
Chairman, Board of Trustees

ATTEST:

Signature on File  
Chairman Pro Tem, Board of Trustees