**VILLAGE OF CENTERTOWN**

**BOARD OF TRUSTEES REGULAR MEETING**

**~~FEBRAURY~~ FEBRUARY 22, 2022**

The regular meeting of the Board of Trustees of Centertown, Missouri was called to order at 6:30 pm on February 22, 2022, by Chairman Brown, in the Village Hall at 1227 Broadway. Call to roll, the following members were present.

Adam Brown
Debra Baker
Paula Hinshaw
Travis LePage
Heather Hunger

Trustee Hunger made a motion to accept the tentative agenda as written, Trustee LePage seconded. There being no discussion, the motion carried on voice vote.

COMMENTS FROM RESIDENTS

There was written correspondence from BO-9 which will be addressed.

MINUTES – JANUARY 27, 2022 REGULAR MEETING

Minutes were provided to the board members prior to the meeting. Chairman Pro Tem Baker made a motion to accept the minutes and Chairman Brown seconded. There was discussion regarding corrections that needed to be made under the section regarding the December 28, 2021 meeting minutes. Those minutes needed to state the November 30, 2021 regular meeting instead of the October meeting. Previous minutes will be amended. Motion passed on a voice vote.

FINANCIAL REPORT

January 2022 bank reconciliation for all accounts were provided to the Board Members (via electronic version) prior to the meeting and a hard copy was provided to the public in attendance. Total of all accounts $862,809.87. Copies of all bank statements were provided to the board as support documents (via electronic version).

 Trustee Hinshaw stated she was unable to read the electronic version due to the fact they are scanned in with landscape orientation. Village Clerk was instructed to provide hard copies of the packets to both Trustee Hinshaw and Chairman Pro Tem Baker prior to the meeting.

WATERWORKS REPORT

Chief Water Operator Wirts completed one locate during the month.

He stated that the Nitrates test results were great.

The Village received a warning letter from DNR regarding a test that was supposed to get completed last summer but did not get done. It will be done in June of this year. No further action is needed at this time.

The hour gauge has arrived and will be installed.

UPRR’s sprinkler system had a leak which has been taken care of.

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Four meters lids need attention as soon as possible. Four rings and a lid are needed to complete the job. The approximate cost is $300. Chief Water Operator Wirts will order from Core and Main and have them billed to Waterworks.

VILLAGE CLERK

There were 2 water shut offs in February. One of those shut off’s were requested by the homeowner that sold the house.

There are 5 Aged Receivables this month. Letters will be sent to 4 of them. The other one is being worked on and will require a special detailed letter.

We received a notice from Republic Services that they identified one residence within the village limits that had trash receptacles from another vendor. Chairman Brown called the other trash service and the issue has been taken care of.

We tried a new drum in the printer and it didn’t help much. I have found that if I change the settings each time I copy something, I get a decent copy. Chairman Brown came by one morning and pulled an old copier out and we are going to try a new ($13.00) cartridge in it to see if it works. We should be able to get by with the current printer until the new Fiscal Year. The new cartridge was installed prior to tonight’s meeting and it was leaking. Village Clerk will contact supplier and get a new one.

The ad for seasonal help has been placed in the News Tribune and the Democrat. Posters were also placed at the post office and BO-9. We have received 2 applications.

**OLD BUSINESS**

WATER TOWER UPDATE

GIS has been completed. A new wall map and a truck book will be provided. The information for these items will be sent to Chief Water Operator Wirts and Chairman Brown for review. Chairman Brown will forward to the other board members.

The pig tails are still not hooked up due to the transfer switch being back ordered.

ROAD REPORT

Chairman Brown provided a spreadsheet of roads in the village limits that shows the priority level for repairs. The spreadsheet is a work in progress.

SNOWPLOW OPERATOR

The primary snowplow operator has quit.

There were some instruction issues that caused problems during the last big snow.

The snowplow is currently in the shop again for major repairs. Costs could be $1,800 - $1,900. If they have to pull the tanks, an additional $1,500 could be added.

There are no lights on the back of the truck. Cost to repair will be approximately, $300 - $400.

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Tyler Crocker has offered to plow for the village while we don’t have a truck. He will charge $75.00 per hour. He would also be interested in doing this for the village at $45 per hour if we provide the truck. If we contracted this out to Mr. Crocker or another company, we could make it a multi-year contract.

Putnam Chevrolet has some options if the village decides to sell the truck. A new truck could be purchased for approximately $32,000.

Further discussion will take place at the next meeting.

WATER LEAK AT THE SHED/GARAGE

Bill Brown (BJB Construct and Erect) recommended putting a spicket outside of the building. He will get us a ~~big~~ bid on taking care of this issue. A one-call will need to be done.

**NEW BUSINESS**

COLE COUNTY GRANT

Chairman Brown went to a meeting with the county, and they suggested we contract with them for some of our road repairs.

There had been another request regarding culverts. The property owner is responsible for the culvert.

Bartlett and West provided the board with the following information regarding this grant.

 Each of the 7 communities will get $100,000 from the ½ cent sales tax.

 An Additional $1,000,000 (total) available through competitive applications. (Simple application)

 **Maximum of $250,000 per project**

Projects must be road and bridge related (includes stormwater, sewer and sidewalk adjacent to roadways)

 Application period will open March 2022

 **Applications are due July 1, 2022**

County Commission will award project funds by mid-August

 A construction contract must be signed within 24 months of award (unless extension is given)

 Multi applications can be sent.

Trustee Hinshaw asked if a new snowplow could be included in this since it is for road care.

There is also flood money available at this time.

USE TAX VOTE

Chairman Pro Tem Baker presented handouts (educational material) for each member of the board. She does have copies of this material that can be modified for the villages needs. This tax is on out of state purchases unless exempt. It gives the 1% to the village (equivalent to the local tax rate).

Several cities, towns, villages have this on their ballot.

The same tax starts statewide in 2023.

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Chairman Pro Tem did some research and found that there are currently 185 registered voters in the village. In the last 3 elections (2019, 2020 & 2021) 38 people voted.

The board agreed to send out educational material to the people who have voted in the last elections and any newly registered voters. This information will also be put on the village website and bulletin board. The materials will be mailed out approximately March 17th.

RESOLUTION ~~01-22~~ 01-2022 SRF APPLICATION FOR WASTEWATER

Chairman Pro Tem Baker made a motion to approve Resolution ~~01-22~~ 01-2022 Application for Wastewater. Chairman Brown seconded the motion.

Discussion regarding this resolution took place. It is the same as funding with the water tower. There has been an increase since the last request. The estimate to pump into Jefferson City is approximately $16,000,000. Other funding of approximately $8,000,000 could match.

Being no further discussion, the resolution was read by Village Clerk.

Motion passed on a roll call vote.

AYES: Hinshaw, Hunger, LePage, Baker, Brown

RESOLUTION ~~02-22~~ 02-2022 SRF APPLICATION FOR SECOND WELL

Trustee Hunger made a motion to approve Resolution ~~02-22~~ 02-2022 Application for Second Well. Trustee LePage seconded the motion.

Discussion regarding this resolution took place. The new well would be located under the new tower. Approximate cost of $1.94 million dollars which would include the new well and a new well house. The decision on this application should be quick and it should be a process.

Being no further discussion, the resolution was read by Village Clerk.

Motion passed on a roll call vote.

AYES: Hinshaw, Hunger, LePage, Baker, Brown

VILLAGE FACEBOOK ACCOUNT

There is a Community Watch Facebook account which includes people outside of the village limits. It does not have any affiliation with Village Hall or Centertown Waterworks. It has become a place to discuss Village business (unofficial).

Chairman Pro Tem Baker presented the board with the suggestion to start an official village Facebook account. This account would not allow a thread of comments. It would, however, have a way for people to send a secure message to the administrator. The hope with doing this is so the Community Watch page can get back to it’s original purpose. It could be for village residents only and provide the opportunity for the Village related business to get out to the citizens quicker. Chairman Pro Tem Baker is willing to start as the administrator but does not want to keep it permanently.

The board decided to give it a try and if it is not successful, it can be taken down.

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PAY BILLS

Trustee Hunger made a motion to pay bills. Trustee LePage seconded. Motion passed.

There being no further business Trustee Hunger made a motion to adjourn. Trustee LePage seconded the motion. Motion passed.

Meeting adjourned 8:30 pm.

Next regular meeting is March 29, 2022 at 6:30 pm.