

VILLAGE OF CENTERTOWN
BOARD OF TRUSTEES REGULAR MEETING
MAY 25, 2021

The regular meeting of the Board of Trustees of Centertown, Missouri was called to order at 6:30 pm on May 25, 2021, by Chairman Brown, in the Village Hall at 1127 Broadway. On roll, the following members were present.

Adam Brown
Paula Hinshaw
Heather Hunger
Travis LePage

Trustee Hunger made a motion to accept tentative agenda. Trustee LePage seconded. Motion carried on voice vote.

Minutes—April 27, 2021 Regular Meeting—Minutes were provided to board members prior to the meeting. Chairman Pro Tem Hinshaw made a motion to accept minutes as written. Trustee Hunger seconded. Motion passed.

Minutes--May 11, 2021 Special Meeting—Minutes were sent to each board member prior to meeting Chairman Pro Tem Hinshaw made a motion to accept minutes as written. Trustee Hunger seconded. Motion passed.

Village Clerk swore in new board member, Debra Baker.

Election of Officers

Chairman Pro Tem Hinshaw made a motion that Adam Brown continue in position of Chairman. Trustee Baker seconded the motion. There being no other nomination the motion passed on roll call vote.

AYES—Brown, Baker, Hinshaw, Hunger, Lepage

Pro-Tem Hinshaw made the motion to vote Trustee Baker in as the new Chairman Pro Tem. Trustee LePage seconded. Motion passed. There being no other nominations, the motion passed on a roll call vote.

AYES—Brown, Hinshaw, Hunger, Lepage
ABSTAINED: Baker

Comments from Residents: Chairman Brown (as a resident of Centertown) stated that he wanted to thank everyone for the support/passage of Building Permits as it protects the village residents.

FINANCIAL REPORT:

April bank reconciliations for all accounts were provided for Board Members and public in attendance. Bank statements for April 2021 were provided as support documents.

WATERWORKS REPORT:

Derek is back. BacT test will be completed this evening. Nothing else to report.

VILLAGE CLERK REPORT:

Debit Card usage for the month: \$561.87

No shut offs in May. Aged Receivables in your folder. 12 Accounts are past due. 4 are below the \$20 limit. Past due notifications to remaining 8 were sent out Monday, May 24, 2021. Shut offs are scheduled June 1 after 9 a.m.

Residents at 1223 Broadway moved out at the end of the street. When turning the water back on for the owners, the yoke was broken and sewage was discovered in the pit. Bill Brown came in and checked the situation. He found that the leach line was leaking. Line has been repaired. Yoke has been replaced also.

Water installation at 1425 Conrad Street (new construction) has been completed.

A question was presented to the board asking whether or not we should refund the water deposit for 11905 Main Street. The board instructed the Village Clerk to proceed with the refund.

Flynn Drilling Company completed the annual well inspection on May 10. Copy is included in your file.

Amended Consumer Confidence report has been posted to the Village Hall bulletin board, Post office, and amended report returned to DNR to post. Address to review report added to water bill.

On Thursday morning, received a call from Mrs. Clad concerning the Pine Street Property. They had no water. Sent an employee from the Bill Brown to determine if there were problems. He found a leak on the owner's side.

Century Link did not show to install the new line today.

Auditor – Scheduled to go to auditors on June 22 for QuickBooks consultation. Received initial document request to begin the audit.

Our new meter reader successfully read the meters the weekend of May 15.

Village Hall was cleaned May 15 by the new employee. Georgia was leaving on family vacation and will begin her seasonal lawn care duties the first of June.

Aaron Lock Cole County Public Works has been contacted about installing Stop sign at Mill and Marion and the 50 MPH speed limit sign posted with Village Limit sign on East side of Lookout Trail. Has not been completed at this time. He is also getting estimate of cost to post No Parking on Shoulder at BO-9.

Received complaint that Lake Shore Drive had potholes. Contacted AJ Lawn Care. Using our gravel, he smoothed the road and make a crown in order to restrict further erosion.

The air conditioning unit is unlevel. A message was left twice requesting a callback but we have not received a response. When asked how the board would like to proceed, they instructed the Village Clerk to Contact Bemboom Heating and Cooling.

The shed window that needed replaced the been fixed at no cost by Jim Baker. He installed a metal piece to secure it, but it can still be opened.

Public Official Bond for the Village Clerk is pending a quote. Village general insurance is pending a quote.

I am scheduled for CUSI training on June 9 and will need to close the office that day. I have additional training with Missouri Rural Water Association later in the month but it will not affect office hours.

OLD BUSINESS:

WATER TOWER UPDATE:

Sarah reported that that more excavation needed to be done (approximately 12 inches) to make the access road more stable and to keep on the time line. Board was satisfied with this. See Vote for Bill No. 0021-011 for final decision.

ASPHALT ROAD REPAIRS UPDATE:

Several roads need repair. Twelve bids were sent out and four companies responded. The bids were requested for both permanent and temporary fixes. Higgins asphalt is the only one that sent both. Decision tabled until Special Meeting that will be scheduled because an advertisement must be put in the newspaper and two weeks must be given for a response.

UPDATE ON ANIMAL ORDINANCE:

A vote was scheduled for this meeting. Trustee Hinshaw wanted clarification on "animal control officer and vicious animal. This ordinance has been tabled for rewrite.

NEW BUSINESS:

SELECTION OF WATER TOWER LOGO:

Three options for the new water tower logo had been sent to the board to choose from. Trustee Hunger made a motion to select option 3 for the new logo. Chairman Pro Tem Baker seconded. Motion passed on roll call vote.

AYES – 5, Brown, Baker, Hinshaw, Hunger, LePage

NUISANCE VIOLATIONS:

There have been complaints about the grass at 11905 Main Street. The owner is deceased, and the property has been turned over to the bank. Nathan requested the contact information for the heirs to do a letter to them and the bank. There are questions on liability issues if the Village goes inside the fence to mow. We are able to cut up to the fence. Questioning if we can contract it out.

Chairman Brown asked that the board members go around the town and look for any issues that need to have action taken and bring it next time.

APPROVAL OF COMPREHENSIVE PLAN

A copy of the Comprehensive Plan had been sent to the members prior to the meeting. Trustee Hinshaw made a motion that the Comprehensive Plan be accepted as written. Trustee Hunger seconded. Motion passed on roll call vote.

AYES – 5, Brown, Baker, Hinshaw, Hunger, LePage

BILL NO 0021-009. VILLAGE 2022 ANNUAL BUDGET

Chairman Pro Tem Baker made motion for the first reading of Bill No. 021-009, An Ordinance Adopting A Village Of Centertown Annual Budget For The Fiscal Year Beginning JUNE, 1, 2021, AND APPROPRIATING FUNDS PERSUANT THERETO, be read by title only. Motion was made by Chairman Pro-Tem Baker. Trustee Hunger seconded. Motion passed.

Village Clerk read Bill No. 0021-009 by title only.

Trustee Hunger made a motion for the second and final reading of Bill NO. 021-009 by title only. Chairman Pro Tem Baker seconded the motion.

Village Clerk read Bill No. 0021-009 by title only. Village clerk called the roll.

AYES—Brown, Baker, Hinshaw, Hunger, Lepage

The motion passed. Bill No. 0021-009 Becomes Ordinance 225

BILL NO 0021-010. WATERWORKS 2022 ANNUAL BUDGET

Trustee Hunger made a motion for the first reading of Bill No. 021-010, An Ordinance Adopting A Centertown Waterworks Annual Budget For The Fiscal Year Beginning June, 2021, And Appropriating Funds Pursuant Thereto, be read by title only. Trustee LePage seconded.

Village Clerk read Bill No. 0021-010 by title only.

Chairman Pro Tem Baker made a motion for the second and final reading of Bill NO. 021-010 by title only. Trustee Hunger seconded the motion.

Village Clerk read Bill No. 0021-010 by title only. Village clerk called the roll.

AYES—Brown, Baker, Hinshaw, Hunger, Lepage

The motion passed. Bill No. 0021-010 Becomes Ordinance 226.

BILL NO 0021-011. CALDWELL TANKS INC.

Chairman Pro Tem Baker made a motion for the first reading of Bill No. 021-01, An Ordinance Authorizing The Chairman To Modify An Agreement With Caldwell Tanks, Inc., For The Centertown Waterworks 2020 Water System Improvement Project As It Pertains To A Single Pedestal Water Tower, be read by title only. Motion was made by Chairman Pro Tem Baker. Trustee LePage seconded. Motion passed.

Village Clerk read Bill No. 0021-011 by title only.

Trustee Hunger made a motion for the second and final reading of Bill No. 021-011 by title only. Trustee Hinshaw seconded. Motion passed.

Village Clerk read Bill No. 0021-011. Village clerk called the roll.

AYES—Brown, Baker, Hinshaw, Hunger, Lepage

The motion passed. Bill No. 0021-011 Becomes Ordinance 227

Trustee Hunger made a motion to pay bills. Chairman Pro-Tem Baker seconded. Passed on roll call vote.

AYES—Brown, Baker, Hinshaw, Hunger, Lepage

Trustee Hunger made a motion to adjourn, Chairman Pro Tem Baker, seconded. Passed on a roll call vote.

AYES—Brown, Baker, Hinshaw, Hunger, Lepage

The meeting was adjourned at 8:00 pm.

The next regularly scheduled meeting is June 29, 2021.

CB