

# MISSOURI LOCAL GOVERNMENT FINANCIAL STATEMENT

1. Financial Statement Summary the Year Ended	for	Month	Year
		May	2023
2. Name of political subdivision	Village of Centertown		
3. Political subdivision number	09-026-0001		
4. Name of county	Cole		
5. Name of contact	Adam E. Brown, Chairman, Board of Trustees		
6. Mailing address	P.O. Box 175 Centertown, MO 65023		
7. Telephone number	8. Fax number	9. Email address	
573-584-9572		villageclerk@centertownmo.org	

10. List up to 3 funds (other than General Fund) in the order you want them to appear in the Local Government Financial Statement (omit the word "fund")

1. Waterworks
2. Investment
3. CART

The undersigned attests that this report is a true and accurate account of all financial transactions for the political subdivision listed above.

Preparer's name, title and date (required)

Linton Bartlett  
Preparer's Name

Village Clerk  
Title

11/30/2023  
Date

## INSTRUCTIONS FOR COMPLETING FINANCIAL REPORT FOR POLITICAL SUBDIVISIONS

Please mail the completed form to

State Auditor's Office  
P.O. Box 869  
Jefferson City, MO 65102

OR Email to: [localgovernment@auditor.mo.gov](mailto:localgovernment@auditor.mo.gov)

### Part I – FINANCIAL STATEMENT

#### A. Receipts (pages 3 and 4)

1. **Property Tax** – Include real, personal, and other property tax, but do not include any tax revenues which you collect as agent for another governmental entity.
2. **Sales Tax** – Include any and all sales taxes by fund and type. Municipalities in St. Louis County should report their share of the county sales tax.
3. **Amusement Sales Tax** – Taxes on admission tickets and on gross receipts of all or specified types of amusement businesses.
4. **Motor Fuel Tax** – Taxes on gasoline, diesel oil, aviation fuel, gasohol, "ethanol," and any other fuels used in motor vehicles or aircraft.
5. **Public Utilities Sales Tax** – Taxes imposed distinctively on public utilities, and measured by gross receipts, gross earnings, or units of service sold, either as a direct tax on consumers or as a percentage of gross receipts of utility.
6. **Tobacco Products Tax** – Taxes on tobacco products and synthetic cigars and cigarettes, including related products like cigarette tubes and paper.
7. **Hotel/Motel and Restaurant/Meals Tax** – Sales tax on hotel/motel and restaurant/meals.
8. **Alcoholic Beverages Licensing and Permit Taxes** – Licenses for manufacturing, importing, wholesaling, and retailing of alcoholic beverages.
9. **Amusements Licensing and Permit Taxes** – Licenses on amusement businesses generally and on specific types of amusement enterprises or devices.
10. **Motor Vehicles Licensing and Permit Taxes** – Licenses imposed on owners or operators of motor vehicles for the right to use public roads.
11. **Franchise Tax (Public Utilities Tax)** – Licenses distinctively imposed on public utilities, whether distinctively imposed on public utilities, whether privately or publicly owned.
12. **Occupation and Business Licensing and Permit Taxes** – Licenses required of persons engaged in particular professions, trades, or occupations.

## Part I - FINANCIAL STATEMENT - Continued

13. **Other Licenses and Permit Fees** – License and inspections charges on buildings, animals, marriage, guns, etc.
  14. **Intergovernmental Receipts** – Specify source of intergovernmental grants and monies received (federal, state or local).
  16. **Charges for Services** – Include fees and service revenue.
  17. **Utility Receipts** – Gross receipts of any water, electric, gas, or transit systems operated by your government, from utility sales and charges.
  18. **Interest Earned** – Interest earned from investments.
  19. **Fines, Costs, and Forfeitures** – Receipts from penalties imposed for violations of law and civil penalties.
  20. **Rents** – Revenues from temporary possession or use of government-owned buildings, land, and other properties.
  21. **Donations** – Gifts of cash or securities from private individuals or corporations.
  22. **Other Receipts and Transfers** – Include any other receipts that your political subdivision receives that would not be included in the above categories.
- Sections B and C Disbursements** – Should be broken down by function and/or object. Governments having multiple functions, (such as police, fire, etc.) or objects (salaries, supplies, etc.) should provide both (if available) and the totals of both should agree.
- B. Disbursements By Function (pages 5 and 6)** – List amounts on the line pertaining to the category or write in a category on one of the blank lines.
  - C. Disbursements By Object (pages 6 and 7)** – List amounts on the line pertaining to the category or write in a category on one of the blank lines.
  - D. Statement Of Indebtedness (pages 7 and 8)** – This section requests information on debt issued by your political subdivision. Debt outstanding at the beginning of the fiscal year, plus debt issued less debt retired should equal the debt outstanding at the end of the fiscal year. All types of debt (e.g., general obligation bonds, revenue bonds, leases, notes) should be reported here.
  - E. Interest on Debt – (page 8)** – Amounts of interest paid, including any interest paid on short-term or non-guaranteed obligations as well as general obligations.
  - F. Statement of Assessed Valuation and Tax Rates (page 8)** – The assessed valuation information, will be available from your county. The tax rate information will pertain to the tax rate set for the fiscal year reported.

**Part II – FINANCIAL STATEMENT SUMMARY (page 9)** – Five columns are provided, one for the total of all funds, one for your General Fund, and three for any other funds which you may have. If you have funds in addition to your General Fund, such as a Debt Service, Street, Water, or Sewer Fund, you need to insert the name of any such fund in the blanks provided. If you have more than three funds in addition to your General Fund, you will need to attach a separate page showing the additional funds.

The beginning balance of each fund, plus total receipts, less total disbursements should equal your ending balance. Total receipts for each fund should equal the total receipts shown on page 3. Total disbursements for each fund should equal the total disbursements shown on page 6.

**Part III - TAX ABATEMENT SUMMARY (page 10)** - Amounts from tax abatements resulting from an agreement between your political subdivision and individuals or entities in which your political subdivision has agreed to forgo tax revenues it otherwise would be entitled to in return for the individuals or entities taking a specific action after the agreement is entered into for economic development or other activities that benefit your political subdivision.

If you have any questions regarding the completion of this form, please feel free to call the Missouri State Auditor's Office, telephone (573) 751-4213.

**NOTICE** – State law requires political subdivisions to file a financial report with the State Auditor's Office each year pursuant to Section 105.145, RSMo, and 15 CSR 40-3.030.

Part I - FINANCIAL STATEMENT

0  
A. Receipts

		FUNDS - Report in whole dollars			
TOTAL all funds		General Fund	Waterworks Fund	Investment Fund	CART Fund
1. Total property tax	\$ 35,475.00	35,475			
2. Total sales tax	22,470.00	22,470			
3. Amusement sales tax	0				
4. Motor fuel tax	13,887.00				13,887
5. Public utilities sales tax	0				
6. Tobacco products tax	0				
7. Hotel/Motel and restaurant/meals tax	0				
8. Alcoholic beverages licensing and permit taxes	0				
9. Amusement licensing and permit taxes	0				
10. Motor vehicles licensing and permit taxes	0				
11. Franchise tax (public utilities tax)	15,989.00	15,989			
12. Occupation and business licensing and permit taxes	0				
13. Other licenses and permit fees	0				
14. Intergovernmental receipts					
a. Road & Bridge Fund	2,805.00				2,805
b. DNR SRF Loan	34,600.00				
c. DNR SRF Grant	103,800.00				
d. ARPA Grant	29,235.00				
e.	0				
f.	0				
g.	0				
h.	0				
i. TOTAL Sum of lines 14a-h	\$ 170,440.00	0	0	0	2,805.00
15. SUBTOTAL Sum of items 1-14i	\$ 258,261.00	73,934.00	0	0	16,692.00

Part I - FINANCIAL STATEMENT

0  
A Receipts

		General Fund	CDBG Fund	Security Deposit Fund	SRF Loan Fund
1. Total property tax	\$ 0				
2. Total sales tax	0				
3. Amusement sales tax	0				
4. Motor fuel tax	0				
5. Public utilities sales tax	0				
6. Tobacco products tax	0				
7. Hotel/Motel and restaurant meals tax	0				
8. Alcohol and tobacco license fees	0				
9. Amusement and recreation license fees	0				
10. Motor vehicle license fees	0				
11. Franchise fees (public utilities)	0				
12. Occupational license fees	0				
13. Other license and permit fees	0				
14. Intergovernmental receipts					
a.	0				
b. DVR SRF Loan	0				34,600
c.	0				
d.	0				
e.	0				
f.	0				
g.	0				
h.	0				
i. Total Receipts	0	0	0	0	34,600.00
15. Total Available	0	0	0	0	34,600.00

Part I - FINANCIAL STATEMENT

0  
A. Receipts

	0000	General Fund	SRF Grant Fund	ARPA Fund	Maintenance Reserve Fund
1. Total property tax	\$ 0				
2. Total sales tax	0				
3. Amusement sales tax	0				
4. Motor fuel tax	0				
5. Public utilities sales tax	0				
6. Tobacco products tax	0				
7. Hotel/Motel and restaurant tax	0				
8. ...	0				
9. ...	0				
10. ...	0				
11. Franchise (public utilities)	0				
12. Occupational ...	0				
13. Other ...	0				
14. ...	0				
a.	0				
b.	0				
c. DMR SRF Grant	0		103,800		
d. ARPA Grant	0			29,235	
e.	0				
f.	0				
g.	0				
h.	0				
i.	0				
Subtotal	0	0	103,800.0	29,235.0	0
Total	0	0	103,800.0	29,235.0	0

Part I - FINANCIAL STATEMENT - Continued

0  
A. Receipts - Continued

	FUNDS - Report in whole dollars				
	TOTAL all funds	General Fund	Waterworks Fund	Investment Fund	CART Fund
15. SUBTOTAL (from page 3)	\$ 258,261.00	73,934.00	0	0	16,692.00
16. Charges for Services					
a.	0				
b.	0				
c.	0				
d. TOTAL Sum of lines 16a-c	\$ 0	0	0	0	0
17. Utility receipts					
a. <u>Water Sales</u>	67,263.00		67,263		
b. <u>Collection Fees</u>	1,249.00		1,249		
c. <u>Security Deposits</u>	1,400.00				
d.	0				
e. TOTAL Sum of lines 17a-d	\$ 70,012.00	0	68,512.00	0	0
18. Interest earned	4,013.00	613	892	459	98
19. Fines, costs, and forfeitures	0				
20. Rents	0				
21. Donations	0				
22. Other receipts and transfers					
a. <u>Miscellaneous</u>	3,790.00	821	2,951		
b. <u>Primacy Fees</u>	652.00		652		
c. Interfund transfers	247,884.00	597	239,941		
d. TOTAL Sum of lines 22a-c	\$ 252,326.00	1,418.00	243,544.00	0	0
23. TOTAL RECEIPTS Sum of items 15 through 22d	\$ 561,945.00	75,965.00	312,948.00	459.00	16,790.00

PLEASE CONTINUE WITH DISBURSEMENTS ON PAGE 5

Part I - FINANCIAL STATEMENT - Continued

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A Receipts - Continued

			CDBG	Security	OWR SRF
		Fund	Fund	Deposit	Loan
15. SUBTOTAL (from page 3)	\$ 0	0	0	0	34,600.0
16. Charges for Services					
a.	0				
b.	0				
c.	0				
d. TOTAL	\$ 0	0	0	0	0
17. Loans					
a.	0				
b.	0				
c. Security Deposits	0			1,400	
d.	0				
e.	0	0	0	1,400.0	0
18. Interest	0			109	36
19. Finance	0				
20. Rents	0				
21. Donations	0				
22. Other					
a. Miscellaneous	0			18	
b.	0				
c. Miscellaneous	0			50	1,096
d. Other	0	0	0	68.0	1,096.0
e.	0				
f.	0	0	0	1,577.0	35,732.0

Part I - FINANCIAL STATEMENT - Continued

	General Fund	DNR SRF Grant Fund	ARPA Fund	Maintenance Reserve Fund	
15. <b>NET TOTAL</b> (from page 3)	0	0	103,800.0	29,235.0	0
16. <b>Charges for Services</b>					
a.	0				
b.	0				
c.	0				
<b>TOTAL</b>	0	0	0	0	0
17. <b>UNBILLED</b>					
a.	0				
b.	0				
c.	0				
d.	0				
<b>TOTAL</b>	0	0	0	0	0
18. <b>Interfund</b>	0	62	133	1,611	
19. <b>Transfers</b>	0				
20. <b>Receiv</b>	0				
21. <b>Debit</b>	0				
a.	0				
b.	0				
c. <b>Interfund</b>	0			6,200	
d. <b>Transfers</b>	0	0	0	6,200.0	
<b>TOTAL</b>	0	0	103,862.0	29,368.0	7,811.0

Part I - FINANCIAL STATEMENT - Continued

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B. Disbursements (by function)

FUNDS - Report in whole dollars

	TOTAL all funds	General Fund	Waterworks Fund	Investment Fund	CART Fund
1. Highways and streets	\$ 15,039.0	15,039			
2. Financial administration	0				
3. Central administration	70,971.0	61,512	9,459		
4. Fire	0				
5. Parks and recreation	20,914.0	20,914			
6. Solid waste management	0				
7. Sewerage	2,275.0	2,275			
8. Water supply system	285,731.0		285,731		
9. Hospitals	0				
10. Health (other than hospital)	0				
11. Police	0				
12. Judicial and legal	0				
13. Correctional institutions	0				
14. Probation	0				
15. General public buildings	0				
16. Libraries	0				
17. Public welfare	0				
18. Protective inspection and regulation	0				
19. Housing and community development	0				
20. Economic development	0				
21. Natural resources	0				
22. Airports	0				
<b>23. SUBTOTAL</b> Sum of lines 1-22	\$ 394,930.0	99,740.0	295,190.0	0	0

Part I - FINANCIAL STATEMENT - Continued

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B. Disbursements by function

		General Fund	COBG Fund	Special Deposit Fund	DMR SRF Loan Fund
1. Highways and streets	0				
2. Financial administration	0				
3. Central administration	0				
4. Fire	0				
5. Parks and recreation	0				
6. Solid waste management	0				
7. Sewerage	0				
8. Water supply	0				
9. Housing	0				
10. Health and general services	0				
11. Police	0				
12. Judicial services	0				
13. Correctional institutions	0				
14. Protection	0				
15. General public services	0				
16. Libraries	0				
17. Museums	0				
18. Entertainment	0				
19. Information services	0				
20. Economic development	0				
21. Cultural services	0				
22. Sports	0				
23. Miscellaneous	0				
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Part I - FINANCIAL STATEMENT - Continued

B. Disbursements (by function)

		General Fund	DURSAC Grant Fund	ARPA Fund	Mayhewville Reserve Fund
1. Highways and streets	0				
2. Financial administration	0				
3. Central administration	0				
4. Fire	0				
5. Parks and recreation	0				
6. Solid waste management	0				
7. Sewerage	0				
8. Streets	0				
9. Hospitals	0				
10. Health - other than hospitals	0				
11. Police	0				
12. Judicial services	0				
13. Correctional institutions	0				
14. Protection	0				
15. Governmental services	0				
16. Libraries	0				
17. Miscellaneous	0				
18. Community development	0				
19. Economic development	0				
20. Subsidies	0				
21. Grants	0				
22. Total	0	0	0	0	0

Part I - FINANCIAL STATEMENT - Continued

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**B. Disbursements (by function)**  
 Continued

FUNDS - Report in whole dollars

	TOTAL all funds	General Fund	Waterworks Fund	Investment Fund	CART Fund
<b>23. SUBTOTAL</b> (from page 5)	\$ 394,930.0	99,740.0	295,190.0	0	0
<b>24.</b> Electric power system	6,885.0				6,885
<b>25.</b> Parking facilities	0				
<b>26.</b> Gas supply system	0				
<b>27.</b> Transit or bus system	0				
<b>28.</b> Sea and inland port facilities	0				
<b>29.</b> Miscellaneous commercial activities	0				
<b>30.</b> Other - Specify					
a. Security Deposit Refunds	607.0				
b. DMR SPF Loan Administration	2,137.0				
c.	0				
<b>31.</b> Interfund transfers	240,138.0		50		597
<b>32. TOTAL DISBURSEMENTS</b> (by function) Sum of items 23-31	\$ 644,697.0	99,740.0	295,240.0	0	7,482.0
<b>C. Disbursements</b> (by object)					
<b>1.</b> Salaries	20,963.0	17,599	3,364		
<b>2.</b> Fringe benefits	0				
<b>3.</b> Operations	105,555.0	56,195	41,868		6,885
<b>4. SUBTOTAL</b> Sum of items C1-3	\$ 126,518.0	73,794.0	45,232.0	0	6,885.0

PLEASE CONTINUE WITH DISBURSEMENTS ON PAGE 7

Part I - FINANCIAL STATEMENT - Continued

0 B. Disbursements (by fund) Continued	FUND				
	General Fund	COBC Fund	Security Deposit Fund	DWR SRF Loan Fund	
23. SUIFOTIAL (from page 2)	0	0	0	0	0
24. Electric power system	0				
25. Parking facilities	0				
26. Gas supply system	0				
27. Transit facilities	0				
28. Gas supply facilities	0				
29. Miscellaneous	0				
30. Other					
a. Security Deposit Refunds	0		607		
b. DWR SRF Loan Administration Fees	0			2,137	
c.	0				
31. Total	0				49,102
32. Total	0	0	0	607.0	51,239.0
C. Disbursements					
1. Capital	0				
2. Major	0				
3. Current	0			607	
4. Total	0	0	0	607.0	0

Part I - FINANCIAL STATEMENT - Continued

		FUNDS				
		General Fund	DWR Grant Fund	ARPA Fund	Maintenance Revenue Fund	
0						
B.	Disbursements (by function) Continued					
23.	SUBTOTAL (from page 5)	0	0	0	0	
24.	Electric power system	0				
25.	Parking facilities	0				
26.	Gas supply system	0				
27.	Transit or bus system	0				
28.	Sea and inland port facilities	0				
29.	Miscellaneous operations	0				
30.	Other					
a.		0				
b.		0				
c.		0				
31.	Manufacturing	0	127,124	58,613	4,652	
32.	Water supply system	0	127,124.0	58,613.0	4,652.0	
C.	Disbursements (by object)					
1.	Salaries	0				
2.	fringe benefits	0				
3.	Contractual	0				
4.	Capital outlay	0	0	0	0	

Part I - FINANCIAL STATEMENT - Continued

0 B. Disbursements (by object) - Continued		FUNDS - Report in whole dollars				
		TOTAL all funds	General Fund	Waterworks Fund	Investment Fund	CART Fund
4. SUBTOTAL (from page 6)	\$	126,518.0	73,794.0	45,232.0	0	6,885.0
5. Capital expenditures - Specify						
a. Walking Trail		13,500.0	13,500			
b. Wastewater System Planning		2,275.0	2,275			
c. Streets/Sidewalks		10,171.0	10,171			
d. Water Tower		190,218.0		188,081		
e. Water Meters		61,877.0		61,877		
f.		0				
g.		0				
6. Interfund transfers - Specify						
a. Security Deposit Fund/General Fund		647.0		50		597
b. Waterworks Fund		239,491.0				
7. TOTAL DISBURSEMENTS (by object) Sum of items 4-6b	\$	644,697.0	99,740.0	245,240.0	0	7,482.0

D. Statement of Indebtedness		FUNDS - Report in whole dollars			
		Outstanding Beginning of Fiscal Year	During Fiscal Year -		Outstanding End of Fiscal Year
			Issued	Retired	
1. General obligation bonds					
a.					0
b.					0
c.					0
2. Revenue bonds					
a. Waterworks System Revenue Bonds (State of Missouri Direct Loan Program Series 2021)		192,142	23,600		215,742.0
b.					0
c.					0
3. SUBTOTAL Sum of items D1 and 2		192,142.0	23,600.0	0	215,742.0

Part I - FINANCIAL STATEMENT - Continued

	STATE	FEDERAL	CDBG	SECURITY	DR SRP LOCAL
<b>4. SUBTOTAL</b> (from page 6)	0	0	0	607.0	0
<b>5. Capital expenditures - Property</b>					
a.	0				
b.	0				
c.	0				
d.	0				
e. <i>Water Tower</i>	0				2,137
f.	0				
g.	0				
<b>6. Construction</b>					
a.	0				
b. <i>Waterworks Fund</i>	0				49,102
<b>7. TOTAL DISBURSEMENTS</b> (By Fund)	0	0	0	607.0	51,239.0
<b>8. Statement of Indirect Costs</b>					
<b>1. General Indirect Costs</b>					
a.					0
b.					0
c.					0
<b>2. Research</b>					
a.					0
b.					0
c.					0
<b>3. Equipment</b>					
a.		0	0	0	0

Part I - FINANCIAL STATEMENT - Continued

0 B. Disbursements (to - fund) Continued	FUND BALANCE				
	General Fund	Capital Fund	OUR SAF 6/1/17	ARRA	Maintenance Reserve Fund
4. SUBTOTAL (from page 6)	0	0	0	0	0
5. Capital expenditures -					
a.	0				
b.	0				
c.	0				
d.	0				
e.	0				
f.	0				
6. Interest -					
a.	0				
Waterworks Fund	0		127,124	58,613	4,652
7. TOTAL	0	0	127,124.0	58,613.0	4,652.0
8. Reconciliation					
1. General Fund					0
a.					0
b.					0
c.					0
2. Other Funds					0
a.					0
b.					0
c.					0
3. Total		0	0	0	0

**Part I - FINANCIAL STATEMENT - Continued**

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**D. Statement of Indebtedness  
Continued**

	FUNDS - Report in whole dollars			Outstanding End of Fiscal Year
	Outstanding Beginning of Fiscal Year	During Fiscal Year -		
		Issued	Retired	
<b>3. SUBTOTAL</b> (from page 7)	192,142.0	23,600.0	0	215,742.0
<b>4. Other debt - Specify</b>				
a.				0
b.				0
c.				0
<b>5. Conduit debt</b>				0
<b>6. TOTAL STATEMENT OF INDEBTEDNESS</b> Sum of items 3-5	192,142.0	23,600.0	0	215,742.0

**E. Interest on Debt**

1. Interest on water supply system debt	\$ 1,762
2. Interest on electric power system debt	\$
3. Interest on gas supply system debt	\$
4. Interest on transit or bus system debt	\$
5. Interest on all other debt	\$

**F. Statement of Assessed Valuation  
and Tax Rates**

1. Real estate	\$ 3,772,649
2. Personal property	1,087,687
3. State assessed railroad and utility	

**TOTAL VALUATION**

4. Sum of items F1-3	\$ 4,860,336.0
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**Tax Rates Funds - Specify**

	Tax rate (per \$100)
1. General Fund - City Levy	0.7258
2.	
3.	
4.	
5.	
6.	

Part II - FINANCIAL STATEMENT SUMMARY

FUNDS - Report in whole dollars					
TOTAL all funds	General Fund	Waterworks Fund	Investment Fund	CART Fund	
A. Beginning balance	\$ 897,876.0	108,645	130,852	306,426	11,977
B. Total receipts	584,512.0	75,965.0	312,948.0	459.0	16,790.0
C. Total disbursements	644,697.0	99,740.0	295,240.0	0.0	7,482.0
D. Ending balance	\$ 837,691.0	84,870.0	148,560.0	306,885.0	21,285.0

NOTES

Please use this space to provide additional explanations if the space provided for any item was not sufficient. Be sure to reference the item number.

Part II - FINANCIAL STATEMENT SUMMARY

			CDBG Fund	Specialty Deposit Fund	OVR SRF Loan Fund
A. Beginning balance	0		0	16,763	15,986
B. Total receipts	0	0	0.0	1,577.0	35,732.0
C. Total disbursements	0	0	0.0	607.0	51,239.0
D. Ending balance	0	0	0.0	17,733.0	479.0

NOTES

Be sure to reference the document

Part II - FINANCIAL STATEMENT SUMMARY

	General Fund	DIR SRJ Grant Fund	ARPA Fund	Maintenance Reserve Fund
A. Beginning balance	0	23,331	29,245	254,651
B. Total receipts	0	103,862.0	29,368.0	7,811.0
C. Total disbursements	0	127,124.0	58,613.0	4,652.0
D. Ending balance	0	69.0	0.0	257,810.0

NOTES

Be sure to reference the appropriate

**Part III - TAX ABATEMENT SUMMARY**

	<b>Political Subdivision's Abatements</b>			
	<b>Abatement 1</b>	<b>Abatement 2</b>	<b>Abatement 3</b>	<b>Abatement 4</b>
<b>Taxes Abated</b>				
<b>Authority of Tax Abatement</b>				
<b>Abatement Rate</b>				
<b>Dollar Amount of Taxes Abated</b>				

**NOTES**

*Please use this space to provide additional explanations if the space provided for any item was not sufficient. Be sure to reference the item number.*